**Cornell method of Note-taking**

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| **Cue Column**Use a margin areato record:* key words

 (during the lecture)* study questions

 (after the lecture)Cover up the ‘answers’ and test yourself with the definitions and potential test questions (weekly) | **Note-taking Column**Use the main section of the page to record telegraphic sentences from the lecture* point form
* note examples separate from description
* use abbreviations and short-hand
	+ ≈ approximately, = for definitions, . . . therefore Ψ for psychology, for change, produced C19 for 19th century, w for with, pb for probability
	+ e.g., if the lecture is on photosynthesis, write

Ps = photosynthesis at the top of the page, and then use Ps throughout your notes |
|  |  **Summary**After class, use this space to summarize your notesEnsure you have the ‘answers’ to your study questions |

Adapted from Pauk, W. (2001). *How to Study in College.* Boston: Houghton Mifflin Company, and Hay, I., D. Bochner, C. Dungey & N. Perret. (2012). *Making the Grade: A Guide to Study and Success, Canadian edition.* Don Mills ON: Oxford University Press.

Example:



**Study Questions:**

Describe the two parts of subphylum Chelicerata.

Compare and contrast the types and purposes of appendages in this subphylum.

Give three examples of Chelicerata and identify their phylum.