
Brandon University

Graduate Calendar

2011 - 2012



Brandon, Manitoba, Canada

R7A 6A9

Telephone: (204) 728-9520

FAX: (204) 726-4573

Web Site: www.brandonu.ca



INTRODUCTION

1. As this calendar is published a considerable time before the commencement of the academic year, the University reserves the right to make whatever changes circumstances may require.
2. Inquiries should be directed as follows:

On Academic matters	The Dean or Director of the appropriate Faculty or School
On examinations, registrations, records, transcripts, withdrawal from University, change of Faculty	D. Berkan , C.G.A., Director, Financial & Registration Services
On graduation, awards and scholarships, and appeals of Academic Regulations	GY, Coates , B.A. (Hons.), BSc, University Registrar
On admissions	M. Kerr , B.G.S., Director of Admissions
On personal problems, vocational planning, financial assistance	D. Rowland , B.S., M.Ed, Dean of Students
On University residences	P. O'Driscoll , B.Sc., Director of Residence Hall Programs
On Dining Room facilities	K. Hamilton , Manager of Food Services
3. The University Financial & Registration Services are offered from 8:30 a.m. to 4:30 p.m. Monday to Friday.
4. The courses listed in this calendar are not necessarily offered in every session. Please refer to the appropriate **Registration Guide**.
5. As enrolment is restricted in many courses, students are **advised to register well in advance** of the beginning of each academic term.

BRANDON UNIVERSITY COAT OF ARMS

In 1948 a committee was appointed to design and approve a Coat of Arms for Brandon College. The official statement of the Arms is:

Argent, on a chevron of azure an antique lamp or, between in chief two open books, and in base a garb, all proper. Crest --- A Phoenix sable, armed gules, issuant from flames of fire proper.

Taken from Ephesians IV:15, the motto "**Aletheuontes de en Agape**" means "**Speaking the truth in love**".

In 1971 the University Registrar composed the following description of the Coat of Arms: "The Coat of Arms represents the three-fold nature of man: spiritual, mental and physical, crowned with the blessing of everlasting life. The wheat sheaf represents the material blessings, which God has given us in body and estate. The two open books represent the learning and arts of mankind. The Phoenix is a mythical bird fabled to be the only one of its kind which lived for five or six hundred years in the Arabian desert, after which it burned itself to ashes in a funeral pyre and emerged from the ashes with renewed life to live through another cycle of years. The Phoenix therefore represents immortality."

HOW TO USE THIS CALENDAR

1. Look in the **Table of Contents** at the beginning of the Calendar for the page numbers of the main sections referenced below. Look in the **Index** at the back of the Calendar for specific topics.
2. If you are applying to come to Brandon University for the first time, see the **Admission Requirements** section (section 5.1).
3. You **must** become familiar with all the regulations for the degree that you plan to take. The University makes it your **responsibility** to ensure that you take the right courses to graduate. In most cases, no one will check your program for you unless you ask them to. You should read **all** of the regulation sections of the Calendar, ideally right away, but definitely before you begin your second year.
4. The Calendar contains a description of all of the graduate level courses that are ever offered by each department. Not all of these courses are offered every year. A separate document, the **Registration Guide**, lists the courses that are offered during the current year's Regular Session, along with the times that they are offered. Instructions as to how to register for courses can be found at the beginning of the Registration Guide. Regulations concerning Registration and related topics can be found in the **Registration** section (section 5.2) of the Calendar.
5. You can get help with course selection, interpretation of regulations, and any other aspect of your program by contacting **Student Services** at 727-9769.
6. Use the **Calendar** to review the course offerings in areas that are of interest to you. Then use the **Registration Guide** to see if the courses are offered and whether they will work into your schedule.



TABLE OF CONTENTS

SECTION 1 IMPORTANT DATES	6
1.1 STATISTICS CANADA - PRIVACY STATEMENT	8
1.1.1 NOTIFICATION OF DISCLOSURE OF PERSONAL INFORMATION TO STATISTICS CANADA	8
SECTION 2 GENERAL INFORMATION	8
2.1 HISTORICAL SKETCH	8
2.1.1 THE FOUNDATIONS	8
2.1.2 BRANDON COLLEGE	8
2.1.3 BRANDON UNIVERSITY	9
2.2 LIBRARY SERVICES	9
2.2.1 JOHN E. ROBBINS LIBRARY	9
2.2.2 MEDIA COLLECTION	9
2.2.3 S.J. MCKEE ARCHIVES	9
2.3 ATHLETIC AND CAMPUS RECREATION PROGRAMS	9
2.3.1 ATHLETICS	9
2.3.2 CAMPUS RECREATION/INTRAMURAL	9
2.4 STUDENT GOVERNMENT ACTIVITIES	10
2.5 STUDENT SERVICES	10
2.5.1 ADVISING SERVICES	10
2.5.2 ORIENTATION	10
2.5.3 ACADEMIC SKILLS CENTRE	10
2.5.4 COUNSELLING SERVICES	10
2.5.5 CAREER COUNSELLING SERVICES	11
2.5.6 CAREER PLANNING AND PLACEMENT SERVICES	11
2.5.7 SERVICES FOR STUDENTS WITH DISABILITIES	11
2.5.8 SERVICES FOR FIRST NATIONS & METIS STUDENTS	11
2.5.9 ELDERS PROGRAM	11
2.5.10 SERVICES FOR INTERNATIONAL STUDENTS	11
2.6 THE RESIDENCES	11
2.7 BRANDON UNIVERSITY ALUMNI ASSOCIATION	11
2.8 B.U. EARLY LEARNING CENTRE, INC.	12
2.9 BRANDON UNIVERSITY FACULTY OF EDUCATION JUNIOR KINDERGARTEN	12
SECTION 3 SCHOLARSHIPS & AWARDS	12
3.1 SCHOLARSHIPS, BURSARIES, PRIZES AND AWARDS	12
3.1.1 SCHOLARSHIP GUIDELINES	12
3.1.2 GENERAL INFORMATION	12
3.1.3 CONDITIONS FOR RECEIVING AWARDS	12
3.1.4 REFUNDING OF AWARDS	12
3.1.5 MASTER'S LEVEL SCHOLARSHIPS & BURSARIES	12
3.1.6 RECOMMENDED BY FACULTY	13
3.2 MANITOBA STUDENT FINANCIAL ASSISTANCE PROGRAM	13
SECTION 4 FEE REGULATIONS	14
4.1 GENERAL INFORMATION	14
4.1.1 APPLICATION FEE	14
4.1.2 BRANDON UNIVERSITY STUDENTS' UNION INC. FEE	14
4.1.3 GRADUATE CONTINUING REGISTRATION FEE	14
4.1.4 GRADUATE REINSTATEMENT FEE	14
4.2 PAYMENT OF FEES	14
4.2.1 NON-REFUNDABLE FEES	14
4.2.2 FEE INFORMATION REGULAR COURSES	14
4.3 MISCELLANEOUS FEES	14
4.3.1 COURSE CHANGES	14
4.3.2 REFUND SCHEDULE	14
4.3.3 INCOME TAX RECIEPTS	15
4.3.4 LOCKERS	15
4.3.5 VOLUNTARY WITHDRAWAL	15
4.3.6 PARKING FEES	15
4.3.7 RESIDENCE FEES	15
SECTION 5 GENERAL REGULATIONS	15
5.1 GRADUATE ADMISSION REQUIREMENTS	15
5.1.1 GRADUATE ADMISSION, REGULAR	15
5.1.2 ADMISSION, GRADUATE DIPLOMA IN EDUCATION	15
5.1.3 ADMISSION, MASTER OF EDUCATION	15
5.1.4 ADMISSION, MASTER OF MUSIC	16
5.1.5 ADMISSION, MASTER OF PSYCHIATRIC NURSING	16
5.1.6 ADMISSION, GRADUATE DIPLOMA IN RURAL DEVELOPMENT	16
5.1.7 ADMISSION, MASTER OF RURAL DEVELOPMENT	17
5.1.8 GRADUATE ADMISSION, SPECIAL	17
5.1.9 GRADUATE ADMISSION, CONDITIONAL	17
5.2 REGISTRATION	17
5.2.1 REGISTRATION PROCEDURES	17
5.2.2 NON PAYMENT OF FEES	18
5.2.3 BRANDON UNIVERSITY IDENTIFICATION CARDS	18
5.2.4 STUDENT NUMBERS	18
5.2.5 FULL-TIME STUDENTS	18



5.2.6 COURSE PREREQUISITES	18
5.2.7 LETTER OF PERMISSION -- COURSES TAKEN ELSEWHERE	18
5.2.8 TRANSFER OF CREDIT	18
5.2.9 CANADIAN ARMED FORCES --- RESIDENCE REQUIREMENTS	18
5.2.10 STUDENTS' TRANSCRIPTS	18
5.3 COURSE WORK AND EXAMINATIONS	19
5.3.1 ATTENDANCE AT LECTURES AND PRACTICAL WORK	19
5.3.2 ACADEMIC DISHONESTY AND MISCONDUCT	19
5.3.3 STUDENT GRIEVANCE PROCEDURES	20
5.3.4 LETTER GRADE SYSTEM	20
5.3.5 EXAMINATIONS	20
5.3.6 REPEATED COURSES	20
5.3.7 INCOMPLETE TERM WORK	20
5.3.8 DEFERRED EXAMINATIONS	21
5.3.9 SPECIAL EXAMINATIONS	21
5.3.10 PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR)	21
5.3.11 CHALLENGE FOR CREDIT	21
5.3.12 GRADE APPEALS	21
5.3.13 PERFORMANCE APPEALS	22
5.4 ACADEMIC PERFORMANCE REQUIREMENT	22
5.4.1 GRADUATE DIPLOMA IN EDUCATION	22
5.4.2 MASTER OF EDUCATION	22
5.4.3 MASTER OF MUSIC	22
5.4.4 MASTER OF PSYCHIATRIC NURSING	23
5.4.5 GRADUATE DIPLOMA IN RURAL DEVELOPMENT	23
5.4.6 MASTER OF RURAL DEVELOPMENT	23
5.5 GRADUATION	23
5.5.1 APPLICATION FOR GRADUATION	23
5.5.2 GRADUATION REQUIREMENTS	23
SECTION 6 EDUCATION GRADUATE STUDIES	23
6.1 PURPOSE OF GRADUATE DIPLOMA IN EDUCATION	23
6.1.1 OUTLINE OF THE GRADUATE DIPLOMA PROGRAM	23
6.1.2 STRUCTURE OF THE GRADUATE DIPLOMA	23
6.1.3 PROGRAM REGULATIONS FOR THE GRADUATE DIPLOMA IN EDUCATION	24
6.1.4 ACADEMIC PERFORMANCE REQUIREMENT	24
6.1.5 GRADUATE DIPLOMA IN EDUCATION GRADUATION REQUIREMENTS	24
6.1.6 CONVERSION OF GRADUATE DIPLOMA TO MASTER OF EDUCATION (36 CREDIT HOUR PROGRAM)	24
6.2 MASTER OF EDUCATION DEGREE PROGRAMS	24
6.2.1 ACADEMIC PERFORMANCE REQUIREMENT	24
6.2.2 PROGRAM REGULATIONS (36 CREDIT HOURS)	24
6.2.3 PROGRAM REGULATIONS (54 CREDIT HOURS)	24
6.2.4 ELIGIBILITY FOR ADMISSION	24
6.2.5 ADMISSION WITH ADVANCED STANDING	24
6.2.6 TRANSFER CREDIT	24
6.2.7 STUDENT PROGRAM ADVISOR	24
6.2.8 STUDENT ADVISOR: PROJECT OR THESES	24
6.2.9 RESIDENCY REQUIREMENT	25
6.2.10 PROJECT REQUIREMENTS AND PROCEDURES	25
6.2.11 THESIS REQUIREMENTS AND PROCEDURES	25
6.2.12 STUDENT APPEALS	25
6.3 PROGRAM REQUIREMENTS (36 CREDIT HOURS)	25
6.3.1 SPECIALIZATION IN CURRICULUM AND INSTRUCTION	25
6.3.2 SPECIALIZATION IN EDUCATIONAL ADMINISTRATION	25
6.3.3 SPECIALIZATION IN SPECIAL EDUCATION	26
6.3.4 SPECIALIZATION IN EDUCATIONAL GUIDANCE AND COUNSELLING	27
6.3.5 SPECIALIZATION IN A THEMATIC ROUTE	27
6.3.6 PROGRAM REQUIREMENTS FOR A SECOND MASTER OF EDUCATION DEGREE	27
6.3.7 COURSE TIMETABLING	27
SECTION 7 MUSIC GRADUATE STUDIES	39
7.1 GENERAL INFORMATION	39
7.1.1 ELIGIBILITY FOR ADMISSION	39
7.1.2 APPLICATIONS	39
7.1.3 ADVISORY EXAMINATIONS	39
7.1.4 COMPLETION OF DEGREE	39
7.1.5 PART-TIME STUDY	39
7.1.6 ACADEMIC PERFORMANCE REQUIREMENT	39
7.1.7 TRANSFER OF CREDIT AND RESIDENCE REQUIREMENTS	39
7.1.8 REGULATIONS FOR RECITALS, THESIS, RESEARCH PROJECTS, AND COMPREHENSIVE EXAMINATIONS	39
7.2 CURRICULUM OUTLINES	39
7.2.1 M. MUS. IN PERFORMANCE AND LITERATURE (PIANO AND STRINGS)	40
7.2.2 M. MUS. IN PERFORMANCE AND LITERATURE (COMPOSITION AND JAZZ)	40
7.2.3 M. MUS. IN PERFORMANCE AND LITERATURE (COMPOSITION)	40
7.2.4 M. MUS. IN PERFORMANCE AND LITERATURE (WIND BAND LITERATURE/INSTRUMENTAL CONDUCTING)	40
7.2.5 M. MUS. IN PERFORMANCE AND LITERATURE (CHORAL MUSIC/CHORAL CONDUCTING)	40
7.3 M.MUS. IN MUSIC EDUCATION	40
7.3.1 COURSE WORK COMPREHENSIVE EXAMINATION OPTION	40



7.3.2 THESIS/RESEARCH OPTION	41
SECTION 8 GRADUATE HEALTH STUDIES	44
8.1 MASTER OF PSYCHIATRIC NURSING (MPN)	44
8.1.1 ELIGIBILITY FOR ADMISSIONS	44
8.1.2 PROGRAM REGULATIONS	44
8.1.3 PROGRAM ACCESS	44
8.1.4 STUDENT ADVISING	44
8.1.5 DEGREE COMPLETION	44
8.1.6 TRANSFER CREDIT AND PRIOR LEARNING ASSESSMENT AND RECOGNITION	44
8.1.7 RESIDENCY REQUIREMENTS	44
8.1.8 ACADEMIC PERFORMANCE REQUIREMENT	44
8.1.9 PRACTICUM REQUIREMENTS	44
8.1.10 PROFESSIONAL CONDUCT	44
8.1.11 THESIS REGULATIONS	44
8.1.12 CURRICULUM OUTLINE	44
SECTION 9 RURAL DEVELOPMENT	45
9.1 GRADUATE DIPLOMA IN RURAL DEVELOPMENT	45
9.1.1 PROGRAM REGULATIONS	45
9.1.2 ACADEMIC PERFORMANCE REQUIREMENT	45
9.1.3 GRADUATION REQUIREMENTS	45
9.2 MASTER OF RURAL DEVELOPMENT (MRD)	46
9.2.1 ELIGIBILITY FOR ADMISSION	46
9.2.2 PROGRAM REGULATIONS	46
9.2.3 ACADEMIC PERFORMANCE REQUIREMENTS	46
9.2.4 MASTER OF RURAL DEVELOPMENT GRADUATION REQUIREMENTS	46
9.2.5 MASTER OF RURAL DEVELOPMENT: OUTLINE OF REQUIRED COURSES	46



SECTION 1 IMPORTANT DATES

JULY 2011

Friday 1

- **University Closed:** CANADA DAY -- no classes scheduled.

Monday 4

- **Summer Registration** for those who have been accepted for First and Both term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.
- **First Day of Classes** for First and Both term Summer courses.

Wednesday 6

- **Summer Registration and Course Changes:** Last date for registration and course changes (additions) in First and Both term courses.

Monday 18

- **Last Date for Voluntary Withdrawal:** without academic penalty, from First term Summer courses.

Thursday 21

- **Last Day of Classes** for First term Summer courses.

Monday 25

- **Final Examinations** for First term Summer courses.
- **No Lectures or Labs** scheduled for Both term courses.

Wednesday 27

- **Summer Registration** for those who have been accepted for Second term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.
- **First Day of Classes** in Second term and resume in Both term Summer courses.

AUGUST 2011

Monday 1

- **University Closed:** CIVIC HOLIDAY -- no classes scheduled.

Tuesday 2

- **Summer Registration and Course Changes:** Last date for registration and course changes (additions) in Second term courses.

Tuesday 9

- **Last date for Voluntary Withdrawal:** without academic penalty, from Both term Summer courses.

Friday 12

- **Last Date for Voluntary Withdrawal** without academic penalty, from Second term Summer courses.

Wednesday 17

- **Last Day of Classes** for Second and Both term Summer courses.

Monday 22 -- Tuesday 23

- **Final Examinations** for Second and Both term Summer courses.

Friday 19

- **Last Date to Apply to Graduate** for October 2011 Convocation (no ceremony).

SEPTEMBER 2011

Monday 5

- **University Closed:** LABOUR DAY -- no classes scheduled.

Tuesday 6

- **University** open -- no classes scheduled.

Wednesday 7

- **First Day of Classes** for First and Both term Fall courses (except Education).
- **School of Music:** late auditions and entrance tests.

Wednesday 21

- **Last Date for Registration and Course Changes** (additions) in First and Both term Fall courses.

OCTOBER 2011

Monday 10

- **University Closed:** THANKSGIVING DAY -- no classes scheduled.

Tuesday 18

- **Convocation** (no ceremony).

NOVEMBER 2011

Thursday 10

- **Fall Study Break:** no classes scheduled in Arts, Science, Health Studies, Music, Education (Dept. 05 non-methods and Dept. 06), and General Studies.

Friday 11

- **University Closed:** REMEMBRANCE DAY observed -- no classes scheduled.

Friday 18

- **Last Date for Voluntary Withdrawal** without academic penalty, from First term Fall courses.

Friday 25

- **Last Date to Apply to Graduate** for February 2012 Convocation (no ceremony).

DECEMBER 2011

Wednesday 7

- **Last Day of Classes** for First and Both term Fall courses.

Saturday 10 -- Tuesday 20

- **Final Examinations** for First term courses and mid-term exams for Both term courses (except Education).

Tuesday 13

- **Last Day of Classes** for First term Fall Education courses.

Friday 23 -- Monday, January 2, 2012

- **University Closed** for the holidays -- no classes scheduled.

JANUARY 2012

Tuesday 3

- **University Open** -- No Classes Scheduled.

Wednesday 4

- **First Day of Classes** for Second term and resume for Both term Winter day and evening courses (including Education).

Tuesday 17

- **Last Date for Winter Registration and Course Changes** (additions) in Second term courses.



FEBRUARY 2012

Friday 3

- **Last Date for Education Voluntary Withdrawal** from Second term Winter courses.

Tuesday 14

- **Convocation:** (no ceremony).

Friday 17

- **Last Date for Voluntary Withdrawal** without academic penalty, from both term courses

Monday 20

- **University Closed:** LOUIS RIEL DAY -- no classes scheduled.

Monday 20 -- Friday 24

- **Mid-term Break:** no classes scheduled in Day and Evening courses (except Education).

Monday 27

- **Classes Resume** following the mid-term break.

MARCH 2012

Tuesday 6

- **Last Day of Classes** for Second Term Winter Education courses

Friday 23

- **Last Date for Voluntary Withdrawal** without academic penalty, from Second term Winter courses.

Friday 23

- **Last Date to Apply to Graduate** for June 2012 Spring Convocation.

APRIL 2012

Friday 6

- **University Closed:** GOOD FRIDAY -- no classes scheduled.

Tuesday 10

- **Last Day of Classes** for Second and Both term Winter courses.

Thursday 12 -- Tuesday 24

- **Final Examinations** for Second and Both term Winter courses.

Tuesday 24 -- Wednesday 25

- **School of Music:** auditions and entrance tests (or by arrangement).

MAY 2012

Tuesday 1

- **Spring Registration** for those who have been accepted for Spring Session First and Both term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.
- **First Day of Classes** in First and Both term courses.

Thursday 3

- **Last Date for Spring Registration and Course Changes** (additions) in First and Both term courses.

Thursday 17

- **Last Date to Voluntary Withdrawal** without academic penalty from First term Spring courses.

Monday 21

- **University Closed:** VICTORIA DAY -- no classes scheduled.

Tuesday 22

- **Last Day of Classes** for First term Spring courses.

Thursday 24

- **Final Examinations** for First term Spring courses.
- **No Lectures or Labs** scheduled for Both term courses.

Monday 28

- **Spring Registration** for those who have been accepted for Spring Session Second term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.
- **First Day of Classes** for Second term and resume in Both term Spring courses.

Wednesday 30

- **Last Date for Spring Registration and Course Changes** (additions) in Second term courses.

JUNE 2012

Friday 1 - Saturday 2

- **Spring Convocation** for all Faculties/Schools.

Friday 2

- **Last Date for Voluntary Withdrawal** without academic penalty, from Second term Spring courses.

Wednesday 6

- **Last Date for Voluntary Withdrawal** without academic penalty, from Both term Spring courses.

Monday 11

- **Last Date for Voluntary Withdrawal** without academic penalty, from Second term Spring courses.

Thursday 14

- **Last Day of Classes** for Second and Both term Spring courses.

Tuesday 19 -- Wednesday 20

- **Final Examinations** for Second and Both term Spring courses.

JULY 2012

Monday 2

- **University Closed:** CANADA DAY -- no classes scheduled.

Tuesday 3

- **Summer Registration** for those who have been accepted for First and Both term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.
- **First Day of Classes** for First and Both term Summer courses.

Thursday 5

- **Last Date for Summer Registration and Course Changes** (additions) in First and Both term courses.

Wednesday 18

- **Last Date for Voluntary Withdrawal** without academic penalty, from First term Summer courses.

Monday 23

- **Last Day of Classes** for First term Summer courses.

Thursday 26

- **Final Examinations** for First term Summer courses.
- **No Lectures or Labs** scheduled for Both term courses.

Monday 30

- **Summer Registration** for those who have been accepted for Second term courses but who have not registered in advance.
- **Fees** are due and payable at time of registration.



- **First Day of Classes** in Second term and resume in Both term Summer courses.

AUGUST 2012

Wednesday 1

- **Last date for Summer Registration and Course Changes** (additions) in Second term courses.

Monday 6

- **University Closed:** CIVIC HOLIDAY -- no classes scheduled.

Wednesday 8

- **Last Date for Voluntary Withdrawal** without academic penalty, from Both term Summer courses.

Monday 13

- **Last Date For Voluntary Withdrawal** without academic penalty, from Second term Summer courses.

Thursday 16

- **Last Day of Classes** for Second and Both term Summer courses.

Friday 17

- **Last Date to Apply to Graduate** for October 2012 Convocation (no ceremony).

Monday 20 -- Tuesday 21

- **Final Examinations** for Second and Both term Summer courses.

1.1 STATISTICS CANADA - PRIVACY STATEMENT

1.1.1 NOTIFICATION OF DISCLOSURE OF PERSONAL INFORMATION TO STATISTICS CANADA

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrollment demand at post-secondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand 'outcomes'. In order to carry out such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada student identification information (student's name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, enrollment information, previous education, and labour force activity.

The *Federal Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. This information may be used only for statistical purposes, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify the student.

Students who do not wish to have their information used are able to ask Statistics Canada to remove their identification and contact information from the national database. The E-mail address for this request is esis-siae.participation@statcan.ca.

Further information can be obtained from Statistics Canada's website: <http://www.statcan.ca> or by writing to the Post-secondary Section, Centre for Education Statistics, 17th Floor, R.H. Coats Building, Tunney's Pasture, Ottawa, K1A 0T6.

SECTION 2 GENERAL INFORMATION

2.1 HISTORICAL SKETCH

The University is a co-educational, non-denominational, government-supported institution within the Province of Manitoba. It is a member of the Association of Universities and Colleges of Canada (AUCC) and the Association of Commonwealth Universities (ACU).

2.1.1 THE FOUNDATIONS

The Baptist Home Mission first sent missionaries to southwestern Manitoba in 1869 and settlers began to pour into the area after 1871. Both settlers and missionaries soon saw a need for a denominational college for Manitoba youth and several attempts to found a college were made.

In 1880 Dr. John Crawford and Rev. G. B. Davis opened Prairie College in Rapid City, 20 miles north of Brandon. The College failed and Rev. Davis founded a small academy in Rapid City which was subsequently taken over by his brother-in-law, Prof. S. J. McKee. McKee's Academy was moved to Brandon in 1890 following the projection of the CPR mainline through the Assiniboine Valley, which resulted in the marked growth of the city of Brandon.

2.1.2 BRANDON COLLEGE

As early as 1885 the Baptist Convention of Manitoba and the Northwest Territories responded to this need. In 1898 a Toronto industrialist, Mr. William Davies, and his sister-in-law, Mrs. Emily Davies, pledged \$25,000 to be used to establish a Baptist College in Brandon.

Plans moved ahead rapidly. The Convention appointed Dr. A. P. McDiarmid as principal of Brandon College in 1899. Prof. McKee's Academy was merged into the new institution and the quarters of the Academy in the Stewart Block on Rosser Avenue at Ninth Street continued to be used. On July 13, 1900, Mrs. Davies laid the cornerstone of the first new building located at the corner of Eighteenth Street and Lorne Avenue, part of the present campus. The Original Building, as it is now called, is joined to Clark Hall, built for women in 1906 and named after Dr. W. S. Clark, the principal donor. These now serve as the Arts and administration buildings of Brandon University.

Brandon College was a liberal arts college offering some work in theology, a high school department, and a commercial department. A school of music was added in 1906. During the college's affiliation with McMaster University, 1911-1938, the School of Music graduate diplomas in voice and piano attained national reputation. Following affiliation with the University of Manitoba in 1938, music courses as credit to B.A. and B.Sc. degrees were added. Brandon College offered the first B. Mus. program in Manitoba in 1963. The School of Music includes one of the few conservatory departments in Canada and offers private tutoring of high quality.

More than 200 Brandon College students served in the First World War including two winners of the Victoria Cross. The college sent a platoon with the Western Universities Battalion to France in 1916 and class enrollments dwindled as students joined the services during that year until not a single male was enrolled in the freshman class.

In 1922 the Science Building was opened, but an economic slump kept the building from being completed according to original specifications. The Bachelor of Science degree was added in 1939.

Commercial courses were discontinued in 1922, and the theology department was replaced by the inclusion of religious studies in the arts curriculum in 1928. In 1932, the Grade 9, 10 and 11 work of the academy, which had formed part of the college, was discontinued. Grade 12 Department of Education courses were introduced and continued until 1955.

In 1938 the Baptist Union of Western Canada found that it was no longer able to support Brandon College. An exceptional display of interest, hard work and generosity on the part of citizens of western Manitoba kept the college open. Brandon College became a non-denominational corporation in that year, ending its affiliation with McMaster University and joining the University of Manitoba as an affiliated college. Four sources of revenue allowed the work of the college to be continued: public subscription; an endowment (which became a foundation in 1945) by Dr. A. E. McKenzie, owner of a Brandon seed firm; a tax levy from the city of Brandon and an annual grant from the provincial government. Support from each of these has continued, but changed in proportion over the years.

The C.O.T.C. program which had been dropped after the First World War was revived to meet the challenge of World War II and 234 Brandon College students served in Canada's armed forces during 1939-45. Enrollment was cut sharply but new bursaries and scholarships were introduced, and many students worked their way through Brandon College during this period. At this point, there were 14 faculty members and about 100 students.



During the late 1940's, the social sciences were introduced at Brandon College. Training for high school teachers was added in 1952 and expanded to include training for elementary teachers in 1955. The Bachelor of Teaching program was added in 1969 and the first graduates of the program received their degrees in 1971.

In the late 1950's, a national program of university and college expansion gave rise to a sharply increased growth at Brandon College in numbers of both students and faculty and the building of new facilities. The Arts and Library Building, later named the A. E. McKenzie Building, in honour of a chief benefactor of the college, and the J. R. C. Evans Lecture Theatre, named in honour of former Brandon College president Dr. J. R. C. Evans, were officially opened in 1961.

In 1962 the steam plant, Darrach Hall (Men's Residence), and the dining hall were completed. Added in 1963 were the Music Building and Flora Cowan Hall (Women's Residence). The Brandon University Gymnasium was opened in 1965.

2.1.3 BRANDON UNIVERSITY

Brandon University received its charter on June 5, 1967, on the occasion of the visit of Her Royal Highness Princess Alexandra and the Honourable Angus Ogilvie.

The Education Building was constructed in 1967, and the Western Manitoba Centennial Auditorium in 1969. A 10-storey, high-rise residence, McMaster Hall, for men and women, was opened in the fall of 1971. The Jeff Umphrey Memorial Centre for Mental Retardation opened in the fall of 1971 and housed a bookstore, bank and a day care centre, as well as the research centre on mental health.

The J. R. Brodie Science Centre was opened officially in May 1972, although classes were held there during the 1971-72 school year. It has modern facilities for the departments of applied disaster and emergency studies, botany, chemistry, environmental science, geology, geography, mathematics and computer science, physics, psychology, and zoology.

In early 1980 the Master of Music Degree Program was approved, and in September 1980 the Applied Program commenced. The Master of Music (Education) commenced in September 1981.

In November 1983 a sod-turning ceremony was held initiating the beginning of the new Music Building erected to the south of the Western Manitoba Centennial Auditorium and west of the Arts and Library Building. In October 1984 Her Majesty Queen Elizabeth II officially named the structure the Queen Elizabeth II Music Building. Members of the Music Faculty moved into the new building during the summer of 1985 and classes were held there in Fall, 1985.

In September 1986 classes commenced in the Department of Nursing and Health Studies program with 2-Year Post-Diploma Baccalaureate Degrees in Nursing and Mental Health. In 1990 the University introduced a major in Business Administration in the Faculty of Arts. Brandon University received its second master's program when the Master of Education was approved in 1990. In 1991 a minor in Women's Studies was approved in the Faculty of Arts. In 1993, a minor in Aboriginal Art was approved. In September 1996, the 4-Year Bachelor of Science in Psychiatric Nursing was offered for the first time.

Beginning in the early fall of 1996, the renovation and reconstruction of Clark Hall and the Original Building with the retention of the original facade was initiated. This historic project was completed in the Spring of 1997. Faculty and administration occupy the new structure, and classes are being held in the new large classrooms in the renovated Clark Hall and Original Building.

In 1997, Brandon University established the School of Health Studies, the home of the post-diploma nursing and mental health programs and the B.Sc. in Psychiatric Nursing, and first offered the 4-Year Bachelor of Business Administration degree.

The Bachelor of First Nations and Aboriginal Counselling and the Master of Rural Development degree programs were instituted in 1998, followed by the Bachelor of Arts/Bachelor of Science in Applied Disaster and Emergency Studies in 2001. Also in 2001, a new Distributed Major in Science, designed for students who plan to teach in the secondary schools, was introduced.

The Bachelor of Fine Arts was offered for the first time in 2003. In 2004 the Bachelor of Science in Environmental Science was first offered.

In 2010, the Master of Psychiatric Nursing program was established.

In 2005 the Bachelor of Nursing was offered for the first time. The Liberal Arts Distributed Major & interdisciplinary Studies Major was offered for the first time in 2006.

In 2007 the Bachelor of Physical Education Studies degree and the Bachelor of Arts 4-Year Gender & Women's Studies major were offered for the first time.

The Master of Psychiatric Nursing was established in 2010.

2.2 LIBRARY SERVICES

2.2.1 JOHN E. ROBBINS LIBRARY

The John E. Robbins Library holds books, microfilms, compact discs, dvd's, videos, print and electronic journals and other material. The library also co-ordinates the university's access to electronic resources. The library's primary purpose is to support the Brandon University curriculum. It is a selective depository for Canadian government publications, a full depository for Manitoba government publications, a participant in Statistics Canada's Data Liberation Initiative and Canadian Research Knowledge Network. The Library's on-site services include reference service, open internet access, course reserves and interlibrary loans. Off-campus Library Services provides service, including reference service, to students taking off-campus courses. The library has experienced staff to assist students find information, be it the library collection or on the web.

