

Metis Child, Family & Community Services Agency Inc



invites applications for a
FAMILY SERVICES SUPERVISOR
Winnipeg, Manitoba

Metis Child, Family and Community Services (MCFCS) is a mandated child and family services agency with the responsibility to administer and manage culturally appropriate community based child protection and support services for Metis, Non-Status and Inuit people in Manitoba.

Family Services Supervisor (Competition #2011-0915B-FSS)

Under the direction of the Director of Services, the Family Services Supervisor will provide leadership and supervision for the Family Services unit staff, maintain and improve existing service delivery, manage unit workload distribution, and will implement all administrative, service and personnel policy and procedures within the unit.

Key Duties and Responsibilities:

- Provide supervision and consultation to a team of social workers with respect to program/case management and planning
- Assist Unit team members to assess risk, individual and family service needs, crisis intervention, short and long term intervention
- Oversee completion of child protection investigations and court work required by unit team
- Provide direction concerning the apprehensions of children at risk and coordinate the placement in appropriate settings
- Participate in the development and implementation of operational plans which provide for the delivery of consistent, equitable and high quality programs and services
- Manage human and financial resources allocated to the unit by adhering to budget allocations, workload distribution, performance management, staffing and training
- Complete written reports, file recording, forms and correspondence

Qualifications:

- Bachelor of Social Work with at least three years of experience or
- Bachelor's Degree in Psychology, Human Ecology, Education or related discipline plus five years experience in a child and family services system
- Two years supervisory experience
- Demonstrated understanding of Métis culture and communities
- Proven experience developing strategic plans, operational plans and proposals
- Ability to maintain highly sensitive and confidential information
- Ability to prepare reports with MS software applications: spreadsheet (Excel), word processor (Word)
- Understanding of Metis culture and communities an asset

Prior to commencing employment, you are required to provide the results of a Criminal Record Check and consent authorizing the Agency to conduct a Child Abuse Registry Check and Prior Contact Check.

MCFCS offers a supportive and progressive work environment, competitive salaries, excellent benefits package and training opportunities.

Please submit your resume with cover letter, indicating the competition number to:

HR COORDINATOR
Metis Child, Family and Community Services Agency
1261 Main Street, Winnipeg, Manitoba, R2W 5G9
FAX: 589-2697 or email: allyson.wutke@metiscfs.mb.ca

Applications will be accepted until **October 3, 2011**

We thank all who apply, however, only those selected for an interview will be contacted. Preference will be given to Metis and other Aboriginal applicants.