



MACDONALD YOUTH SERVICES

EMPLOYMENT OPPORTUNITY

INTERNAL/EXTERNAL

POSITION: Full-Time Assistant Coordinator (1 year term) – Specialized Individual Program

SUMMARY: Macdonald Youth Services (MYS) is a non-profit organization that works toward fostering hope and opportunities to empower children, youth and families throughout Manitoba to grow and heal through safe, caring, respectful and collaborative relationships. At MYS we work in an environment where everyone's contributions matter for the safety and well-being of our youth; where there are advancement opportunities, a diverse and positive work environment, training, competitive compensation, benefits and pension and where we all work as a team toward caring, respectful collaborative relationships.

DUTIES AND RESPONSIBILITIES: In consultation with the Coordinator, the Assistant Coordinator establishes plans/objectives and procedures to guide the Service area/program operations and development; ensures that service to the youth is carried out within the context of the MYS mission and policies as well as the SIP vision and purpose statements; represents the service areas externally and internally.

QUALIFICATIONS NECESSARY TO DO THE JOB:

- Post Secondary degree/training plus several years' experience in managing/supervising staff;
- Experience in a Clinical environment;
- Knowledge of Child Welfare System;
- Knowledge of Strengths Based Treatment model;
- Must be able to operate from a systemic framework;
- Experience working with high needs youth;
- Valid driver's license.

PREFERRED ADDITIONAL REQUIREMENTS:

- Experience in community based residential care is an asset;
- Knowledge of the mental health system and youth justice system;
- Knowledge of Aboriginal language and culture.

SALARY RANGE: \$43,603.78 to \$55,223.95 d.o.q. per annum. MYS offers a competitive benefits package.

Please forward a covering letter, resume, quoting the competition number to:

Human Resources
Macdonald Youth Services
175 Mayfair Avenue, Winnipeg, MB
Fax: 284-4431 E-MAIL: careers@mys.mb.ca

CLOSING DATE: Interested candidates are requested to submit a resume by **12:00 noon October 17, 2011.**

COMPETITION NUMBER: 1814.10.11

MYS is committed to developing and retaining a diverse workforce. The successful candidate(s) will be required to complete a Child Abuse Registry and Criminal Reference check prior to starting employment. We thank all applicants for their interest but only those selected for an interview will be contacted. For further information about our other employment and volunteer opportunities please visit our website www.mys.ca.