The John E. Robbins Library is located in the George T. Richardson Centre. A second entrance is in the Queen Elizabeth II Music Building. The library's website is <http://www.brandonu.ca/library>.

2.2.2 MEDIA COLLECTION

The Brandon University media collection is located in the library. The video collection is accessible to all faculty, staff and students. Previewing equipment is available.

2.2.3 S.J. MCKEE ARCHIVES

The S. J. McKee Archives is located on the Mezzanine level of the library accessed through the North Stacks. The Archives houses primary source materials pertaining to Brandon College, Brandon University, Brandon, and rural Manitoba. Areas of strength include co-operatives, grain marketing, railway systems, community organizations, information on persons, and family history. The Archives also holds the Library's rare book and special collections and provides on-site reference, information services, and advisory service for access to other archival repositories.

The McKee Archives is open to the public Monday - Friday from 1:00 to 4:30 p.m. or by special appointment. Contact the Archives at (204) 727-9634 or check out the website, which includes the Archives' search engine at: <http://www.brandonu.ca/Library/archives/archives.htm>.

2.3 ATHLETIC AND CAMPUS RECREATION PROGRAMS

2.3.1 ATHLETICS

The University intercollegiate teams are known as the Bobcats. The Bobcats have competed intercollegiately in men's and women's basketball since 1972 as part of the Great Plains Division within the CIAU at the time. The men's and women's volleyball began their program in 2005 as part of CIS.

These teams compete in the **Canada West Conference** against the following Universities: British Columbia, Victoria, Trinity Western, Simon Fraser, Fraser Valley and Thompson Rivers University, Calgary, Lethbridge, Regina, Saskatchewan, Manitoba, and Winnipeg. There are two divisions within Canada West, the West and the Prairies.

Brandon University can qualify for national championships in Canada through its membership in the Canadian Inter-University Sport. The Bobcats also participate in inter-conference competition and international competition in the United States. For more information, contact the Athletic Office at (204) 727-7375, or e-mail defaziok@brandonu.ca or check out the website <http://www.brandonu.ca/athletics/>.

2.3.2 CAMPUS RECREATION/INTRAMURAL

Brandon University Campus Recreation endeavors to provide equal opportunity for all students, faculty, staff, BUFIT members and alumni to participate in a variety of physical activities, whether it be competitive, recreational, instructional or sport club oriented.



Campus Recreation stresses *something for everyone* - a reflection of their commitment to a quality program that everyone can participate in and enjoy. Participation is the key - it's fun and rewarding!

Participants wishing to take part on an informal basis can do so in activities such as swimming, aqua fitness, skating, racquetball, aerobics, working out in the hydra gym, in an activity of your choice during open gym, and participating in special events, such as Bowlerama and Ultimate Disc.

Club sports that are available include Badminton, Curling, Kick-boxing, Fencing, Volleyball, Soccer, Rowing, Jiu Jitsu, Judo, Belly Dancing, Yoga, Tae Kwon Do, and Self-Defense.

Intramural sports that are offered include Touch Football, Soccer, Handball, Slow-Pitch, Volleyball, Floor Hockey, Ice Hockey, Basketball, Badminton, 3 on 3 Basketball, Golf Scramble, Road/Walk Race, and Curling Bonspiels. Most of the Intramural sports are co-ed. The ultimate aim is to create, among all participants, a positive attitude towards the necessity of active participation in physical activity.

Brandon University Campus Recreation invites you to participate in an activity of your choice. The activities are designed to enrich the university experience of every participant, and to allow for maximum enjoyment.

For more information on programs and fees, contact the Campus Recreation Office at 727-9642 or 727-9636 from 8:30 to 4:30 pm, Monday to Friday, or E-mail stanley@brandonu.ca or check out the website <http://www.brandonu.ca/academic/education/rec/>.

Gymnasium facilities and equipment are normally available from 8:30 am to 10:30 p.m. daily.

2.4 STUDENT GOVERNMENT ACTIVITIES

Brandon University Students' Union Incorporated

The Brandon University Students' Union (BUSU) is the official body of the students at Brandon University. The Students' Union makes a number of services readily available to you.

BUSU provides student representation on the Board of Governors, Senate, each Faculty Council and the Conflict Resolution Committee. BUSU is member Local 37 of the Canadian Federation of Students, and through its affiliation with that organization, students enjoy such benefits as: lobbying at the provincial and federal level, free International Student Identity Cards (ISIC); access to the Student Work Abroad Program (SWAP); student handbooks; ufile.ca; and access to the Studentsaver discount card program. BUSU council provides assistance for alleged sexual harassment, academic appeals, or other student grievances brought to its attention.

BUSU also provides a number of tangible services. Many of these are located in the Knowles Douglas Centre (KDC). They include the BUSU offices, SUDS lounge, Canadian Labor Congress Board Room, Campus Bookstore and The Quill (Student Newspaper). The BUSU Office provides fax, photocopier and computer workstations for students, as well as the ability to purchase bus passes, bus tickets and reusable water bottles. Also located in the KDC are the Campus Bookstore, The Quill (Student Newspaper), the LGBTTQ Collective Office, the Women's Collective Office, the World University Services Canada Office (WUSC), and the Student Union Drinking Spot (SUDS).

In addition to the above mentioned services BUSU also operate the campus newspaper; oversees the operation of the student-owned building through the Knowles-Douglas Commission; the BUSU Tutoring Service; the Used Textbook Registry; provides club space and funding support for campus clubs and constituency organizations such as the International Students' Organization, the education Students' Society, and the Aboriginal Student Council; and sponsors cultural and entertainment activities throughout the academic year, such as orientation week, Rock the Block, and other events.

All members of the Union are entitled to vote and hold office, and are encouraged to do so. Annual general meetings, the highest decision-making body of the union, are held on a semi-annual basis. The BUSU office holds regular office hours through most of the year, between 8:30 a.m. and 4:30 p.m. Monday through Friday. Please call 727-9660, or e-mail info@busu.ca, or visit www.busu.ca for more information.

2.5 STUDENT SERVICES

Student Services provides an array of services and programs that enhance the academic process and contribute to the overall development of students. In order to address the unique needs of students, Student Services assists them in intellectual, vocational, personal and social development. Various services such as those described below are made available, free of charge, to Brandon University students.

2.5.1 ADVISING SERVICES

Our academic advisors assist students with explorations of life and personal goals, career and academic plans. They also help to answer such questions as: What preparatory courses are required? What grades are needed? What are the requirements for degree programs or specific majors or minors? What courses should students take during the first year? For information or an appointment, call (204) 727-9769.

2.5.2 ORIENTATION

New Student Orientation is a program that helps new students become immersed in the life of the University and their new surroundings. Laying the foundation for one's future takes time and Brandon University is committed to delivering orientation as a *process rather than the event*.

Success at Brandon University has academic and social elements and Orientation is concerned with both. Therefore, Orientation is about much more than just finding the location of classrooms. Becoming connected to the information networks at Brandon University is vital. These connections range from personal peer support to electronic communications. The more quickly and more easily new students are able to get the information they need, the better decision they will be able to make about their student experience.

2.5.3 ACADEMIC SKILLS CENTRE

The Academic Skills Centre offers a broad range of academic support services to assist both students and faculty. The Centre's primary goal is to help students become more efficient learners. Students are encouraged to access the Centre's services through either appointments that address a student's specific learning question or concern, or group workshops that deal with some of the most common learning issues. Individual assistance is available by calling (204) 727-9739 to set up an appointment that fits your schedule. Check the bulletin board outside the Academic Skills Centre in room 102 A.E. McKenzie Building (main floor) for details and times of workshops, or check the website at http://www.brandonu.ca/studentsvc/Academic_Skills_Centre/

Learning Skills

Learning Skills services are available to assist with the transition to university, and to help students succeed while at university. We provide assistance with topics such as using "study time" wisely, taking lecture notes, reading textbooks effectively, preparing for exams, taking multiple-choice tests, summarizing information and enhancing memory. In short, we help you to learn how to learn.

Writing Skills

Writing Skills assistance is intended to help students improve their writing skills. Staff members help students learn how to identify and correct mechanical errors, perfect the structure and organization of their writing, and use prescribed essay format/referencing styles. Writing skills professionals do not advise students on the content of their assignments, nor do they edit or proofread papers.

Math Skills

Math Skills services are available to help students who feel uncomfortable using math in the context of other disciplines, or who desire to strengthen their math background. We provide assistance with fundamental topics such as fractions, factoring, equation and problem solving, trigonometry, and with the development and application of basic math skills that are used in a variety of other disciplines and fields. We also help students completing course assignments that have a mathematical component, by clarifying and reviewing the mathematical concept involved.

2.5.4 COUNSELLING SERVICES

Our counsellors help students find healthy, practical and safe ways to adjust to the demands of university life, to handle personal problems and to achieve their dreams and aspirations. They provide confidential counselling, workshops and support groups to



help students in areas such as relationship and family problems, anxiety and stress, anger and interpersonal conflicts, depression, loneliness, problems of self-esteem, sadness and loss. When necessary, students will be referred to resources within the community. For an appointment, visit us in Room 115 A. E. McKenzie Bldg. (main floor) or call 727-9769. You may also send e-mail to: mcmasters@brandonu.ca or sawatzkydycks@brandonu.ca. See our website for lots of helpful information: <http://www.brandonu.ca/studentsvc/counselling/counselling/homepage.htm>.

2.5.5 CAREER COUNSELLING SERVICES

Our Counsellors help students before they choose their degree, major or courses, learn more about what they like and do best or about the careers associated with certain majors. As students move forward toward graduation, our counsellors help them find out how and where to seek further education. For information or an appointment, call 727-9769 or e-mail mcmasters@brandonu.ca or sawatzkydycks@brandonu.ca.

2.5.6 CAREER PLANNING AND PLACEMENT SERVICES

The Career Planning and Placement Office is located on the main floor of the A.E. McKenzie Building and provides the following services to students:

- Job postings updated daily featuring part-time, summer and permanent employment as well as volunteer opportunities.
- Workshops are offered on writing resumes and cover letters, the interview process, job search techniques and utilizing the Internet as a job search resource.
- The Career Resource Centre in Student Services contains a wealth of information that will assist the student in making career choices: company literature, labour market data, calendars and materials from post-secondary universities and community colleges.
- Employer Information sessions
- On-campus recruitment
- Career Fairs and other opportunities to meet potential employers.
- Student and graduate employment referral service.

For further information, call the Doug Pople at (204) 727-9651, e-mail pople@brandonu.ca or visit online at www.brandonu.ca/careers.

2.5.7 SERVICES FOR STUDENTS WITH DISABILITIES

In October 1990, the Brandon University Senate approved the following policy: *Brandon University recognizes the right, guaranteed under the Manitoba Human Rights Code, of all individuals to be treated in all matters solely on the basis of their personal merits, and to be accorded equality of opportunity with all other individuals. The University acknowledges that, as stated in the Human Rights Code, to protect this right, it is necessary to ensure that reasonable accommodation is made for individuals with disabilities. The University notes that failure to provide reasonable accommodation to disabled persons is a form of discrimination prohibited by the Human Rights Code*

The Disabilities Services Centre assists students with disabilities to integrate as fully as possible into the university setting. Individualized plans are developed to assist students to have equal access to university programs and may include exam accommodations, special registration, equipment needs, tutoring, or other accommodations to assist students to reach their academic potential. The Disability Services Coordinator also works with students to support their learning skills assistance. Students with documented learning, emotional, physical or medical disabilities must identify themselves to the Disability Services Coordinator if they require accessibility on campus. The Disability Services Centre also promotes awareness of disability and disability issues. For further information or to book an appointment call the Disability Services Coordinator at (204) 727-9759 or by e-mail magnussonm@brandonu.ca or located in room 106 A.E. McKenzie Building.

2.5.8 SERVICES FOR FIRST NATIONS & METIS STUDENTS

Brandon University has been a recognized pioneer in providing quality education for First Nations and Metis students. The staff at Student Services takes particular pride in planning and offering culturally sensitive academic supports and personal counselling. Student Services programs also include special orientation to the University and community, learning skills, and workshops specific to student needs. In addition, our liaison with the community

resources relevant to First Nations and Metis students and their families help students to make Brandon University a comfortable place to be and a home for their successful educational experience. The Indigenous Peoples' Centre, an on-campus resource centre, is available for First Nations and Metis students, their tribal council counsellors and the Elders Program. For more information, call (204) 727-7353 or e-mail janzen@brandonu.ca.

2.5.9 ELDERS PROGRAM

The Elders Program aims to ensure that the educational experience will be a successful and pleasant one for Brandon University First Nations and Metis students and their families. It also aims to build a climate at the university which recognizes and respects the culture and heritage of First Nations and Metis students so that they may experience increased self-esteem and a strong, healthy identity. The Elders Program provides, to the whole educational community, numerous services, including spiritual and traditional counselling, performance of relevant ceremonies, mediation, and assistance with student orientation. For more information, call (204) 727-7353 or e-mail janzen@brandonu.ca.

2.5.10 SERVICES FOR INTERNATIONAL STUDENTS

The International Students' Advisor, working in Student Services, and staff located in the Office of International Activities, located in McMaster Hall, assist with course selection and registration, immigration concerns, cultural adjustment, housing, employment, health insurance, transportation and other matters which concern international students. Both offices advise the International Students' Association and serve as liaison to Citizenship and Immigration and other agencies involved with international educational exchange. For further information, call (204) 727-7390 or e-mail: shewchuk@brandonu.ca or contact the Office of International Activities at (204) 727-7479 or e-mail: allan@brandonu.ca.

2.6 THE RESIDENCES

Brandon University provides residence for approximately 445 undergraduate students. Residence living on campus provides convenient living accommodation, and an environment from which residents may secure additional educational, social and cultural advantages. The following accommodation is available:

	Men	Women	Total
McMaster Hall	110	122	232
Darrach Hall	100	----	100
Flora Cowan Hall	----	120	120
	210	242	452

University residences are located on the Brandon University campus and are open to students registered in courses of study at the University or Assiniboine Community College. Residences are under the supervision of Residence Councils and Residence Assistants in association with the Director of Residence Hall Programs.

For further information on residence accommodation, please contact the Residence Hall Programs Office at (204) 727-9761 or by e-mail residence@brandonu.ca or check our website at res.brandonu.ca.

2.7 BRANDON UNIVERSITY ALUMNI ASSOCIATION

The Alumni Association is the official organization of all Alumni of Brandon College and University. It functions as a link between alumni and their *alma mater*. It is aimed at fellowship and co-operative support of the University in all phases of its activities. At the same time, it provides its members with opportunities to make the university experience a continuing one.

Activities of the association include publication of the news magazine *Alumni News*, and the sponsorship of various reunions, programs and events. The association has hosted events on and off campus, and is active nationally and internationally.

The Association administers the Excellence in Teaching Award, the Distinguished Service Award, the Alumni Award (see Awards section 13) and the Wall of Fame Award.

The Alumni Association is governed by a Board of Directors and is represented on the Board of Governors, the Brandon University Foundation and the BUSU Board and the Knowles Douglas Commission.

The Alumni Officer can be reached at 727-9697.



2.8 B.U. EARLY LEARNING CENTRE, INC.

The B.U. Early Learning Centre, (a provincially subsidized day care) located adjacent to campus at 303 21st Street, welcomes children between the ages of 2 and 6, of students and staff of Brandon University and the community. Open weekdays from 7:45 a.m. to 5:30 p.m., the Centre provides a secure physical, emotional, and intellectual environment for children. A board of parents and University staff sets policies for the Centre. Information about registration, fees and program can be obtained by visiting the Centre or by calling 725-0968.

2.9 BRANDON UNIVERSITY FACULTY OF EDUCATION JUNIOR KINDERGARTEN

Currently located in Room 113 of the Education Building, Junior Kindergarten provides a fully subsidized educational and social experience for children 3 years to 5 years of age. Parents may choose from two or three sessions a week programs. Classes are 9:00 - 11:30 a.m. or 1:00 - 3:30 p.m. Monday to Friday. For further information regarding programming, registration, or fees, please contact Lisa Bridges at 727-7420.

SECTION 3 SCHOLARSHIPS & AWARDS

3.1 SCHOLARSHIPS, BURSARIES, PRIZES AND AWARDS

3.1.1 SCHOLARSHIP GUIDELINES

The purpose of the Brandon University scholarship program is to recognize scholarly excellence and to attract and provide incentives for students to study at Brandon University.

1. Brandon University administers only those awards whose terms are deemed to be in harmony with the interests of the University.
2. As a matter of principle, Brandon University will not administer any scholarship, bursary or fellowship that discriminates on the basis of race, creed, political belief, ethnic or national origin, gender, sexual orientation, or age. Nor will the University administer any scholarship which requires a scholarship recipient to adhere to a particular ideology as a condition of receiving or retaining the particular scholarship.
3. Any exceptions to these general principles shall be made only with the consent of the Senate Scholarship Committee and the Senate. From time to time, the University may administer affirmative action scholarships recommended by the Scholarship Committee and approved by Senate.

3.1.2 GENERAL INFORMATION

All awards listed in the Scholarship Section of the Calendar are subject to change without notice. The value of awards may also change without notice.

Graduate Scholarships -- are awards for academic achievement at Brandon University given to graduating students who achieve a c.g.p.a. of not less than **3.0** and a discipline or course g.p.a. of not less than **3.0** (unless a higher g.p.a. is stipulated). In addition, other criteria may be specified as a basis for the award.

Bursaries -- are monetary awards given to students who have demonstrated a financial need and met such other criteria as may be specified in the terms of reference for specific bursaries. Bursaries designated for entering students from accredited high schools are awarded to students entering university for the first time who have achieved a minimum high school average of **"C+" (65%)** grades. All other (non-entrance) bursaries require a minimum cumulative grade point average of **2.0** unless a higher g.p.a. is stipulated in the terms of reference. In the event that two or more applicants for a specific bursary have a significant financial need and meet such other criteria as may be specified in the terms of reference, academic achievement will also be considered in awarding the bursary. All bursaries require application. Students are advised to contact the Senate Scholarship Office for detailed information and application forms.

Scholarship Bursaries -- regardless of the specific title an award may have, an award is designated as a scholarship bursary if the terms of reference require both academic achievement and

financial need. Such awards require a minimum cumulative grade point average of **2.5**. All scholarship bursaries require application.

Medals -- are non-monetary awards that recognize academic excellence in the various degrees and subject areas.

Manitoba Scholarships & Bursaries Initiative --- some awards have been established with matching funds from the Province of Manitoba. These scholarships and bursaries are marked below as follows.

Manitoba



3.1.3 CONDITIONS FOR RECEIVING AWARDS

1. All graduate awards are tenable only for the Regular Session (September - April).
2. All awards are credited to the student's tuition account. Some awards may be made in two installments; one half at the beginning of Fall Term (Sept.) and the other half at the beginning of Winter Term (Jan.).
3. The University does not guarantee any awards other than those created from University funds. Awards that are the gifts of donors are awarded only after the funds have been received.
4. An award is not granted if there is no eligible candidate.
5. The University retains the right not to administer awards which in its opinion are not in the University's best interests.
6. No student may receive an award for achievement in a particular course if the earned letter grade is less than "B" (3.0).
7. An award may be deferred for one year if approved by the Scholarship Committee, provided the student can present good and sufficient reason for the deferment. The student must advise the Scholarship Office by August 1st of the following year if he/she wishes to receive the award.
8. February and October graduates are eligible for awards conferred during the following Spring Convocation if they have met the normal requirement of registration in a minimum of 24 credit hours in their final year.
9. In the case of a tie for highest standing in a subject, priority is given to the student majoring in the field. If both students are majors, the award may be shared.
10. The Senate Scholarship Committee may use an Award Point System to break a tie for an award if necessary. The Award Point System is as follows: A+ = 10; A = 9; A- = 8; B+ = 7; B = 6; B- = 5; C+ = 4; C = 3; C- = 2; D = 1; F = 0.
11. In the awarding of Gold and Silver Medals, a runner-up may be considered for an Honorable Mention if he or she has a grade point average within .05 of the student awarded the medal.

Pre-Award Year

The pre-award year is defined as the twelve-month period ending April 30th immediately preceding the Convocation at which the awards are made.

3.1.4 REFUNDING OF AWARDS

Recipients who reduce their course loads below the required amount for the award will normally have the award cancelled or pro-rated, depending upon the decision of the Scholarship Committee (or the Scholarship Committee Executive). Students who believe that special circumstances apply should write a letter of appeal to the Scholarship Committee describing these circumstances.

3.1.5 MASTER'S LEVEL SCHOLARSHIPS & BURSARIES

The award year is defined as the twelve-month period beginning with the Spring Session and ending with the Regular Session that is coincident with or immediately prior to the award. Applications are available from the Awards Office, Brandon University.

Agrium Inc. Bursary in Rural Development --- To be awarded to a graduate student enrolled in full-time studies in the Master of Rural Development program. \$1800

Manitoba



Brandon University Students' Union Endowed Entrance Bursaries --- will be granted to full-time or part-time students in financial need. The number of awards will vary as the endowment grows. Endowed awards will be \$500 each. Awards will be proportionally allocated based on the most recent available student enrolment figures for each area of the university. \$500



BUAA & Mrs. Kay Gardner Graduate Scholarship at Brandon University --- To be awarded to an outstanding student in a graduate program at Brandon University who shows a high degree of commitment and dedication to the area of study as recommended by the relevant Dean/Director. Students may receive this scholarship only once. \$1000
Manitoba



Canadian Imperial Bank of Commerce Bursaries in Rural Development --- To be awarded on the basis of financial need, to students who are enrolled full-time in either the Masters or the Graduate Diploma program in Rural Development at Brandon University. 2 x \$1325

Dr. Raja R. Gandhi Scholarship in Rural Development --- To be awarded to a Brandon University student pursuing his/her Masters in Rural Development on the basis of academic performance and financial need. \$1150
Manitoba



Governor-General's Gold Medal --- To be awarded to the graduate student who achieves highest academic standing in his/her Masters degree program.

Harold Vidal Scholarship in Master of Education --- Awarded to a student who is a full-time student (minimum of 9 credit hours per calendar year) in the Master of Education program and who is a Brandon University graduate. Preference may be given to rural, aboriginal and northern students. Awarded upon the Faculty of Education recommendation. \$1500

Helen Hill Memorial Prize --- Open to any student (includes teachers in school having an aptitude for and an interest in Special Education) entering the Faculty of Education at B.U. in the Graduate Diploma in Education with a major in Special Education. (It is expected that the successful candidate will, after graduation, teach in a school in the Province of Manitoba.) \$675

Henry F. Wiebe Graduate Award in Rural Community --- Awarded preferentially to a full-time student enrolled in any year of the Graduate Diploma in Rural Development at Brandon University. The recipient will be recommended by the Dean of the Faculty of Arts. The recipient must show community involvement and a desire to pursue a career in rural community development. The Senate Scholarship Committee will only grant an award so recommended. Recipients will have the opportunity to participate in rural development initiatives. Students may be granted this award more than once. Award number and value may range at the discretion of the Dean. This award will not necessarily be granted every year. \$950
Manitoba



J. Irving Bateman and B. Scott Bateman Memorial Scholarship --- To be awarded to a student entering the Graduate Diploma in Education or the Master of Education program. The student will have already demonstrated a commitment to and leadership in delivering excellent and innovative programming in the public schools of northern or remote areas of Manitoba. A letter of reference from a supervisor, attesting to such performance, will accompany the student's application. In the event that no suitable student applies at the entrance level, it may be granted to a student who is already in one of those qualifying programs, providing the student meets the other criteria. \$410
Manitoba



Manitoba Graduate Scholarships --- To be awarded to students completing research-based graduate programs only, and not to professional programs of study. Students must be enrolled in a research-based program that requires a thesis or dissertation (or equivalent). To qualify for the scholarships students must meet the following requirements: a) must have achieved a 3.0 (B) in their last 30 credit hours of university coursework; b) full-time enrollment in a Master's program (minimum 9 credit hours per year); c) must not work more than 16 hours/week; d) must maintain 3.3 ("B+") for renewal. 5 x \$15,000
Manitoba



President's Graduate Scholarship in Rural Development --- To be awarded to an entering student within the Master's of Rural Development degree program with first-class academic standing (normally defined as a minimum A minus graduation aver-

age) at the time of application. Students will be considered for this award upon application on the basis of academic excellence and contributions to the diversification of the Master of Rural Development program. \$Value-Tuition

President's Graduate Scholarship in Rural Development --- to be awarded to an entering student within the Master's of Rural Development degree program with first-class academic standing (normally defined as a minimum A minus graduation average) at the time of application. Students will be considered for this award upon application on the basis of academic excellence and contributions to the diversification of the Master of Rural Development program. \$Tuition

Provincial Exhibition of Manitoba Scholarship at Brandon University --- To be awarded to an outstanding student who is a Manitoba resident enrolled full-time at Brandon University, with preference given to students enrolled in the Business Administration, or Rural Development program at either the undergraduate or graduate level. The recipient may be invited to the Provincial Exhibition Annual meeting, President's Dinner and Grand Prix at the Royal Manitoba Winter Fair. The recipient may receive this award only once. \$1275

3.1.6 RECOMMENDED BY FACULTY

Brandon Teachers' Association Graduate Scholarship --- To be awarded annually to a student who: a) is currently a member in good standing with the Brandon Teachers' Association; b) is entering the final year of the Master of Education program or the Master of Music (Major in Music Education) at Brandon University in the coming academic year; c) has the highest grade point average of those applying. \$300

Dorothy Kitchen Scholarships --- Awarded on the basis of outstanding accomplishment or promise to a student(s) in any year of the Master of Music program. If there should be no suitable graduate student(s), this scholarship may be awarded to an undergraduate student. \$5000

Graham Hurlburt Scholarship --- Established in memory of Dr. Graham Hurlburt, to be awarded, upon the recommendation of the Department, to the student who achieved the highest academic standing graduating with a Master of Education in Counselling. If there is no suitable M.Ed. Student in counselling who meets the above requirements, the M.Ed. Student graduating with the highest g.p.a. in at least 6 credit hours of Counselling courses may receive the award. \$1125

J.R.C. and Adelene Evans Graduate Music Scholarship in Piano --- To be awarded to a student entering the Master of Music program in piano who demonstrates outstanding ability at the on-campus entrance audition. \$350

Shur-Gro Scholarship in Rural Development --- Will be awarded to a rural Manitoba student enrolled in the Rural Development program at Brandon University. \$900
Manitoba



Y.L. Jack Lam Graduate Scholarship in Education --- To be awarded, on the basis of excellent academic undergraduate achievement and financial need to a student enrolled in a Master Degree program in the Faculty of Education at Brandon University. The recipient shall meet the following criteria, in descending order of priority: a) To be awarded to an International student taking graduate studies on a full-time basis. If there is no international candidate, this award may be given to a Canadian student. Preference is given to students pursuing full-time studies, but may be awarded to a student who proposes to study on a part-time basis if no suitable candidate taking full-time studies has applied; b) That the award be given to students on a rotating basis through the Master of Education's areas of concentration in Curriculum (Early, Middle, Senior Years); Educational Administration, Guidance and Counselling and Special Education. \$500

3.2 MANITOBA STUDENT FINANCIAL ASSISTANCE PROGRAM

The Manitoba Student Aid Branch is your contact when applying for federal and provincial loans, grants and bursaries. Assistance is based on an assessment of financial need and is provided primarily in the form of repayable Canada and Manitoba Student Loans. Non-repayable grants and bursaries are also available.



Students should apply well in advance of your program start date. You can obtain information about student financial assistance and apply on-line at: www.studentaid.gov.mb.ca. With the interactive on-line application, you will receive an estimate of Canada Student Loan and Manitoba Student Loan assistance within minutes of submitting your application. You will receive a letter notifying you of the actual assistance within two weeks. You can also obtain a paper application at the Financial and Registration Services office on campus.

Manitoba Student Loans and Canada Student Loans are interest-free and payment-free while you are in full-time studies. For Canada Student Loans, interest begins to accumulate once you cease to be a full-time student and the first payment is due six months after your end of study date.

Effective August 1, 2003, the interest-free and payment-free period for Manitoba Student Loans is extended from six months to twelve months from your end of study date. To be eligible, you must be a resident of Manitoba on the eligibility date and provide confirmation of residency to your lender. The eligibility date is "the first day of the seventh month after your end of study date".

Manitoba Student Aid has two offices to serve you:

- In Winnipeg at 409-1181 Portage Ave. (R3G 0T3), call (204) 945-6321
- In Brandon on the 3rd floor, 340-9th Street, (R7A 6C2) call (204) 726-6592

If you are not a Manitoba resident, your application for financial assistance must be made through your home province.

SECTION 4 FEE REGULATIONS

4.1 GENERAL INFORMATION

All fees listed are subject to change.

Fees can be mailed to Financial & Registration Services, 270 - 18th Street, Brandon University, Brandon, Manitoba R7A 6A9. Cheques or money orders issued for the payment of fees should be made payable to Brandon University. Direct Payment may also be used to pay fees. In person payments can be made at Financial & Registration Services, located on the 2nd Floor of the Clark Hall Building. Students are assessed fees according to the schedule listed below. Fees can also be paid on-line through the Brandon University web site (brandonu.ca) with the TelPay link, or check with your banking institution for availability of payment through telepayment.

The schedule of fees is subject to change without notice.

Registration is not complete until the student has complied with all the requirements of enrolment and paid the appropriate fees at Financial & Registration Services.

Marks will not be released until all debts to the University have been paid in full at Financial & Registration Services. Students will not be eligible for graduation until their marks are released.

International Students - Medical Coverage

International students studying at Brandon University on a Student Visa are required, as part of their registration, to have valid and appropriate medical insurance coverage. Failure to have insurance coverage will result in withdrawal of registration. This coverage is offered under the auspices of Brandon University. The student will be charged the annual single student premium when the initial registration is processed each year. Payment is to be made to Brandon University with tuition fees. The student is required to complete the medical application form, available at Financial & Registration Services, which will be forwarded to the insurer. Please note that this insurance purchase will not be complete until the premium is paid and the application form completed. If family coverage is required, Financial & Registration Services should be notified.

4.1.1 APPLICATION FEE

A non-refundable application fee is to accompany the application for admission. The application fee must be paid before an application for admission will be processed. New students will be assessed an additional fee for their application to the University.

4.1.2 BRANDON UNIVERSITY STUDENTS' UNION INC. FEE

The B.U.S.U. Constitution states that all on campus students are members of B.U.S.U. and must pay B.U.S.U. Membership Fees as determined by B.U.S.U. Council. The B.U.S.U. membership fee is \$9.00 per 3 credit hours of registration to a maximum of 30 credit hours. Other B.U.S.U. student fees include the following: building fund fee, communications fee, the Canadian Federation of Students fee (CFS), and the World University Service of Canada Fee (WUSC).

4.1.3 GRADUATE CONTINUING REGISTRATION FEE

Students continuing in any graduate program who do not register in an academic year must pay a continuing Registration Fee. Please contact Financial & Registration Services for fee details.

4.1.4 GRADUATE REINSTATEMENT FEE

Students continuing in any graduate program who do not register in one or more academic years and who fail to pay the Graduate Continuing Registration Fee as described above will be required to pay the Graduate Reinstatement Fee before being permitted further registrations.

4.2 PAYMENT OF FEES

All fees are due and payable at the time of registration or by the required deadline as follows:

Sessions	Payment Deadline	Minimum Payment
Spring/Summer	Time of registration	Total Fees
Fall	September 7, 2011	Term 1 Total Fees
Winter	January 3, 2012	All remaining fees
Off Campus	Time of registration	Total Fees
Correspondence	Time of registration	Total Fees

Students who neglect to pay fees as required will have their registrations cancelled. A fee is charged for reinstatement.

Reinstatement

The final date for reinstatement of registration, without appeal to the Graduate Studies Committee for permission to do so, will be the last date approved in the academic calendar for Voluntary Withdrawals without academic penalty.

There will be a surcharge when cheques are returned for insufficient funds (N.S.F.) All fee inquiries should be made at Financial & Registration Services.

4.2.1 NON-REFUNDABLE FEES

The following fees are not refundable: All miscellaneous fees, senior citizen registration, application fee, Student Union fee, WUSC fee, CFS fee, Building fund, and student services fee and technology fee. Fees subject to change.

4.2.2 FEE INFORMATION REGULAR COURSES

Please contact Financial & Registration Services for a current Fee Schedule (204-727-9724) or you may visit this website for the most current tuition fee schedule: http://www2.brandonu.ca/Admin/Finance&Admin_main/2010_11_grad_tuition.pdf.

