

POST-SECONDARY RECRUITMENT-Accelerated Economist Training Program (AETP)

Agriculture and Agri-Food Canada, Canadian Food Inspection Agency, Department of National Defence, Federal Economic Development Agency for Southern Ontario, Human Resources and Skills Development Canada, Indian and Northern Affairs Canada, Department of Industry, Department of Fisheries and Oceans, Department of Health, Department of Transport, Environment Canada, Treasury Board Secretariat, Privy Council Office, Department of Finance.

The Department of Fisheries and Oceans is responsible for the coordination of this recruitment process on behalf of participating departments.

Department Name: On behalf of government departments, see list above for participating departments

Locations: Ottawa, Gatineau

Classification: EC - 02

Salary: \$50,122. The salary may be increased with relevant experience.

Closing Date: October 11, 2011 - 23:59, Pacific Time [Useful Information](#)

Reference Number: DFO11J-009203-000251

Selection Process Number: 2011-DFO-EA-0072

Employment Tenure: Permanent positions

Vacancies: 8 positions.

A pool of candidates MAY be created and MAY be used to make temporary, permanent or acting appointments and various language requirements at the EC-02 group and level to staff current and future positions across Canada. All federal organizations listed in Schedules I, IV, and V of the Financial Administration Act (FAA) may use this staffing process to appoint a candidate to its organization in a similar position if a pool is created.

For more information on the PSR Program, including testing, please visit the [Post-Secondary Recruitment Program](#)

For further information on the AETP Program, please visit the [Accelerated Economist Training Program \(AETP\)](#)

Who Can Apply:

[Useful Information](#)

- Persons residing in Canada and Canadian citizens residing abroad.

Citizenship

[Useful Information](#)

Preference will be given to Canadian citizens. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit.

Language Proficiency

[Useful Information](#)

Proficiency in the use of English or French is essential for these positions.

Education

Useful Information

- ESSENTIAL QUALIFICATIONS :

- a) Degree:

- Applicants must have obtained or be about to obtain a Master's degree from a recognized university in any discipline.

- Graduate coursework must be completed prior to June 29, 2012. Participants must have successfully completed their Master's degree by June 28, 2013.

- b) Acceptable Specialization or courses in Economics:

- By June 29, 2012, Applicants must have completed:

- at least one half-year course in Micro-economics AND at least one half-year course in Macro-economics (or an equivalent full-year course with both Micro- and Macro-economics); and

- at least two additional half-year OR one full-year course in economics*; and

- at least one half-year course in statistics or quantitative analysis or research methods.

- *Acceptable courses in economics include (but are not restricted to): Canadian Economy/Provincial Economics (e.g. Economy of Quebec), International Economics, Social Economics, Managerial Economics, Development Economics, Economic Analysis, Econometrics, and Public Economics. These courses must be at the graduate or undergraduate level.

- c) Academic Excellence:

- Applicants must have maintained an excellent grade point average at their last completed degree either undergraduate or graduate level.

- d) Academic scholarship(s) and award(s) received:

- Applicants must have received academic scholarship(s) and award(s).

Experience

Experience which demonstrates leadership through volunteer work, extra curricular activities, and employment, including student employment, that involves a continuing commitment or effort or significant achievement performed outside the Applicant's studies.

Other Merit Criteria and Conditions of Employment

ASSET QUALIFICATIONS:

Non-academic scholarship(s) and awards received:

List your non-academic scholarship(s) and awards received.

Knowledge of the structure of the Canadian government and the Canadian political system.

- **Organizational Needs which may apply for this position.**
 - Selection may be limited to members of the following [Employment Equity groups](#):
Aboriginal persons, visible minorities, persons with disabilities, women

CONDITIONS OF EMPLOYMENT:

Security Clearance: Secret.

This factor is not used at the pre-selection stage. The recruiting department (Fisheries and Oceans Canada) will collect the required information and each hiring department is responsible for the security clearance process.

Statement of Merit Criteria

Applicants who meet the above criteria will also be assessed against the [Statement of Merit Criteria](#) for this position.

