

**S. J. McKEE ARCHIVES
ANNUAL REPORT
2013**

I. APPRAISAL

The McKee Archives did not conduct any monetary appraisals in 2013.

II. ACCESSIONING, PROCESSING, ARRANGING AND DESCRIBING

Eighteen accessions were added to the S.J. McKee Archives' holdings in 2013. Some of these collections pertain to Brandon College/University and its alumni, while others are related to education in Manitoba more generally. Photograph collections focusing on the history of Brandon, and Brandon during the First World War were also acquired, along with records of the UCT Ladies Auxilliary #112. Accruals were received for a number of collections including the Manitoba Pool Elevator fonds, the Jack Stothard collection and the Gerald Brown collection.

This year the Archives continued to digitize its holdings, including images from various alumni scrapbooks, and the Brandon University photograph collection. Circulation staff members Richard Bee and Marian Ramage also assisted in digitizing a small number of textual records. Additionally, Bee began the process of describing previously digitized CKX images. These contributions have made it possible to accelerate the presentation of important archival records on the archives public site.

III. REFERENCE AND RESEARCHERS

Reference services were provided to a variety of researchers seeking archival data, photographs and oral histories related to the Brandon Mental Health Centre, the Brandon Residential School, internment camps, the history of the Rural Development Institute, women at Brandon College/University, the Brandon Synagogue and Jewish life in Brandon, the Brandon Art Club, Federal Grain, Manitoba Pool Elevators, the Prince Edward Hotel, homestead records, nursing graduates, Boundary Consumers Co-operative Ltd. stores, Boissevain, Virden, pharmaceutical scales, Tillsoil tractors, women's institutes, Brandon College and World War I, community heritage displays, Errol Black Park, Manitou Gas Company, Filipino immigrants, Blyth School District, World War II veterans, Victory loans, and historical figures, including several past students and faculty/staff members from Brandon College/University.

The materials were used for personal research/projects, publications, teaching materials, websites, film productions, family histories, history themed events in Brandon, community presentations, exhibits, and building and renovation projects. The Archives also continued to provide photographs for the *Brandon Sun* on a variety of subjects. Within the University, the Archives responded to reference requests from the President's office, Athletics, Student Services, the Senate Office, Institutional Advancement, Public Communications, the Status of Women Committee, the Rural Development Institute, the John E. Robbins Library and a number of faculty members past and present.

Archives' staff consulted on a number of archival topics during 2013, including: preservation/conservation, the archival profession, archival permissions, copyright, archival arrangement and description, ICA AtoM, digital preservation and reformatting.

As has been the case for several years, Dr. James Naylor's 54-437 Historical Methods & Historiography class devoted time to archival work. Each member of the class was assigned the task of completing a fonds or collection level description that was RAD compliant. In addition several of the students have undertaken research papers based on holdings in the S. J. McKee Archives. A number of archival collections were also used by students in Tom Mitchell's 54-356 Public History in Canada course for walking tours and History Pin projects.

Images were provided to the Manitoba Agriculture Museum and the Provincial Exhibition Association for their displays at the grand opening of the Provincial Exhibition Building in June.

Photographs from the S.J. McKee Archives were used in the Brandon University Status of Women Committee's Person's Day PowerPoint on October 18.

IV. EXHIBITS

An exhibit featuring photographs, flags and textual records from the McKee Archives was created for Homecoming weekend in October.

V. PROJECTS AND ACTIVITIES

Archives' staff worked with members of the Athletics Department throughout 2013 to provide guidance and images for the creation of displays documenting the history of athletics at Brandon College/Brandon University. The first display was mounted in the Sports Wall of Fame in the Healthy Living Centre and opened on Homecoming weekend in October.

C.M. Henry, in collaboration with Eileen Trott, Curator of the Daly House Museum, applied for and received a grant from the Manitoba Heritage Advisory Committee for the purpose of creating an exhibit highlighting the changes in Brandon's urban landscape between 1912 and 2014. The exhibit, which will utilize images by Davidson & Gowan held at the McKee Archives and the Daly House Museum, will open in January 2015.

Tom Mitchell held his "Archives and Public History" workshop for his 54-356 Public History in Canada course in the McKee Archives in October.

In November, Henry and Eileen Trott met with members of the Brandon School Division to begin discussions on how archival materials held at the McKee Archives and Daly House Museum can be incorporated into the classroom as per Manitoba's revised Grade 11 history curriculum.

Archives' staff provided a number of archival tours in 2013.

VI. RARE BOOKS & SPECIAL COLLECTIONS

Although items continued to be added to Rare Books, there were no special projects or initiatives undertaken in 2013.

VII. FACULTY & STAFF ACTIVITY

In July, C.M. Henry was appointed University Archivist.

During 2013, Henry accepted an invitation to act as external examiner for the thesis defense of Penny Shaw, a student in the Creative Writing program offered by Brandon University's English Department (July), sat on the hiring committee for the vacant Library Assistant V position in the John E. Robbins Library (July) and agreed to join the University's Taskforce Committee on the Protection of Privacy, Security and Technology Risk Management (November).

Henry attended two workshops in 2013: Law and Original Order: Copyright and Archives (March); and Up and AtoM (November). She also attended the Association of Canadian Archivists' national archives conference in Winnipeg (June).

In November, Henry presented a session entitled "Daring Documents" at the Brandon University Faculty of Education's Graduate Student Research Colloquium. The aim of the session was to introduce graduate students and Education faculty to education related collections held by the S. J. McKee Archives.

In 2013, Henry continued as Past Chair/Special Interest Groups member at large on the Association for Manitoba Archives (AMA) Board of Directors, as well as to sit on the AMA's Management Committee. Henry also continued as the McKee Archives' representative at the AMA's Rural and Northern Archives (RNAM) group meetings held in Sidney (April) and Richer (September). In addition to coordinating RNAM meetings, Henry also co-authored a general value of archives article with Penny Shaw to be used by members for promotional purposes, drafted the copy for the RNAM brochure and coordinated the use of RNAM images in Green Manitoba's 2014 calendar.

C.M. Henry
December 2013