4.3 MISCELLANEOUS FEES

Please contact Financial & Registration Services for a current Fee Schedule (204-727-9724) or you may visit this website for the most current miscellaneous fee schedule: http://www2.brandonu.ca/Admin/Finance&Admin_main/2010_11_misc_fees.pdf.

4.3.1 COURSE CHANGES

Students may request registration changes (course additions, deletions, section changes, or any combination of these) and alterations to study programs up to a specified date in each term (see Academic Calendar). Students are permitted 2 free change forms in the Regular session. A fee will be assessed for registration changes in excess of the 2 free change forms which are simultaneously reported on the same registration change form. This fee will not be levied for course drops only. The Instructor and the Dean of the faculty must authorize course changes requested after the last date announced in the Important Dates Section.

4.3.2 REFUND SCHEDULE

Students who withdraw from courses must complete a registration change form, obtain signatures if required, and present it to Finan-



cial & Registration Services before any refund of fees will be granted. The refundable portion of fees will be calculated only from the date Financial & Registration Services is notified.

Please contact Financial & Registration Services for more detailed information.

Students who are debarred from examination in a course or who are required to withdraw for disciplinary reasons forfeit their claim to any refund.

4.3.3 INCOME TAX RECIEPTS

Official Tuition Fee Receipts and Education Deduction Certificates (T2202A) to support claims for income tax exemptions will be available to print from the BU website by February 28 each year. Duplicates will be issued for a fee.

4.3.4 LOCKERS

Lockers, other than in the gymnasium, may be rented at Financial & Registration Services for a fee. A partial refund will be made when lockers are vacated and locks returned in good order. Lockers must be vacated one week after the end of the academic session. The University will dispose of all items found in lockers after this date.

The Campus Recreation Director will post a schedule of fees in the Physical Education Building concerning the caution fee, deposits for use of equipment, and lockers in the gymnasium.

4.3.5 VOLUNTARY WITHDRAWAL

When students withdraw from a course, it is their responsibility to notify Financial & Registration Services in writing as well as the Instructor, as soon as they decide to withdraw. Any refundable portion of fees will be calculated only from the date on which Financial & Registration Services has been notified. Deadline dates for withdrawal, without academic penalty, from full and half courses represent 60% of the total contact hours in the course. For the last dates for voluntary withdrawal without academic penalty, see the Academic Calendar.

Students who wish to withdraw from University completely (from all registered courses) are required to complete a drop form and see Financial & Registration Services.

4.3.6 PARKING FEES

Parking is available in services and un-serviced lots, with fees charged accordingly.

All students with automobiles should make application for parking well in advance, as space is limited. Applications will begin to be accepted around the middle of April for the following academic year. Regular, part-time and evening students with automobiles must abide by the regulations posted from time to time, and must pay any fine levied for the violation of traffic rules. A copy of Brandon University Parking Regulations can be obtained from the Ancillary Services Offices (Main Floor, McMaster Hall).

4.3.7 RESIDENCE FEES

Each application for accommodation in the University Residence Complex must be accompanied by an application fee. This fee covers the cost of processing the application and is not applied to room and board costs. **The application fee is not refundable.**

When an application has been accepted, the student is notified. Room assignment takes place from June to late August and the student is sent written notice of the assignment. It is then the responsibility of the applicant to accept or reject the assigned accommodation by contacting the Residence Hall Programs Office as soon as possible. It is essential, upon receipt of a room assignment, that students respond immediately to confirm acceptance.

1. **Payment:** A room deposit **MUST** accompany the acceptance of a room assignment. **Only proof of non-admittance by the Admissions Officer will be grounds for claiming a refund of the Room Deposit.** The room deposit reduces the annual charges. The first term residence fees must be paid at the time the student checks into residence. The second term fees must be paid on or prior to first day of classes in January.
2. **Cancellation:** Students who cancel a room assignment previously accepted are advised that Room Deposits will be forfeited. Students who are obliged to cancel their room assignment because their admission to Brandon University or Assiniboine Community College has been denied, will be refunded their Room Deposit in full. Refunds will be provided upon receipt of a written request that must be received by the

Programs Office within five days of the commencement of the fall or winter term.

3. **Waiting List:** Students who have not been assigned to the residence by August 31 but still desire a place in residence, are advised to put their name on the waiting list. In such cases, the Programs Office requires an up-to-date contact address or telephone number to notify the student when space is available. Please advise the office if you do not wish to remain on the waiting list.
4. **Withdrawal From Residence:** It is not expected that students, having initially chosen to live in residence and signed a Residence Agreement, will withdraw from residence before the end of the contract period. Prospective residents should carefully read their Residence Agreement prior to paying the required Room Deposit.
5. **Miscellaneous Information:** Accommodation in the residence is available only to students desiring **room and board**. Residence Hall programs offer a meal program based on a declining balance debit card system. Room and meal program rates and schedule of payment dates will be available after March 31. This schedule can be obtained by writing to the Residence Hall Programs Office.

The Dining Room will be closed on or around December 15 for the Christmas holidays. Students must vacate their accommodation within twenty-four hours after writing their Christmas examinations.

Students must vacate their accommodation within twenty-four hours after writing their final winter examinations and in any event not later than April 30.

The University reserves the right to change any fees if, in its opinion, such change is necessary.

SECTION 5 GENERAL REGULATIONS

5.1 GRADUATE ADMISSION REQUIREMENTS

Admission to Brandon University Graduate programs may be obtained in the following ways:

1. Regular
2. Special
3. Conditional

5.1.1 GRADUATE ADMISSION, REGULAR

Regular Status is assigned to students who have satisfied all requirements for admission as Graduate Diploma or Master's degree candidates.

5.1.2 ADMISSION, GRADUATE DIPLOMA IN EDUCATION

1. A B.Ed. degree, *
2. A valid teaching certificate, *
3. A minimum of two years teaching experience, or a minimum of 2 years counselling related experience for the Graduate Diploma in Counselling, *
4. Two letters of reference, attesting to character, teaching ability, and scholarly aptitude, or three letters of reference and the completion of a supervised writing task for the Graduate Diploma in Counselling,
5. A minimum grade point average of 3.0,
6. Competence in spoken and written English, and
7. International students must submit scores from the Test of English as a Foreign Language (TOEFL). The minimum acceptable TOEFL score is 580 (written) or 92 (internet based).
8. English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

* Only in exceptional circumstances will applicants without a B.Ed. degree be considered for admission. Applicants with a relevant undergraduate degree and professional experience may apply.

5.1.3 ADMISSION, MASTER OF EDUCATION

Prior to applying to the Master of Education Degree, students are strongly advised to approach the Chair of Graduate Studies & Field Research for program information and guidance in working through graduate studies. It is expected that once accepted into



the program, graduate students will take the initiative to discuss with their assigned program advisors or the Chair of Graduate Studies & Field Research all matters related to programs, courses, practicum, and the selection of Faculty supervisor(s) for their project/thesis.

1. A B.Ed. degree, *
2. A valid teaching certificate, *
3. A minimum of two years teaching experience, *
4. Two letters of reference, attesting to candidate's ability to pursue graduate studies, character and teaching ability,
5. A minimum grade point average of 3.0,
6. Competence in spoken and written English, and
7. International students must submit a minimum TOEFL score of 580 (written) or 92 (internet based), or one of the following alternatives:

- a minimum score of 7.0 on the International English Language Testing System (IELTS)
- minimum score of 8.5 on the Michigan English Language Assessment Battery (MELAB)
- a minimum score of 4 on the Certificate of Proficiency in English (COPE)

8. English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

9. Admission to the Master of Education in Counselling also requires completion of the Graduate Diploma in Counselling (or equivalent) with a minimum 3.0 gpa, and completion of an interview process.

* Only in exceptional circumstances will applicants without a B.Ed. degree be considered for admission. Applicants with a relevant undergraduate degree and professional experience may apply.

Note: Students within the last six credit hours of their Graduate Diploma in Education will be allowed to apply for M.Ed. admission. Students completing the Graduate Diploma in Education or other approved graduate program/courses will be granted advanced standing/credit as determined by the Chair of Graduate Studies & Field Research.

Only in exceptional circumstances will students with less than a 3.0 g.p.a. be considered for admission to the M.Ed. program on application to the Faculty of Education Graduate Studies Committee. Once admitted, such students may be required to take up to 9 credit hours in courses additional to those required in the M.Ed. Students admitted by the Faculty of Education Graduate Studies Committee in this manner will be required to maintain a B average to continue in the M.Ed. program.

Note: Applicants are strongly advised to consult the Faculty of Education Graduate Studies Department or the Brandon University Graduate website for curriculum changes.

5.1.4 ADMISSION, MASTER OF MUSIC

Students preparing to undertake Master of Music study at Brandon University are expected to be conversant in the history and theory of music, and familiar with a broad range of musical literature. Students should also anticipate considerable emphasis upon their abilities to think critically and to express themselves clearly. The School of Music is committed to high levels of artistic and scholarly achievement and to preparing its students for leadership roles. Students majoring in Performance and Literature will be expected to demonstrate professional levels of commitment to the development of their musical skills and understanding. Music Education students should anticipate a program that is academically challenging as well as practical in its orientation.

Normally, admission to the Master of Music program requires successful completion of an undergraduate degree or equivalent, with a minimum grade point average (g.p.a.) of 3.0 achieved in the final year of study. Applicants falling short of these basic criteria may be considered for admission on the strength of success in related professional work.

Applicants to the **Music Education** program will have completed an undergraduate Music Education degree, or its equivalent. Normally, teaching experience and a teaching certificate are required. Exceptions may be considered on the strength of related professional experience.

While the School of Music is committed to examining each application on its own particular merits, demonstration of English language proficiency is required for admission. International students

must submit a minimum TOEFL score of 580 (written), 92 (internet based), or 237 (computerized) or one of the following alternatives:

- a minimum score of 7.0 on the International English Language Testing System (IELTS)
- minimum score of 85 on the Michigan English Language Assessment Battery (MELAB)
- a minimum score of 4 on the Certificate of Proficiency in English (COPE)

English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

Note: Music students are strongly advised to consult the School of Music for curriculum changes.

Applicants to the **Performance and Literature** program must have completed an undergraduate degree in Music Performance or equivalent and display professional potential as a performer. Applicants must present an audition of approximately 50 minutes, representing a variety of styles and periods. Where a live audition is not possible, taped auditions may be submitted for consideration, but Regular status admission can be conferred only following an on-campus audition.

While the School of Music is committed to examining each application on its own particular merits, demonstration of English language proficiency is required for admission. International students must submit a minimum TOEFL score of 550 (paper based), 231 (computer based) or 80 (internet based), or one of the following alternatives:

- a minimum score of 6.5 on the International English Language Testing System (IELTS)
- a minimum score of 80 on the Michigan English Language Assessment Battery (MELAB)
- a minimum score of "C" on the Certificate of Proficiency in English (CPE)
- a minimum score of 60 on the Canadian Academic English Language Assessment (CAEL)
- a minimum score of 4.5 in Reading, 4.5 in Listening, 4.0 in Speaking and 4.0 in Writing on the Canadian Test of English for Scholars and Trainees (CanTest)
- EAP Tier 4

English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

Note: Music students are strongly advised to consult the School of Music for curriculum changes.

5.1.5 ADMISSION, MASTER OF PSYCHIATRIC NURSING

Applications for September entry must be received by March 1st of the year in which admission is sought.

The application will include:

1. A curriculum vitae/resume that includes the following:
 - past educational preparation;
 - employment experience, indicating level of responsibility;
 - community service, including involvement in professional associations;
 - awards and honours;
 - research projects and publications;
 - continuing education;
 - innovation in clinical practice; and
 - any other supporting information
2. Proof of registration as a psychiatric nurse or nurse in Canada
3. A brief essay (500 - 750 words) outlining rationale for choosing the MPN program and a particular stream, as well as areas of interest for thesis consideration; and
4. Two confidential letters of reference, one of which must be an academic reference.

5.1.6 ADMISSION, GRADUATE DIPLOMA IN RURAL DEVELOPMENT

Applications for September entry for Domestic and International students into the Master of Rural Development degree program must be received by January 31st. Applications for January entry for Domestic students must be received by August 31st.



1. Regular status is assigned to students who have satisfied all requirements for admission as a Graduate Diploma candidate. Students will normally have a four year Bachelor's degree (B.A., B.Sc., or equivalent) **or** a three year Bachelor's degree supplemented by post-graduation studies, professional rural development experience, accreditation by relevant professional associations, or any combination of these that in the judgement of the Rural Development Graduate Admissions Committee constitutes the equivalency of a fourth year of undergraduate study.
2. Students will normally have a minimum cumulative grade point average (c.g.p.a.) of 3.0 in the last 30 credit hours of study completed prior to application for entry. Students with less than a 3.0 c.g.p.a. may be required by the Rural Development Graduate Admissions Committee to undertake compensatory study.
3. International students must submit a minimum TOEFL score of 580 (written), or 92 (internet based), or one of the following alternatives:
 - a minimum score of 7.0 on the International English Language Testing System (IELTS)
 - minimum score of 85 on the Michigan English Language Assessment Battery (MELAB)
 - a minimum score of 4 on the Certificate of Proficiency in English (COPE)
4. English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

5.1.7 ADMISSION, MASTER OF RURAL DEVELOPMENT

Applications for September entry for Domestic and International students into the Master of Rural Development degree program must be received by January 31st. Applications for January entry for Domestic students must be received by August 31st.

1. Regular status is assigned to students who have satisfied all requirements for admission as a Masters' degree candidate.
1. Students will normally have a four year Bachelor's degree (B.A., B.Sc., or equivalent) **or** a three year Bachelor's degree supplemented by post-graduation studies, professional rural development experience, accreditation by relevant professional associations, or any combination of these that in the judgement of the Rural Development Graduate Admissions Committee constitutes the equivalency of a fourth year of undergraduate study.
2. Students will normally have a minimum cumulative grade point average (c.g.p.a.) of 3.0 in the last 30 credit hours of study completed prior to application for entry. Student with less than a 3.0 c.g.p.a. may be required by the Rural Development Graduate Admissions Committee to undertake compensatory study.
3. International students must submit a minimum TOEFL score of 580 (written), or 92 (internet based), or one of the following alternatives:
 - a minimum score of 7.0 on the International English Language Testing System (IELTS)
 - minimum score of 85 on the Michigan English Language Assessment Battery (MELAB)
 - a minimum score of 4 on the Certificate of Proficiency in English (COPE)
4. English for Academic Purposes (EAP) students must complete Tier 4 with 75% in each and every course, combined with CanTEST scores of 5.0 on the Reading and listening measures, and 4.5 on the Oral and Written measures.

5.1.8 GRADUATE ADMISSION, SPECIAL

Special status will be assigned to a student who meets graduate admission requirements but is not proceeding to a graduate degree or diploma at Brandon University. A Special Graduate Student may accumulate no more than 9 credit hours of Master's level courses. Students, subsequently admitted to a Graduate program, may apply to the School or Faculty Graduate Committee to have courses completed as a Special Graduate Student applied to a graduate program of studies.

5.1.9 GRADUATE ADMISSION, CONDITIONAL

Conditional status may be assigned to a student who has applied for Graduate - Regular status but does not meet graduate admission requirements. A Conditional Graduate Student must complete the missing requirement and/or extra courses and/or attain a pre-

determined level of performance in order to achieve Regular status.

A Conditional student must be formally reviewed by the School or Faculty within two terms of the first registration in the program and a recommendation either to remove the Conditional status or to withdraw from the program must be forwarded to the Dean of the Faculty or School for action.

Conditional student status shall not be extended beyond the first two terms and the maximum number of graduate-level credits a Conditional student may complete is 12. Students who successfully satisfy the terms of their Conditional status shall not be required to re-apply for admission. The conditional year of studies will not be counted in the time allowed to complete the Master's degree.

5.2 REGISTRATION

5.2.1 REGISTRATION PROCEDURES

Registration is the process by which students select courses in the Day and/or Evening Session, on- or off-campus, for a particular academic session and record that selection on the official registration form or by online registration and submit to Financial & Registration Services. If eligible, students can register using the online registration system and submit their request electronically. Before students are permitted to register they must first be eligible to pursue studies at the University. Eligibility is determined either by previous academic performance for **Returning** students or acceptance through the admissions process to the University for **New** students. (see section for Admission Requirements 3.1).

Returning students who are not eligible to re-register at the University will have been so advised by letter from Financial & Registration Services.

New students are accepted according to the status under which they are eligible to apply (e.g. Regular, Mature, Transfer, etc.). These are indicated on the application form for admission. This form must be completed and submitted, along with all required documents. (e.g. High School marks, Birth Certificate, etc.), to the Admissions Office. Only when applicants have completed all the requirements for admission will they be accepted and subsequently permitted to register for courses. In brief, students must apply and be **accepted** through the Admissions Office before they are allowed to **register** for courses at Brandon University.

1. **Form Completion:** In completing the registration form, it is imperative that the department, course number and course title, section number and term be correctly stated. Failure to do so will automatically result in omission of the student's name from appropriate class and examination registers.
2. **Online Registration:** Is not complete until the student has answered the required questions and submitted their request and notification is received via the student's BU email.
3. **Waiting Lists:** Brandon University has an automated waiting list system for students who wish to register for a course that has reached its enrollment limit. When the student attempts to register in person or online for the course that has reached the enrollment limit, they are given the opportunity to be placed on the waiting list for that course. As spots in the course become available, the students from the waiting list are notified via their BU email. The students can register for the course or remove themselves from the list. If no reply is received from the student in a predetermined length of time, the spot is forfeited and the student's name is placed at the bottom of the waiting list. The students can remove themselves from the waiting list or view what lists their names are on at any time through the student information portal. If a student does not have internet access, they should contact Financial & Registration Services to obtain instructions for non-internet users.
4. **Course Withdrawal:** When students withdraw from a course, it is their responsibility to **notify Financial & Registration Services** in writing on the prescribed form or by using the online registration system and submitting their request electronically. Any refundable portion of fees will be calculated only from the date on which Financial & Registration Services has been notified. Deadline dates for withdrawal, without academic penalty, from full and half courses represent 80% of the total contact hours in the course. If a student should withdraw from a course **up to and including** the last date for registration in that course, the course will not be noted on the transcript. Students should note that refund dates differ from registration dates. Students should refer to the refund schedule available on-line



or contact Financial & Registration Services. All withdrawals **subsequent** to the last date of registration, and **up to and including** the last date of withdrawal without academic penalty will remain on the transcript with the notation of VW (voluntary withdrawal). The grade of F (failure) will be noted on the transcript against a course for which the student withdraws if the withdrawal is **subsequent** to the last date of withdrawal without academic penalty and not approved as an AW. Students will be permitted to withdraw from a course or courses after the last date for voluntary withdrawal only for reasons of illness, disability or domestic affliction, supported by a certificate from a qualified professional. Using this information, the Instructor and the Dean of the Faculty in which the course is located will make a discretionary decision. Students who are permitted to withdraw from a course will be assigned the notation AW (Authorized Withdrawal) for the course(s).

5. **Course Audit:** A Regular Student who is registered in courses for credit may wish to audit a course. This is different from Regular Status in that Auditor Status students are not taking any courses for credit. All students, however, who wish to audit a course must have the written approval of the Instructor, and where necessary, the additional approval of the Department Chair and the Dean of the Faculty or School that teaches the course. Approval to register for a course as an Auditor is given on the understanding that the audited course is for personal interest only, is not assigned a grade, is not for degree credit, has no examination, test or coursework assignment privileges, does not count for prerequisite standing in other courses and is assessed a fee equal to one-half of the course fee. With the permission of the Instructor, a student may change from Credit to Audit or Audit to Credit provided the change is made before the date for withdrawing from courses without academic penalty. The appropriate fee adjustment will be made against the student's account by Financial & Registration Services.

5.2.2 NON PAYMENT OF FEES

Students who do not pay their fees at the Financial & Registration Services by the required deadline (see section 4.2) will have their registrations cancelled. A fee will be assessed for reinstatement.

5.2.3 BRANDON UNIVERSITY IDENTIFICATION CARDS

Each student registering for an academic session will be issued a Brandon University Identification Card which must be presented when using Library facilities. A fee is assessed for each ID card. Cards are issued by the Housing Office in the McMaster Complex upon receipt of proof of registration (see section 4.2).

5.2.4 STUDENT NUMBERS

A number is assigned to a student when an application for admission to Brandon University is submitted. This number is included in the student Identification Card, a file in Financial & Registration Services and on all statements of examination results issued by Brandon University. Each student will be issued only one student number.

5.2.5 FULL-TIME STUDENTS

Any Master's student registered in nine or more credit hours **per academic year** shall be considered a full-time student of Brandon University (*i.e.* September 1 - August 31).

5.2.6 COURSE PREREQUISITES

A course prerequisite, as noted in the General Calendar description, is a requirement for certain courses, which must be completed before registration will be permitted. Students who register for courses without having met the stipulated course prerequisite(s) by the first day of classes, must, in all cases, have a written waiver for the prerequisite(s) from the course Instructor, Department, or as otherwise stated. Students will not receive credit in a course if the stipulated course prerequisite(s) has not been met or waived, as appropriate.

In the event that a student does not successfully complete the prerequisite for a course and is therefore unable to take the course for which the prerequisite was in place, it becomes the student's responsibility to withdraw from the course by submitting a registration change form to Financial & Registration Services to ensure that his/her registration is updated.

5.2.7 LETTER OF PERMISSION -- COURSES TAKEN ELSEWHERE

Brandon University students who wish to take a course or courses at another accredited post-secondary institution for transfer of credit to their program must obtain a Letter of Permission from Financial & Registration Services **before** they make application for the course. A fee is charged for a Letter of Permission.

Requests for Letters of Permission must be received by Financial & Registration Services **at least one month prior** to the deadline dates established by the university to be visited. Letters of Permission may be granted to students who have Regular Student Status. Students who do not have Regular Students Status (*i.e.* Probationary, Mature) will have their requests approved by the appropriate Academic Dean before a Letter of Permission will be issued. Students must establish residency at Brandon University before a Letter of Permission will be granted and no Letter of Permission will be issued for a student who has not registered for any Brandon University credit hours. Residency is established usually through the successful completion of a minimum of 15 credit hours. Students who do not meet this requirement may be granted written approval to obtain a Letter of Permission through their Academic Dean.

As approval for the issuance of a Letter of Permission for courses is the prerogative of the academic faculty, students are advised to have their selection of courses reviewed by the appropriate faculty advisor to ensure that requested courses will fulfill major/minor or other degree requirements. Issuance of a Letter of Permission does not imply that degree residency requirements or major/minor requirements have been waived.

It is the student's responsibility to see that upon completion of the course, an **official** transcript is sent as soon as possible to Financial & Registration Services. Grades transferred in are used in the calculation of the grade point average (g.p.a.) for the degree sought.

5.2.8 TRANSFER OF CREDIT

Students who have taken a course or courses at another academic institution prior to their admittance to Brandon University **must**, upon application for admission, request an assessment of their work at the other academic institutions for possible transfer of credit to Brandon University.

Courses from other academic institutions accepted by Departments for transfer of credit to a student's program, with the exception of those courses taken through a Letter of Permission (see section 5.2.7), will not normally be subject to the stipulated course prerequisite(s).

The maximum Transfer of Credit allowed will be 6 credit hours for all faculties, with the exception of the 54 credit hour Master of Education degree program that may receive up to a maximum of 24 credit hours as a Block transfer.

Departments may reserve the right to refuse to grant transfer of credit for a number of reasons, which may include their assessment that the coursework being evaluated is outdated.

Note: Students who wish to request a review or reassessment of transfer credit must do so within one year of the initial transfer of credit to Brandon University.

5.2.9 CANADIAN ARMED FORCES --- RESIDENCE REQUIREMENTS

It is recognized that Canadian Armed Forces personnel and their dependents often have their program of studies interrupted because of special circumstances. Accordingly, the announced residency regulations will be waived for Canadian Armed Forces personnel or their dependents provided that the students meet the following requirements:

1. have been admitted to Brandon University; and/or
2. attended Brandon University classes either on-campus or at an approved location in Canada or abroad; **or**,
3. have a Letter of Permission from Brandon University allowing them to pursue studies at an approved location in Canada or abroad; **or**,
4. all other requirements for the Brandon University degree sought have been met.

5.2.10 STUDENTS' TRANSCRIPTS

A student's transcript, or record, is based upon the information, personal and academic, supplied at admission and at registration, the successive changes to that information, if any, and grades



obtained in the courses of the Program of Studies registered for from session to session. If students wish **Official** transcripts they must write, or report, to Financial & Registration Services with the required fee of \$10.00 and \$4.00 for each additional copy per request (fees subject to change). Transcripts will **not** be released if a student is in debt to the University.

Students' **transcripts** are considered **confidential** and will be issued only if the student completes the transcript request form, or writes a letter requesting the release of a transcript, asking for a copy to be sent either to himself/herself or to another university, an agency, or an official. The required fee must be submitted with the request.

5.3 COURSE WORK AND EXAMINATIONS

- At the close of each term or session grades are assigned indicating the character of the student's work throughout the term. If term marks are given, they shall be based on reports, essays, etc., preferably of a critical or analytical nature, on aspects of the work covered in the course concerned. The instructor shall make clear to the class at the beginning of each course how the final grade in the class shall be assigned. The maximum term mark for work in all courses is to be set by the Department concerned, with the Deans to be kept informed.
- The grades given for term work are added to the grades obtained at the final examination (if such is required) in the course and this total shall determine the standing of the student.
- Academic papers, presented by students in partial or entire fulfillment of any course requirement, shall remain the property of the writer and may be retained by the course instructor after their marking only with the written permission of the student. Academic papers, excluding final examination papers, presented by students in partial or entire fulfillment of any course offered at Brandon University remain the property of the writer and should be returned to the students after marking. Within 21 days of the receipt of the final grade, students may, upon request, see their marked final examination in the presence of the instructor.

5.3.1 ATTENDANCE AT LECTURES AND PRACTICAL WORK

- All students are expected to be regular in their attendance at lectures and labs. While attendance *per se* will not be considered in assessing the final grade, it should be noted that in some courses participation in class activities may be required.
- For limited enrolment courses, students who are registered but do not attend the first three classes or notify the instructor that they intend to attend, may have their registration cancelled in favour of someone else wishing to register for the course.
- Students who are unable to attend a scheduled instruction period because of illness, disability, or domestic affliction should inform the instructor concerned as soon as possible.
- Instructors may excuse absences for good and sufficient reasons.

5.3.2 ACADEMIC DISHONESTY AND MISCONDUCT

Academic integrity is an essential part of University life. Academic dishonesty and misconduct will not be tolerated. Brandon University supports students, instructors and administrators in their efforts to preserve this institution as a community of scholars.

Actions which constitute academic dishonesty and/or misconduct are considered an offence within Brandon University and include:

- Plagiarism**, which includes, but is not limited to:
 - Work which is submitted or presented in partial fulfillment of course/degree requirements as one's own work that was completed, in whole or in part, by another individual
 - Portions of the work extracted from another source without proper and full credits to the original author (e.g. concepts, sentences, graphics, data, ideas presented through paraphrase)
 - The entirety of the work copied from another source
 - The submission of work in one course that has been or is simultaneously being submitted for credit in another course without the expressed written permission of all instructors involved (in such cases the entirety of the work may originate with the student; nevertheless, the academic offence of plagiarism has occurred)
- Cheating**, which includes, but is not limited to:

- Using, giving, receiving, or the attempt to use, give or receive unauthorized information during an examination in oral, written or other form
- Copying an essay, examination, report or like form of evaluation
- Allowing another to copy an essay, examination, report or like form of evaluation
- Impersonating another person in an examination or test and/or serving as a confederate in such activities
- Buying or otherwise obtaining term papers or assignments for submission as one's own
- Giving false reasons for absence (e.g. from an in-class test, final examination, required classroom activities)

3. Falsifying Records, which includes, but is not limited to:

- Misrepresenting one's credentials
- Submitting false documents or falsifying academic records, transcripts or other University documents
- Falsifying documents from outside agencies required for the work of the University (e.g. medical notes, letters of reference)

4. Research Misconduct, which includes, but is not limited to:

- Fabrication or falsification of research data (or materials)
- Making a statement of fact or reference to a source which has been fabricated
- Failure to comply with University policies as they apply to research ethics, human subjects, animal subjects, intellectual property, or computer usage
- Failure to recognize through due acknowledgement the substantive contribution of others
- The use or appropriation of the unpublished work or data of other researchers without permission
- Use of archival material in violation of the rules of the archival source
- Removal of books or other library materials without authorization
- Destruction, mutilation or intentional misplacement of library material.

Penalties

Sanctions levied by the University and their severity are determined in relation to the degree of the offence committed or attempted, the intentionality of the participant(s), recidivism, and/or the degree to which an individual has been party to attempted or committed acts of academic dishonesty. A student who is determined to be responsible for academic dishonesty or misconduct (AD) may be subject to the imposition of one or more of the following:

- requirement to repeat the assignment or examination, with or without grade reduction
- assignment of a grade of zero in the assignment, test or exam
- assignment of "F-AD" in the course in which the offence is committed
- suspension from some or all courses in which a final grade has not been entered and the assignment of "F-AD" in all such courses
- suspension from all Brandon University teams, clubs or like organizations for a period of 1 to 5 years
- suspension from the faculty for a period of 1 to 5 years
- expulsion from the faculty
- suspension from the University for a period of 1 to 5 years
- expulsion from the University
- cancellation or revocation of degree

This list is exemplary and does not restrict the Dean, President or Senate (or a committee thereof) from imposing additional penalties as may be warranted by exceptional individual cases.

Transcript Notation

Where sanction c) or d) (above) is applied, a grade of "F-AD" (Academic Dishonesty) will be entered on the student's transcript. Upon successful completion of a degree program or five years after the sanction was applied, whichever occurs first, the grade of "F-AD" will be converted to "F".

Academic Withdrawal

Withdrawal from a course will not preclude proceedings related to alleged cases of academic dishonesty. The right to withdraw shall be withheld (or in exceptional circumstances revoked) when an academic offence is alleged. Where the allegation is not supported by a preponderance of the evidence, a student's right to withdraw will be re-instated and shall apply retroactively to the date the academic offence was alleged.



Note: The complete Policy on Academic Dishonesty and Misconduct, including the procedures to be followed when a violation of the policy is alleged, is available on the Brandon University website and in the Offices of the Deans and Registrar.

5.3.3 STUDENT GRIEVANCE PROCEDURES

A student having a valid, well considered academic type of grievance against a faculty or staff member must exercise the following procedure:

1. It is strongly recommended that the parties in question should work out the problem between themselves.
2. If the student is not satisfied, the student may seek advice and support from the BUSU Investigative Committee of Grievances (ICG) or other sources. A second attempt should then be made to solve the problem directly with the faculty/staff member in question. The ICG member(s) should not at this point present the case or contribute in a large way to the discussion.
3. If further action is needed, either party may approach the Chair (or designate) of the department to which the faculty/staff member belongs. The Chair shall hear the student(s) and the faculty/staff member separately or jointly, (if necessary) before reaching a decision. A BUSU ICG member or other counsel may advise the student(s).
4. If the problem is to go farther, it is to the Dean of the Faculty/School. The student(s) may be advised and/or represented by BUSU ICG members or other counsel. The faculty/staff members may also seek support from colleagues or other sources.
5. The final step of appeal is the Senate Discipline Committee. Students should be represented by BUSU ICG or other counsel. Faculty/staff members should also seek counsel.

5.3.4 LETTER GRADE SYSTEM

The following Letter Grade System will be used commencing with Regular Session Fall registrations 2006.

Verbal Description	Letter Grade	Grade Points	† Weighted Grade	
			Full Course	Half Course
Distinction	A+	4.30	25.8	12.9
	A	4.00	24.0	12.0
	A-	3.70	22.2	11.1
Superior	B+	3.30	19.8	9.9
	B	3.00	18.0	9.0
	B-	2.70	16.2	8.1
Average	C+	2.30	13.8	6.9
	C	2.00	12.0	6.0
	C-	1.70	10.2	5.1
Marginal Failure	D	1.00	6.0	3.0
	F	0.00	0.0	0.0

† The weighted grade points for the full and half courses are based on the 6 and 3 credit hour weighted courses. Differently weighted courses will have an appropriate weighted grade point. Grades of "P", "S", and "U" may be awarded in a limited range of courses. Such grades carry no weighted grade points and are not calculated into the degree or cumulative grade point average.