Work Environment

The Program is seeking highly motivated candidates who have an interest in Canadian public policy and governance, and who possess good judgment, analytical skills, leadership talent, and the ability to work as part of a team. The Program offers four challenging six-month assignments in central agencies (i.e. the Privy Council Office, the Department of Finance Canada, and the Treasury Board of Canada Secretariat) and various other departments in the National Capital Region (Ottawa/Gatineau). Participants will have an opportunity to analyze and contribute to a variety of social, economic, and international policy issues. Upon completion of these assignments, participants are eligible for intermediate-level positions in the Public Service of Canada. The combination of hands-on work experience and training provides participants with a unique introduction to a challenging and rewarding career and a chance to serve Canada and Canadians.

Additional Requirements / Comments

- Only the top 40 to 60 candidates, assessed on a combination of academic excellence, experience and leadership, will be considered for an interview based on the number of available positions.
- Should you be considered for an interview, you will be contacted by December 2011. All communications with candidates will be by e-mail only. Please include a valid e-mail address and check your mailbox frequently.
- International travel expenses will not be reimbursed nor will expenses be covered for applicants living within a 250 km radius of Ottawa/ Gatineau.
- The department may conduct interviews via video or tele-conference.
- Reference checks may be conducted.
- Management may use scores obtained at various stages in the process to determine which candidates advance to the next stage. Selection decisions may be based on results

achieved for one or more qualifications; for example preference may be given to the candidate that has scored highest on a specific qualification.

- Persons are entitled to participate in the selection process in the official language of their choice. Applicants are asked to indicate their preferred official language in their application.
- A written test may be administered.
- Applicants must meet the essential qualifications to be appointed to a position.
- Applicants may be required to meet the asset qualifications or the organizational needs, depending on the requirements of the specific position being staffed.

Information to be provided:

You must provide the following information when submitting your application:

- In a covering letter the applicants must demonstrate clearly how they fully meet the education and experience criteria as mentioned on the advertisement or the Statement of Merit Criteria.

Here is the information that must be included in your cover letter:

Experience:

In your volunteer or work experience which demonstrates leadership, if you believe that you have made a significant contribution/achievement or that what you did had significant results, please describe these in your letter. Refer to * and ** for guidelines.

* Volunteer work: involvement in campus or community organizations / participation in organized athletics or sports / participation in performing arts;

** Employment: full or part- time employment (including co-op terms and/or teaching and/or research assistantship and/or lectureship);

The applicants must use the education and experience criteria as a header and then write one or two paragraphs for each demonstrating how they meet each of them with concrete examples. Please note that it is not sufficient to only state that the qualification is met or to provide a listing of current or past responsibilities. Resumes will be used as a secondary source to validate the experience described in the cover letter. **FAILURE TO CLEARLY DEMONSTRATE IN YOUR COVER LETTER HOW YOU MEET THE SCREENING CRITERIA (Education and Experience, both Essential and Asset) WILL RESULT IN THE REJECTION OF YOUR APPLICATION. APPLICANTS WILL NOT BE SOLICITED FOR INCOMPLETE OR POSSIBLE MISSING INFORMATION.**

- A curriculum vitae including all relevant information which demonstrates participation in extra-curricular activities which involve a continuing commitment or effort or demonstrates significant achievement.
- Information on the required courses, including a brief description from the university calendar or syllabus.
- **Applicants must demonstrate in their application that they meet the following merit criteria to be retained for further consideration.**
 - In the application you will be required to discuss a policy issue in a maximum of 600 to 800 words.
- Your cumulative GPA at the undergraduate and graduate level for each of your degrees, as well as the grade-point system for each degree obtained.
- A list of your academic scholarships and awards received.

- ALL of your university transcripts (indicating university, course titles, number of credits, grades, years taken); including a list of all courses you will be taking this academic year. For degrees obtained outside of Canada proof of Canadian equivalency must be provided prior to the assessment process.
- If you are already a federal public servant, please ensure that your Personal Record Identifier (PRI) is included in your application.
- A list of your non-academic scholarships and awards received.
- You must ensure that you select at least one employment type when submitting your application: [Employment Tenure](#)

Information that is requested:

- The names, title, organization, phone number, fax numbers, and e-mail addresses of two (2) references, one being an academic reference while the other an employment reference.