

Minutes of the meeting of the Arts Faculty Council
Held September 6, 2016 in room 212 Clark Hall

PRESENT: J. Allan; B. Ashton; K. Bessant; C. Bouliane; D. Combet; K. DeForest; J. Forsythe; R. Gasse; H. Gillander; A. Hanemaayer; P. Harms; R. Hinthier; E. Holland; R. Kramer; D. Lakevold; M. Malainey; M. Malazdrewicz; L. Mayer; A. McCulloch; S. Medd; J. Naylor; S. Petrella; D. Racine; L. Robson; C. Schneider; M. Serfaty; D. Smid; B. Strang; D. Taylor; E. Varley; D. Winter; L. Wood; L. Xu; C. Kazakoff-Lane (Library)
R. Baker (Student Services); L. Glendinning; D. Brandt; L. Murray (recorder); D. Tryphonopoulos (Chair).

REGRETS: J. Dolecki; R. Herron (Geog).

GUEST: Dr. Gervan Fearon

1.0 Approval of the Agenda

MOTION: (Malainey/Gasse) - THAT the agenda be approved as circulated.

CARRIED.

2.1 Approval of the Minutes

MOTION: (Serfaty/Naylor) -- THAT the Minutes of the AFC held on April 12, 2016 be approved.

CARRIED.

2.2 Motion to extent meeting past the normally allotted time

MOTION: (Smid/Mayer) – THAT the meeting timeframe be extended today.

CARRIED.

3.0 Recognition

The Dean's Office has spent a bit of time this spring and summer with faculty hirings. The Dean welcomed Christina Behme (Philosophy), Patrick Bondy (Philosophy), Claudia Bouliane (French), Ariane Hanemaayer (Sociology), Lisa Wood (Visual Arts) and Eftihia Mihelakis (French, starting in January).

4.0 Chair's Report

None today.

5.0 New Business

5.1 Dr. Gervan Fearon, President

Delayed.

5.2 Motion re Sessional Voting Rights

MOTION: (Strang/Gasse) -- THAT sessionals be extended the right to vote at AFC.

CARRIED.

5.3 Slot Survey and Recommendations

Dr. Lynn MacKay reviewed the history of this issue and the work done thus far. She asked that the findings of the survey be archived on the web for future reference. The faculty was split about the need for change. There are not enough 80 minute slots available to meet the demand for them, and none available Monday/Wednesday/Friday. It's not possible to add to or make changes to Tuesday and Thursday as they are simply too popular. Slots 1 and 8 are underutilized. Many instructors wanted the timing of slot one changed but there was no consensus as to how. Shari and Lynn suggesting slot one be changed to Mon and Wed from 9:00 to 10:20. This provides access to 80 minute slots every day of the

week and leaves Fridays free from 8:30 – 10:20 for meetings, speakers, events, etc. A new afternoon slot 16 was suggested by Heather Gillander. It would run 5:10 – 6:30 Monday and Wednesday. Dr. Gasse asked if there was any consultation with Science or BUSU. Dr. MacKay emailed and called BUSU but received no response. Dr. Rachel Herron, Geography, was part of this committee and she has consulted some colleagues in Science. Dr. Gasse also noted that Science teaches heavily in slots 1 and 2 and this may not work for them. She suggested merging 6 and 7 instead. Dr. Strang spoke of the challenge for those with children as the slot 1/2 suggestion would then remove two slots out of the schedule for some faculty.

MOTION: (Malazdrewicz/MacKay) – THAT Arts approve this new slot schedule and recommend it be sent to CAP.

CARRIED. 3 AGAINST. 1 OBSTAINION.

MOTION: (Varley/Petrella) – THAT the prerequisite for 12:259 The Sociology of Medical Systems be changed to match with the cross-listed Sociology prerequisite.

CARRIED.

Dr. Gasse reminded members to use the latest version of the CAP form, available from the Arts Faculty Office or on the Senate website.

MOTION: (Petrella/Schneider) – THAT the requirement on the three-year degree in Sociology and Sociology (Crime and community) for “two 300 level courses” be modified to read “two 300 or 400 level courses.”

CARRIED.

6.2 Collection of Course Outlines

Motion passed at the March 8, 2016 AFC:

1. THAT providing course outlines to the Dean of Arts is voluntary.
2. THAT the Arts Policy and procedures on Course outlines provides a rationale including what uses for the outlines are permitted and which uses are not permitted.
3. THAT the Arts Policy and Procedures on Course outlines should acknowledge that course outlines are a faculty member’s intellectual property and the faculty member retains ownership even if we elect to submit them to the Dean of Arts.
4. THAT an end date be provided for how long course outlines are kept on file should they be submitted to the Dean of Arts.