Grade Point Averages:

Grade points determine the student's general average and are a measure of the quality of work done, as units or credits are a measure of the amount of work done. Where percentage grades are used by professors, the equivalent letter and numerical grades will be made explicit to students in the course at the beginning of each term. The instructor shall make clear to the class at the beginning of each course how the final grade in the class shall be assigned.

A student's weighted grade points for a course are the product of the credit hours multiplied by the grade points obtained by the student. The grade point average (g.p.a.) is the accumulated total (aggregate) of weighted grade points obtained by the student divided by the accumulated credit hours taken to date by the student. A student's performance on each session's work will be recorded in terms of the g.p.a.

Students transferring grades from other universities to Brandon University will receive the equivalent of the grade attained at the former universities. Students who have received numerical grades will have their grades converted to approximate letter grade values.

5.3.5 EXAMINATIONS

1. Students must write final examinations (if such are required) in every course in which they are registered. Those students who

absent themselves will be given a grade of "**F-NP**" for the examination, except in the case of students who produce evidence of having been prevented from writing examinations owing to illness, disability, or domestic affliction (see section 5.3.8).

2. The student may appeal any mark given in any achievement of coursework.
3. All F's (failures) or equivalent of failures ("**DNW**": Did not Write; or NP: No Paper), and repeated attempts, noted on the student's transcript will remain thereon. If a passed course is attempted a second time (repeated) in order to raise the grade, the grade and number of credit hours completed remain on the student's record and the lower grade will be designated as RPT beside the credit hours. Failures are not indicated by RPT.
4. For students whose name appears on the class list but who are unknown to the instructor shall be awarded the grade "**RNP**" (Registered, Not Present). Courses to which the RNP designation is applied shall **not** count toward the student's sessional or cumulative grade point average. **It is the student's responsibility to ensure that his/her registration is correct and that Financial & Registration Services is notified of all registration changes.**
5. If, in the opinion of the Senate, a student's academic performance is unsatisfactory, the student may be debarred from final examination or examinations, in which case these examinations will be counted as failures.
6. Except for applied juries, as required by the School of Music, no final examinations shall be scheduled between the last day of classes and the first day of the examination period.
7. No tests or examinations set in class shall be scheduled by an instructor so as to require students to miss other courses in which they are enrolled.
8. Final examinations will be written at the time and location fixed for individual examinations as published in the Final Examination schedule.

5.3.6 REPEATED COURSES

All course attempts, including the grade earned, will remain on the transcript. Where a student repeats a previously attempted course, however, only the most recent grade will form part of the student's cumulative and degree grade point averages. The previous attempt(s) will have the designation **RPT** (repeat) placed beside them on the transcript.

5.3.7 INCOMPLETE TERM WORK

An Incomplete is given at the discretion of the instructor only when term work has not been completed. A student shall be given a maximum fixed period of time up to 3 months in order to clear the Incomplete. The period shall be from the last date of examinations for the term concerned or, in the case of irregularly scheduled courses, up to 3 months after the cessation of classes.

An Incomplete may be requested by a student on the basis of incomplete term work to the course instructor who will decide if the reasons for the student's request are good and sufficient. If the instructor denies the student's request, the student may appeal to the Dean of the Faculty or School which teaches the course. If the student's request is again denied, the student has the right to appeal to the Graduate Studies Committee of Senate, whose decision shall be final.

When an Incomplete is granted, the Instructor will inform the student and Financial & Registration Services as to the method by which a final grade will be assessed if the Incomplete is not cleared within the agreed period of time. One month prior to the end of the agreed period, Financial & Registration Services, where possible, will remind both the instructor and the student concerned that the Incomplete must be cleared by the specified date. It is the responsibility of the Instructor to inform Financial & Registration Services as soon as possible after the completion of the term work as to the grade that should appear on the transcript. A new statements of marks **will not be issued** if and when the grade is received. If students wish a copy of their updated transcript, they must request it and pay the required fee.

If, for domestic affliction or medical reasons, a student feels that the date originally set for the clearing of an Incomplete should be altered, the Dean of the Faculty or School which teaches the course may, in consultation with the Instructor, grant a further extension of up to three months. Any further extension of the Incomplete must be considered by the Graduate Studies Committee.



tee of Senate upon application by the student and with the recommendation of the Instructor. The decision for, and length of, any further extension shall be made by the Committee and shall be final.

Graduate Music students registered for 65.613–619 courses, may be granted an incomplete in these courses for periods not exceeding twelve months. Extensions may be granted only in exceptional circumstances and require Graduate Studies Committee approval.

5.3.8 DEFERRED EXAMINATIONS

A Deferred Examination is given only when a student is unable to sit for a final examination because of illness, disability, or domestic affliction. A student shall be given a maximum fixed period of time of up to 3 months in order to clear the Deferred Examination. The period shall be from the last date of Examinations for the term concerned or, in the case of irregularly scheduled courses, up to 3 months after the cessation of classes. A request for a Deferred Examination must be made by a student to the Instructor within 7 days of the end of the examination period. The application must be accompanied or followed shortly by a medical certificate (or an otherwise appropriate document), stating the nature of the illness, disability, or affliction, and the period of its occurrence. If the Instructor denies the student's request, the student may appeal to the Dean of the Faculty or School, which teaches the course. If the student's request is again denied, the student has the right to appeal to the Graduate Studies Committee of Senate, whose decision shall be final.

When a Deferred Examination is granted, the Instructor will inform the student and Financial & Registration Services as to the method by which a final grade will be assessed if the deferral is not completed within the agreed period of time. Financial & Registration Services, where possible, will remind both the instructor and the student concerned that the Deferred Examination must be cleared by the specific date. It is the responsibility of the Instructor to inform Financial & Registration Services as soon as possible after the completion of the examination as to the grade that should appear on the transcript. A new statements of marks **will not be issued** if and when the grade is received. If students wish a copy of their updated transcript, they must request it and pay the required fee.

If, for domestic affliction or medical reasons, a student feels that the date originally set for the clearing of a Deferred Examination should be altered, the Dean of the Faculty/School which teaches the course may, in consultation with the instructor, grant a further extension of up to three months. Any further extension of the Deferred Examination must be considered by the Graduate Studies Committee of Senate upon application by the student and with the further recommendation of the instructor. The decision for, and length of, any further extension shall be made by the Committee and shall be final.

5.3.9 SPECIAL EXAMINATIONS

1. In cases where a student has failed to achieve a final examination mark considered to be representative of his/her ability as demonstrated throughout the duration of the course, on the approval of the Instructor, Department Chair, and Dean the student may be allowed to sit for a Special Examination.
2. A special examination application form available from Financial & Registration Services must be completed and returned to Financial & Registration Services within 21 days of the official publication of the final grades. All Special Examinations must be written within 14 days of approval being given, unless there are extenuating circumstances.
3. A non-refundable fee of \$30.00 must accompany a Special Examination application form when it is submitted to Financial & Registration Services (see section 4.2.1).

5.3.10 PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR)

Brandon University respects all forms of learning, however it is attained, and recognizes also that individuals do achieve university level learning outside of the usual academic environment. In acknowledgement of these achievements, Brandon University aims to provide an accessible yet fair and rigorous process for assessing this prior learning by academic experts in the relevant subject area. Brandon University recognizes PLA credit on a case-by-case basis if the individual's learning has reached the expected range and depth of knowledge and skills for the particular academic credential requested by the PLAR applicant. While provid-

ing this opportunity, Brandon University reserves its mandate of ensuring that appropriate academic standards are maintained.

Only individuals who have been admitted to Brandon University are eligible to seek PLA credit. Applicants are to be aware that certain Brandon University Faculties or Schools may determine additional requirements for eligibility. Application for PLA credit shall normally be initiated within the first 30 credit hours of registration in a new degree program at Brandon University.

The maximum PLAR credit allowed will be 6 credit hours for all faculties.

PLA credit shall be subject to the normal Residence regulations. If PLA credit is granted, it will be recognized as Brandon University course equivalents or as Unallocated credit. PLA credit(s) will not normally be counted towards the applicant's degree program until he or she has successfully completed a minimum of 15 credit hours at Brandon University courses. The PLAR assessment fee is non-refundable and must be paid in full before an assessment will be conducted. Please contact the Office of the Registrar at (204) 727-9738 for further information.

Note: The Faculty of Education does not recognize PLAR credit.

5.3.11 CHALLENGE FOR CREDIT

Challenge for Credit is permitted for students who have fulfilled, beyond the normal admission level equivalent, study equivalent to requirements for a Brandon University credit course. A student who audits a course may, after the course is completed, subject to approval of the Instructor, be allowed to challenge the course for credit, provided the regular Challenge for Credit fee is paid.

Permission to challenge a course is the prerogative of the Instructor in the course, Department Chair and Dean. The Challenge Exam will be held at a date mutually agreed upon by the student and instructor, in accordance with procedures approved by the Department, Faculty or School concerned. The maximum Challenge for Credit allowed will be 6 credit hours for all faculties. The challenge cannot include a course previously taken (passed or failed).

Normally a course used for admission may not be used as the basis for applying for challenge for credit; however, with permission of the Department and Dean, a student with superior standing in a course used as the basis for admission, may challenge for credit. A challenge for credit shall be (1) considered the equivalent of a transferred course and therefore subject to the Residence Regulations and (2) counted as part of the number of the attempts for the degree sought and so recorded on the student's academic record.

Students may not challenge for credit (1) while on Probation, Suspension, or Academic Withdrawal or (2) challenge a course on the basis of having obtained standing in a course at a lower, equal or higher level. Students who are granted permission to challenge for credit must complete or challenge the prerequisite courses listed for the course challenged for credit unless the prerequisite has been waived by the Department.

The Challenge for Credit application form is obtainable from Financial & Registration Services. Once the Instructor, Department Chair and Dean have given their written approval, the form must be returned to Financial & Registration Services which shall then assess the full tuition fee assessed for the course at the time of application. The fee is non-refundable.

Note: Challenge for Credit is not applicable for regular Faculty of Education courses, except for core courses (07:780, 07:751, and 07:752) with the approval of the Chair of the Department of Graduate Studies and field Research.

5.3.12 GRADE APPEALS

1. Where a student exercises his/her right to appeal the final grade in a course (excluding Music or Fine Arts courses culminating in a jury or concert), he/she shall, within 21 days of the date the final grade was issued, make a reasonable attempt to meet with the instructor of the course with a view to presenting his or her reasons for requesting a change of grade.
2. If it is not possible to arrange a meeting between the instructor and the student or if a meeting is held and the student is dissatisfied with the outcome, the student may elect to submit a formal appeal in writing to Financial & Registration Services, accompanied by a non-refundable fee. Where possible, a Grade Appeal Form, available from Financial & Registration Services, should be included. This formal appeal must be submitted within 42 days of the date the final grade was issued.



Appeals submitted after this length of time will not be considered. In the written appeal, the student shall state his or her reasons for requesting a change of grade and provide all relevant information and documentation in support of the appeal.

3. Upon receipt of the appeal and the required fee, Financial & Registration Services shall forward the appeal to the Dean of the Faculty that offers the course. The Dean, in consultation with the Department Chair, shall investigate the matter. This investigation will normally include a reassessment made by one or, if possible, two other instructors in the same discipline or a closely related discipline. The Dean is not restricted in his or her decision to finding either for or against the request of any appeal, but may award any letter grade or any available non-grade designation. This means the Dean can adjust grades up or down, or change a grade designation to a non-grade designation.
4. The Dean shall make a reasonable effort (e.g. via registered mail) to inform the student, Instructor and Departmental Chair of the outcome of his or her determination. In the event that he or she determines that a change in grade is warranted, a Change of Grade Form will be submitted to Financial & Registration Services and the student so informed.
5. If the student is dissatisfied with the Dean's decision, the student may, within 21 days of the Dean's decision, submit a written request to the Senate Office asking that the Graduate Studies Committee consider the appeal. (No member of the Graduate Studies Committee who reviewed the case or made a determination in the case shall participate in the grade appeal.) Where the appeal is accepted, the Chair of Graduate Studies shall request that the instructor(s), the student, and the Dean submit any and all relevant documentation pertaining to the appeal to the Grade Appeal Subcommittee. This committee shall be established by and from members of the Graduate Studies Committee consisting of one student member, one faculty member and one Dean. The Chair of the Graduate Studies Committee shall chair the Grade Appeal Subcommittee and shall vote only in the case of a tie. The subcommittee will review the appeal. In the context of this review the Subcommittee may meet with the student, meet with the Chair, and meet with witnesses. The student will be informed of and given the opportunity to answer all evidence that the Subcommittee has under consideration. The subcommittee is charged with making a determination drawing upon the facts of the case based upon a preponderance of the evidence. The Subcommittee's determination will be based upon a majority vote of the Subcommittee. The Chair of the Subcommittee will take reasonable steps to contact the student, Instructor and Department Chair (including correspondence by registered letter) in order to inform him or her of the outcome of the Subcommittee's decision. The Subcommittee's determination is final.

5.3.13 PERFORMANCE APPEALS

1. Situations relating to academic performance which may be appealed include: Academic Suspension; Academic Withdrawal; re-admission to the University after suspension under the Mature Student Admission category; and any particular items relating to registration and graduation requirements. Students considering a performance appeal are advised to meet with their Dean and/or an academic advisor and/or student representative prior to submitting an appeal. In the event that a student decides to submit a formal appeal, a non-refundable fee will be assessed. The relevant fee is payable at Financial & Registration Services, and a copy of the receipt should be attached to the appeal when it is submitted to the Senate Office as outlined below.
2. Performance appeals must be submitted in writing by the student to the Senate Office and must contain a background rationale and supporting documentation. Where possible, a Performance Appeal Form (available at either the Senate Office or Financial & Registration Services) shall be submitted. Each appeal shall be heard by the Graduate Studies Committee. Performance appeal decisions shall be referred to the Registrar for implementation and to Senate for information.
3. If the student is dissatisfied with the outcome of number 2 (above), he or she may submit a written request to the Senate Office asking that the appeal be heard by the full Graduate Studies Appeals Sub-Committee. Normally, such a request will be accompanied by new information not available to the Subcommittee, or an amplification of information previously submitted. Upon receipt of such a request, the appeal shall be heard

by the full Graduate Studies Committee. The full Graduate Studies Committee's decision is final.

5.4 ACADEMIC PERFORMANCE REQUIREMENT

5.4.1 GRADUATE DIPLOMA IN EDUCATION

Students registered in the Graduate Diploma in Education are required to maintain a minimum sessional grade point average of 3.0. Students will be assessed at the end of each session in which they have completed 9 credit hours. Students who obtain a sessional g.p.a. of less than 3.0 will be placed on **Academic Probation**. Students placed on **Academic Probation** are required to have the approval of the Dean of Education for registration in the subsequent session.

If a student has been placed on **Academic Probation** and fails to achieve a 3.0 sessional g.p.a. in the subsequent session, that student will be placed on **Academic Suspension** for a period of one calendar year (12 months). Students who have been suspended are required to have the permission of the Dean of Education to register following **Academic Suspension**. Students who, after Suspension, fail to achieve a sessional g.p.a. of 3.0 after returning from Suspension will be placed on **Academic Withdrawal** from the University for a period of 60 months.

A minimum grade of "B" must be attained in each course counted toward the Diploma. Any grade lower than a "B" will not be counted. Students who acquire in excess of 9 credit hours below this minimum in their Graduate Diploma program will be denied further registration.

These regulations came into effect for students commencing the Graduate Diploma in Education as of April 2011, and whose first registration is dated later than May 2011 or later.

5.4.2 MASTER OF EDUCATION

Within the Master of Education program, a minimum cumulative g.p.a. of 3.0 for the first 30 credit hours must be maintained for continuation in the program.

Any student falling below the minimum required will be placed on **Academic Probation** for the following 9 credit hours of registration. During **Academic Probation**, registration must be approved by the Dean, who may impose restrictions on the courses approved (e.g., on the total number of credit hours chosen during a single term, and on specific courses selected).

The g.p.a. achieved during the 9 credit hours spent under Probation must not fall below 3.0. Failure to achieve a sessional g.p.a. of at least 3.0 within those 9 credit hours will result in **Academic Suspension** for a period of 12 months. Students placed on **Academic Suspension** may be readmitted on appeal to the Faculty of Education Graduate Studies Committee and the Senate Graduate Studies Committee. Failure to meet the academic performance requirements set by the Committee will result in removal from the program.

With the permission of the Faculty of Education Graduate Studies Committee, the student may repeat, once, a course for which the grade was below "B".

A minimum grade of "B" must be attained in all courses counted toward the degree. Students who acquire in excess of 9 credit hours below this minimum in their Master's degree program will be denied further registration.

5.4.3 MASTER OF MUSIC

Within the Master of Music programs it is understood that strong work is represented by grades in the A range. Performance that is judged adequate, but not of sufficient quality to recommend study beyond the Master's level is marked in the B range. A minimum course grade of "B-" must be attained in all courses to be counted toward the degree. Courses in which a grade less than "B-" is earned may be repeated only with the permission of the School of Music Graduate Department. The minimum grade point average for graduation with the Master of Music Degree is 3.0 ("B").

A minimum cumulative g.p.a. (c.g.p.a.) of 3.0 must be maintained for continuation beyond 15 credit hours in the Master of Music program.

Any student falling below the minimum required will be placed on **Academic Probation** for the following 9 credit hours of registration. During **Academic Probation**, registration must be approved by the Dean, who may impose restrictions on the courses approved (e.g., on the total number of credit hours chosen during a single term, and on specific courses selected).



The g.p.a. achieved during the 9 credit hours spent under Probation must not fall below 3.0. Failure to achieve a sessional g.p.a. of at least 3.0 within those 9 credit hours will result in **Academic Suspension** for a period of 12 months. Students placed on **Academic Suspension** may be readmitted on appeal to the School of Music Graduate Department and the Senate Graduate Studies Committee. Failure to meet the academic performance requirements set by the Committee will result in removal from the program.

With the permission of the School of Music Graduate Department, the student may repeat, once, a course for which the grade was below "B-".

Students who achieve in excess of 9 credit hours below the minimum of "B-" will be denied further registration.

5.4.4 MASTER OF PSYCHIATRIC NURSING

Students must achieve a minimum grade of "B" in all courses applied to the program. An overall grade point average of 3.0 (B) in the degree line is required to graduate. Students who obtain a grade of less than "B" in a course must obtain permission from the Co-ordinator, Master of Psychiatric Nursing program to repeat the course. A grade of less than "B" on the second attempt will result in compulsory withdrawal from the program. Students who acquire more than nine credit hours below a grade of "B" will be denied further registration.

Any student falling below the minimum required will be placed on **Academic Probation** for the following 9 credit hours of coursework. During **Academic Probation**, registration must be approved by the Dean, who may impose restrictions on the courses approved (e.g. on the total number of credit hours chosen during a single term and on specific courses selected).

The g.p.a. achieved during the 9 credit hours spent under Probation must not fall below 3.0. Failure to achieve a sessional g.p.a. of at least 3.0 within those 9 credit hours will result in **Academic Suspension** for a period of 12 months. Students placed on **Academic Suspension** may be readmitted on appeal to the Health Studies Graduate Steering Committee and the Senate Graduate Studies Committee. Failure to meet the academic performance requirements set by the Committee will result in removal from the program.

Students may not re-register for a course for which they received a passing grade ("B" or higher).

Submission of an annual progress report is mandatory. The progress report is due by June 15. Registration in subsequent courses is contingent upon a satisfactory progress report.

5.4.5 GRADUATE DIPLOMA IN RURAL DEVELOPMENT

Students registered in the Graduate Diploma are required to achieve a minimum grade of "B-" in each course to be counted toward the Graduate Diploma. Students will be assessed after completion of 12 and 18 credit hours. Students who obtain a g.p.a. of less than 2.7 after 12 credit hours will be placed on **Academic Probation**, and must have the approval of the Chair of the Department of Rural Development to register in further courses. Students who obtain a g.p.a. of less than 2.7 after 18 credit hours will be placed on **Academic Suspension** for one year. Continuation of the Graduate Diploma program after Academic Suspension requires approval of the Department of Rural Development and the Senate Graduate Studies Committee.

5.4.6 MASTER OF RURAL DEVELOPMENT

Students registered in the Master's program are required to achieve a minimum grade of "B" in each course to be counted toward the degree. Students will be assessed after completion of 12 and 18 credit hours. Students who obtain a g.p.a. of less than 3.0 after 12 credit hours will be placed on **Academic Probation**, and must have the approval of the Chair of the Department of Rural Development to register in further courses. Students who obtain a g.p.a. of less than 3.0 after 18 credit hours will be placed on **Academic Suspension** for one year. Continuation of the Master's program after suspension requires approval of the Department of Rural Development and the Senate Graduate Studies Committee.

5.5 GRADUATION

5.5.1 APPLICATION FOR GRADUATION

Every candidate for a degree shall make formal application for graduation on special forms available at the Senate Office. Candidates who expect to graduate in either the May, February or October Convocation (see below) must file applications **no later than eight weeks before the scheduled date of Convocation**.

Please see the date in the Academic Calendar regarding specific deadline dates for receipt of applications to graduate. Applications received after this date will be left to the next Convocation.

If it is deemed that you are ineligible to graduate after you have applied, **you must re-apply** to graduate when you have met the requirements.

The February and October graduands will be approved annually at the appropriate Meeting of Senate. Although there is no formal graduation ceremony at these times, invitations will be extended to attend the following Spring Convocation.

5.5.2 GRADUATION REQUIREMENTS

It is the responsibility of the student to ensure that all graduation requirements have been met. Students are advised to check their degree, major/minor and course prerequisite requirements as early as possible *before* applying to graduate to ensure graduation eligibility.

Please refer to pertinent sections of this calendar regarding your degree and program of studies. If you have any questions regarding graduation regulations please contact the Senate Office, your Dean or Department Chair.

SECTION 6 EDUCATION GRADUATE STUDIES

6.1 PURPOSE OF GRADUATE DIPLOMA IN EDUCATION

The Graduate Diploma in Education replaces the Bachelor of Education (5th Year) degree program. This diploma program is intended for two purposes: 1) to provide a terminal route to those professionals who are seeking to acquire special certificates awarded by the Department of Education in areas such as Special Education and Guidance & Counselling, 2) the Diploma also serves as a means to continue in either the 36 credit hour or 54 credit hour Master in Education degree program.

6.1.1 OUTLINE OF THE GRADUATE DIPLOMA PROGRAM

The Graduate Diploma in Education is designed to provide an opportunity for students to further their studies in Education at the Graduate level. The program leading to the Diploma is intended to allow students to follow their academic and professional interests while at the same time providing the opportunity to continue towards a Master in Education degree.

Students admitted to the Graduate Diploma program will be required to complete a minimum of 30 credit hours of study beyond the Bachelor of Education degree (or equivalent degree). At least fifteen to eighteen of these credit hours must be in a specialization, nine credit hours in core courses and three - six credit hours of elective course work. The Chair of the Department of Graduate Studies and Field Research will serve as program advisor. Areas of specialization include: Educational Administration, Guidance and Counselling, Special Education, and Curriculum & Instruction.

In addition, students may be permitted to develop a thematic specialization around an area of professional interest. These thematic areas might include, but are not limited to: Aboriginal Education, Educational Literacy Studies, English as an Alternative Language (EAL) and Information Communication Technology (ICT). All programs must be approved by the Chair of the Department of Graduate Studies & Field Research.

6.1.2 STRUCTURE OF THE GRADUATE DIPLOMA

Structure for Studies in **Education Administration, Education Counselling, Special Education and Curriculum & Instruction Specialization Routes**.

Required:	Core Courses	9
Required:	Specialization Courses	15-18



Choose:	Electives Courses	3-6
	Total:	30

Structure for Studies in Thematic Route.

Required:	Core Courses	9
Selected:	Electives Courses *	21
	Total:	30

* course selections must be approved by, and in consultation with, the Chair of Graduate Studies & Field Research.

6.1.3 PROGRAM REGULATIONS FOR THE GRADUATE DIPLOMA IN EDUCATION

1. A minimum of thirty (30) credit hours in the Graduate Diploma program. A Graduate Diploma program must include at least 24 cr. hrs. of courses taken at the 700 level. All non-700 level courses require the approval of the Graduate Studies Chair.
2. Credit for approved courses taken more than seven (7) years before the date of graduation will be denied.
3. Those who have obtained a first degree from Brandon University may transfer a maximum of 12 credit hours of approved course work for credit toward the Graduate Diploma in Education. Approved course work must be at the post-degree level. If the first degree is not from Brandon University, the transfer of 6 credit hours is permissible.
4. All regular programs must be approved by the Chair of Graduate Studies & Field Research before the student may begin the program.
5. All thematic majors must be submitted to the Chair of Graduate Studies & Field Research for approval before the student may begin the program.
6. Students may earn 3 credit hours by attendance at approved non-credit professional development sessions (workshops, conferences, in-service sessions). Students must accumulate 72 contact hours within a two year period. There must be a clearly identifiable theme common to all sessions. Without prior approval, no guarantee can be given for acceptance of this type of credit.
7. Approval should be sought in the following manner:
 - The student submits a written request to the Chair of Graduate Studies, with the supporting documentation. The department reviews the documentation, verifying that the conditions for awarding credit have been satisfied.
 - In order to have 3 credit hours recorded on their transcript, students will have to register for an appropriate Topics in Education course (*i.e.* at the 799 level) currently listed in the Graduate Calendar. Fees as assessed for 3 credit hours will be charged for such registrations.
8. Applications for tutorials must be made initially to the instructor concerned, approved by the Chair of Graduate Studies & Field Research, and then authorized by the Dean of Education.

6.1.4 ACADEMIC PERFORMANCE REQUIREMENT

Please see section 5.4.1 for full details.

6.1.5 GRADUATE DIPLOMA IN EDUCATION GRADUATION REQUIREMENTS

Successful completion of the Graduate Diploma requires a minimum grade of "B" in each course. Students who plan to go on to Master's degree work must attain at least a 3.0 gpa.

NOTE: Transfer credit to the Master of Education Program

- a) Students who successfully complete the Graduate Diploma in Education may transfer course credits to the Master of Education degree if these credits meet the requirements of the M. Ed. program.
- b) Students must attain a minimum grade of "B" in each course used for credit in the Master of Education program.

6.1.6 CONVERSION OF GRADUATE DIPLOMA TO MASTER OF EDUCATION (36 CREDIT HOUR PROGRAM)

Students who have received a Graduate Diploma in Education prior to May 2003 may not now use the course work in the 36 credit hour Master of Education degree except as provided by the following regulations:

- a) Holders of the Graduate Diploma in Education (G.D.E.) are permitted to transfer to the 36 credit hour Master of Education (M.Ed.) provided all their course work is less than six years old. (These students must relinquish their G.D.E. to be awarded an M.Ed.);

- b) Holders of the G.D.E. containing only stale-dated course work have the option of completing the old 54 credit hour M.Ed. or completing all requirements of the new 36 credit hour M.Ed.; and
- c) Holders of the G.D.E. with a mixture of valid and stale-dated courses may be allowed to transfer course work into the 36 credit hour M.Ed. on the conditions that 1) they satisfy all the new degree requirements and that 2) they re-take stale-dated courses or, on recommendation of the course instructor, replace them with approved electives. (These students relinquish their G.D.E. to be awarded the M.Ed.).

6.2 MASTER OF EDUCATION DEGREE PROGRAMS**6.2.1 ACADEMIC PERFORMANCE REQUIREMENT**

Please see section 5.4.2 for full details.

6.2.2 PROGRAM REGULATIONS (36 CREDIT HOURS)

The Master of Education is a 36 credit hour program. All students applying to the M.Ed. programmes may be admitted via the course work route.

Students in the course work route may apply to transfer to the research route (project or thesis). Acceptance will be determined by the students' performance in the core courses required for their specialization and the availability of a qualified supervisor.

Time Limitation of Program

The course work of the program must be completed within a maximum period of six years from the date of admission. The project should be finished within a period of two years, following the completion of the course work. The thesis should be completed within a period of three years, after the completion of the course work. Those students who may require an extension for either the project or the thesis must seek approval from the Faculty of Education Graduate Studies Committee.

At such time as a student exhausts the extension option, the student may apply for re-admission. At that time, his/her entire program will be reviewed and a revised program developed.

6.2.3 PROGRAM REGULATIONS (54 CREDIT HOURS)

The 54 credit M.Ed. degree program remains in effect. For details, please consult the 2001-2003 Graduate Calendar or the Chair of the Chair of Graduate Studies & Field Research.

Students registered in the 54 credit hour Master of Education degree program may complete their requirements by substituting approved course work for the thesis (9 credit hours) or the project (6 credit hours). Normally, the final substituted course will be 07:750 Graduate Summative Seminar. All course substitutions must be approved by the student's program advisor or the Chair of Graduate Studies & Field Research.

6.2.4 ELIGIBILITY FOR ADMISSION

Please see section 5.1.2. for full details.

6.2.5 ADMISSION WITH ADVANCED STANDING

Applicants may be granted advanced standing on the basis of the course work completed [*e.g.* pre-Master's program at University of Manitoba, or Graduate Diploma in Education]. Such credit will be granted at the discretion of the Chair of Graduate Studies & Field Research. In doing so, consideration may be given to a student's prior course work, the program of study desired and experience acquired.

6.2.6 TRANSFER CREDIT

Other than those arranged through inter-institutional agreement, a maximum of 6 credit hours of course work may be transferred into a student's program. Such courses must be approved by the Chair of Graduate Studies & Field Research.

6.2.7 STUDENT PROGRAM ADVISOR

All program advising will normally be done by the Chair of the Department of Graduate Studies & Field Research to ensure that the student's programs meets the requirements of the the Department and the University Calendar.

6.2.8 STUDENT ADVISOR: PROJECT OR THESES

A student's project or thesis advisor will normally be selected by the student and approved by the Faculty of Education Graduate Studies Committee.



6.2.9 RESIDENCY REQUIREMENT

Master of Education (54 credit hour) Program

Normally a minimum of 30 credit hours awarded by Brandon University is required to satisfy the program requirement, of which at least 6 credit hours must be completed on campus. Students may utilize a maximum of 24 credit hours from other institutions in this program.

Master of Education (36 credit hour) Program

Normally a minimum of 24 credit hours awarded by Brandon University is required to satisfy the program requirement, of which at least 6 credit hours must be completed on campus. Students may utilize a maximum of 12 credit hours from other institutions in this program.

6.2.10 PROJECT REQUIREMENTS AND PROCEDURES

Students should consult the GUIDELINES FOR PROJECTS documents prepared by the Department of Graduate Studies & Field Research before planning their projects.

6.2.11 THESIS REQUIREMENTS AND PROCEDURES

Before preparing their thesis proposals, students should consult the GUIDELINES FOR THESIS documents prepared by the Department of Graduate Studies & Field Research and the SGSC. Master of Education students in the research track are required to submit an electronic version of their thesis or project for inclusion in the on-line Canada Thesis Portal research repository.

6.2.12 STUDENT APPEALS

When a student disagrees with the academic decision(s) of the Chair of Graduate Studies & Field Research, he/she may appeal to the SGSC whose decision is final.

6.3 PROGRAM REQUIREMENTS (36 CREDIT HOURS)

Students admitted to the Master of Education degree program will be required to complete a minimum of 36 credit hours. The current areas of specialization for studies include: Curriculum & Instruction, Educational Administration, Educational Guidance & Counselling, and Special Education. In addition to these specialization areas, student's may be permitted to complete a Master of Education degree program in a thematic specialization. This M.Ed. in a thematic specialization will follow an approved 30 credit hour thematic route in the Graduate Diploma in Education. All components of a student's program must be approved by the Chair of the Department of Graduate Studies and Field Research in accordance with the University Calendar, unless approved by the Faculty of Education Graduate Studies Committee. Students are not permitted to take more than six (6) credit hours of courses below the 700 level.

