

Brandon University
School of Health Studies
Faculty Council Meeting
Tuesday, September 15th, 2009
HSB 043/Winnipeg #2

Present: Dr. D. Care (Chair), J. Ramsay (Recorder), R. Graham, R. Robinson, J. Marvin, T. Collyer, C. Foster, K. Doty-Sweetnam, C. Demas, A. Silvius, C. Edwards, R. Will, K. Pachkowski, D. Gardiner (BUNA Representative), K. Carberry, A. Hinch-Bourns, F. Racher
Winnipeg Faculty (by Teleconference): N. Ek, J. Karpa, K. Clements, D. Dusome, F. Lucec (late)

Regrets: J. Simpson, P. Enns, A. Bowman, V. Fast Braun, K. Ryan-Nicholls, J. Hurley, V. Wenger, D. Hardy, B. Wedgewood, F. Smith, F. Simpson,

Absent: T. Henderson, K. Nelson, D. Taylor, B. Harrison, J. Bradley

A. Call to order at 10:30 AM

B. Stephen Montague, BUSU President – Group Tutoring Presentation

There are two types of tutoring available to students:

- 1) One on One tutoring - students pay themselves. Courses needing a tutor are posted on the BUSU website. Tutors are paid approx. \$9-\$15 per hour. Must have a B+ or higher in the course. Professors are asked to give a recommendation.
- 2) Group Tutoring – Funding is available through the V.P. Academic & Research Office for group tutoring. Instructors were encouraged to set up tutoring sessions for the classes. (Example once/week).

C. Introduction – Dr. Deborah Poff

Round table introductions took place. Dr. Poff has been trying to meet everyone on campus and is looking forward to a Winnipeg Site visit later this fall. She has taught Nursing Ethics in the past and is currently working on a book on Health Care Ethics. She is very interested in the Masters in Psychiatric Nursing proposal and will be lobbying for graduate studies programs at Brandon University during her tenure here.

J. 1. Masters in Psychiatric Nursing Proposal (R. Robinson)

A Letter of Intent was sent to COPSE in Fall 2008 for a Masters in Psychiatric Nursing. In Spring 2009 COPSE invited Brandon University to submit a proposal. Dr. Robinson thanked everyone who helped put the proposal together. It was approved unanimously at the last Psychiatric Nursing Department meeting.

MOTION: R. Robinson/J. Marvin “THAT Health Studies Faculty Council approves the Masters in Psychiatric Nursing proposal and will forward it to the Senate Graduate Studies Committee.” Discussion. 1-abstension. CARRIED.

The Dean has received approximately 12 letters of support from key people for the program. He formally thanked the committee and faculty for their work and

supporting this proposal. The intent is to have it through the University Committees and to the Government by November 2009.

Dr. Poff congratulated faculty on the proposal and is very pleased with it.

D. Agenda – approved by consensus.

E. Approval of Minutes – May 28, 2009

MOTION: C. Foster/F. Racher “THAT the minutes of May 28th, 2009 be approved as distributed. CARRIED.

F. Announcements

Judy Marvin informed members that the Foundation of Registered Nurses of Manitoba is having a raffle to raise money for student bursaries. Tracey Collyer and Judy M. will be setting up a booth to sell tickets. Good prizes.

G. Business Arising

1. Basil Johnson (Stanley Knowles Distinguished Visitor)

The Dean has formally invited Basil Johnson to speak as part of our Teaching and Learning Seminar Series. He has not responded to our request but has arrived on campus. The Dean’s office will be following up on this request.

H. Dean’s Report

a. The Dean welcomed the new individuals to Health Studies Faculty Council:
Andrea Hinch-Bourns – I.A., A/Director, FNAC

Doris Gardiner – B.U.N.A.

Krista Carberry – I.A., Nursing

Kim Allen – I.A. Psychiatric Nursing

b. In June, the Dean and Chairs of the School of Health Studies met with the Dean and Chairs of Health and Human Services at ACC. This was in response to the MOU-Connect 20/20 between BU and ACC to form partnerships (LPN-BN, LPN-BScPN). The LPN program at ACC is currently expanding to 20 months and there is great opportunity for collaboration. The Dean will be following up with ACC shortly.

c. The School has received full approval from the CRPNM and CRNM for our programs.

d. The Dean has written a Letter of Support for the University of Manitoba Faculty of Nursing PhD in Nursing.

e. The Dean met with the University of Winnipeg Senior Administration recently. There will be an MOU signed regarding Student Services, Security, Cleaning etc. Winnipeg students will be able to receive full service at the University of Winnipeg after the formal agreement is signed.

f. The SHS Seminar Series and Teaching and Learning Series is being organized again this Fall. The Dean has arranged for Cam Symons to speak on ‘Net Generation’ in October.

