

**Minutes of the AFC Meeting (Continued from October 4th)
October 11, 2022
Held by Zoom and In-Person Hybrid**

PRESENT: A. Abdou; K. Bessant; C. Boulton; D. Combet; W. Cook; K. deForest; R. Dwivedula; K. Edmunds; R. Gasse; S. Grills; P. Harms; D. Héту; R. Hinther; E. Holland; S. Khayambashi; R. Kramer; D. Lakevold; V. Maud; M. Malainey; A. Marshall; L. McLachlan; E. Mihelakis; J. Naylor; S. Petrella; I. Puppe; W. Robles; L. Robson; M. Torabi; K. Wong; L. Jardine; B. Spence (Chair); L. Murray (Host)

ABSENT: D. Klonowski; L. Mayer; K. McKenzie; S. Medd; D. Racine; B. Rose; K. Saunders; C. Schneider; D. Smid; B. Strang; E. Varley; H. Venema; D. Winter; L. Xu; F. Zehtab-Jadid; H. Zhuang;

REGRETS: J. Allan; K. Noll; L. MacKay; A. McCulloch; J. Lindsay (Science)

ON LEAVE: R. Baker; A. Hanemaayer; D. Ramsey; D. Taylor; L. Wood

Call to Order

Dr. Spence welcomed members and guests to the meeting, which is continued from the October 4th AFC meeting.

5.0 Business Arising from the Minutes

5.1 Certificate in Business Administration

(REVISED) MOTION: (McLachlan/Petrella) THAT the Department of Business Administration reinstate the Business Certificate previously suspended by Senate in May 2019, noting that the certificate may not be offered in each academic year due to resource constraints as determined by the department. It is further moved that all requirements of the previous business certificate be removed and replaced with the noted course requirements for a certificate in Business Administration.

L. McLachlan stated that the revision to the motion removes the caveat that the AFC was concerned with last time that we were requiring the additional faculty member to run the certificate. The fact that AFC does not grant this request to us. The paragraph was removed and replaced with the statement that the certificate may not be offered in each academic year due to resource constraints as determined by department. The intent is to run the certificate but the Business department desperately needs the additional resources. A discussion was raised regarding the preamble and the motion and whether the position was promised or not by the Acting Dean or administration. L. McLachlan responded that there has been a lot of discussion between department and administration to get the program underway, with the understanding that we have to wait until all the staffing requests are in university wide in order to follow the process. B. Spence stated that the new motion does not have conditionality although the preamble does: today, we will be voting on the motion, not the preamble. L. McLachlan added that this motion will get the program back in the books so it can run with the proper resources. A question was raised on why the certificate was suspended in the first place. Although many department members do not have first-hand knowledge as to the reasoning, it is rumored that many students were using the certificate as a means of gaining immigration status. The current department members do not feel like it is their place to judge how a student intends to use the certificate. A comment was raised that maybe the caveat should not be included in the motion at all, as all programs require resources so statement seems redundant. Dr. Spence wondered that if it is not implicit, what is the harm having it in the motion? More discussion ensued regarding resources until the motion was called.

CARRIED.

4.1 Elections

See Other Business

5.5 Security in Clark Hall

L. Murray spoke with Michael McCormick at the Physical Plant and is quite happy to adjust student card access to Clark Hall. Student card access was previously set from 6am to midnight for every building on campus: we have since asked that Clark Hall be locked at 10:30pm Monday to Thursday. The time of 10:30pm allows students to leave after their last class and still have access to the building afterwards if they have forgotten something or are waiting for a ride etc. There will be no card access on the weekends or on holidays. The daily start time will still be at 6:00am. A question was raised about lock-down time on Fridays, which the Dean's Office will request for 5:00pm (last class is at 4:30pm). Michael expressed that one reason this came about is that there were a lot of calls to security and people on-call over the weekend where people needed last-minute access eg "oh I forgot!" etc. If these calls occur, there will be an overtime charge. If you need access for students etc at any other times than the student card allowances, please let PP know no less than 2 full days in advance.

Building hours for public access will be confirmed by the Dean's Office and relayed to AFC.

5.6 Zoom Accounts

Dr. Spence relayed that IT Services have notified the Dean's Office that zoom licenses will be renewed at the end of October. As they were funded under covid emergency fund, they are no longer being funded and as such there needs to be a cost recovery strategy implemented. Sessional employees will keep zoom licenses that will be paid for directly from the faculty budget if the sessional is teaching online. For courses which were requested and approved to be online, zoom licenses will also be covered. Any other individual zoom licenses could be shared between each department or could be paid for through individual PDA faculty allowance. There has been a lot of push-back on these suggestions. One proposal from the Dean is that, for this year, the zoom licenses will be paid from the PDA Pool. Dr. Spence will meet with Dean's Council tomorrow to discuss further but this is the proposal to pitch today. Dr. Spence believes that this is a good start for this year, as it is too short notice for the departments to pay. It has already been determined that some departments do not need zoom licenses at all so the 75 licenses we needed initially have been brought down to about 40. The licenses are between \$50 and \$75 USD per year, per license. The year would be 12 months, from October 31, 2022 – October 31, 2023. There is no anticipated break in zoom services because of this proposal.

6.0 Other Business/Announcements

4.1 Elections

MOTION: (Boult/Petrella) THAT E. Mihelakis be appointed to AFC Tenure Committee, under the condition that she recuses herself during consideration of her department applicant.

CARRIED.

6.1 Other Business

Thank you to Lisa and Sally for the creation and distribution of flyer for the presentation of Dr. Maria das Graças de Lima who will be presenting on "The Politics of Gender-based Violence in Brazil: the Jair Bolsonaro Years" on Wednesday October 19th. Thank you also to the department co-sponsors.

Dr. Eftihia Mihelakis has been serving on the Governor Generals Literary Award for non-fiction as a jury member in francophone section.

Question that since department chairs have to send recommendations to chair of AFC Tenure Committee, is there any indication on who that will be? L. Murray relayed that we are waiting to see the results of election today and they will meet to decide on the chair. The Dean's office will ensure this info is shared.

W. Cook has started a Cree language speaking practice group, it has been online for 3 years but has recently been brought to the university. There will be a session this Thursday at IPC, sponsored in part by the Native Studies department. Hope is to host this group by-weekly so that everyone can get more comfortable in speaking the Cree language. All who are interested are welcome.

S. Petrella invited all to attend the #MeToo discussion with Dr. Chris Schneider and co-author Stacey Hannem. Invitation is extended to everyone. This discussion is brought forward thanks to the GWS department and Dean's Office for sponsorship.

Confirmation that Staffing Plan is due on Monday October 17.

There is a Creative Writing event from sessional faculty member Chris Reid, who will be presenting an animation work in progress on interviews with Brandon's Homeless. This is scheduled for October 27th at noon.

7.0 Adjournment

Meeting adjourned at 1:22pm.