The general structures of the programs are specified as follows:

6.3.1 SPECIALIZATION IN CURRICULUM AND INSTRUCTION

Required:	Core Courses	9
Required:	Specialization Courses	18
Choose:	Completion Courses	9
	Total:	36

Required Core Courses:

	(for all specializations)	9
07:751	Interpreting Educational Research	3
07:752	Overview of Educational Issues	3
07:780	Graduate Scholarly Writing	3

Specialization Courses - Select one stream

1. Instructional Specialization		18
02:780	Introduction to Curriculum	3
02:781	Advanced Instructional Methodology	3
	Trends & Developments I/II courses (specific area)	6
Choose One:		3
02:783	Implementation & Evaluation of Curriculum Change	
02:752	Trends & Issues in Curriculum Research & Development	
Choose One:		3
	Trends & Developments in a second subject area	

02:799	Graduate Research Seminar in Education	
02:753	Readings in Curriculum & Instruction	
07:754	Practicum in Education	

2. Curriculum Specialization **18**

02:780	Introduction to Curriculum	3
02:782	Curriculum Planning & Materials Design & Development	3
02:783	Implementation & Evaluation of Curriculum Change	3
	Trends & Developments I in a subject area	3

Choose One: 3

02:774	Curriculum Adaptation for Multicultural Settings	
02:784	Curriculum Development in Rural, Aboriginal, & Northern Schools	

Choose One: 3

02:753	Readings in Curriculum & Instruction	
02:781	Advanced Instructional Methodology	
02:799	Graduate Research Seminar in Education	
07:753	Seminar in Education: Rural, Aboriginal & Northern Issues	

3. ELA Specialization **18**

02:780	Introduction to Curriculum	3
02:781	Advanced Instructional Methodology	3
	Trends & Developments I in each of language arts & reading	6
	Trends & Developments II in either language arts or reading	3

Choose One: 3

02:752	Trends & Issues in Curriculum Research & Development	
02:783	Implementation & Evaluation of Curriculum Change	

Completion Routes - Select one

1. Course Work Route		9
07:750	Graduate Summative Seminar	3
Choose two: Electives (from list below)		6

2. Project Route **9**

07:760	Project	6
One of:		3
04:714	Educational Research Methods	
04:715	Quantitative Research Methods	
04:765	Qualitative Research Methods	

3. Thesis Route **9**

07:770	Thesis	9
--------	--------	---

Electives:

	Trends & Developments in a second subject area	
02:752	Trends & Issues in Curriculum Research & Development	
02:753	Reading in Curriculum & Instruction	
02:799	Graduate Research Seminar in Education	
07:753	Seminar in Educ: Rural, Native & Northern Issues	
07:754	Practicum in Education (max 6 cr. hrs. in program)	
07:780	Graduate Scholarly Writing	
07:798	Selected Topics in Education	
	other graduate courses from Dept. 02 and/or 03	
	entry level graduate courses from Dept. 01, 04, 05	

6.3.2 SPECIALIZATION IN EDUCATIONAL ADMINISTRATION

Required:	Core Courses	9
Required:	Specialization Courses	15
Choose:	Completion Courses	12
	Total:	36

Required Core Courses:

	(for all specializations)	9
07:751	Interpreting Educational Research	3



07:752	Overview of Educational Issues	3
07:780	Graduate Scholarly Writing	3

Required Specialization Courses		15
01:752	Intro. to Educational Administration	3
01:755	Admin Leadership in Educational Institutions	3
01:757	Supervisory Policy and Practice	3
01:758	School Administration and the Law	3
02:780	Introduction to Curriculum	3

Completion Routes - Select one

1. Course Work Route		12
07:750	Graduate Summative Seminar	3
Choose three: Electives (from list below)		9

2. Project Route		12
07:760	Project	6
Choose two: Electives (from list below)		6

3. Thesis Route		12
07:770	Thesis	9
One of:		3
04:714	Educational Research Methods	
04:715	Quantitative Research Methods	
04:765	Qualitative Research Methods	

Electives:	
01:754	History & Development of Organizational Theory
01:759	Introduction to Educational Planning
01:760	Organizational Development in Education
01:762	The Economic Context of Educational Administration
01:763	Technological Applications in Educational Admin.
01:764	The Community, the School & the Classroom Teacher
01:765	Introduction to the Politics of Education
01:766	Introduction to the Context of Rural Education
01:767	Dev. & Admin. of Aboriginal Education in Canada
01:768	Current Issues in Aboriginal Education
01:769	Practicum in Educational Administration
01:775	Introduction to Adult Education
01:776	Program Planning & Evaluation in Adult Education
01:777	Seminar in Adult Teaching & Learning
01:790	Graduate Research Seminar in Educational Administration
04:704	Guidance and Counselling Interventions
04:714	Educational Research Methods
04:765	Qualitative Research Methods
07:753	Seminar in Education: Rural, Aboriginal & Northern Issues
07:798	Selected Topics in Education
Note:	students in the project or thesis route may also request an independent reading course

6.3.3 SPECIALIZATION IN SPECIAL EDUCATION

Required:	Core Courses	9
Required:	Specialization Courses	18
Choose:	Completion Courses	9
Total:		36

Required Core Courses:

	(for all specializations)	9
07:751	Interpreting Educational Research	3
07:752	Overview of Educational Issues	3
07:780	Graduate Scholarly Writing	3

Required Specialization Courses		18
04:706	Theory & Practice in Standardized Assessment	3
04:750	Education of Exceptional Children I	3
04:751	Education of Exceptional Children II	3
04:756	Ed of Children with Behavioural Disorders I	3
04:757	Ed of Children with Behavioural Disorders II	3
04:761	Assessment in Special Education	3

Completion Routes - Select one

1. Course Work Route		9
07:750	Graduate Summative Seminar	3
Choose two: Electives (from list below)		6

2. Project Route		9
07:760	Project	6
Choose one: Elective (from list below)		3

3. Thesis Route		9
07:770	Thesis	9

Electives: Approved for Special Education Certificate	
01:722	Early Childhood Curriculum & Instruction
01:723	Designing Curriculum for Early Childhood
01:724	Children's Play & Learning
02:740	Trends in Tchg Early/Middle Yrs Language Arts I
02:741	Trends in Tchg Early/Middle Yrs Language Arts II
02:742	Trends in Tchg Early/Middle Yrs Developmental Reading I
02:743	Trends in Tchg Early/Middle Yrs Developmental Reading II
02:744	Diagnostic & Remedial Reading I
02:745	Diagnostic & Remedial Reading II
02:755	Teaching Thinking Strategies
02:774	Curriculum Adaptation for Multicultural Settings
02:780	Introduction to Curriculum
02:782	Curriculum Planning & Materials Design & Development
02:786	Trends and Issues in Literacy Difficulties
02:787	Trends and Issues in Literacy Theories
02:788	Trends and Issues in Literacy Development
03:760	Trends & Developments in the Tchg of Early & Middle Yrs Mathematics I
03:761	Trends & Developments in the Tchg of Early & Middle Yrs Mathematics II
03:762	Trends & Developments in the Tchg of Middle & Senior Yrs Mathematics I
03:763	Trends & Developments in the Tchg of Middle & Senior Yrs Mathematics II
04:700	Educational Process: Developmental Stages
04:701	Educational Process: Adolescent
04:702	Educational Psychology: Foundations of Ed
04:703	Educational Psychology: Human Learning, Intelligence, & Instruction
04:704	Guidance and Counselling Intervention
04:707	Theory & Practice of Assessment in the Classroom
04:708	Introduction to Counselling: Helping Relationships
04:709	Counselling Theory and Practice
04:710	Career Guidance
04:722	Sociology of Education I
04:723	Sociology of Education II
04:724	Cultures and Education I
04:725	Cultures in Education II
04:728	Comparative Education I
04:729	Comparative Education II
04:730	Current Issues in Counselling
04:732	Theory & Practice of Small Group Leadership in Education
04:733	Group Guidance and Counselling
04:735	Individualized Testing
04:752	Education of Children with Intellectual Disabilities I
04:753	Education of Children with Intellectual Disabilities II
04:754	Education of Children with Learning Disabilities I
04:755	Education of Children with Learning Disabilities II
04:758	Curriculum for Children with Intellectual Disabilities
04:759	Readings and Research in Special Education
04:760	Education of Children who are Gifted, Talented and Creative
04:762	Including Children with Exceptionalities



04:763	Practicum in Special Education I
04:764	Practicum in Special Education II
04:766	Gender and Education
04:767	Assessment for Counsellors
04:773	Language Acquisition & Communication Disorders
04:774	Introduction to Expressive therapies
04:775	Consultancy and Collaboration in Special Educ.
04:776	Resilience, Risk and Special Education
04:777	Spirituality in Counselling
04:778	Satir Methods in Counselling I
04:779	Classroom Assessment For/Of/As Student Learning
04:799	Seminar in Education "Special Ed Topics Only"
07:798	Selected Topics in Education

6.3.4 SPECIALIZATION IN EDUCATIONAL GUIDANCE AND COUNSELLING

Required:	Core Courses	9
Required:	Specialization Courses	15
Choose:	Completion Courses	12
	Total:	36

Required Core Courses:

	Core Courses	9
07:751	Interpreting Educational Research	3
07:752	Overview of Educational Issues	3
07:780	Graduate Scholarly Writing	3

Required Specialization Courses		15
04:708	Introduction to Counselling: Helping Relationships	3
04:709	Counselling Theory and Practice	3
04:733	Group Counselling	3
04:768	Ethical, Legal and Cultural Issues for Counsellors	3
04:772	Practicum in Counselling	3

Completion Routes - Select one

1. Course Work Route		12
07:750	Graduate Summative Seminar	3
Choose three: Electives (from list below)		9

2. Project Route		12
07:760	Project	6
Choose two: Electives (from list below)		6

3. Thesis Route		12
07:770	Thesis	9
One of:		3
04:714	Educational Research Methods	
04:715	Quantitative Research Methods	
04:765	Qualitative Research Methods	

Electives:	
02:780	Introduction to Curriculum
04:700 *	Educational Process: Developmental Stages
04:701 *	Educational Process: Adolescent
04:703 *	Educational Psychology - Human Learning, Intelligence & Instruction
04:704 *	Guidance & Counselling Interventions
04:705 *	Guidance and the Classroom Teacher
04:706 *	Theory and Practice of Standardized Assessment
04:710 *	Career Guidance
04:714 *	Educational Research Methods
04:715 *	Quantitative Research Methods
04:724	Cultures and Education I
04:725	Cultures and Education II
04:730 *	Current Issues in Counselling
04:750	Education of Exceptional Children I
04:751	Education of Exceptional Children II
04:754	Education of Children with Learning Disabilities I
04:755	Education of Children with Learning Disabilities II
04:756	Education of Children with Behavioural Disorders I

04:757	Education of Children with Behavioural Disorders II
04:758	Curriculum for Children with Intellectual Disabilities
04:760	Education of Children: Gifted, Talented Creative
04:761	Assessment in Special Education
04:765 *	Qualitative Research Methods
04:766	Gender and Education
04:767 *	Assessment for Counsellors
04:769 *	Aboriginal Counselling Theory and Practice
04:770 *	Intercultural Counselling
04:774	Introduction to Expressive Therapies
04:777	Spirituality in Counselling
04:778	Satir Methods in Counselling I
04:799 *	Graduate Research Seminar
04:781	Satir Methods in Counselling II
07:798	Selected Topics in Education
	* approved for C.C.P.A. certification

6.3.5 SPECIALIZATION IN A THEMATIC ROUTE

Required:	Core Courses	9
Selected:	Completion Courses *	27
	Total:	36

A. Required Core Courses:

07:751	Interpreting Educational Research	3
07:752	Overview of Educational Issues	3
07:780	Graduate Scholarly Writing	3
	Total:	9

B. Completion Courses - Select One

1. Course Work Route

07:750	Graduate Summative Seminar	3
Selected:	Thematic Courses *	24
	Total:	27

2. Project Route

07:714	Educational Research Methods	3
07:760	Project	6
Selected:	Thematic Courses *	18
	Total:	27

3. Thesis Route

07:714	Educational Research Methods	3
07:770	Project	3
Selected:	Thematic Courses *	15
	Total:	27

* Course selections must be approved by, and in consultation with, the Chair of the Department of Graduate Studies & Field Research.

6.3.6 PROGRAM REQUIREMENTS FOR A SECOND MASTER OF EDUCATION DEGREE

The requirements for a second Master of Education degree from Brandon University are as follows:

Students who have obtained their first M.Ed. degree from Brandon University must complete, for a second M.Ed. degree, a minimum of 24 additional credit hours that include:

- 15 - 18 credit hours of course work in a new specialization; and
- in addition to the core courses, students with a 36 credit hour M.Ed. will include 6 - 9 credit hours of approved electives, and/or research;
- in addition to the core courses, students with a 54 credit hour M.Ed. will include Educational core courses in their second M.Ed., (e.g., Overview of Educational Issues, Interpreting Educational Research and Graduate Scholarly Writing), unless their first degree contained equivalent course work. In that case, approved electives may be substituted.

6.3.7 COURSE TIMETABLING

Students should note that not all courses listed in the calendar will be offered in any one year as many of the courses are cycled. Students wishing to enroll in courses not listed in the timetable registration guide, for example Physical Education or Adult Education courses, may do so as arranged on an individual basis, through



the Chair of the Department of Graduate Studies & Field Research.

ADMINISTRATION AND EDUCATIONAL SERVICES (01)

COURSE DESCRIPTIONS

01:720 (3)

ADVANCED PRE-SCHOOL EDUCATION

Prerequisite: 01:221 or approval of Chair of the Graduate Studies Department, Faculty of Education.

Students will be part of observation-participation teams. Course work will examine the more recent pre-school programs. It will include intensive study in the specialized pre-school or kindergarten interest area, in case studies of individual children and in work with parents.

Credit cannot be held for both this course and 01:520.

01:722 (3)

EARLY CHILDHOOD CURRICULUM AND INSTRUCTION

Prerequisite: 01:332 or approval of Chair of the Graduate Studies Department, Faculty of Education.

An in-depth examination of recent programs, instructional approaches and techniques relevant to the education of young children, e.g. the Integrated Day Plan, Piagetian-derived programs, the rediscovered Montessori school. The course will focus on the relationship of theory and practice to teaching.

Credit cannot be held for both this course and 01:522.

01:723 (3)

DESIGNING CURRICULUM FOR EARLY CHILDHOOD

Prerequisite: 01:722 or approval of Chair of the Graduate Studies Department, Faculty of Education.

A study of pre- and primary school programs and their relationship to the development and learning of the young child. Emphasis will be placed upon students' participation in developing an integrated curriculum for pre-school, kindergarten and primary grades.

Credit cannot be held for both this course and 01:523.

01:724 (3)

CHILDREN'S PLAY AND LEARNING

Prerequisite: 01:322 or approval of Chair of the Graduate Studies Department, Faculty of Education.

This course examines the meaning and development of play during the pre-school and primary years. Manifestations of play will be discussed in the light of development and learning. The role of play in the social, emotional, and cognitive development of the child as well as the individual's capacity for creative activity will be closely analyzed.

Credit cannot be held for both this course and 01:524.

01:752 (3)

INTRODUCTION TO EDUCATIONAL ADMINISTRATION

Prerequisite: Nil.

This introductory overview course examines the purpose, structure, and function of educational organizations, with emphasis placed on formal structural arrangements and on informal groups and individuals addressing their interrelationships in the school settings. The course is intended to introduce students to areas that will be addressed in more depth in succeeding courses, and will include attention to decision-making; communication; authority, power, and influence; group leadership; conflict management; organizational culture; school planning and improvement; administrator-staff relationships; school-community relations; and law. The course will make use of in-basket activities as a process to address contextual issues.

Credit cannot be held for both this course and 01:541 or 01:552.

3 lecture hours per week, one term.

01:754 (3)

HISTORY AND DEVELOPMENT OF ORGANIZATION THEORY

Prerequisite: 01:752.

This class traces major theories in the evolution of organizational thought, and examines recent trends in the study of organizations. A variety of schools of thought are investigated and utilized as perspectives from which to view educational organizations, including scientific management (classical), human relations, and human resource movements. The course focuses, as well, on the study of modernism, postmodernism, and critical theory, and introduces students to analysis and critique of communitarian and liberal

approaches to education. Students become acquainted with the impact of underlying theories-in-use on the structure and functions of the educational systems.

Credit cannot be held for both this course and 01:547 or 01:554.

3 lecture hours per week, one term.

01:755 (3)

ADMINISTRATIVE LEADERSHIP IN EDUCATIONAL INSTITUTIONS

Prerequisite: 01:752.

This course will introduce students to theories of leadership from over the ages, from early to contemporary times, and will include a study of leadership as it relates specifically to the school context. Students will analyze their own leadership theory and use it to articulate the leadership skills that they might use in, for example, instructional mentoring, problem-solving, decision-making, group discussion, and planning for change procedures.

Credit cannot be held for both this course and 01:542 or 01:555.

3 lecture hours per week, one term.

01:757 (3)

SUPERVISORY POLICY AND PRACTICE

Prerequisite: 01:752.

This course deals with current behavioral theory and research with application to issues of staffing, supervision and evaluation. Topics such as selection, assignment, and assessment of teaching and non-teaching personnel will be closely examined. Students will examine the nature of supervision and evaluation, both generally, with reference to theory and approach, and particularly, with reference to their own professional practice. Candidates will be afforded the opportunity to examine and compare a variety of supervisory models and to formulate a contextually relevant model that can be communicated to constituents in the field.

Credit cannot be held for both this course and 01:543 or 01:552.

3 lecture hours per week, one term.

01:758 (3)

SCHOOL ADMINISTRATION AND THE LAW

Prerequisite: 01:752.

This course examines the impact of common, statute, and case law, as well as regulations, on education and schools. An exploration of the legal context of school administration provides an understanding of the rights and responsibilities of students, parents, teachers, administrators, and employers. Students will also examine the responsibility of the educational system to meet the needs of children and youth so as to prevent their engagement in criminalized activities.

Credit cannot be held for both this course and 01:549 or 01:558.

3 lecture hours per week, one term.

01:759 (3)

INTRODUCTION TO EDUCATIONAL PLANNING

Prerequisite: Nil.

This course, designed for the K-12 Education system, consists of theoretical and practical components designed to assist practicing principals as they develop their school plan. The concentrated theoretical component will allow the administrator to read and to discuss relevant literature with their colleagues, with the purpose of devising not only the plan but also a working model for how they will bring the school plan to fruition. A significant portion of the course will be focused on developing and using a data set, including school vision, mission, and profile documents, that will serve to inform the planning process and to enhance implementation and assessment strategies.

Credit cannot be held for both this course and 01:545 or 01:559.

3 lecture hours per week, one term.

01:760 (3)

ORGANIZATIONAL DEVELOPMENT IN EDUCATION

Prerequisite: 01:752.

This course is designed to address three aspects - culture, change, and change agency - with reference to both theory and practice. Students will explore the manner in which organizations are structured, with particular emphasis on organizational culture and change at the school level. Throughout the course, in a progressive manner, students will be afforded the opportunity to examine their particular school culture, to analyze a change process that they have to/would like to introduce, and to assess how they might best serve as a change agent in the particular area of need.

Credit cannot be held for both this course and 01:546 or 01:560.

3 lecture hours per week, one term.



01:762 (3)
THE ECONOMIC CONTEXT OF EDUCATIONAL ADMINISTRATION

Prerequisite: 01:752.

This course assesses relationships between economics and education, examines the present system of financing Canadian education, and explores some techniques of budgeting for school expenses. Funding formulae for public, private, and band-controlled contexts are examined. Education is critiqued as a productive and competitive activity in society, with its economic foundations reflecting the current societal areas of focus (e.g., education for employment). Students will also explore areas for possible supplementary funding of education projects and programs (e.g., special education), with attention to various funding agencies and to proposal-writing and grant-reporting processes.

Credit cannot be held for both this course and 01:544 or 01:562.

3 lecture hours per week, one term.

01:763 (3)
TECHNOLOGICAL APPLICATIONS IN EDUCATIONAL ADMINISTRATION

Prerequisite: 03:361 or 03:362 or permission of Instructor.

This course explores the theory and practice of integrating technology in the area of educational administration. Students will become more adept in the use of current technology to strengthen classroom instruction and to assist school managerial and financial functions.

Credit cannot be held for both this course and 01:550 or 01:563.

3 lecture hours per week, one term.

01:764 (3)
THE COMMUNITY, THE SCHOOL AND THE CLASSROOM TEACHER

Prerequisite: Nil.

This course explores the relationship amongst the classroom teacher, the school, and the community-at-large, in both the traditional setting of the public school system, as well as alternative school settings. The practical steps appropriate to the achievement of excellent community relationships will receive attention through the analysis of various resource materials, an exploration of models of communities and schools, and a discussion about key issues that impact school/community relationships.

Credit cannot be held for both this course and 01:534 or 01:564.

3 lecture hours per week, one term.

01:765 (3)
INTRODUCTION TO THE POLITICS OF EDUCATION

Prerequisite: Nil.

This course will introduce students to the dynamics of education politics, including the examination of the negotiations that result in the definitional, institutional, and curricular direction of education. It will focus on key elements of political analysis, including central issues to education decision-makers, the decision-making process, and outcomes of those decisions, emphasizing the development of pertinent policy. Such a focus will allow students to analyze the structure of a certain forum (e.g., school board meeting) or a particular group (e.g., Manitoba Teachers Society) for its political ambience, both generally, with reference to theory and approach, and particularly, with reference to specific practices.

Credit cannot be held for both this course and 01:540 or 01:565.

3 lecture hours per week, one term.

01:766 (3)
INTRODUCTION TO THE CONTEXT OF RURAL EDUCATION

Prerequisite: Nil.

This course will provide an overview of the historical, social, political, and economic relationships of the school in rural communities. In particular, matters of relevance to the school in relation to rural depopulation and to the erosion of the farm economy will be addressed. A review of the issues involved in school division amalgamation will be included. This course will involve a substantial practical component - a case study of a rural context - with the purpose of exploring the role of education in the sustenance and vitality of rural communities.

Credit cannot be held for both this course and 01:526 or 01:566.

3 lecture hours per week, one term.

01:767 (3)
DEVELOPMENT AND ADMINISTRATION OF ABORIGINAL EDUCATION IN CANADA

Prerequisite: Nil.

This course provides a critical examination of the current developments in Aboriginal education. Particular emphasis will be placed on the development of a variety of models of school systems, their conceptual and philosophical bases; managerial, organizational, and decision-making structures; communication systems; and community relationships. The nature of education in band-controlled and of Aboriginal education rural and urban public settings, as well as the role and responsibilities of various levels of government with reference to Aboriginal education, will be examined.

Credit cannot be held for both this course and 01:527 or 01:567.

3 lecture hours per week, one term.

01:768 (3)
CURRENT ISSUES IN ABORIGINAL EDUCATION

Prerequisite: Nil.

This course will help the student understand current educational issues, both general and specific, related to Aboriginal people and school systems. Important issues concerning finance, equity, quality, equality, management and training, curriculum, language, literacy, and higher-level services will receive attention through a variety of instructional strategies. The range of topics addressed under these issues may include academic achievement, school completion, teacher education, language retention and revival, oral traditions, and social and health services.

Credit cannot be held for both this course and 01:561 or 01:568.

3 lecture hours per week, one term.

01:769 (3)
PRACTICUM IN EDUCATIONAL ADMINISTRATION

Prerequisite: Approval of the Chair of the Graduate Studies Department, Faculty of Education and availability of supervisor.

The practicum experience is an individually structured activity. The student will provide a formative critique of administrative skills and competencies related to the individual's formal preparation, experience, and professional practice. Several aspects of administrative competency may be identified as areas of concentration. On-going review and diagnostic assessment will be conducted by the participant, the practicing administrator, and the university practicum supervisor.

Credit cannot be held for both this course and 01:548 or 01:569.

3 lecture hours per week, one term.

01:775 (3)
INTRODUCTION TO ADULT EDUCATION

Prerequisite: Nil.

This course outlines the historical development of adult education and includes an examination of the philosophical and conceptual bases of the field. Issues and trends in the practice of adult education are also examined. Reference is made to the provision of education for adults in the Canadian context.

Credit cannot be held for both this course and 01:530 or 01:575.

3 lecture hours per week, one term.

01:776 (3)
PROGRAM PLANNING AND EVALUATION IN ADULT EDUCATION

Prerequisite: 01:775 or approval of the Chair of the Graduate Studies Department, Faculty of Education.

This course will provide an introduction to the basic principles and processes involved in the planning and evaluation of programs for adult learners. Issues, areas of concern, and relationships relevant to the context of program planning will be highlighted. Some field work is a necessary part of this course.

Credit cannot be held for both this course and 01:531 or 01:576.

3 lecture hours per week, one term.

01:777 (3)
SEMINAR IN ADULT TEACHING AND LEARNING

Prerequisite: 01:575 or approval of the Chair of the Graduate Studies Department, Faculty of Education.

The course explores the changing needs and capabilities of adult learning and development in different stages of life. Psychological and situational conditions conducive to optimal learning and teaching will be examined in the light of theory and recent research findings.

Credit cannot be held for both this course and 01:533 or 05:577.

3 lecture hours per week, one term.

**01:790 (3)**
GRADUATE RESEARCH SEMINAR IN EDUCATIONAL ADMINISTRATION

Prerequisite: Approval of the Graduate Studies Chair and Department Chair.

The seminar is designed to deal with the intra-organizational innovation and change in curriculum, professional practice, and technology in teaching and school administration, as well as external forms shaping the school system. Through research, directed readings, and discussion, each student will consider a particular topic in depth. A major comprehensive paper or applications project demonstrating the student's knowledge and depth of understanding will be completed and presented.

Credit cannot be held for both this course and 01:599 or 01:590.
3 lecture hours per week, one term.

**CURRICULUM AND INSTRUCTION:
HUMANITIES (02)****COURSE DESCRIPTIONS****02:730 (3)**
DEVELOPMENTS IN THE TEACHING OF SECOND LANGUAGES I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The philosophy, content and teaching procedures of recent programs for teaching second languages.

Credit cannot be held for both this course and 02:530.

02:731 (3)
DEVELOPMENTS IN THE TEACHING OF SECOND LANGUAGES II

Prerequisite: 02:730.

This course is a continuation of 02:730 and will address recent advances in the teaching of second languages.

Credit cannot be held for both this course and 02:531.

02:740 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS LANGUAGE ARTS I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

These courses are designed to help qualified teachers keep abreast of the changing content and shifting trends in the teaching of language arts in the Early and Middle Years.

Credit cannot be held for both this course and 02:540.

3 lecture hours per week, one term.

02:741 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS LANGUAGE ARTS II

Prerequisite: 02:740.

An extension of the topics covered in 02:740 including an analysis of current research in the field and its implications for the classroom teacher.

Credit cannot be held for both this course and 02:541.

3 lecture hours per week, one term.

02:742 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS DEVELOPMENTAL READING I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The developmental aspects of reading with regard to both the learner and the reading-learning process are examined. Beginning with the role of language in reading and a study of the psychology of the reading process the course proceeds to outline the role of the teacher in planning to make meaning, language and learning work together in the instructional process. Some attention is given to evaluative, diagnostic and remedial techniques and students are given the opportunity to study at least one area of interest in depth. Materials illustrating current methods of teaching reading are provided and probable future directions are discussed.

Credit cannot be held for both this course and 02:542.

3 lecture hours per week, one term.

02:743 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS DEVELOPMENTAL READING II

Prerequisite: 02:742 or permission of the Instructor.

The role of the teacher in planning the instructional process is explored through evaluative, diagnostic, and remedial techniques used, with at least one area of interest pursued in depth.

Credit cannot be held for both this course and 02:743.

3 lecture hours per week, one term.

02:744 (3)
DIAGNOSTIC AND REMEDIAL READING I

Prerequisite: 02:742, 02:743 or permission of Instructor.

Diagnostic materials and techniques which have proved helpful in indicating specific plans of remediation. Remediation programs and procedures will also be examined. The essential tie between diagnosis and remediation will serve as the focal point.

Credit cannot be held for both this course and 02:544.

02:745 (3)
DIAGNOSTIC AND REMEDIAL READING II

Prerequisite: 02:744 or permission of Instructor.

An extension of course 02:744.

Credit cannot be held for both this course and 02:545.

02:750 (3)
DEVELOPMENTS AND ISSUES IN THE TEACHING OF LANGUAGE AND COMPOSITION IN THE MIDDLE/SENIOR YEARS

Prerequisite: 02:453/454, or equivalent.

This course is designed to provide (prospective) teachers with an opportunity to study recent developments and current issues in the teaching of linguistics, rhetoric, stylistics, and composing which have a direct relationship with classroom practice. Students will also be given an opportunity to develop their skills in writing artful and effective compositions.

Credit cannot be held for both this course and 02:550.

3 lecture hours per week, one term.

02:751 (3)
DEVELOPMENTS AND ISSUES IN THE TEACHING OF LITERATURE IN THE MIDDLE/SENIOR YEARS

Prerequisite: 02:453/454, or equivalent.

This course is designed to provide (prospective) teachers with an opportunity to study recent developments and current issues in the teaching of literature: the role of literary criticism, structure in literature, literature-based curriculum development, the literature teacher as reading teacher, response to literature, intensive versus extensive literature approaches, censorship, and other appropriate topics. The emphasis will be on the classroom implications for the secondary English teacher.

Credit cannot be held for both this course and 02:551.

3 lecture hours per week, one term.

02:752 (3)
TRENDS AND ISSUES IN CURRICULUM RESEARCH AND DEVELOPMENT

Prerequisite: 6 cr. hrs. of methods at the 700 level.

Contemporary school curriculum issues will be examined in the context of catalysts of change and strategies of change in the schools.

Credit cannot be held for both this course and 02:652.

3 lecture hours per week, one term.

02:753 (3)
READINGS IN CURRICULUM AND INSTRUCTION

Prerequisite: 6 cr. hrs. of Methods at the 700 level and 02:780.

This course is designed to provide individuals with an opportunity to study in an area of the student's own interest. Completion of the course requires intensive reading under the guidance of a faculty advisor. A major paper or curriculum project will be required.

Credit cannot be held for both this course and 02:653.

3 lecture hours per week, one term.

02:755 (3)
TEACHING THINKING STRATEGIES

Prerequisite: 02:455 or permission of Instructor.

This course is designed to provide prospective teachers with a comprehensive overview of programs that are available for teaching students to think effectively. A review of recent research in the area will be followed by a discussion of program rationale and an in-depth look at strategies for teaching students to process information and ideas more effectively. Classroom application will be emphasized.

Credit cannot be held for both this course and 02:555.



02:760 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS MUSIC I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

A study of the philosophy, content and teaching procedures of Early/Middle Years music programs, with special emphasis on contemporary trends and the influence of two world-renowned music educators, Orff and Kodaly.

Credit cannot be held for both this course and 02:560.

3 lecture hours per week, one term.

02:761 (3)
TRENDS IN THE TEACHING OF MIDDLE/SENIOR YEARS MUSIC II

Prerequisite: 02:760.

A continuation of studies begun in 02:760, with emphasis on curriculum design and development.

Credit cannot be held for both this course and 02:561.

3 lecture hours per week, one term.

02:762 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS MUSIC I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The philosophy, content and teaching procedures of newer programs in music teaching.

Credit cannot be held for both this course and 02:562.

3 lecture hours per week, one term.

02:763 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS MUSIC II

Prerequisite: 02:762.

A continuation of studies begun in 02:762, with emphasis on curriculum design and development.

Credit cannot be held for both this course and 02:563.

3 lecture hours per week, one term.

02:770 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS SOCIAL STUDIES I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will examine trends in the teaching of Early/Middle Years classroom and will focus on the recent developments in teaching social studies in Canadian schools, with particular emphasis on techniques relating to integration. An effort will be made to accommodate the research interests of the students.

Credit cannot be held for both this course and 02:570.

3 lecture hours per week, one term.

02:771 (3)
TRENDS IN THE TEACHING OF EARLY/MIDDLE YEARS SOCIAL STUDIES II

Prerequisite: 02:770.

This course will continue to examine developments in the teaching of Early/Middle Years social studies and will focus upon recent developments in the teaching of social studies in Canadian schools, with particular emphasis on techniques relating to integration. An effort will be made to accommodate the research interests of the students.

Credit cannot be held for both this course and 02:571.

3 lecture hours per week, one term.

02:774 (3)
CURRICULUM ADAPTATION FOR MULTICULTURAL SETTINGS

Prerequisite: 02:780.

This course is designed to provide students with the knowledge and skills required in adapting curricula to meet the needs of diverse segments of our society. The impact of differences in language, ethnicity, gender, religion, special needs, socio-economic status, and culture will form the basis for study.

Credit cannot be held for both this course and 02:574.

3 lecture hours per week, one term.

02:776 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS SOCIAL STUDIES I

Prerequisite: Admission to a Graduate program and permission of Instructor.

This course will examine developments in the teaching of Middle/Senior Years social studies and will focus upon recent developments in secondary social studies methodologies. An effort will be made to allow students to complete assignments that reflect their specific research interests in social studies education.

Credit cannot be held for both this course and 02:576.

