

Minutes of the meeting of the Arts Faculty Council
Held October 11th and continued October 18, 2016 in room 104 Clark Hall

PRESENT: C. Behme; C. Bouliane; D. Combet; R. Gasse; H. Gillander; E. Holland; R. Kramer; D. Lakevold; M. Malainey; S. Medd; J. Naylor; D. Racine; D. Ramsey; W. Robles; L. Robson; B. Rose; D. Smid; D. Taylor; K. Winzowski; L. Wood; L. Davidson (BUSU); G. McNeely; D. Brandt; D. Tryphonopoulos (Chair); L. Murray (recorder).

REGRETS: J. Allan; J. Dolecki; P. Harms; S. Petrella; M. Serfaty; E. Varley.

GUESTS: Ms Deb Berkan and Ms Genevieve Maltais Lapointe, Institutional Data and Analysis

The Dean asked to move the Enrolment Projection Presentation to the beginning of the meeting. This presentation is follow-up from Dr. Fearon's visit to AFC in September.

Deb Berkan, Director of Institutional Data and Analysis, introduced herself and Gen Maltais Lapointe. The IDA Office can provide a variety of data and also track enrolment on a semi-monthly basis. If you are seeking information, a data request form is on the website along with the BU fact book. Strategic Enrolment management is essential in planning our future. Our student body composition, our growth or decline in enrolment, the community and world around us, are all necessary information. Ms Berkan presented a variety of information, noting that in 2014, the method of counting graduate students was changed to include the many education masters students who arrive in Spring/Summer.

This information will be discussed further at a Chairs meeting. Ms Murray will circulate the power-point presentation to all members after the meeting.

Item 5.5 Co-op package (Dr. Gary McNeely)

Dr. McNeely introduced the Cooperative Education Program. The university has received \$75,000 per year from the Provincial government to hire a coordinator. There is nothing binding departments; this will be of interest to some but not others.

MOTION: (McNeely/Naylor) -- MOTION that AFC support the package in principle and forward the draft policy to CAP.

CARRIED. Opposed 1. Abstentions 3.

In response to questions, Dr. McNeely explained that these credits are all electives within the degree. Chairs are not responsible for finding work placements. He believes most of the hunting will be done by the coordinator with possibly a list of suggestions from the Chair. Science is considering having a work release to serve as coop advisor to assist the coordinator. Dr. Tryphonopoulos will raise the issue of workload at CAP or Senate if no one else does. The program differs from a practicum in that it is paid.

5.6 Course Evaluations – online option only

As you may know, the scanner used for paper course evaluations is dead. It is old and expensive to fix. Because of this the in-class option is not available. Concerns were expressed over the loss of meaningful information as response rates for on-line evaluations are very low. Dr. Ramsey noted that the Scanner has been 'broken' for more than a decade. Negotiations between BUFA and the University involved what the Deans could view and he is nervous about administration saying this. BUFA explained the flaw of the existing online system and provided data.

MOTION: (Ramsey/Combet) – THAT we inform the employer that the scanner must be fixed so that in-class course evaluations can continue because they are the most accurate reflection of instruction.

CARRIED.

5.7 Inclusion Option for Discussion

This program supports students with intellectual disabilities to audit courses, experience campus life, and by graduation, create a career portfolio and employment plan.

MOTION: (Gasse/Holland) – THAT AFC support the Inclusions Options Initiative.

CARRIED.

Item 5.2 Indigenous Education Committee

MOTION: (Kramer/Behme) – THAT Prof. Cathy Mattes be elected to the position.

CARRIED.

5.3 Course Additions/Changes

The information was not complete at the last AFC

MOTION: (Ramsey/Holland) – THAT 70:2XX The Evolution of Language be approved as a new experimental course.

It was noted that the instructor's contact information, the accessibility and academic integrity clauses needed to be added prior to the course being forwarded to CAP.

CARRIED.

6.0 Business Arising from the Minutes

MOTION: Brandt/ - to rescind the yes vote made at the AFC last week to amend the calendar description for 30:459, brought forward by Lisa Robson, Chair of the Department, on 4 points (previously circulated to all members of AFC) and that we defer until the university has had a chance to understand the implication.

Dr. Ramsey – Point of Order – article 6.3 in Roberts Rules of Order states that a request to reconsider a motion must be made by one who voted for the prevailing side. Dr. Ramsey read out the Rules of Order. Such a motion can only be made if there is a recorded vote. There was not. The matter can only be considered if a new motion is put forward at a future AFC meeting. To proceed in any other way impedes the ability of the committee to move forward.

6.1 Slot schedule changes and fall study break update.

These items went forward to CAP. Science and Music are the only two other faculties involved in the slot changes. Our proposed changes cut into Science's lab times. We are asked to work with science to resolve. Dr. Holland noted that the current committee has reached out to Science and will report back to us. Our members on that committee are Dr. Lynn MacKay, Dr. Emily Holland, Prof. Heather Gillander, Prof. Cathy Mattes, and Dr. Kelly Saunders.

The Fall study break proposal is in front of Senate this afternoon. The motion is that beginning 2017 the fall study break be implemented.

8.0 Adjournment

The meeting adjourned 1:37 p.m.