



## DISTINGUISHED ALUMNI AWARD FOR CAREER ACHIEVEMENT

---

### **THE AWARD**

The Brandon University Alumni Association Distinguished Award for Career Achievement is presented to Brandon University alumni who have made outstanding achievements in their profession, career, business, or industry.

### **ELIGIBILITY**

Candidates must be Brandon University alumni as defined in the Brandon University Alumni Association Constitution. Brandon University employees, University trustees, and members of the Alumni Association Board of Directors are not eligible for consideration. Currently active politicians would not normally be considered.

### **CRITERIA**

Candidates will have demonstrated outstanding achievement in their chosen profession, career, business, or industry.

### **NOMINATIONS**

Nominations must be signed by a nominator and supported by two references. **The deadline for nominations is 4:30 pm April 1 of each year.**

### **SELECTION COMMITTEE**

The selection committee will consist of the BUAA Awards Committee members and the Alumni Relations Officer. The selection committee will bring their recommendation to the BUAA Board of Directors for final approval by a majority vote. All nominations shall be treated as confidential. The Alumni Relations Officer will confirm acceptance from the selected candidate prior to contacting all other nominators of the results.

### **AWARD PRESENTATION**

The award will be presented at the Homecoming Weekend dinner or another special event determined by the BUAA Board of Directors. The Award will consist of a framed certificate and the recipient's name will be added to a plaque displayed on the main level of Clark Hall.

## **NOMINATION PROCEDURES FOR BUAA DISTINGUISHED ALUMNI AWARD FOR CAREER ACHIEVEMENT**

---

1. A nomination form must be completed in full. Nomination forms are available at the Alumni Relations Office (lower level Clark Hall) or online at:  
[www.brandonu.ca/alumni/awards/alumni-award](http://www.brandonu.ca/alumni/awards/alumni-award).
2. Nominators should provide as much quality information as possible specific to the candidate's outstanding achievements in their profession, career, business, or industry.
3. The nomination package should consist of:
  - \* A completed nomination form.
  - \* A detailed (500 words or less) description of the nominee's outstanding achievements in their career, profession, business, or industry. Please include any information on past awards or recognition.
  - \* Copies of related media releases, articles, etc.
  - \* Two letters of reference in support of this nomination.
  - \* A curriculum vitae (if possible).

The nomination package can be sent electronically or by mail to:

- \* [alumni@brandonu.ca](mailto:alumni@brandonu.ca) with the  
Subject line: **Confidential Award Nomination**  
or
- \* Brandon University Alumni Association  
270 – 18<sup>th</sup> Street  
Brandon, MB R7A 6A9  
Marked: **Confidential Award Nomination**

4. It is preferred that the nominee selected be in attendance to receive the award.
5. The Brandon University Alumni Association President will notify all nominators of the results.

**BRANDON UNIVERSITY ALUMNI ASSOCIATION  
DISTINGUISHED ALUMNI AWARD FOR CAREER ACHIEVEMENT  
NOMINATION FORM**

**Nominee's Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Email: \_\_\_\_\_

Current Position/Occupation: \_\_\_\_\_

Educational Attainment at Brandon University (degrees/years): \_\_\_\_\_

Other degrees or awards: \_\_\_\_\_

The nominee knows he /she is being nominated for this award.

**Nominator's Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Email: \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_

**References:**

1). Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

2). Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Attachments:**

- A detailed (500 words or less) description of the nominee's outstanding achievements in their career, profession, business, or industry. Please include any information on past awards or recognition.
- Copies of related media releases, articles, etc.
- Two letters of reference in support of this nomination.
- A curriculum vitae (if possible).