3 lecture hours per week, one term.

02:777 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS SOCIAL STUDIES II

Prerequisite: 02:776

This course continues the examination of developments in the teaching of Middle/Senior Years social studies. The course focuses upon implementation of strategies that take into account the theories studied in 02:776. An effort will be made to accommodate the research interests of the students.

Credit cannot be held for both this course and 02:577.

3 lecture hours per week, one term.

02:779 (3)
APPLYING TECHNOLOGY IN DISTANCE EDUCATION

Prerequisite: Permission of Instructor.

An examination of current trends in distance education delivery and the implications for instructional design and teaching methodology. Participants will apply the concepts presented in the course in the development and delivery of instructional modules. Computer use and application will be a significant part of this course. Some experience with distance delivery will be an asset.

Credit cannot be held for both this course and 03:564

3 lecture hours per week, one term.

02:780 (3)
INTRODUCTION TO CURRICULUM

Prerequisite: 2 years teaching experience.

This course studies the sociological, psychological, and philosophical basis for the development of school curricula. It investigates procedures, plans, personnel, processes, and problems in curriculum development via a critical examination of general curriculum models used in structuring the curriculum for schools.

Credit cannot be held for both this course and 02:580.

3 lecture hours per week, one term.

02:781 (3)
ADVANCED INSTRUCTIONAL METHODOLOGIES

Prerequisite: 02:780.

This course is designed to provide students with the opportunity to explore advanced methodologies for teaching in the various curriculum area. Classic studies, historical development, current research and evaluation procedures in the curriculum areas will be emphasized. The development of proposals for practical applications of the methodologies studied is the primary purpose of this course.

Credit cannot be held for both this course and 02:651.

3 lecture hours per week, one term.

02:782 (3)
CURRICULUM PLANNING AND MATERIALS DESIGN AND DEVELOPMENT

Prerequisite: 02:780.

This course is designed for the graduate student who wants to pursue further studies in the planning and design of curricula for schools. Emphasis will be placed on the assessment of needs and the selection and organization of experiences, followed by the design, development, and evaluation of curriculum materials.

Credit cannot be held for both this course and 02:582 or 03:582.

3 lecture hours per week, one term.

02:783 (3)
IMPLEMENTATION AND EVALUATION OF CURRICULAR CHANGE

Prerequisite: 02:780.

This course is a study of the theory and practice of implementing and evaluating curricula in schools. It will include a more in-depth study of goals, personnel, processes, problems, and possibilities, with an emphasis on providing the student with a thorough understanding of the issues relating to the implementation and evaluation.



tion facets of program development. Practical approaches in establishing goals, developing strategies and tactics of producing educational change will be studied.
Credit cannot be held for both this course and 02:650.
3 lecture hours per week, one term.

02:784 (3)
CURRICULUM DEVELOPMENT IN RURAL, ABORIGINAL, AND NORTHERN SCHOOLS

Prerequisite: 02:780.

This course is designed to provide an opportunity for students to study the principles and techniques of curriculum development in relation to rural, native, and northern resources and needs. Critical analysis of current commercially produced resources for or about native and northern peoples in North America will be undertaken to provide insights for designers of curriculum materials. Testing and production of new curricula will be a significant component of the course.

Credit cannot be held for both this course and 02:584.
3 lecture hours per week, one term.

02:785 (3)
ABORIGINAL LANGUAGE AND CULTURE

Prerequisite: Nil. Some working knowledge of an Aboriginal Language is required.

As part of the native education stream in graduate studies, variety in course content will be required to address the aspects of native education. A course with a language and cultural component will investigate, in depth, some of the unique features of how native language speakers think, interpret and process information which is often written and spoken in the English language. Students will explore the role of language and culture in aboriginal education.

Credit cannot be held for both this course and 02:585.
3 lecture hours per week, one term.

02:786 (3)
TRENDS AND ISSUES IN LITERACY DIFFICULTIES

Prerequisite: Permission of Instructor.

This course includes an examination of a range of topics in relation to the conceptualization of, and research into contemporary perspectives of literacy difficulties. In this course teachers will critically evaluate current theoretical and pedagogical debates about literacy difficulties and the implications for education responses. Topics are aimed to build understandings in response to the needs of children with language and literacy learning difficulties.

Credit cannot be held for both this course and 02:586.
3 lecture hours per week, one term.

02:787 (3)
TRENDS AND ISSUES IN LITERACY THEORIES

Prerequisite: 02:786 or permission of Instructor.

The aim of this course is to develop an understanding and appreciation of the interrelationships of language, literacy, and learning in a range of contexts. This understanding is developed through an analysis of historical, conceptual, theoretical, and practical perspectives of literacy development within the various social and learning contexts. It includes a detailed study of the educational and literacy research context within which the theory of literacy acquisition was initially developed and refined by Dr. Marie Clay.

Credit cannot be held for both this course and 02:587.
3 lecture hours per week, one term.

02:788 (3)
TRENDS AND ISSUES IN LITERACY DEVELOPMENT

Prerequisite: 02:786, 02:787 or permission of Instructor.

This course examines the theoretical perspectives, fundamental concepts, and teaching and learning contexts for literacy learning during infancy, preschool, and the early years. It is designed around critical readings and joint discussions of research and theory in children's literacy development and the development of expertise within family and community settings. Areas of study include development in language, literacy, cognition and problem solving. The usual formats of lectures will involve an introduction to a section of text relating to a particular topic, followed by a discussion of these readings. In addition to developing skills in critical reading and discussions of studies in child development, the course also aims to provide some experience in literacy development research.

Credit cannot be held for both this course and 02:588.
3 lecture hours per week, one term.

02:789 (3)
TEACHING IN THE MULTIAGE/MULTILEVEL CLASSROOM

Prerequisite: Nil.

This course will examine the theoretical underpinnings and pedagogy of multiage/multilevel classrooms which are grounded in social constructivist learning through Manitoba's outcome-based curricula and current brain-based research. Based on best practices, curricula are integrated to facilitate multidisciplinary learning through the inquiry of big ideas. Participants will learn how to plan for a range of learners using a flexible planning model based on the four column format used in Manitoba's Foundation for Implementation documents and the inquiry process; how to target learning outcomes from multiple curricula for formative and summative assessment; how to differentiate instructions for a range of learners; how to develop a learning community which includes students, teachers, administrators, and parents; and how the multilevel classroom provided a context for quality teaching and learning.

02:799 (3)
GRADUATE RESEARCH SEMINAR IN EDUCATION

Prerequisite: Permission of Instructor, approval of Department Chair and Dean.

This course is designed to guide the advanced student through a program of reading and discussion; to explore in depth a topic of special interest to her/him, leading to a major paper. An advanced student is limited to a maximum of 6 cr. hrs. in Graduate Research Seminar courses.

Credit cannot be held for both this course and 02:599.

**CURRICULUM AND INSTRUCTION:
MATH/SCIENCE (03)**

COURSE DESCRIPTIONS

03:750 (3)
TRENDS AND DEVELOPMENT IN THE TEACHING OF EARLY & MIDDLE YEARS SCIENCE I

Prerequisite: A methods course in teaching science, or science teaching experience, or permission of Instructor.

This course focuses upon recent curriculum developments in early and middle years science. A study will be made of learning and teaching in terms of philosophical, methodological, and practical issues. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:550.
3 lecture hours per week, one term.

03:751 (3)
TRENDS AND DEVELOPMENTS IN THE TEACHING OF EARLY & MIDDLE YEARS SCIENCE II

Prerequisite: 03:750 or permission of the Instructor.

A continuation of the course 03:750, focusing upon developmental issues, individualized and remedial instruction, the use of technology, and a variety of other alternative strategies. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:551.
3 lecture hours per week, one term.

03:752 (3)
TRENDS AND DEVELOPMENTS IN THE TEACHING OF MIDDLE & SENIOR YEARS SCIENCE I

Prerequisite: A methods course in teaching science, or science teaching experience, or permission of the Instructor.

This course focuses upon recent developments in middle and senior years science. A study will be made of learning and teaching in terms of philosophical, methodological and practical issues. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:552.
3 lecture hours per week, one term.

03:753 (3)
TRENDS AND DEVELOPMENTS IN THE TEACHING OF MIDDLE & SENIOR YEARS SCIENCE II

Prerequisite: 03:752 or permission of the Instructor.

This course is a continuation of 03:752, focusing upon developmental issues, individualized and remedial instruction, the use of technology and a variety of other alternative strategies. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:553.
3 lecture hours per week, one term.



03:760 (3) TRENDS AND DEVELOPMENTS IN THE TEACHING OF EARLY & MIDDLE YEARS MATHEMATICS I

Prerequisite: A methods course in teaching mathematics, or mathematics teaching experience, or permission of the Instructor.

This course focuses upon recent curriculum developments in early and middle years mathematics. A study will be made of learning and teaching in terms of philosophical perspective, methodological and practical issues. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:560.

3 lecture hours per week, one term.

03:761 (3) TRENDS AND DEVELOPMENTS IN THE TEACHING OF EARLY & MIDDLE YEARS MATHEMATICS II

Prerequisite: 03:760 or permission of the Instructor.

This course is a continuation of 03:560, focusing upon developmental issues and remedial instruction, the use of technology, and a variety of other alternative strategies. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:561.

3 lecture hours per week, one term.

03:762 (3) TRENDS AND DEVELOPMENTS IN TEACHING MIDDLE & SENIOR YEARS MATHEMATICS I

Prerequisite: A methods course in teaching mathematics, or mathematics teaching experience, or permission of Instructor.

This course focuses upon recent curriculum developments in middle and senior years mathematics. A study will be made of learning and teaching in terms of philosophical, methodological, and practical issues. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:562.

3 lecture hours per week, one term.

03:763 (3) TRENDS AND DEVELOPMENTS IN TEACHING MIDDLE & SENIOR YEARS MATHEMATICS II

Prerequisite: 03:762 or permission of the Instructor.

This course is a continuation of 03:762, focusing upon developmental issues, individualized and remedial instruction, the use of technology, and a variety of other alternative strategies. Practical experience will be emphasized.

Credit cannot be held for both this course and 03:563.

3 lecture hours per week, one term.

EDUCATIONAL PSYCHOLOGY AND FOUNDATIONS (04)

COURSE DESCRIPTIONS

04:700 (3) THE EDUCATIONAL PROCESS: DEVELOPMENTAL STAGES

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course is designed to present the relative influences of biological, psychological, social, environmental and cultural factors on human development at different stages in the life cycle as they affect education.

Credit cannot be held for both this course and 04:500.

3 lecture hours per week, one term.

04:701 (3) THE EDUCATIONAL PROCESS: THE ADOLESCENT

Prerequisite: 04:700 and approval of Chair of the Graduate Studies Department, Faculty of Education.

This course involves a study of the transition from childhood to adulthood with emphasis on the physiological, mental, emotional, and social changes in development as they affect education.

Credit cannot be held for both this course and 04:501.

3 lecture hours per week, one term.

04:702 (3) EDUCATIONAL PSYCHOLOGY: FOUNDATIONS OF EDUCATION

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

Designed to provide psychological background about human abilities and behavior, individual differences, learning and evaluation,

with implications for teaching. Open to experienced elementary and secondary school teachers.

Credit cannot be held for both this course and 04:502.

04:703 (3) EDUCATIONAL PSYCHOLOGY: HUMAN LEARNING, INTELLIGENCE AND INSTRUCTION

Prerequisite: 04:702 and approval of Chair of the Graduate Studies Department, Faculty of Education.

The contributions of the behavioral sciences to education will be studied. Topics will include cognitive and behavioral learning theories, theories of intelligence and cognition, and the study of retention and transfer.

Credit cannot be held for both this course and 04:503.

3 lecture hours per week, one term.

04:704 (3) GUIDANCE AND COUNSELLING INTERVENTIONS

Prerequisite: Permission of instructor.

The purpose of this course is to apply the principles and practices of counselling interventions to the current issues facing school counsellors. Topics covered include: eating disorders, substance abuse, trauma, depression, self harm, suicidality, critical incident response, children of divorce, grief and loss, and related topics.

Credit cannot be held for both this course and 04:504.

04:705 (3) GUIDANCE AND THE CLASSROOM TEACHER

Prerequisite: 04:704 or approval of Chair of the Graduate Studies Department, Faculty of Education or permission of Instructor.

This course is an advanced study of the school guidance program with special emphasis on the role of the classroom teacher.

Credit cannot be held for both this course and 04:505.

3 lecture hours per week, one term.

04:706 (3) THEORY AND PRACTICE OF STANDARDIZED ASSESSMENT

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will emphasize the development, selection and use of standardized assessment in education programs.

Credit cannot be held for both this course and 04:506.

3 lecture hours per week, one term.

04:707 (3) THEORY AND PRACTICE OF ASSESSMENT IN THE CLASSROOM

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will emphasize the construction and use of assessment in the classroom. A secondary emphasis will be placed on use and misuse of standardized assessment in the classroom.

Credit cannot be held for both this course and 04:507.

3 lecture hours per week, one term.

04:708 (3) INTRODUCTION TO COUNSELLING: HELPING RELATIONSHIPS

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The purpose of this course is to develop effective communication skills and understanding of self as a communicator. Theoretical frameworks will be the foundation for personal practice. This course will have a strong experiential component. Practice outside of class time is expected, therefore, 15 additional hours of lab sessions will be included during the term.

Credit cannot be held for both this course and 04:508.

3 lecture hours per week, 1 laboratory hour per week, one term.

04:709 (3) COUNSELLING THEORY AND PRACTICE

Prerequisite: 04:708 or approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will cover three areas of counselling theory and practice; the exploration of a number of theoretical positions concerned with effective human functioning; ethics, confidentiality and practical matters pertaining to the counselling role; and a practical application of theories through an on-going counselling partnership.

Credit cannot be held for both this course and 04:509.

3 lecture hours per week, one term.



04:710 (3)
CAREER GUIDANCE
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education or permission of the Instructor.
A study of occupational and educational information services and the study of several occupational theories and their application in the school guidance and counseling program.
Credit cannot be held for both this course and 04:510.

04:712 (3)
EDUCATIONAL STATISTICS I
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
A study of the presentation, analysis, and interpretation of quantitative data in the field of education.
Credit cannot be held for both this course and 04:512.

04:713 (3)
EDUCATIONAL STATISTICS II
Prerequisite: 04:712.
A study of the presentation, analysis, and interpretation of quantitative data in the field of education.
Credit cannot be held for both this course and 04:513.

04:714 (3)
EDUCATIONAL RESEARCH METHODS
Prerequisite: Nil.
This course provides a survey of the qualitative and quantitative research methods used in education. Topics will include observation and measurement, ethical principles, reliability and validity, research design strategies, and communication of research ideas.
Credit cannot be held for both this course and 04:514.
3 lecture hours per week, one term.

04:715 (3)
ADVANCED QUANTITATIVE EDUCATIONAL RESEARCH METHODS
Prerequisite: 04:714.
This course focuses on the use of research design and numerical analysis in quantitative research. Topics will include principles of scientific inference and experimental design, basic data analysis, and applications of research design theory to current issues in education.
Credit cannot be held for both this course and 04:515.
3 lecture hours per week, one term.

04:716 (3)
PHILOSOPHY OF EDUCATION
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
This study of major educational theorists emphasizes past and current educational thought. A cross-cultural perspective may be included.
Credit cannot be held for both this course and 04:516.
3 lecture hours per week, one term.

04:717 (3)
CONTEMPORARY STATEMENTS ON PHILOSOPHY OF EDUCATION
Prerequisite: 04:716.
In this course, the method of philosophical analysis is applied to educational concepts and theories in an attempt to clarify the meaning of various statements about education.
Credit cannot be held for both this course and 04:517.
3 lecture hours per week, one term.

04:718 (3)
HISTORY OF EDUCATION IN THE WESTERN WORLD
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
This is a survey course which considers the historical development of educational theory and practice in the Western World.
Credit cannot be held for both this course and 04:518.
3 lecture hours per week, one term.

04:720 (3)
HISTORY OF CANADIAN EDUCATION I
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
A study of the origins and development of education within the Canadian socio-historical context.

Credit cannot be held for both this course and 04:520.
3 lecture hours per week, one term.

04:721 (3)
HISTORY OF CANADIAN EDUCATION II
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
Recent developments in the origins and development of education within the Canadian socio-historical context.
Credit cannot be held for both this course and 04:521.
3 lecture hours per week, one term.

04:722 (3)
SOCIOLOGY OF EDUCATION I
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
A study of the school as a social institution in Canada. The influence of forces outside and within the school which affect its role will be considered.
Credit cannot be held for both this course and 04:522.
3 lecture hours per week, one term.

04:723 (3)
SOCIOLOGY OF EDUCATION II
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
Education and the social structure will be studied. The growth and development of children within various social contexts will be highlighted. Various cultural groups and various social problems will be considered.
Credit cannot be held for both this course and 04:523.
3 lecture hours per week, one term.

04:724 (3)
CULTURES AND EDUCATION I
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
Theories of cultural transmission, learning and emotional development will be examined. Emphasis will be placed upon flexibility and sensitivity in teaching materials and practices in developing the academic and non-academic potential of each child in relation to his or her culture.
Credit cannot be held for both this course and 04:524.
3 lecture hours per week, one term.

04:725 (3)
CULTURES AND EDUCATION II
Prerequisite: 04:724 or approval of Chair of the Graduate Studies Department, Faculty of Education.
A continuation of and practicum in 04:724.
Credit cannot be held for both this course and 04:525.
3 lecture hours per week, one term.

04:726 (3)
CONTEMPORARY PHILOSOPHIES OF EDUCATION
Prerequisite: Undergraduate or 700 level course or permission of Instructor.
This course is a seminar in the philosophical foundations of education. The course content will include contemporary philosophies of education and their relationships to the political, social and cultural principles and practices of education.
Credit cannot be held for both this course and 04:650.
3 lecture hours per week, one term.

04:728 (3)
COMPARATIVE EDUCATION I
Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.
A comparative study of the education and the school systems of Canada, Great Britain, Australia, Ireland and the United States.
Credit cannot be held for both this course and 04:528.

04:729 (3)
COMPARATIVE EDUCATION II
Prerequisite: 04:728 or permission of the Instructor.
A comparative study of education and the school systems of the USSR, Mainland Europe, Africa, South America, Asia and Mexico.
Credit cannot be held for both this course and 04:529.



04:730 (3)
CURRENT ISSUES IN COUNSELLING

Prerequisite: Nil

This course is designed to deal with current issues and topics in counselling. In particular, the course will focus on the specialized skills needed for dealing with certain specific populations and familiarity with the forces at work in society that are contributing to the pathology of some individuals.

Credit cannot be held for both this course and 04:651.

3 lecture hours per week, one term.

04:733 (3)
GROUP GUIDANCE AND COUNSELLING

Prerequisite: 04:708 or permission of Instructor.

This course will explore issues in group guidance and counselling. Students will study group dynamics and group guidance instruction as well as develop counselling skills to facilitate group development.

Credit cannot be held for both this course and 04:533.

04:735 (3)
INDIVIDUALIZED TESTING

Prerequisite: a) one of either 04:706 or 04:707; or b) both 04:302 and permission of the Instructor.

This course is aimed at providing the knowledge and understanding required to evaluate and use individualized tests and to carry out the assessment task. The administration of specific individualized tests under supervision is required. A background in statistics, group tests and developmental psychology is desirable.

Credit cannot be held for both this course and 04:535.

04:750 (3)
EDUCATION OF EXCEPTIONAL CHILDREN I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This is a survey course which introduces the student to exceptionalities in children. Emphasis will be on an examination of the etiology, characteristics and needs of a wide range of children with exceptionalities. Issues of race, class and gender and how they affect children with exceptionalities will be examined.

Credit cannot be held for both this course and 01:550 or 04:550.

3 lecture hours per week, one term.

04:751 (3)
EDUCATION OF EXCEPTIONAL CHILDREN II

Prerequisite: 04:750 or approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will examine special education issues related to prevention, early intervention and ongoing support to children with exceptionalities. Special education systems will be examined, and the experience of children with exceptionalities within various educational alternatives will be discussed. Topics will include consultation and collaboration among regular and special educators, inclusion, and segregated programs. The requirement for individual plans for children with exceptionalities will also be explored.

Credit cannot be held for both this course and 01:551 or 04:551.

3 lecture hours per week, one term.

04:752 (3)
EDUCATION OF CHILDREN WITH INTELLECTUAL DISABILITIES I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on teaching children who experience substantial limitations in their personal functioning due to significantly sub-average intellectual potential and adaptive skills. The focus of the course will be on the identification and teaching of children with intellectual disabilities. The developmental patterns of children with intellectual disabilities will also be examined.

Credit cannot be held for both this course and 01:552 or 04:552.

3 lecture hours per week, one term.

04:753 (3)
EDUCATION OF CHILDREN WITH INTELLECTUAL DISABILITIES II

Prerequisite: 04:752 or approval of Chair of the Graduate Studies Department.

This course will focus on the development of advanced skills in teaching children with intellectual disabilities. The appropriateness of various educational approaches to providing for these children will be examined. The transition of children with intellectual disabilities

from home to school and community will be discussed. Programs for adults with intellectual disabilities will also be discussed. Credit cannot be held for both this course and 04:553.

3 lecture hours per week, one term.

04:754 (3)
EDUCATION OF CHILDREN WITH LEARNING DISABILITIES I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on teaching children who have significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning or mathematical skills; these difficulties not being primarily due to other disabling conditions nor to extrinsic influences. The focus of this course will be on the identification and teaching of children with learning disabilities. The development of children with learning disabilities will also be discussed.

Credit cannot be held for both this course and 01:554 or 04:554.

3 lecture hours per week, one term.

04:755 (3)
EDUCATION OF CHILDREN WITH LEARNING DISABILITIES II

Prerequisite: 04:754 or approval of Chair of the Graduate Studies Department.

This course will focus on the development of advanced skills in teaching children with learning disabilities. The appropriateness of various educational approaches to providing for these children will be examined. The preparation and transition of adolescents with learning disabilities from Senior Years study to post-secondary programs or the workplace will also be discussed.

Credit cannot be held for both this course and 01:555 or 04:555.

3 lecture hours per week, one term.

04:756 (3)
EDUCATION OF CHILDREN WITH BEHAVIOURAL DISORDERS I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on teaching children who chronically and markedly respond to their environments in socially unacceptable or personally unsatisfying ways. The focus of this course will be on the identification and teaching of children with behavioural disorders. Specific means by which teachers may assist children with behavioural disorders will be examined and discussed.

Credit cannot be held for both this course and 01:556 or 04:501.

3 lecture hours per week, one term.

04:757 (3)
EDUCATION OF CHILDREN WITH BEHAVIOURAL DISORDERS II

Prerequisite: 04:756 or approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on the development of advanced skills in teaching children with behavioural disorders. The appropriateness of various educational approaches to providing for these children will be examined. Collaboration with other professionals in order to effectively support these children in the home, school, and community will also be discussed.

Credit cannot be held for both this course and 01:557 or 04:557.

3 lecture hours per week, one term.

04:758 (3)
CURRICULUM FOR CHILDREN WITH INTELLECTUAL DISABILITIES

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course is designed to allow close examination and evaluation of existing materials and established curricula for children with intellectual disabilities. Curriculum issues of concern to teachers working in inclusive settings and in segregated settings will be discussed.

Credit cannot be held for both this course and 01:558 or 04:558.

3 lecture hours per week, one term.

04:759 (3)
READINGS AND RESEARCH IN SPECIAL EDUCATION

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The study of recent research and educational innovations relevant to children with exceptionalities. Skill in reviewing and critically examining research will be developed.

Credit cannot be held for both this course and 01:559 or 04:559.

3 lecture hours per week, one term.

**04:760 (3)**
EDUCATION OF CHILDREN WHO ARE GIFTED, TALENTED AND CREATIVE

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on children who have the potential to be or who are significantly advanced in intellectual, creative, artistic, academic or leadership abilities. The focus of the course will be on the identification and teaching of students who are gifted, talented and creative. The advanced development of these children will be examined. Educational alternatives such as acceleration and enrichment will be considered.

Credit cannot be held for both this course and 01:560 or 04:560.

3 lecture hours per week, one term.

04:761 (3)
ASSESSMENT IN SPECIAL EDUCATION

Prerequisite: 04:706 or approval of Chair of the Graduate Studies Department, Faculty of Education.

This course is designed to familiarize the students with the assessment practice and procedures utilized with children with exceptionalities. It will deal with individualized assessment, multi-disciplinary approaches to assessment and the connection between assessment and programming.

Credit cannot be held for both this course and 04:561.

3 lecture hours per week, one term.

04:762 (3)
INCLUDING CHILDREN WITH EXCEPTIONALITIES

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The course will focus on the theoretical and practical aspects of inclusive education for classroom teachers and administrators. Detailed attention will be given to planning, developing, implementing, and evaluating inclusive education programs.

Credit cannot be held for both this course and 04:572.

3 lecture hours per week, one term.

04:763 (3)
PRACTICUM IN SPECIAL EDUCATION I

Prerequisite: 6 cr. hrs. of Special Education courses at the 700 level, or approval of Chair of Graduate Studies.

This practicum will give students the opportunity to apply special education theory methods that they have studied. The practicum is recommended for students majoring in Special Education in the graduate program. The practicum is strongly recommended for students who have limited teaching experience.

Credit cannot be held for both this course and 04:563.

3 lecture hours per week, one term.

04:764 (3)
PRACTICUM IN SPECIAL EDUCATION II

Prerequisite: 6 cr. hrs. of Special Education courses at the 700 level, or 04:763 (may be co-requisite) and approval of Chair of Graduate Studies.

This advanced practicum will give students the opportunity to apply special education theory and methods that they have studied. The practicum is recommended for students who are majoring in Special Education in the graduate program. The practicum is strongly recommended for students who have limited teaching experience.

Credit cannot be held for both this course and 04:564.

3 lecture hours per week, one term.

04:765 (3)
QUALITATIVE RESEARCH METHODS

Prerequisite: 04:714.

This course is designed for students who wish to develop more skills in qualitative research methods. A variety of qualitative methodologies will be studied, including action research, narrative, ethnomethodological, and phenomenological inquiry. Students will learn how to analyze data collected in qualitative research studies. Ethical guidelines for qualitative research will also be discussed.

Credit cannot be held for both this course and 04:565.

3 lecture hours per week, one term.

04:766 (3)
GENDER AND EDUCATION

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

Gender and Education is a course designed to explore the ways in which the gender of students changes the ways in which they both

deliver and receive education. The course will lead students to observe, research and begin to understand the impact of gender, in turn, upon their own students. Further, it is expected that they will find practical and theoretically sound notions of how to make a difference in their own educational situations.

Credit cannot be held for both this course and 04:566.

3 lecture hours per week, one term.

04:767 (3)
ASSESSMENT FOR COUNSELLORS

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course is designed to prepare counsellors to assess children and adolescents in schools. A focus of the course will be on the process of conducting behavioural observations of children and on the use of behavioural rating scales. Prospective counsellors will also explore in depth the use of intelligence tests, other formal cognitive tests, achievement tests, and alternate assessment methods. The assessment of minority group children will be discussed in detail.

Credit cannot be held for both this course and 04:567.

3 lecture hours per week, one term.

04:768 (3)
ETHICAL & LEGAL ISSUES FOR COUNSELLORS

Prerequisite: 04:708 or permission of Instructor.

The course will provide the participant with background knowledge on ethical decision making models and the ethical and legal codes that guide counselling practice. There will also be opportunities to practice skills working with cases involving ethical, and legal issues.

Credit cannot be held for both this course and 04:568.

3 lecture hours per week, one term.

04:769 (3)
ABORIGINAL COUNSELLING THEORY AND PRACTICE

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

The work of Western counselling theorists will be compared and contrasted with Aboriginal processes of traditional healing. The counsellor's role in Aboriginal communities will be studied with a view to using a blend of skills that best suit each situation.

Credit cannot be held for both this course and 04:569.

3 lecture hours per week, one term.

04:770 (3)
INTERCULTURAL COUNSELLING

Prerequisite: 6 credit hours in Guidance and Counselling.

The course will introduce the students to the theory and process of counselling as it interfaces with multicultural clients. The course will explore counselor beliefs and attitudes, provide knowledge of methods used to counsel in cross-cultural context and will train students to use skills which are culturally sensitive.

Credit cannot be held for both this course and 04:570.

04:771 (3)
ABORIGINAL WORLD VIEWS AND ORAL TRADITIONS

Prerequisite: Nil.

In this course students will study world views and oral traditions shared in Aboriginal thought that honours diversity of identities. Recent literature which highlights, culturally appropriate and culturally based Aboriginal world views will be explored as these perspectives influence the development, organization and administration of Aboriginal education.

Credit cannot be held for both this course and 04:571.

3 lecture hours per week, one term.

04:772 (3)
PRACTICUM IN COUNSELLING

Prerequisite: 12 credit hours counselling coursework.

This practicum requires 120 contact hours in field placement to be agreed upon by your supervisor. Those wishing to receive Canadian Counselling Certification will need proof of 120 hours of direct contact with clients. Otherwise some time may be given to gaining knowledge of the practical and administrative aspect of counselling. Video and/or audio taping may be requested by the faculty supervisor. Students will be required to make clear connections between theory and practice. Criminal records check may be required.

Credit cannot be held for both this course and 04:572.



04:773 (3) LANGUAGE ACQUISITION AND COMMUNICATION DISORDERS

Prerequisite: Nil.

First language acquisition, including an overview of language development universals, processes and theories, will be studied. Factors that influence the acquisition of phonology, morphology, syntax, semantics, and pragmatics will be reviewed. Language and communicative disorders and their impact on students' social, cognitive, academic, and emotional development will be discussed. The teacher's role in identifying students with communicative disorders and methods for assisting students having language and communicative disabilities will be outlined. Classroom and instruction adaptations/modifications will be emphasized.

Credit cannot be held for both this course and 04:573.

3 lecture hours per week, one term.

04:774 (3) INTRODUCTION TO EXPRESSIVE THERAPIES

Prerequisite: 04:708.

This course is designed for counsellors and classroom teachers. It will introduce participants to the use of expressive therapies (e.g. art, drama, storytelling, phototherapy, music and play) when working with both children and adults. The course is offered in a highly experiential format.

Credit cannot be held for both this course and 04:574.

3 lecture hours per week, one term.

04:775 (3) CONSULTANCY AND COLLABORATION IN SPECIAL EDUCATION

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course will focus on consultation and collaboration among persons concerned with children with exceptionalities. The course will focus on the role of resource teachers and special education coordinators in fostering communication and teamwork among persons involved in assessment, and on the development, implementation and evaluation of individual educational plans (IEP's). The course will also explore the empowerment of individuals with exceptionalities and their families through participation in the consultation and collaboration process.

Credit cannot be held for both this course and 04:575.

3 lecture hours per week, one term.

04:776 (3) RESILIENCE, RISK AND SPECIAL EDUCATION

Prerequisite: 6 credit hours of 700 level or higher Special Education coursework or permission of Instructor.

This course will examine the new morbidity, which is changing the profile of students requiring educational services. Interagency cooperation and the specific role of special educators in serving students with complex needs will be discussed. Child development and the specific effects of such risk factors as pediatric acquired immunodeficiency syndrome (AIDS), fetal substance exposure, traumatic brain injury, drug and alcohol abuse in adolescents, and premature and complicated births will be considered. The development and implementation of intervention programs at school and in the community will be discussed. The course will be suitable for persons considering a career in special education or related areas.

Credit cannot be held for both this course and 04:652.

3 lecture hours per week, one term.

04:777 (3) SPIRITUALITY IN COUNSELLING

Prerequisite: Permission of Instructor.

In this highly experiential course, students will be expected to engage in a self-reflexive process in order to better understand the personal qualities that they bring into the counselling relationship. Class time will include mini-lectures, discussion, interactive-activities, contemplative and counselling practices. Student who are not comfortable sharing their personal experiences, or discussing their spiritual beliefs, should consider taking a different elective.

3 lecture hours per week, one term.

04:778 (3) SATIR METHODS IN COUNSELLING I

Prerequisite: Permission of Instructor.

The goals for the Satir Methods Transformational Therapy course is to bring about transformational change. The Satir Model Ther-

apy is not about pathology, it is about human dignity and strength, and people's ability to change and grow. This therapy is known for its special warmth and remarkable insight into human communication and self-esteem. The Satir Methods course is unique in encompassing both the intrapsychic and interactive components of therapy.

3 lecture hours per week, one term.

