

Minutes of the meeting of the Arts Faculty Council
Held October 9, 2018 in room 104 CH

PRESENT: R. Baker; C. Bouliane; C. Boulton; R. Dwivedula; R. Gasse; S. Grills; A. Hanemaayer; R. Hinthner; A. Inkpen; R. Kramer; L. MacKay; M. Malazdrewicz; A. Marshall; A. McCulloch; J. Naylor; K. Saunders; D. Winter; L. Wood; B. Ntelioglou; L. Jardine; D. Tryphonopoulos (Chair); L. Murray (recorder).

REGRETS: B. Ashton; C. Mattes; S. Petrella; L. Robson.

1.0 Approval of the Agenda

MOTION: (Naylor/Gasse) -- THAT the Agenda be approved as circulated.

CARRIED UNANIMOUSLY.

2.0 Approval of the Minutes

MOTION: (Grills/Kramer) -- THAT the Minutes of the AFC meeting held on September 19th be approved with the addition of L. Wood to the list of those who sent in their regrets.

CARRIED UNANIMOUSLY.

3.0 Recognition

The Dean welcomed Dr. Ntelioglou from Education.

4.0 Chair's report

We are starting the staffing exercise for 2019-20.

Dr. Rosanne Gasse has been appointed this year's research facilitator in Arts. The office of the V-P Academic no longer supports this position financially but we've found money. Rosanne will be in contact with everyone soon.

Dr. Lisa Robson and the Dean have been meeting with each of the Deans individually regarding the need for a Writing Coordinator. All Deans support the position and we will again be putting forward the request.

FASS has begun again. Thanks to Dr. Lynn MacKay and Dr. Cameron Boulton for taking on this very important task. Thanks also to Drs. Hanemaayer, Mihelakis and Holland who organized the Medical Humanities Symposium here at BU in late September.

Dr. Strang will be organizing a teaching Circle throughout the coming year. Anyone who is interested in discussing teaching or mentoring other teachers can meet on a Thursday evening at Forbidden Flavours over coffee (supplied by the Dean). There will be 5 or 6 sessions throughout the teaching year.

The Dean is meeting with individual members to find out a bit more about what you are doing and want to do in regards to teaching, research and service. Not an evaluation but rather an inquiry as to how he can support our members. Lisa is organizing the meetings.

5.0 New Business

5.1 Cyber Security Awareness – M. Leroy

Mr. Michael Leroy of IT introduced himself and noted that October is Cyber Security Awareness month. He discussed what happens at BU, how IT responds, and upcoming exercises.

5.2 Course/Calendar Changes

MOTION: (Gasse/Kramer) -- THAT the 6 credit hour 30:336 *Romantic Literature* be replaced by a new 3 cr hr course 30:3XX *Poetry of the Romantic Period*.

CARRIED.

MOTION: (Saunders/McCulloch) – THAT 78:267, 373, 388, 389, 470, and 449, be deleted and THAT the changes to 78:352 *Women in Politics*, 78:450 *Political Analysis: Concepts and Methods*, and 78:482 *The United Nations* as put forth by Political Science be approved.

It was noted that the 400 and 300 level holdings need to be clarified on the forms

CARRIED.

5.3 Elections

MOTION: (Winter/Baker) – THAT the list of nominations be approved as circulated.

CARRIED.

5.4 Course Scheduling and Registration for Cross-listed courses – A. McDaniel

Ms McDaniel explained issues with full, cross-listed courses and offered possible solutions. A new system, to replace the base system from the 1980s is extremely expensive but needed. Should BU decide to move to 'hard caps,' Dr. Winter wondered if when a cap is reached, the instructor could be notified. Ms McDaniel will talk to IT. Fixing our old system usually causes issues elsewhere and the hope is that BU gets a new system within the next 5 years. If you do notice registration irregularities please contact Val Rodgers or Ms McDaniel directly, or Glenda and Roberta in Financial & Registration Services (with a copy to Andrea).

5.5 Major/Minor Declaration Policy

Ms McDaniel reviewed the wording changes being proposed. A statement that notes that 3-year minors can only be declared within a 3-year degree must also be added. Also the language around minors having to be declared in a different area will need to be clarified.

MOTION: (Naylor/MacKay) – THAT the revisions proposed regarding Major and Minor declaration be supported.

CARRIED.

Dr. Grills noted that 'Streams' within departments also need to be attended to.

6.0 Business Arising from the Minutes

None.

7.0 Other Business or Announcements

Lisa Wood invited members to her solo exhibition at the Neutral Ground gallery in Regina, on until November 17th.

8.0 Adjournment

MOTION: (MacKay/Harms) – THAT the meeting adjourn.

The meeting adjourned at 1:22 p.m.