

**Communications and Project Coordinator  
Full Time - Bilingual**

Has your life been positively influenced by learning French as an additional language?

If yes, you could be the person we are looking for!

**Canadian Parents for French - Manitoba**

is seeking an innovative Communications and Project Coordinator to promote French-Second-Language (FSL) learning and coordinate FSL related activities within Manitoba.

The successful candidate will have:

- An entry level position for an individual with a post-secondary qualification in one or more of the following: Communications, Business Administration, Marketing or Public Relations.
- A flare for delivering promotional and motivational presentations to diverse target groups and be fluently bilingual in both written and oral forms (English and French).
- Proficient computer skills that enable the development and creation of promotional materials and publications, research and website maintenance.
- A keen eye for detail, excellent time management and organizational skills that enable effective multi-tasking and adherence to stringent deadlines.
- The ability to work flexible hours; a degree of evening and weekend work is required.
- The ability to travel to communities throughout Manitoba; a valid MB Driver's License and use of a reliable vehicle is required.

Please forward résumé and a cover letter explaining your suitability for the position and your salary expectations to [cdavies@cpfmb.com](mailto:cdavies@cpfmb.com) or mail to:

The Executive Director  
Canadian Parents for French – Manitoba  
101 - 475 Provencher Blvd.  
Winnipeg, MB R2J 4A7

**Application deadline: 4:00 p.m. Friday, September 30, 2011**

**Previous applicants need not apply**