04:779 (3) CLASSROOM ASSESSMENT FOR/OF/AS STUDENT LEARNING

Prerequisite: Nil.

This course is designed to guide the advanced student through an examination of policy and practice related to assessing and grading student learning at the provincial and school division levels. Topics will include: 1) the relationship between assessment practices and positive student engagement and motivation; 2) examining best assessment practices; 3) the process of developing assessment plans for a particular domain or grade level; 4) approaches communication assessment results.

3 lecture hours per week, one term.

04:780 (3) THEORY & PRACTICE OF SMALL GROUP LEADERSHIP IN EDUCATION

Prerequisite: Permission of Instructor.

The intent of this course is to provide training for group leadership in an education (learning) setting rather than a therapeutic mode. The course is to speak to the practical functioning of classrooms, faculty meetings, educational decision-making, community involvement, interagency cooperation and service delivery..

Credit cannot be held for both this course and 04:732.

3 lecture hours per week, one term.

04:781 (3) SATIR METHODS IN COUNSELLING II

Prerequisite: 04:778 or permission of Instructor.

Satir Methods in Counselling II will involve a review and deepening of Transformational Change process and its essential elements: 1) The Treatment Plan: assessment, goal setting, interventions and evaluation; 2) Skill Development; 3) The Use of Self in therapy; 4) Changing the intrapsychic impact not the event; 5) Making counselling/therapy positively and change focused. The focus of the course is to improve participant's competence, congruence and confidence about transformational, experiential, system counselling in change therapy. The emphasis will be on bringing about transformational change in counselling/therapy.

3 lecture hours per week, one term.

04:799 (3) GRADUATE RESEARCH SEMINAR IN EDUCATION

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education, Departmental Chair and Dean.

This course is designed to guide the advanced student through a program of reading and discussion for the purpose of exploring in depth a topic of special interest leading to a major paper. An advanced student is limited to a maximum of 6 cr. hrs. of Graduate Research Seminar courses.

Credit cannot be held for both this course and 04:599

3 lecture hours per week, one term.

PHYSICAL EDUCATION (05)

COURSE DESCRIPTIONS

05:762 (3) TRENDS IN TEACHING EARLY/MIDDLE YEARS PHYSICAL EDUCATION I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education; 12 credit hours in Physical Education (non-methods) courses or open to senior students with the Consent of the Department.

This course is designed to help keep the student abreast of recent curriculum developments in the teaching of Early/Middle Years physical education. The course will also examine social and psychological components of movement, the role of these components in the development of elementary school children and the perceptual-motor development of children.

Credit cannot be held for both this course and 05:562.

**05:763 (3)**
TRENDS IN TEACHING EARLY/MIDDLE YEARS PHYSICAL EDUCATION II

Prerequisite: 05:762.

This is a continuation of 05:762. The course will extend topics covered in the previous course and analyze current research and its implications in the teaching of Early/Middle Years school physical education.

Credit cannot be held for both this course and 05:562.

05:768 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS PHYSICAL EDUCATION I

Prerequisite: Approval of Chair of the Graduate Studies Department, Faculty of Education.

This course is designed to help keep the student abreast of recent curriculum developments in the teaching of Middle/Senior Years physical education. The course will also examine social and psychological components of movement, the perceptual-motor development and the role of these components in the development of Middle/Senior Years children.

Credit cannot be held for both this course and 05:568.

05:769 (3)
DEVELOPMENTS IN THE TEACHING OF MIDDLE/SENIOR YEARS PHYSICAL EDUCATION II

Prerequisite: 05:768.

This is a continuation of 05:768. This course will extend topics covered in the previous course and analyze current research and its implications in the teaching of Senior Years physical education.

05:799 (3)
GRADUATE RESEARCH SEMINAR IN PHYSICAL EDUCATION

Prerequisite: Permission of Instructor, approval of Department Chair and Dean.

This course is designed to guide the advanced student through a program of reading and discussion to explore in depth a topic of special interest to her/him leading to a major paper. An advanced student is limited to a maximum of 6 cr. hrs. of Graduate Research Seminar courses.

Credit cannot be held for both this course and 05:599.

GRADUATE STUDIES AND FIELD RESEARCH (07)**COURSE DESCRIPTIONS****07:750 (3)**
GRADUATE SUMMATIVE SEMINAR

Prerequisite: Nil. Students are required to complete Graduate Scholarly Writing in the first 9 credit hours of their program.

This is an exit requirement for all Master of Education students in the course-based routes. This course is designed to engage graduate students in a scholarly analysis and synthesis of knowledge in their field of study and, therefore, should be completed at the end of the program.

3 lecture hours per week, one term.

07:751 (3)
INTERPRETING EDUCATIONAL RESEARCH

Prerequisite: Nil

Students will be critically analyzing research in education. The course will approach the topic of research design and data analysis from a "consumer perspective", and students will be guided to develop their critical thinking and reflection abilities to recognize the qualities of well-designed research. Topics in the course will include observation and measurement, ethical considerations, research design strategies, and the development and communication of research ideas.

Credit cannot be held for both this course and 07:551.

3 lecture hours per week, one term.

07:752 (3)
OVERVIEW OF EDUCATIONAL ISSUES

Prerequisite: Admission to the Education graduate program.

The main purpose of this course is to engage students in discussion of the important issues facing the educational system; public, private and band-operated schools. The course is designed to facilitate the study of educational issues, and to think and to make inferences from a combination of premises and perspectives

regardless of political correctness, personal perspective or personal advantage.

General topics for study will include: educational perspectives (historical, philosophical, sociological), federal and provincial governmental policies and practices, curriculum as a field study, teacher professionalism, globalization, and educational reform.

Credit cannot be held for both this course and 07:560.

3 lecture hours per week, one term.

07:753 (3)
SEMINAR IN EDUCATION: RURAL, ABORIGINAL AND NORTHERN ISSUES

Prerequisite: Nil.

This course will focus on current issues that affect the delivery of education in unique situations. Students will examine selected educational problems and discuss possible education solutions during the seminar. Students will be encouraged to select a specific group for emphasis and conduct detailed studies of that group. The aim of this course is to allow the students to develop a better understanding of the educational problems of rural, Aboriginal, and northern people.

Credit cannot be held for both this course and 07:650.

3 lecture hours per week, one term.

07:754 (3)
PRACTICUM IN EDUCATION

Prerequisite: 50% completion of the program.

The practicum component of the Master's program is designed to permit the student to use the practical skills, theory and research obtained in classroom learning in an applied setting related to the individual's specialty. The student is encouraged to adapt educational theory, research and practice to rural, native and northern issues as they arise during the practicum. The experience is intended to allow the person to test the "goodness of fit" between the requirements of the applied setting and career expectations. The practicum provides a unique opportunity to develop insight for an applied research project or thesis.

Credit cannot be held for both this course and 07:651.

07:755 (3)
INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) FOR TEACHERS

Prerequisite: Nil.

This course will examine the emerging impact of Information and Communication Technology (ICT) on current teaching and learning practices and the curriculum implementation process. The course is intended to be a practical, hands-on exploration of web-based software applications in teaching and learning to help educators who want to effectively infuse ICT into their practice. A critical approach to analyzing ICT applications will be adopted in order to explore its impact and possibilities.

Credit cannot be held for both this course and 07:561.

3 lecture hours per week, one term.

07:760 (6)
PROJECT

Prerequisite: 60% completion of the program.

Projects are special studies less formal than theses. They will generally be more concerned with specific educational problems. Students should demonstrate ability and initiative to select a problem, to design a study and to collect, analyze, interpret and present original or secondary data. Completion of the project should follow strictly the guideline document formulated by the Faculty of Education Graduate Studies Committee.

Credit cannot be held for both this course and 07:600.

07:770 (9)
THESIS

Prerequisite: 60% completion of the program.

A thesis is a formal study that reflects original thinking and significant theoretical development concerning a topic of importance to current practice in the field.

Credit cannot be held for both this course and 07:603.

07:780 (3)
GRADUATE SCHOLARLY WRITING

Prerequisite: Nil. Students are required to complete 07:780 Graduate Scholarly Writing in the first 9 credit hours of their program.

Students will analyze and practice a variety of forms of written communication, including recovery of meaning (through analysis, synthesis and evaluation), conceptualization, categorical frameworks, exposition, autobiography, editing and bibliographic nota-



tion, modelled on current practices in research and scholarly publication in education. Dependable access to a microcomputer with a printer and a word processing program is strongly recommended.

Credit cannot be held for both this course and 07:550.

3 lecture hours per week, one term.

07:798 (3) **SELECTED TOPICS IN EDUCATION**

Prerequisite: Permission of Instructor.

The course topic and content may vary frequently, based on the needs and interests of professionals in the field. The course is meant to accommodate content for all or most strands in the graduate studies program.

Credit cannot be held for both this course and 07:550.

3 lecture hours per week, one term.

SECTION 7 **MUSIC GRADUATE STUDIES**

7.1 GENERAL INFORMATION

The School of Music offers studies leading to the Master of Music degree in two areas:

1. **Master of Music (Major in Performance and Literature)** The Performance and Literature Master's is offered in piano, collaborative piano, strings, clarinet, composition, Jazz and Choral Music/Choral Conducting or Wind Band Studies/Instrumental Conducting. It is intended to develop a professional expertise in performance or composition, with additional emphasis on general literature and pedagogical practices. The Program requires 30 hours of coursework.
2. **Master of Music (Music Education)** The Music Education Master's offers teachers the opportunity for advanced study with practical emphasis in elementary music, choral music, or instrumental music. The program requires 24 credit hours of coursework followed by a Master's Thesis or 24 credit hours of coursework followed by a Comprehensive Examination or 30 credit hours of coursework followed by a Research Project.

7.1.1 ELIGIBILITY FOR ADMISSION

Please see section 5.1.4 for full details.

7.1.2 APPLICATIONS

Forms for application to Brandon University, to Master of Music programs, and for Graduate Teaching Assistantships, may be obtained by writing the Chair, Graduate Music Department. Telephone inquiries may be made to (204) 727-9631. FAX: (204) 728-6839.

7.1.3 ADVISORY EXAMINATIONS

Applicants accepted into a masters of music or music education program at Brandon University who have completed undergraduate degrees in music or music education from an accredited Canadian university within the past 5 years and who have grades of "B" or above in music theory or music history courses will not be required to refresh or upgrade competency in those areas. Applicants who do not meet the previous criteria will be required to complete relevant undergraduate course or courses. These will be assigned by the graduate department and will be relevant to the specific student's background and program.

7.1.4 COMPLETION OF DEGREE

The time required for completion of the Master of Music degrees is an individual matter.

The Master of Music Education (Comprehensive Examination) is designed as a one year program.

The required coursework for the Master of Music Education (Thesis/Research Project) and for the Master of Music (Performance and Literature) usually requires two years of study.

All required courses for the Master of Music degree must be completed within six years of initial acceptance into the program.

Music Education students are allowed two years from completion of required coursework to meet one of three exit requirements: the Thesis, the Research Project, or the Comprehensive Examinations. After this two-year period, one of three decisions is taken regarding students who have yet to complete all program requirements:

1. Continuation of Regular status, assuming that it has been maintained through continuing registration.
2. Conferral of Inactive status (of indeterminate length). Inactive students must petition the Senate Graduate Studies Committee for return to Regular Status, which, if granted, may carry requirements for additional or repeated coursework. As well, students who have been listed as Inactive will be assessed a reinstatement fee.
3. Academic withdrawal.

7.1.5 PART-TIME STUDY

The School of Music is committed to making Master's study feasible for individuals actively engaged in professional careers, where possible. A limited number of grants are available to students requiring travel assistance to pursue their studies in Brandon.

7.1.6 ACADEMIC PERFORMANCE REQUIREMENT

Please see section 5.4.3 for full details.

7.1.7 TRANSFER OF CREDIT AND RESIDENCE REQUIREMENTS

Normally all required courses will be taken at Brandon University. A maximum of 12 credit hours for Graduate courses completed at other Universities may be applied toward the Master of Music degree, subject to the approval of the School of Music Graduate Department. Applied Study and Recital courses are normally not eligible for transfer of credit.

All Master of Music students must complete a minimum of 18 credit hours at Brandon University.

Students in the M.Mus.Ed. program may earn up to 3 credit hours by attendance at approved non-credit professional development sessions (workshops, conferences, in-service sessions). One credit hour is earned for attendance at 24 hours of relevant non-credit sessions. Prior approval should be sought from the Graduate Music Department to determine the acceptability for credit. Without prior approval, no guarantee can be given for acceptance of this type of credit. In order to have 3 credit hours recorded, students will have to register for appropriate course equivalents, or for 65:666 Special Studies in Music Education. In order to have less than 3 credit hours recorded, students will have to register for 65:667 Special Studies in Music Education (2 credit hours) or 65:668 Special Studies in Music Education (1 credit hour). Fees will be assessed at the rate for each credit hour. Follow the procedures listed under section 6.1.2. item 7 to obtain approval.

7.1.8 REGULATIONS FOR RECITALS, THESIS, RESEARCH PROJECTS, AND COMPREHENSIVE EXAMINATIONS

Detailed regulations are available from the Chair of Graduate Music Department.

7.2 CURRICULUM OUTLINES

After admission to the Graduate Program, all students are required to maintain annual registration (equivalent to 3 credit hours) or the Graduate Continuing Registration Fee until all degree requirements have been satisfactorily completed.

**7.2.1 M. MUS. IN PERFORMANCE AND LITERATURE
(PIANO AND STRINGS)**

Required Courses:	27
65:613 Public Recital I	3
65:616 Concerto or Major Chamber Work	3
65:620 Seminar in Literature (Piano, Collaborative Piano, Strings or Clarinet)	3
65:626 Applied Instruction I	3
65:627 Applied Instruction II	3
65:628 Applied Instruction III	3
65:629 Applied Instruction IV	3
65:682 Analytical Techniques	3
65:690 Music Bibliography and Research Meth.	3
3 Credit Hours Selected From	3
65:610 Performance Practices (3)	
65:622 Seminar in Pedagogy (Piano, Collaborative Piano, Strings or Clarinet) (3)	
65:678 Advanced Conducting and Score Study (3)	
Total (minimum):	30

† Pianists enrolled in the Collaborative Piano program will be required to perform in public a solo work or group of works approved by the department. This may be included in Recital II, Recital III, or at another approved public occasion.

**7.2.2 M. MUS. IN PERFORMANCE AND LITERATURE
(COMPOSITION AND JAZZ)**

Required Courses:	27
65:613 Public Recital I	3
65:616 Concerto or Major Chamber Work	3
65:620 Seminar in Literature (Composition or Jazz)	3
65:626 Applied Instruction I	3
65:627 Applied Instruction II	3
65:628 Applied Instruction III	3
65:629 Applied Instruction IV	3
65:682 Analytical Techniques	3
65:690 Music Bibliography and Research Meth.	3
3 Credit Hours Selected From	3
65:610 Performance Practices (3)	
65:622 Seminar in Pedagogy (Piano, Strings or Clarinet) (3)	
65:678 Advanced Conducting and Score Study (3)	
Total (minimum):	30

**7.2.3 M. MUS. IN PERFORMANCE AND LITERATURE
(COMPOSITION)**

Required Courses:	27
65:613 Public Recital I	3
65:616 Concerto or Major Chamber Work	3
65:620 Seminar in Literature (Piano or Strings)	3
65:626 Applied Instruction I	3
65:627 Applied Instruction II	3
65:628 Applied Instruction III	3
65:629 Applied Instruction IV	3
65:682 Analytical Techniques	3
65:690 Music Bibliography and Research Meth.	3
3 Credit Hours Selected From	3
65:610 Performance Practices (3)	
65:622 Seminar in Pedagogy (Piano or Strings) (3)	
65:678 Advanced Conducting and Score Study (3)	
Total (minimum):	30

**7.2.4 M. MUS. IN PERFORMANCE AND LITERATURE
(WIND BAND LITERATURE/INSTRUMENTAL CONDUCTING)**

Required Courses:	24
65:600/601 Applied Music I/II (Wind or Percussion)	5/5
65:613 Public Recital I	3
65:634 Wind Ensemble Literature	3
65:652 Advanced Choral Conducting and Score Study	3
65:653 Adv. Instrumental Conducting and Score Study	3

65:674 Adv. Rehearsal Techniques in Instrumental Music	3
65:682 Analytical Techniques	3
65:690 Music Bibliography and Research Methods	3
6 Credit Hours Selected From	
65:610 Performance Practice	3
65:640 Philosophical Foundations of Music Education	3
65:641 Social & Social Psychological Foundations of Music*	3
65:654 Research Paper	3
65:658 Advanced Psychology (Music Education) *	3
65:664/665 Ensemble	.5/.5
65:672 Adv. Rehearsal Tech.in Choral Music	3
Total (minimum):	30
or additional courses selected from 600 level Music or Music Education, approved by the Graduate Department.	
* International Students must meet Graduate Music Education language requirements.	
Participation in two items of ensemble is recommended for all master's degree students in choral and instrumental conducting.	

**7.2.5 M. MUS. IN PERFORMANCE AND LITERATURE
(CHORAL MUSIC/CHORAL CONDUCTING)**

Required Courses:	24
65:600/601 Applied Music I/II (Voice)	1.5/1.5
65:613 Public Recital I	3
65:636 History of Choral Style and Performance	3
65:652 Advanced Choral Conducting and Score Study	3
65:653 Adv. Instrumental Conducting and Score Study	3
65:672 Adv. Rehearsal Techniques in Choral Music	3
65:682 Analytical Techniques	3
65:690 Music Bibliography and Research Methods	3
6 Credit Hours Selected From	
65:610 Performance Practice	3
65:640 Philosophical Foundations of Music Education	3
65:641 Social & Social Psychological Foundations of Music*	3
65:654 Research Paper	3
65:658 Advanced Psychology (Music Education) *	3
65:664/665 Ensemble	.5/.5
65:674 Adv. Rehearsal Tech.in Instrumental Music	3
Total (minimum):	30
or additional courses selected from 600 level Music or Music Education, approved by the Graduate Department.	
* International Students must meet Graduate Music Education language requirements.	

7.3 M. MUS. IN MUSIC EDUCATION

There are two distinct routes for completion of the Master of Music in Music Education. The Course Work Comprehensive Examination Option, a one-year program, consists of 30 credit hours including 65:619 Comprehensive Examinations (6 credit hours). The Thesis/Research option is a 36 credit hour program which includes either 65:618 Research Project (6 credit hours) or 65:695 Master's Thesis (12 credit hours). Each student's program of studies must be approved by the Chair of the Graduate Music Department.

7.3.1 COURSE WORK COMPREHENSIVE EXAMINATION OPTION

This program of studies is intended to meet the needs of music educators seeking professional development through advanced studies. Designed to meet the needs of practitioners who are able to negotiate a single year's leave from their positions, the program consists of 24 credit hours of course work followed by a comprehensive examination (6 credit hours) which addresses all aspects of their course of studies as well as issues of significance to the music education profession. A maximum of 6 credit hours of



course work may be transferred from another institution upon approval of the Department.

Required Courses:	12
65:640 Philosophical Foundations of Music Educ.	3
65:647 Research in Music Education	3
65:648 Graduate Seminar in Music Educ.	3
65:658 Advanced Psychology (Music Education)	3
Select One	3
65:670 Adv. Meth./Tech. in Elem. Music (3)	
65:672 Adv. Meth./Tech. in Choral Music (3)	
65:674 Adv. Meth./Tech. in Instrumental Music (3)	
Electives	9
Selected from 600 level Music or Music Education courses or 500 level Education courses, approved by the Graduate Music Department. †	
After Coursework Completion	
65:619 Comprehensive Examination	6
Total:	30

† May include a maximum of 3 cr. hrs. of applied studies.

7.3.2 THESIS/RESEARCH OPTION

This option is designed to provide students with substantial skills as music education scholars and researchers. The program is well suited for students interested in professional leadership roles and/or the eventual pursuit of doctoral studies. Students in the Thesis/Research program should anticipate two-year's residency. Normally all required courses will be taken at Brandon University.

Required Courses:	
65:640 Philosophical Foundations of Music Educ.	3
65:647 Research in Music Education	3
65:648 Graduate Seminar in Music Educ.	3
65:658 Advanced Psychology (Music Education)	3
Select One	3
65:631 Symphonic Literature (3)	
65:632 Chamber Music Literature (3)	
65:682 Analytical Techniques (3)	
Select 6 Credit Hours	6
65:634 Wind Ensemble Literature (3)	
65:636 History of Choral Style & Performance (3)	
65:670 Adv. Meth./Tech. in Elem. Music (3)	
65:672 Adv. Meth./Tech. in Choral Music (3)	
65:674 Adv. Meth./Tech. in Instrumental Music (3)	
65:678 Adv. Conducting & Score Study (3)	
Select 3 or 9 credit hours	3 or 9
65:600/601 Applied Music I/II † (1/5/1.5)	
65:664/665 Ensemble (.5/.5)	
65:660 Special Studies in Music Education (3or 6)	
65:662 Practicum in Music Education (3)	
65:690 Music Bibliography & Research Meth. (3)	
Approved Graduate Course in Education (3 or 6)	
Select one	6 or 12
65:618 Research Project (6)	
65:695 Master's Thesis (12)	
Total:	36

† Or equivalent credits from Applied Music 606 - 609.

COURSE DESCRIPTIONS

65:600 (1.5)

APPLIED MUSIC I

Prerequisite: A successful level of performance as determined by a 15-20 minute audition.

Applied instruction within the Music Education program. Individual instruction ill average 30 minutes per week.

.5 individual instruction hours per week, one term.

65:601 (1.5)

APPLIED MUSIC II

Prerequisite: 65:600.

Applied instruction within the Music Education program. Individual instruction ill average 30 minutes per week.

.5 individual instruction hours per week, one term.

65:606 (1.5)

APPLIED MUSIC IA

Prerequisite: A successful level of performance as determined by a 15 - 20 minute audition.

Applied instruction within the Music Education program.

1 individual instruction hour per week, one term.

65:607 (1.5)

APPLIED MUSIC IB

Prerequisite: 65:606.

Applied instruction within the Music Education program.

1 individual instruction hour per week, one term.

65:608 (1.5)

APPLIED INSTRUCTION IIA

Prerequisite: 65:600 or 65:607.

Applied instruction within the Music Education program.

1 individual instruction hour per week, one term.

65:610 (3)

PERFORMANCE PRACTICES

Elements of style and ornamentation of instrumental music beginning with the Elizabethan period and including reference to the standard sources such as Couperin, Quantz, Leopold Mozart, and C.P.E. Bach. Nineteenth and Twentieth centuries will also be covered with directed reading and study in the area of the student's concentration.

3 lecture hours per week, one term.

65:613 (6)

PUBLIC RECITAL I

The repertoire must be approved by the Graduate Music Department. Performance time will normally be 20-30 minutes. (Registration deferred until term of anticipated completion.)

Note: Proposed repertoire must be submitted to the Chair of the Graduate Music Department for approval no less than eight weeks prior to the performance date.

65:614 (3)

PUBLIC RECITAL II

The repertoire must be approved by the Graduate Music Department. Performance time will normally be 20-30 minutes. (Registration deferred until term of anticipated completion.)

Note: Proposed repertoire must be submitted to the Chair of the Graduate Music Department for approval no less than eight weeks prior to the performance date.

65:615 (3)

PUBLIC RECITAL III

A joint public recital which shall include representative works from different style periods. The recital program must be approved by the Graduate Music Department. Performance time will normally be one hour. (Registration deferred until term of anticipated completion.) The student will be expected to prepare program notes (approximately 1,000 words) to be distributed with the printed program.

Note: Proposed repertoire must be submitted to the Chair of the Graduate Music Department for approval no less than eight weeks prior to the performance date.

65:616 (3)

CONCERTO OR MAJOR CHAMBER WORK

The repertoire must be approved by the Graduate Music Department which will also decide, in the case of concertos, whether the performance may be with orchestra. "Concerto" is understood to include any major work scored for solo instrument and orchestra. (Registration deferred until term of anticipated completion.)

Note: Proposed repertoire must be submitted to the Chair of the Graduate Music Department for approval no less than eight weeks prior to the performance date.

65:618 (6)

RESEARCH PROJECT

Prerequisite: Completion of 30 cr. hrs. course work required for the M. Mus. in M.Ed. (project) degree program.

A project on an approved topic, involving consideration and treatment of a problem in music education. The student will be encouraged to devise an imaginative project with practical bearing upon an area of personal concern and relevance. The project will culminate in the preparation and presentation of an extended paper (approximately 50 pages in length); both the project and paper will be supervised by a faculty advisor. A committee of three consisting



of the student's advisor, a member at large chosen by the Graduate Music Department after considering suggestions from the student, and a member of Graduate Music Department will determine satisfactory completion of the project.

65:619 (6)
COMPREHENSIVE EXAMINATION

Prerequisite: Completion of 24 cr. hrs. course work required for the M.Mus. Course Work/Comprehensive Examination Option.

The written component of the Comprehensive Examination will consist of four questions selected by the Graduate Music Department from a complement of ten questions submitted by the student and approved by the Department. Upon satisfactory completion of this requirement, the student must sit an Oral Examination of approximately one hour. Responses to all four questions, both Written and Oral portions, must be accepted by the Examination Jury in order for the Examination to be successful. Full details are available from the Department Chair.

65:620 (3)
SEMINAR IN LITERATURE (A) PIANO (B) COLLABORATIVE PIANO (C) STRINGS (D) COMPOSITION (E) CLARINET (F) JAZZ

(a) Piano: Papers will be presented by students in subjects covering solo keyboard literature from Baroque period to the present day.

(b) Collaborative Piano: Papers will be presented by students on subjects covering collaborative keyboard literature from the Baroque period to the present.

(c) Strings: Papers will be presented by students on subjects covering string literature from the Baroque period to the present.

(d) Composition: Papers will be presented by students on subjects covering contemporary composition literature from 1945 to the present day.

(e) Clarinet: Papers will be presented by students on subjects covering vocal literature from the Baroque period to present day.

(f) Jazz: Papers will be presented by students in subjects covering Jazz literature from 1925 to the present day.

3 lecture hours per week, one term.

65:622 (3)
SEMINAR IN PEDAGOGY: (A) PIANO (B) COLLABORATIVE PIANO (C) STRINGS (D) COMPOSITION (E) CLARINET (F) JAZZ

The class will be conducted in seminar fashion and will include a review of pedagogical philosophies, treatises and principles of the past and present. In addition, students will be supervised in their teaching of one or more pupils.

3 lecture hours per week, one term.

65:626 (3)
APPLIED INSTRUCTION I

Private instruction in the student's major applied area.

1 individual instruction hour per week, one term.

65:627 (3)
APPLIED INSTRUCTION II

Prerequisite: 65:602.

Private instruction in the student's major applied area.

1 individual instruction hour per week, one term.

65:628 (3)
APPLIED INSTRUCTION III

Prerequisite: 65:603.

Private instruction in the student's major applied area.

1 individual instruction hour per week, one term.

65:629 (3)
APPLIED INSTRUCTION IV

Prerequisite: 65:604.

Private instruction in the student's major applied area.

1 individual instruction hour per week, one term.

65:631 (3)
SYMPHONIC LITERATURE

An historical study of the development of the Symphonic form from the Mannheim School up to the symphonic works of the late Romantic composers.

3 lecture hours per week, one term.

65:632 (3)
CHAMBER MUSIC LITERATURE

Conducted in seminar fashion, this course is a survey of chamber music literature from the decline of the figured base in the first half of the 18th century to the present day. Emphasis will be placed on chamber music for strings and for piano in combination with other instruments.

3 lecture hours per week, one term.

65:634 (3)
WIND ENSEMBLE LITERATURE

A comprehensive study and analysis of wind ensemble literature from the 15th century to the present day, including an analytical and comparative survey of literature for the concert band.

3 lecture hours per week, one term.

65:636 (3)
HISTORY OF CHORAL STYLE AND PERFORMANCE

An historical and analytic survey of selected sacred and secular choral literature from the Renaissance to the 20th century. Subjects for discussion will include: the character and structure of individual works; the uses of voices and instruments; vocal quality and the nature of choral singing; written ornamentation, unwritten ornamentation and improvisation; problems of notation; interpretation of rhythmic notation; interpretation of tempo; visual aspects.

3 lecture hours per week, one term.

65:640 (3)
PHILOSOPHICAL FOUNDATIONS OF MUSIC EDUCATION

Investigation of the philosophical bases of music education, emphasizing the practical implications of one's understanding of the nature and value of music and of education for curricular content, instructional method, and professional practice.

3 lecture hours per week, one term.

65:641 (3)
SOCIAL AND SOCIAL PSYCHOLOGICAL FOUNDATIONS OF MUSIC

Study of the relationships among social and cultural context, and musical behaviours, cognition, and values.

3 lecture hours per week, one term.

65:647 (3)
RESEARCH IN MUSIC EDUCATION

An introduction to the process of research in music education, designed to create a basis for critical evaluation of research in the field and thoughtful application of its results to practice. Experiences intended to facilitate attainment of course objectives include: writing of thesis statements and research plans, critically reviewing a broad range of music educational research, and examining measurement tools pertinent to various areas of research.

3 lecture hours per week, one term.

65:648 (3)
GRADUATE SEMINAR IN MUSIC EDUCATION

Pre-requisite: Admission to M.Mus. Education.

The Graduate Seminar provides a forum in which students enrolled in the Music Education Master's program collectively and critically address issues, developments and trends in music education. It is intended that this experience contribute substantially to the development of both a more "global" perspective on the music educational endeavor and considerable individual expertise in areas of particular concern to participants in the seminar and their advisors. The seminar involves the regular participation of the music education faculty, and critical discussions with other authorities in the field.

1.5 lecture hours per week, both terms.

65:652 (3)
ADVANCED CHORAL CONDUCTING AND SCORE STUDY

In-depth score study to develop clear, meaningful communication of musical parameters and stylistic concepts through technical and expressive conducting skills as choral conductor.

3 lecture hours per week, one term.



65:653 (3)
ADVANCED INSTRUMENTAL CONDUCTING AND SCORE STUDY

Study of movement and gesture related to the communication of composer's intent of instrument repertoire in a variety of styles and historical periods.

3 lecture hours per week, one term.

65:654 (3)
RESEARCH PAPER

The research paper will be directly related to literature presented in Public Recital. The document will include research into areas which will include the history, analysis, performance practice, and teaching strategies of literature from the Public Recital. Research will culminate in the preparation of an extended paper (approximately 50 pages in length); the paper will be supervised by a faculty advisor. A committee of three consisting of the student's advisor, a member at large chosen by the Graduate Music Department after considering suggestions from the student, and a member of the Graduate Music Department will determine satisfactory completion of the project.

3 lecture hours per week, one term.

65:658 (3)
ADVANCED PSYCHOLOGY (MUSIC EDUCATION)

This course will cover behaviouristic and developmental theories and applications to skill and concept learning. Particular attention will be given to teaching music. Research procedures and findings will be studied.

3 lecture hours per week, one term.

65:662 (3)
PRACTICUM IN MUSIC EDUCATION

The practicum is intended to provide opportunity for application and refinement of skills and concepts pertinent to music education. Proposals regarding specific field experiences (in schools, day care centres, etc.) must meet specified criteria and receive the approval of the Graduate Music Department.

65:664 (1.5)
ENSEMBLE I

Prerequisite: Permission of Instructor.

Participation in an ensemble appropriate to the student's ability and performance area.

2.5 rehearsal hours per week, one term.

65:665 (1.5)
ENSEMBLE II

Prerequisite: Permission of Instructor

Participation in an ensemble appropriate to the student's ability and performance area.

2.5 rehearsal hours per week, one term.

65:666 (3)
SPECIAL STUDIES IN MUSIC EDUCATION

Special Studies is intended to provide credit for a diversity of course offerings, among them Summer Session courses presented by visiting specialists and authorities. May be repeated for credit. (Formerly 65:660). See section 7.1.7.

65:667 (2)
SPECIAL STUDIES IN MUSIC EDUCATION

Special Studies is intended to provide credit for a diversity of course offerings, among them Summer Session courses presented by visiting specialists and authorities. May be repeated for credit. See section 7.1.7.

65:668 (1)
SPECIAL STUDIES IN MUSIC EDUCATION

Special Studies is intended to provide credit for a diversity of course offerings, among them Summer Session courses presented by visiting specialists and authorities. May be repeated for credit. See section 7.1.7.

65:670 (3)
ADVANCED METHODS AND TECHNIQUES IN ELEMENTARY MUSIC

A study of curricula, materials and procedures for teaching general music in the elementary school. Attention will be given to the his-

tory and development of current methodologies and to the designing of sequential music programs appropriate to them.