In response to this motion and its referral to Arts Review and Planning, AR&P recommends the approval of the following amendment to the existing policy:

Proposed Policy Amendment:

Procedures

Course outlines shall normally be distributed to students at the first meeting of each course or shall be included in materials required for the course and, in every case, shall be available to students by the completion of three contact hours of instruction.

Faculty and Department Records

Course outlines are the intellectual property of the author. However, faculty members/instructors may, at their own discretion, provide copies of course outlines in support of the work of the Department and the Dean. Faculty members/instructors will be requested to provide copies of course outlines in each academic term by the Dean and to copy their response to the department Chair/Program Coordinator. By submitting course outlines to the Dean/Department the faculty member/instructor agrees to the following as acceptable usage of outlines so submitted:

- For the purpose of the determination of course transfer eligibility (i.e. course equivalency determination within Brandon University for courses delivered by another post-secondary institution);
- For the determination of transfer eligibility of Brandon University courses by a receiving post-secondary institution;
- To provide a duplicate copy to a student enrolled in or previously enrolled in the course in question;
- In support of academic advising within the Faculty;
- In support of a process established under Senate Policy (e.g. grade appeal, academic dishonesty and misconduct proceedings).

Any other usage requires the written consent of the faculty member/instructor. Faculty members may withdraw their agreement to any or all of the above in writing at any time. Outlines shall be retained by the Dean and the Department for ten years.

MOTION: (Petrella/Smid) – THAT the Proposed Policy Amendments regarding the collection of course outlines be adopted.

CARRIED.

5.6 Elections:

MOTION: (Winter/Naylor) – THAT AFC accept the nominations as circulated.

CARRIED.

The position of Career Symposium Coordinator remains vacant.

5.4 Fall Study Break Recommendation

Dr. Lisa Robson recapped the history of this issue. Fall study breaks are common across Canada. The movement was begun by student bodies largely to address mental health issues: time to go home; time to study; time to rest; etc. A full week seemed the best option, which means either shift to 12 weeks from 13 or keep those 13 weeks and start classes before Labour Day or extend the term and shorten the exam period. Twelve weeks still provides the required 36 contact hours and additional days can be provided at the end of term for make-up classes. Then we need to consider timing -- around Thanksgiving or Remembrance Day. In consultation with Andrea McDaniel, Associate Registrar, and given that the days around Remembrance Day are a peak time for the need for counselling, this is the recommendation. This time will also help to standardize our fall term -- always the same week. BUSU very much on board and found the Remembrance Day timeline would work best. Recommendation is one week incorporating Remembrance Day as a recommendation to CAP. Dr. Strang questioned the extra week now in second term.

MOTION: Robson/Holland) – THAT AFC Recommend to CAP that a one-week Fall Study Break be implemented incorporating the Remembrance Day holiday.

CARRIED. Against 1. Abstention 1

MOTION: (Strang/MacKay) -- THAT AFC recommend to CAP that should BU adopt a 36 hour term for fall term that they consider the same for winter term.

Prof. Gillander noted that she would be voting against as Business Administration needs the 13 week period.

CARRIED. Against 5.

5.1 Dr. Gervan Fearon, President

Dr. Fearon and Megan Lamontagne joined the meeting. They are recording the dialogue with all faculties and will summarize and report back. Dr. Fearon is in his 4th year at BU and his 3rd year as President. He is speaking with all areas asking what we want him to focus on during his next 2 years. He noted that BU's enrolment is up 5% overall and with a population increase within the school system headed our way, we may see significant growth in the next 10 years. He asked if we want to grow our enrolment, remain stable, even decrease our numbers. The President noted some of the challenges BU faces when speaking with the Minister (eg. we have a lower percentage of graduates than U of M and U of W). Stats Canada reports 25% of the population of Winnipeg have University degrees, 23% for Manitoba and only 18% in Brandon and 20% of those people are 80 years of age and older. Discussion included the need for infrastructure and organization of classroom space, continuation of low faculty-to-student ratios, the importance of 4-year degrees, need for academic skills supports, etc. Dr. Serfaty questioned how the university would be able to accommodate an increase in enrolments (knowing they could again go down.) Dr. Varley felt that to create new goals, it is important that we have all the data to inform this decision. The President will try to gather this information for us. There was interest in having someone come to AFC to review the information and perhaps another chance to speak with the President in the coming months.

MOTION to adjourn.

Meeting adjourned at 3:40 p.m.