

Minutes of the AFC Meeting of September 29, 2015  
Held in room 104 CH

PRESENT: B. Ashton; D. Brown; K. DeForest; J. Dolecki; R. Gasse; S. Grills; S. Gouthro; P. Harms; E. Holland; R. Kramer; D. Lakevold; L. MacKay; R. Major; M. Malazdrewicz; C. Mason; L. Mayer; S. Medd; J. Naylor; C. Navid; K. Noll; M. Pollex; D. Racine; D. Ramsey; L. Robson; K. Saunders; M. Serfaty; D. Smid; S. Stankovic; F. Zehtab-Jadid; G. McNeely; D. Tryphonopoulos (Chair); L. Murray (recorder).

REGRETS: J. Allan; K. Bessant; D. Combet.

GUEST: A. McDaniel, Associate Registrar.

Meeting called to order at 12:45

The Dean showed an ad from the Brandon Sun featuring, among others, Dr. Emily Holland. (applause)

#### 5.2 Success 1

Faculty discussed problems with the program, lack of input from the faculties, their displeasure that it has already been passed by Senate. The Chair noted that Tom Brophy, who was unable to attend our AFC, is willing to revisit the specifics and work with the faculties. It is a pilot project and the urgency was to ensure that our recruiters could announce it to high schools this fall.

Dr. Grills stated that Senate approved a number of things Senate cannot approve such as budgetary issues. Dr. Brown and Dr. MacKay agreed that the academic discussions were pushed aside so that a recruitment tool was in place. Assuming higher enrolments in English, where will the personnel and finances come from? Ms Sheilagh Grills stated that she cannot do all the work suggested of her position in the document.

**MOTION: (MacKay/MacKay) – THAT Arts Faculty Council approves the idea but has grave reservations as to how it is currently structured and believes it needs to be rethought in consultation with Arts Faculty Council.**

**CARRIED (unanimously).**

Ms Andrea McDaniel, Associate Registrar, joined the meeting at this point. Dr. Serfaty asked to have the above repeated to A. McDaniel. Dr. MacKay did so.

The Dean will also share the conversation and concerns with student services.

#### 5.3 Liberal Education Requirement changes

Ms McDaniel stated that though there is a list of established courses, Registrar's Office gets many equivalents for graduation from Department Chairs. Though the formal process is to have each of these exceptions go before CAP, practice in the Senate office has been to simply allow the changes.

Prof. Dolecki felt the proper procedure should be restored as much thought was put into that list. Students need guidance. He is opposed to the motion. Dr. Mason noted that some of the programs we have now weren't around when that list was made and that areas change and evolve. Prof. Dolecki suggested it be periodically reviewed. Dr. Gasse stated that she spoke against this at CAP. There has been no discussion about what it means or why it matters. The discussion must happen first. Dr. Grills

agreed and noted that the Integrated Strategic Academic Planning process involved concerns about the Liberal Arts need and how to best address it.

The Dean agreed to provide CAP with our comments.

MOTION: (Pollex/ : We are not in favour of abandoning the list and that it be maintained and updated by each faculty council.

Motion failed to receive a seconder.

#### 5.4 Elections

Dr. Naylor reviewed the list with members and asked for further nominations. He noted one vacancy in the BURC alternate.

**MOTION: (Naylor/Robson) – THAT the list of nominees be accepted.**

**CARRIED UNANIMOUSLY.**

The election for a rep on the Search Committee for the V-P A&P will be done by e-ballot.

#### 5.5 Course Changes

**MOTION: (Gasse/Gouthro) -- THAT 30:2XX Film I: *The Silver Screen* and 30:4XX *Experimental Criticism: The Desire to Write* be accepted as new courses, and THAT the new title, prerequisite and course description for 30:273 Film II: *Night Visions* be accepted.**

**CARRIED UNANIMOUSLY.**

**MOTION: (Mason/Gasse) - THAT the title and level change for 36:266 *Diverse Masculinities* be accepted.**

**CARRIED UNANIMOUSLY.**

#### 5.6 Exam Invigilation Survey

Dr. Smid and Dr. Mason expressed their surprise at the lax manner in which exams are conducted. They, and others, noted a shortage of seats in the gym, no opportunity for announcements, difficulty when students or faculty need to leave the room or are ill during an exam, non-use of student id, need for proctors, etc.

Dr. Smid also expressed concern about the week leading to the exam period and the need for a blackout period where no papers or tests are assigned. Dr. Gasse noted that there is an AFC policy forbidding tests or assignments worth more than 20% in the last week of classes. Dr. MacKay experiences problems with exams in other classes running into her time slot. Dr. Naylor is opposed to the 20% motion and asked that it be discussed at a future AFC.

NOTICE OF MOTION: NOT TO ALLOW INCLASS TESTS IN THE LAST WEEK OF CLASS REVISITED.

MOTION: (Naylor/Mason): THAT the issue of exams and assignments due in the last day of classes be referred to R&P to survey departments and come up with a motion FOR DISCUSSION AT THE NEXT AFC.

#### 5.7 Prerequisites – J. Dolecki

**MOTION: (Dolecki/Zehtab-Jadid): THAT the AFC recommends to Senate that calendar statement 4.1.12 be amended by adding to the end of the first paragraph the following: “Under no circumstances**

**will the prerequisites be waived for practicum, field experience and field studies courses. Students shall not be permitted to register for such courses until they have successfully met the stipulated course prerequisites.”**

Prof. Dolecki noted that 4.1.12 of the Undergrad Calendar permits Chairs to waive prerequisites. This has been around for a long time -- previous to the professional programs such as Nursing and Clinical Specialization. There are a set of courses in place in Clinical Specialization, Health Studies, etc. that have prerequisites that not ought to be waived as they [the students] deal with people who are vulnerable. Waiving prerequisites in those courses can place people in harm. From ethics, and relationships with the community, this is simply unacceptable.

After some discussion and approaching the end of the meeting time, the Motion was tabled. The Motion and rationale will be distributed to members of AFC prior to the next meeting.

Meeting adjourned at 2:01 p.m.