3 lecture hours per week, one term.

65:672 (3)
ADVANCED METHODS AND TECHNIQUES IN CHORAL MUSIC

A comprehensive analysis of the place of choral performance in the secondary school music program, emphasizing the pedagogical function of the conductor as music educator and the role of performance as a means toward musical understanding. The course will provide opportunity for the examination of a range of rehearsal techniques to determine whether they are congruent with the more comprehensive objectives of music education, including the development of musical awareness, musical independence, and aesthetic sensibility.

65:674 (3)
ADVANCED METHODS AND TECHNIQUES IN INSTRUMENTAL MUSIC

A highly personalized course designed to enhance and sharpen instructional skills in instrumental music, with particular emphasis upon the extension and refinement of practical knowledge in individually prescribed areas.

Topics for the collective scrutiny include:

Development of musically sensitive approaches to teaching beginners.

In-depth examination of principles of tone production, articulation and technique on common instruments.

Development of a thorough understanding of intonational deficiencies of wind instruments, and means of compensation.

Pedagogical means of enhancing the musicality of the public school instrumental program to achieve an educational experience congruent with the expressive nature of music.

Assessment of personal strengths and weakness as a teacher of instrumental music and development of a systematic program to address the latter.

3 lecture hours per week, one term.

65:678 (3)
ADVANCED CONDUCTING AND SCORE STUDY

(a) Choral or (b) Instrumental

Refinement of technical, interpretive and expressive skills as a conductor, with particular emphasis upon developing the capacity for clear, meaningful communication of musical concepts.

3 lecture hours per week, one term.

65:682 (3)
ANALYTICAL TECHNIQUES

A survey of contemporary analytical appropriate to the study of tonal and post-tonal music.

3 lecture hours per week, one term.

65:690 (3)
MUSIC BIBLIOGRAPHY AND RESEARCH METHODS

The course is designed to acquaint students with the performance/literature program with the bibliographic resources for musical research. It deals with both general reference and music reference sources.

3 lecture hours per week, one term.

65:695 (12)
MASTER'S THESIS

Prerequisite: Completion of 24 cr. hrs. course work required for the M.Mus. in Mus. Ed. (Thesis) degree program.

The Master's thesis involves the identification, articulation and critical analysis of a significant problem in music education. The preparation of the document will be supervised by a faculty advisor and will meet guidelines specified by the Graduate Music Department. A committee of three consisting of the student's advisor, a member at large chosen by the Graduate Music Department after considering suggestions from the student, and a member of the Graduate Music Department will determine satisfactory completion of thesis. (Registration deferred until term of anticipated completion.)

65:699 (3)
TOPICS

A personal research project with the approval of the Instructor, the Graduate Department and the Dean of the School of Music.



SECTION 8 GRADUATE HEALTH STUDIES

8.1 MASTER OF PSYCHIATRIC NURSING (MPN)

The Master of Psychiatric Nursing program at Brandon University is designed for students who are seeking advanced practice roles in psychiatric nursing. The program prepares graduates to be leaders in psychiatric nursing and health care. Graduates will have foundational academic preparation to facilitate advanced knowledge and skills in clinical practice, administration of education, with in-depth focus in one of these streams.

Graduates will combine this knowledge with research methodology to critically analyze current practices and contribute to innovation in service delivery and policy development. Graduates will serve as teachers, mentors and role models to promote excellence among students and practitioners. Graduates will demonstrate ability to engage in reflective practice; anticipate and respond to emerging health and mental health needs; engage in independent practice; and undertake doctoral study.

8.1.1 ELIGIBILITY FOR ADMISSIONS

Please see section 5.1.5 for full details.

8.1.2 PROGRAM REGULATIONS

The Master of Psychiatric Nursing program consists of 33 credit hours and includes completion of a thesis. Foundational courses in advanced practice are complemented by a focus on a selected stream. Streams are offered in advanced clinical practice, administration, and education. Each of the required courses in each stream includes a practicum experience to provide opportunities for application of course content to practice. The streams are also supported by research courses which, when combined with content from the selected stream, will enable graduates to evaluate current practice and contribute to innovation in service delivery and policy development.

8.1.3 PROGRAM ACCESS

Students may select full-time or part-time study. Courses are delivered largely online with periodic on-campus 2 - 3 day sessions. Students are encouraged to attend all on-campus sessions. All students are required to attend at least two on-campus sessions each year.

8.1.4 STUDENT ADVISING

Individuals considering application to the Master of Psychiatric Nursing (MPN) should contact the Program Coordinator before applying for entry to the MPN program to develop a preliminary plan for their course of studies and to identify potential thesis advisors.

Initial advising is provided by the Program Coordinator. The thesis advisor will assume responsibility for advisement once a thesis advisor has been confirmed by the Health Studies Graduate Steering Committee.

8.1.5 DEGREE COMPLETION

Active practicing registration as a psychiatric nurse or nurse in Canada is required for admission to the Master of Psychiatric Nursing program, and registration must be maintained for the duration of the program.

While full- or part-time study may be selected, students must enroll in at least one course per year (May 1 to April 30) in order to maintain student status. Students who will not be taking at least one course in a given year must apply for a Leave of Absence or withdraw from the MPN program.

Submission of an annual report is mandatory. The progress report is due by June 15. Registration in subsequent courses is contingent upon a satisfactory progress report.

Students must complete program requirements within six years of admission. Coursework must be completed within four years of admission to the program.

8.1.6 TRANSFER CREDIT AND PRIOR LEARNING ASSESSMENT AND RECOGNITION

Graduate-level courses taken at other institutions prior to program entry will be evaluated for transfer credit. Prior learning assessment credit may also be available on a case-by-case basis for stu-

dents whose expertise in a particular area is of sufficient range and depth to demonstrate achievement of course outcomes. A maximum of six credit hours may be obtained through Prior Learning Assessment and Recognition (PLAR).

Brandon University is a signatory to the Western Dean's Agreement and the Canadian Graduate Student Research Mobility Agreement. These agreements provide an opportunity for students, with approval from the Health Studies Graduate Steering Committee, to study and conduct research at other western Canadian institutions as part of their program of studies at Brandon University.

8.1.7 RESIDENCY REQUIREMENTS

A minimum of 21 credit hours must be awarded by Brandon University on order to satisfy the MPN program requirements. Course credit obtained through other universities and/or through Prior Learning Assessment may not exceed 12 credit hours. All students are required to attend at least two on-campus day sessions each year.

8.1.8 ACADEMIC PERFORMANCE REQUIREMENT

Please see section 5.4.4 for full details.

8.1.9 PRACTICUM REQUIREMENTS

A practicum experience is incorporated into each of the required courses in each stream in order to provide an opportunity for application of course content to practice. The selection of the practicum experience sites will be negotiated between the student and the course instructor. Criminal Records Check, Child Abuse Registry, CPR and current immunization may be required for specific clinical placements in the program.

8.1.10 PROFESSIONAL CONDUCT

Students in the School of Health Studies are required to conduct themselves in a safe and ethical manner in all program-related situations. Failure to adhere to expected standards of safe and ethical conduct will result in disciplinary consequences that may include expulsion from the Master of Psychiatric Nursing program. As licensed health professionals, all students are responsible to adhere to the standards of practice and code of ethics for their profession. Students are also responsible to adhere to standards and codes existent in the program of study at Brandon University. The School of Health Studies reserves the right to require any student to be removed from a practicum or the program, based on consideration of competence, professional conduct or health. Under any of these circumstances the student's right to withdraw from the course may be withheld (or in exceptional circumstances revoked).

8.1.11 THESIS REGULATIONS

Students should contact the Program Coordinator for full details.

8.1.12 CURRICULUM OUTLINE

Students in the Master of Psychiatric Nursing program will complete 33 credit hours including:

Required Core Courses		18
75:651	Foundations for Advanced Psychiatric Nursing Practice	3
75:652	Philosophical Basis for advanced Practice	3
76:653	Qualitative Health Research Methods	3
75:654	Quantitative Health Research Methods	3
75:6XX	Seminar Topics in Psychiatric Nursing	3
	Elective	3
Required Courses in Stream (6 credit hours)		
Psychiatric Nursing Practice Stream		
75:6X6	Advanced Clinical Practice in Psychiatric Nursing I	3
75:8XX	Advanced Clinical Practice in Psychiatric Nursing II	3
or Education Stream		
75:6XX	Nursing Education I	3
75:6XX	Nursing Education II	3
or Administration Stream		
75:6XX	Health Services Leadership and Administration I	3
75:6XX	Health Services Leadership and Administration II	3
and	Required Course (9 credit hours)	



75:6XX	Thesis	9
	Total	33

Note: Courses 75:6XX are currently under development.

COURSE DESCRIPTIONS

75:651 (3) FOUNDATIONS FOR ADVANCED PSYCHIATRIC NURSING PRACTICE

Prerequisite: Admission to the Master of Psychiatric Nursing Program.

In this course, students will explore the roles, competencies and responsibilities inherent in advanced psychiatric nursing practice related to: leadership; management; clinical practice; nursing education; and research. Ethical issues related to advanced practice will be explored. Theory and principles of transformative change will be discussed within the context of nursing, psychiatric nursing and health care. The dynamics of: roles, responsibilities and practice; policy development; and the health care delivery system will be explored. Strategies for transition to advanced practice will be investigated.

Online course, one term.

75:652 (3) PHILOSOPHICAL BASIS FOR ADVANCED PRACTICE

Prerequisite: Admission to the Master of Psychiatric Nursing Program.

The focus of this course is critical inquiry into the nature, scope and purpose of nursing and psychiatric nursing knowledge and the distinct contributions of nursing art, philosophy, and science. Major philosophical positions and their contributions to the development, evolution, and evaluation of nursing and psychiatric nursing knowledge and theory will be explored. Critical analysis of various paradigms, conceptual frameworks, and nursing theories will lead students to conceptualize and articulate the philosophical perspectives that guide theory practice. Critical links between knowledge creation and practice including administration, teaching, research, and clinical relevance will be examined. The contribution of self, within philosophy and theory development, to inform practice will be explored.

Online course, one term.

75:653 (3) QUALITATIVE HEALTH RESEARCH METHODS

Prerequisite: Admission to the Master of Psychiatric Nursing Program.

The focus of this course is to provide students with the theoretical background, methodological, and practical skills to engage in qualitative research. In this course, students will develop knowledge and skills in the processes of qualitative research from question development to analysis of findings. Ethical guidelines for qualitative research will be discussed. Student will explore qualitative research methods to understand and apply approaches to specific research questions. Students will be introduced to methods for analyzing and presenting qualitative findings, including the use of software programs.

Online course, one term.

75:654 (3) QUANTITATIVE HEALTH RESEARCH METHODS

Prerequisite: Admission to the Master of Psychiatric Nursing Program.

The focus of this course is to provide students with the theoretical background, methodological, and practical skills to engage in qualitative research. In this course, students will develop knowledge and skills in the processes of qualitative research from question development to analysis of findings. Ethical guidelines for qualitative research will be discussed. Student will explore qualitative research methods to understand and apply approaches to specific research questions. Students will be demonstrate capacity to use analysis software to conduct data analysis and interpret results. Methods for presentations of quantitative findings will also be discussed.

Online course, one term.

SECTION 9 RURAL DEVELOPMENT

9.1 GRADUATE DIPLOMA IN RURAL DEVELOPMENT

The Graduate Diploma in Rural Development is designed to provide graduate level study to those who want to extend their knowledge of theory and practice through coursework but are not interested in the research training component of graduate study.

The Chair of the Department of Rural Development will assign each student registering in the Graduate Diploma in Rural Development program an advisor who will help the student design a program of study. Any course sequence is allowable, but the thesis option is not available.

Please see section 5.1.5 for full details.

9.1.1 PROGRAM REGULATIONS

- Twenty-four (24) credit hours are required to receive a Graduate Diploma. At least 18 credit hours must be at the 500 level. All non-500 level courses require the approval of the student's advisor, appropriate undergraduate Department Chair, and the Chair of the Department of Rural Development.
- 100 level courses may not be taken for credit toward the Graduate Diploma.
- A student is expected to complete the program requirements within six (6) years after first registration.
- Each student's program of study must be submitted for approval to the student's academic advisor.
- Students may earn up to 3 credit hours by attendance at approved non-credit professional development sessions (workshops, conferences, in-service sessions). Normally, one credit hour is earned for attendance for every 24 hours of relevant non-credit sessions.
Prior approval must be sought in the following manner to determine eligibility for credit: The student must submit a written request with the supporting materials/documentation to his/her program advisor. It is expected that workshops, conferences, and professional in-services for which credit is sought will be completed during the student's program and before graduation. Content material should reflect an identifiable theme in rural development and be appropriate for graduate level study. These 3 credit hours will be graded "Pass" or "Fail". Normal per credit hour fees will apply. If a program of 3 credit hours is planned and approved, students will receive credit for 88:580 Guided Individual Study.
- Prospective students with little direct background in the areas/disciplines/methodologies relevant to rural development may be required to satisfy the Rural Development Graduate Admissions Committee that they will be able to complete the required courses. This may occur, for example, by receiving successful standing in a maximum of two 3 credit hour courses taken at the undergraduate level. The nature of these courses is to be established by the Rural Development Graduate Admissions Committee. All prospective students must have an advanced undergraduate research methods course or the equivalent.
- A Prior Learning Assessment and Recognition (PLAR) process may be used to evaluate prospective students who have some formal training and detailed relevant experience. This PLAR process will be utilized for both admission and awarding of credit. A maximum of 6 credit hours through PLAR may be used toward the degree. Application for PLAR credit must be made in writing to the Chair of the Department of Rural Development. The submission will include a portfolio providing evidence of participation and accomplishments relevant to rural development. Guidance on the format and details of the submission can be obtained from the Chair, or from the departmental web page at www.brandonu.ca/Academic/RuralDevelopment.

9.1.2 ACADEMIC PERFORMANCE REQUIREMENT

Please see section 5.4.4 for full details.

9.1.3 GRADUATION REQUIREMENTS

- The Department of Rural Development requires a minimum g.p.a. of 2.7 for awarding of the Graduate Diploma in Rural Development. Students who wish to go on to Master's degree work are normally required to attain a g.p.a. of 3.0.
- Students who successfully complete the Graduate Diploma in Rural Development may transfer course credits to the Master



of Rural Development degree if these credits meet the requirements of the Master's degree program. Only courses in which a minimum grade of "B" was attained may be used for transfer of credit. The same credit hours cannot be applied to both the Diploma program and the Master's program.

9.2 MASTER OF RURAL DEVELOPMENT (MRD)

Prior to applying to the Master of Rural Development Degree program, students are strongly advised to approach the Chair of the Department of Rural Development or one of its core faculty for program information and guidance in working through graduate studies. The student will be assigned an academic advisor upon entry to the program. The Department of Rural Development is committed to high levels of scholarly achievement and to preparing students for leadership roles. Students should expect a program that is academically challenging as well as practical in orientation.

The course work of the Master's program must be completed within a maximum period of four (4) years from the date of admission. Students who require an extension for successful completion of their program must obtain approval from the Chair of the Department of Rural Development and the Senate Graduate Studies Committee. Students have two years in which to complete their thesis requirement once it has been initiated. Students who require an extension for the thesis must obtain approval from the Chair of the Department of Rural Development. A fee must be paid to maintain the student's status in the program in any year in which he/she is not registered in course work.

If a student exceeds the extension option, he or she may apply for re-admission. At that time, his/her entire program will be reviewed. If the student is re-admitted, a revised program will be developed.

9.2.1 ELIGIBILITY FOR ADMISSION

Please see section 5.1.6 for full details.

9.2.2 PROGRAM REGULATIONS

1. The MRD program consists of 30 credit hours including the thesis.
2. Students have the option to exit from the Master's program at this point and pursue a Graduate Diploma in Rural Development (24 credit hours). Approval must be obtained from the Chair of Rural Development.
3. The thesis carries 9 credit hour weight. The topic for the thesis must be approved by an advisor and a small academic/professional committee, normally consisting of two other members.
4. 100 level courses may not be taken for credit toward the Master of Rural Development.
5. Each student's program of study must be submitted by the student's advisor to the Department for approval.
6. Students may earn up to 3 credit hours by attendance at approved non-credit professional development sessions (workshops, conferences, in-service sessions). Normally, one credit hour is earned for attendance at 24 hours of relevant non-credit sessions. Prior approval must be sought in the following manner to determine eligibility for credit: The student must submit a written request with the supporting materials/documentation to his/her program advisor. It is expected that workshops, conferences, and professional in-services for which credit is sought will be completed during the student's program and before graduation. Content material should reflect an identifiable theme in rural development and be appropriate for graduate level study. These 3 credit hours will be graded "Pass" or "Fail". Normal per credit hour fees will apply. If a program of 3 credit hours is planned and approved, students will receive credit for 88:580 Guided Individual Study.
7. Prospective students with little direct background in the areas/disciplines/methodologies relevant to rural development may be required to satisfy the Rural Development Graduate Admissions Committee that they will be able to complete the required courses. This may occur, for example, by receiving successful standing in a maximum of two 3 credit hour courses taken at the undergraduate level. The nature of these courses is to be established by the Rural Development Graduate Admissions Committee. All prospective students must have an advanced undergraduate research methods course or the equivalent.
8. Transfer credits will be accepted, consistent with University policy. Students may transfer a maximum of 12 credit hours (including any credit via Prior Learning Assessment and Recognition)

taken at the post-degree level into the Master's program.

9. A Prior Learning Assessment and Recognition (PLAR) process may be used to evaluate prospective students who have some training and detailed relevant experience. This PLAR process will be utilized for both admission and awarding of credit. A maximum of 6 credit hours through PLAR may be used toward the degree. Application for PLAR credit must be made in writing to the Chair of the Department of Rural Development. The submission will include a portfolio providing evidence of participation and accomplishments relevant to rural development. Guidance on the format and details of the submission can be obtained from the Chair, or from the departmental web page at [www.brandonu.ca/Academic/Rural Development](http://www.brandonu.ca/Academic/Rural%20Development).
10. Any student enrolled in 86:600 Thesis and actively engaged in thesis completion as determined on an annual basis by the supervisor and the Chair of Rural Development, shall be considered a full-time student of Brandon University.

9.2.3 ACADEMIC PERFORMANCE REQUIREMENTS

Please see section 5.4.5 for full details.

9.2.4 MASTER OF RURAL DEVELOPMENT GRADUATION REQUIREMENTS

The Department of Rural Development requires a minimum degree g.p.a. of 3.0 for awarding of the Master of Rural Development.

9.2.5 MASTER OF RURAL DEVELOPMENT: OUTLINE OF REQUIRED COURSES

Required:	
88:562 Rural Community Development	3
Plus one of:	3
88:560 Economic Development	
88:561 Business Development	
Plus:	
88:591 Research Methods I	3
88:592 Research Methods II	3
88:600 Thesis	9
Plus:	9
3 electives from the approved list	
Total	30

DEPARTMENTAL ADVANCED SEMINAR SERIES

In addition to regularly scheduled courses, students are strongly encouraged to participate in and contribute to the Departmental Advanced Seminar Series. The series is not for credit but is designed to enhance a student's practical experience in rural development activities and initiatives. Activities could include attendance at thesis presentations, research seminars, workshops and lectures by visiting faculty.

COURSE DESCRIPTIONS

88:551 RURAL RESTRUCTURING (3)

Prerequisite: Nil.

This course details current conditions and trends in the rural economic, social and political arenas. It concentrates on evolving economic structures, trade patterns and globalization. It describes and details the impact of recent changes in populations, demographics, and inter- and intra-community structures. 3 lecture hours per week, one term.

88:552 SUSTAINABILITY IN RURAL DEVELOPMENT (3)

Prerequisite: Nil.

The concept of sustainability has gained prominence in the last two decades, and is now deeply embedded in the discourse and practice of rural development. This comprehensive concept has local and global dimensions and implications. It is a dynamic concept that is hotly contested and at the same time brings stakeholders together. This course examines the origins, streams and prospects for sustainable development in the rural context, utilizing both local/regional and international case studies of its conceptualization and practice.

3 lecture hours per week, one term.

**88:553 (3)****RURAL DEVELOPMENT IN GLOBAL PERSPECTIVES**

Prerequisite: Nil.

This course explores the relationship between rural communities and the global pattern of development. It emphasizes economic institutions, trade and investment patterns and how these are supportive of, or damaging to, rural development. The opportunities and vulnerabilities of Canadian communities and organizations to international action and competition are examined. Impact, reaction and strategies in rural communities in other developed and developing countries are also studied. Political, social, and cultural influences that come from interdependence and reduced obstacles to communication are examined to the extent that they impinge on rural development.

3 lecture hours per week, one term.

88:554 (3)**MUNICIPAL GOVERNMENT AND RURAL DEVELOPMENT**

Prerequisite: Nil.

An examination of the role of municipal governments in undertaking the fundamental facets of rural development. A discussion of these governments' relations with relevant provincial departments and with other municipalities and local organizations, as well as their strengths and weaknesses as junior levels of government in promoting economic and social advancement are discussed. Suggestions are offered for enhancing the current limited role of local government and their political and administrative structures and leadership in the achievement of the goal of rural development.

3 lecture hours per week, one term.

88:559 (3)**HEALTH OF RURAL POPULATIONS AND COMMUNITIES**

Prerequisite: Nil.

This course will provide the student with an overview of theory, issues, and strategies related to the health of rural residents and the communities in which they live. Determinants of health as they relate to rural populations and communities, the health status of various rural populations, and factors which contribute to the health of rural residents will be discussed. Issues related to rural health care delivery and planning, healthy public policy and rural health research will be addressed. This course is designed for master's students interested in the health and sustainability of rural populations and communities.

May not be taken by students with credit in 69:459.

Cross-registered with (Health Studies) 69:459

3 lecture hours per week, one term.

88:560 (3)**ECONOMIC DEVELOPMENT**

Prerequisite: Nil.

This course investigates the essential role of economic development in overall rural development. It is designed to acquaint students with the principles and concepts of economic development in a modern society. Included are strategies planning, infrastructure development, marketing of the community, investment support, entrepreneurship, enhancement of trade and long-term economic planning.

3 lecture hours per week, one term.

88:561 (3)**BUSINESS DEVELOPMENT**

Prerequisite: Nil.

This course discusses the theory, components and process of business development. It is designed to acquaint the student with the intricacies and opportunities of business, the steps in business development and planning, and common issues encountered. Emphasis will be placed on opportunities in the new economy, tourism, investment and development, marketing, team building and partnerships, home and small business, and retention and expansion of existing businesses.

3 lecture hours per week, one term.

88:562 (3)**RURAL COMMUNITY DEVELOPMENT**

Prerequisite: Nil.

This foundation course in the Department of Rural Development examines the process, strategies, techniques and other essential factors associated with community organization and development, local/regional planning and social action. Theory and practice are examined, with a focus on the local and regional levels, although an international perspective will also be injected as appropriate. To make the course grounded, field visits to local rural organizations

may be used as well as participation in, to bring together local stakeholders. The instructor will facilitate the participation of our faculty members in the Department to expose the students to a range of views, competencies and experiences in community development.

3 lecture hours per week, one term.

88:563 (3)**RURAL TOURISM**

Prerequisite: Permission of Instructor.

This course examines rural tourism by focussing on three aspects of rural tourism (ecotourism, agritourism, and cultural tourism). In doing so, the course incorporates examples of tourism strategies and activities from across Canada. Adopting a seminar format, students have the opportunity to contribute to improving our understanding of how rural tourism is being practised in Canada and developing a "Made in Manitoba" rural tourism plan.

May not be taken by students with credit in 38/88:463.

Cross-registered with (Geography/Rural Development) 38/88:463

3 lecture hours per week, one term.

88:564 (3)**RURAL RESOURCE DEVELOPMENT**

Prerequisite: Nil.

Rural communities in Canada have traditionally been reliant on biophysical resources as economic bases. As resource supply and demand changes, the future of resource-based communities comes into question. This course begins by reviewing economic theories relevant to resource communities (e.g., staples and export-based theories). Using regional inventories, the current states of resource-dependent regions in Canada are explored (e.g., cod fishery, mine closures, changing farm structure). The course then examines the public policy implications of these issues (e.g., local economic development programs), as well as the regulatory framework for resource development in Canada (e.g., Environment Impact Assessment processes). A seminar format is adopted.

May not be taken by students with credit in 38/88:464.

Cross-registered with (Geography/Rural Development) 38/88:464

3 seminar hours per week, one term.

88:565 (3)**RURAL ISSUES**

Prerequisite: Nil.

Rural Issues explores a variety of current problems in rural areas focusing mainly on Canada and the developed world. Issues will normally include, but not be limited to, concerns such as urban growth in the countryside, agricultural land preservation, rural and agricultural restructuring, sustainable forest management, the impact of climate change in rural/agricultural areas, provision of rural health care, poverty (especially among certain social groups), rural crime and safety, rural industrial development, strategies for development, and disadvantage as a multidimensional concept.

May not be taken by students with credit in 88:350.

3 lecture hours per week, one term.

88:566 (3)**RURAL DEVELOPMENT AND SOCIAL INDICATORS**

Prerequisite: Permission of Instructor.

This course examines quantitative issues related to "measuring" rural development, particularly through the use of social indicators. The course begins with an introduction to social indicators research and rural development, including philosophical perspectives and theoretical and conceptual frameworks. This is followed by examples and case study analyses using a) quantitative/objective social indicators and b) qualitative/subjective social indicators. A significant part of the course each year will be a rural community study involving the collection and analyses of subjective social indicators and linking these to rural development patterns. The course will conclude with evaluations and assessments focused on developing critical perspectives on rural development and social indicators.

May not be taken by students with credit in 88:351.

3 lecture hours per week, one term.

88:569 (3)**SEMINAR IN AGRICULTURAL HISTORY**

Prerequisite: Nil.

This is an elective seminar course for graduate students in the Master of Rural Development programme (meets concurrently with 54/88:459 but with graduate level expectations) that will



explore a variety of themes in agricultural history. Course will have world, North American, and regional/local focuses.
3 lecture hours per week, one term.

88:571 (3)
THE RURAL-URBAN FRINGE

Prerequisite: Nil.

Credit cannot be held for both this course and 38:471 and 88:471. The rural-urban fringe is a region surrounding the city where there is a co-mingling of urban and rural land uses, lifestyles, and economic activities, and where conflict and controversy are often present. Examples of rural-urban interactions where problems emerge include: land use conflicts between urban and rural land use (e.g. between rural non-farm residents) and farmers, and economic concerns, such as development versus the preservation of rural space.
3 lecture hours per week, one term.

88:580 (3)
GUIDED INDIVIDUAL STUDY

Prerequisite: Nil.

This course is tailor-made for the student's needs, interests and areas of specialization. After determining these, the Department of Rural Development will assign a course advisor who will develop the course requirements and assessment methods. Guided Individual Study is developed on an individual student basis with a Department of Rural Development faculty member.

88:590 (3)
CO-OPERATIVE EXPERIENCE

Prerequisite: Nil.

On the basis of interest, knowledge and availability, the student will be assigned a place of work, a program of research/field work that will enhance the student's knowledge and understanding of rural-based work, as well as the institution to which the student has been assigned. Co-operative Experience is developed on an individual student basis with a Department of Rural Development faculty member.

88:591 (3)
RESEARCH METHODOLOGY

Prerequisite: Nil.

Credit cannot be held for both this course and 88:491. This course orients students to proposal preparation and thesis completion through discussion, literature reviews, examination sampling and survey design, analytical methods and forms of written expression. All students in the Master of Rural Development program must complete this course.
3 lecture hours per week, one term.

88:592 (3)
RESEARCH METHODS II

Prerequisite: 88:591.

This course is designed to prepare students to complete their graduate thesis. The course consists of units on the technical aspects of thesis proposals, defining audience and organization, and preparing literature reviews and working outlines. The course involves a review of the statistical methods most commonly used for analysis of data relating to rural development.
3 lecture hours per week, one term.

88:599 (3)
SPECIAL TOPICS IN RURAL DEVELOPMENT

Prerequisite: Enrolment in Graduate or Master of Rural Development program.

A course of study on a special topic in rural development to be selected in consultation with the department. May be a series of lectures or seminars by visiting professors or regular members of faculty. May be a research project on a special topic in rural development, normally culminating in a major paper.

3 lecture hours per week, one term.

88:600 (9)
THESIS

Prerequisite: Permission of the Department.

Students must complete and successfully defend a thesis to receive the MRD degree. A thesis involves the identification, articulation and critical analysis of a significant issue in rural development. Definition of the topic and preparation of the thesis will be supervised by a faculty advisor or advisors, and normally will involve an advisory committee. Final approval of the thesis (defence) must involve a three person adjudication, including the Faculty advisor and two others.

88:602 (3)
ADVANCED SKILLS FOR RURAL DEVELOPMENT

Prerequisite: Nil.

Practical skills for rural development are essential tools for effective engagement in community development. The "Skills" course is designed to develop essential skills not already built into other courses in the Masters program. These skills may relate to communication (e.g., language acquisition, information technology, multi-media presentations), organization and planning (e.g., grant proposal preparation, visioning, strategic planning) or group facilitation (e.g., conflict management, effective meeting management, gaining participation). The mix of skills may vary from time to time as demands made on the profession are recognized.





Index

A

Absence from Class 19
Academic Performance, Master of Education 22
Academic Performance, Master of Music 22
Academic Performance, Master of Rural Development 23
Admission, Graduate Conditional 17
Admission, Graduate Diploma in Education 15
Admission, Graduate Diploma in Rural Development 16
Admission, Graduate Regular 15
Admission, Graduate Special 17
Admission, Master of Education 15
Admission, Master of Music 16
Admission, Master of Psychiatric Nursing 16
Admission, Master of Rural Development 17
Advanced Standing 21
Appeals, Examination 21, 22
Attendance 19
Awards, Pre-Award Year 12
Awards, Scholarships and 12

B

B.U.S.U. 10
Brandon University Students' Union 10

C

Canadian Armed Forces 18
Challenge for Credit 21
Coat of arms ii
Course Audit 18
Course Prerequisites 18
Course Timetabling 27
Course Withdrawal 17

D

Day Care 12
Deferred Examinations 21
Department from Examinations 20

E

Elder Program 11
Examination Appeals 21, 22
Examinations, Challenge for Credit 21
Examinations, Deferred 21
Examinations, Final 20
Examinations, Medical Exemptions 21
Examinations, Special 21

F

Fee, Graduate Continuing Registration 14
Fee, Graduate Reinstatement 14
Fees, Lockers 15
Fees, Refunds 14
Financial Aid 13

G

Graduate Admission Requirements 15
Graduate Continuing Registration Fee 14
Graduate Reinstatement Fee 14
Graduate Studies in Rural Development, Program Requirements 45
Grievance Procedures 20

I

I.D. Card 18
International Students Medical Coverage 14

L

Letter of Permission 18

M

M.Mus., Music Education 40
Master of Psychiatric Nursing, Admission 16

Master of Rural Development, Program Regulations 46
Medical Coverage, International Students 14

N

No Paper 20

P

Prerequisites, Course 18

R

Registration Procedures 17
Registration, Evening 17
Rural Development, Graduate Studies in 45

S

Scholarships and Awards 12
Special Examinations 21
Statistics Canada, Privacy Statement 8
Student Grievance Procedures 20
Student Organizations 10
Students' Transcripts 18

T

Transcripts 18

V

Voluntary Withdrawal 17

W

Withdrawal from Courses 17

Telephone Directory

Admissions	727-9784
Toll Free	1-800-644-7644
Fax	728-3221
Athletics	727-7375
Awards & Scholarships	727-9737
Fax	727-4072
Bookstore (Campus Books)	727-9732
Bran-U-Day Care Inc.	725-0968
Brandon University Student Union (BUSU)	727-9660
Education, Faculty of	727-9616
Jr. Kindergarten	727-7420
Fax	728-3326
Financial & Registration Services	727-9724
Or	727-9735
Or	727-7312
Fax	726-4573
Human Resources	727-9782
Library	727-9645
Music, School of	727-9631
Fax	728-6839
Parking	727-9761
Physical Education	727-9756
Fax	727-6906
President's Office	727-9714
Fax	729-9016
Public Communications	727-7449
The Quill (Student Newspaper)	727-9667
Residence Hall Programs	727-7394
Rural Development	571-8515
Fax	725-0364
Senate Office	727-9751
Fax	727-4072
Student Services	727-9769
Fax	725-2143