- I. 1. Department of Nursing (Dr. Renee Will)
 - a. Dr. Kathryn Hyndman is on Sabbatical. She will be in Australia for six months with her research on smoking cessation.
 - b. The Bachelor of Nursing program has received approval from the CRNM until 2012. Particular credit goes to Cathy Foster and Dr. Kathryn Hyndman for their work.
 - c. Central Appointments Committee has approved converting the Instructional Associate position vacated by Lucille Canart to a 0.75 FTE Administrative Associate position. The Department will be advertising for a Clinical Coordinator.
 - d. The Department will also be advertising a Tenure-Track position.

2. Department of Psychiatric Nursing (Dr. Noreen Ek)
 - a. Kim Allen has been hired as an I.A. to replace Joanne Hurley.
 - b. Two former students have been hired to assist in the labs and to mentor students. They are being paid 0.75 credit hours.
 - c. The Masters in Psychiatric Nursing proposal was approved at Department.
 - d. Dr. Ek plans to make more Winnipeg site visits this Fall term.
 - e. Debra Dusome has returned from her Medical Leave.

3. F.N.A.C. (Andrea Hinch-Bourns)
 - a. Faculty Recruitment:
 - i. Selection Committee identified: First meeting scheduled for September 15/09 to provide advice on advertisements, where we will advertise.
 - ii. National campaign strategy planned for no later than October 15, 2009 with one faculty tenure track position filled for January 1, 2010 and second faculty tenure track position filled for July 1, 2010.
 - b. FNAC Advisory Committee
 - i. Draft Terms of Reference completed and available for review
 - ii. First meeting anticipated by end of October
 - iii. Names of potential members to be forwarded to Dean Care by end of September
 - c. FNAC Staffing needs under review
 - d. FNAC Student Supports for 2009/2010 Academic Year
 - i. FNAC Peer Counsellor – Application completed and submitted to Manitoba Mentorship Program
 - ii. FNAC Elder Program – needs identified and arrangements underway to provide Elder support for FNAC students. FNAC is hopeful there may be an opportunity for other departments and faculty to access Elders as a resource for classroom presentations during the academic year. FNAC plans to develop cultural information handouts as additional resource material similar to the University of Manitoba

- e. FNAC Curriculum Revisions: CAS Course Information Forms will be brought to School of Health Studies Faculty Council in late October for consideration.

- 4. Report from Senate (Dr. Noreen Ek)
No report from June. Dr. Ek will be sitting on Senate Executive.

J. New Business:

- 2. Program Advisory Committee Psychiatric Nurses – Terms of Reference

MOTION: K. Clements/J. Karpa “THAT Health Studies Faculty Council adopt the Terms of Reference for the Program Advisory Committee for Psychiatric Nurses.” CARRIED.

- 3. Program Advisory Committee F.N.A.C. – Terms of Reference

MOTION: A. Hinch-Bourns/C. Edwards “THAT Health Studies Faculty Council adopt the Terms of Reference for the Program Advisory Committee of the First Nations and Aboriginal Counselling program.” CARRIED.

- 4. Pandemic Planning (D. Care)

The W.H.O. has declared the H1N1 a pandemic. Brandon University has been getting ready for H1N1 but policies are still evolving. Hand sanitizers have been installed in Brandon and Winnipeg. Denise Merrill will be asked to send posters to Winnipeg via Fran Racher. During peak flu season it is expected that up to 30%-40% of faculty, staff, and students could be affected. Individuals are requested to stay at home 3-5 days until symptoms are gone. Faculty were asked to be prepared with make-up days for students. Please do not ask students for medical notes as this will flood the system and spread the virus further. There is potential for abuse but this will be handled on an individual basis. It was suggested to use the Moodle sites to supplement classroom teaching. Do not come to class if you are feeling sick....stay home and get well. The School of Health Studies could be a possible site for H1N1 vaccinations. The Dean will look into this.

- 5. Amalgamation of Policy Committees (J. Karpa)

The Psychiatric Nursing Department has re-evaluated amalgamating the two School policy committees and they are now in support. The inaugural meeting will be October 2nd. Terms of Reference will be reviewed. Jane Karpa will send F.N.A.C. the minutes of the meeting. F.N.A.C. will not join at this time.

K. Report from BUNA

No report. Doris Gardiner shared her plans to organize the association over the next year.

- L. Date of Next Meeting: October 23, 2009 at 9:30 AM in HSB 043.
- M. Adjournment
 - A. Silvius/R. Robinson "THAT the meeting be adjourned at 12:00 Noon".