

Minutes of the AFC Meeting
October 4, 2022
Held by Zoom and In-Person Hybrid

PRESENT: J. Allan; K. Bessant; C. Boulton; K. deForest; R. Dwivedula; K. Edmunds; R. Gasse; S. Grills; P. Harms; E. Holland; S. Khayambashi; R. Kramer; D. Lakevold; M. Malainey; A. Marshall; A. McCulloch; L. McLachlan; E. Mihelakis; J. Naylor; K. Noll; W. Robles; L. Robson; B. Rose; D. Smid; M. Torabi; D. Winter; H. Zhuang; L. Jardine; J. Lindsay (Science); B. Spence (Chair); L. Murray (Host); S. Mott (Recorder)

ABSENT: A. Abdou; D. Combet; W. Cook; D. Klonowski; L. MacKay; L. Mayer; K. McKenzie; S. Petrella; I. Puppe; D. Racine; K. Saunders; C. Schneider; B. Strang; E. Varley; H. Venema; K. Wong; L. Xu; F. Zehtab-Jadid;

REGRETS: D. Hétu; V. Maud; S. Medd

ON LEAVE: R. Baker; A. Hanemaayer; R. Hinther; D. Ramsey; D. Taylor; L. Wood

GUESTS: Dr. Kofi Campbell, Vice President Academic

Call to Order

Dr. Spence welcomed members and guests to the meeting.

1.0 Approval of the Agenda

Discussion: P. Harms would like to add "Zoom Accounts" to the agenda. Let the new item be added as item 5.6. Dr. Spence added that Dr. Kofi Campbell (VPA) will be joining the meeting after the approval of the minutes and would like to speak on an important matter. E. Mihelakis requested that item 4.2 be moved ahead of Chairs Report due to teaching schedule.

MOTION (Robles/Holland): THAT the Agenda be approved as amended.

CARRIED.

2.0 Approval of the Minutes

Discussion that the following amendment be made to minutes of September 8, 2022: "*Dr. das Graças de Lima specializes in gender issues in Brazil, with a focus on ~~black-african~~ afro brazillians.*"

MOTION: (Holland/Robson) THAT the Minutes of the AFC meeting held on September 6, 2022 be approved as amended.

CARRIED.

MOTION: (Mihelakis/Holland) THAT discussion of amendments to certificate in French Language proficiency be moved to item 4.2.

CARRIED.

4.2 Certificates in French Language Proficiency

E. Mihelakis discussed grammatical and clerical changes to Language certificate proposal that have since been corrected. Details regarding the introduction of the certificate were also discussed. A question was raised regarding the general policy of BU regarding certificates as another faculty member was given differing information from the Registrar's Office. E. Mihelakis affirmed that there would be no impediment as courses are already offered within the department. Senate has indeed established an ad hoc committee to guide in the implementation of new certificates but since the Languages (and Business) certificate do not involve new courses (the former uses currently offered courses and the latter is the re-establishment of a suspended certificate that was offered previously), the department should not have to wait until the new process is created. A comment was raised comparing the current Justice System certificate program and how there are some technical registration issues within the

system. E. Mihelakis has completed the leg-work and does not believe there to be any issues with the implementation of the Languages certificate.

MOTION: (Mihelakis/Hetu) THAT the program amendments of Francophone Studies and Languages certificate be approved.

CARRIED.

MOTION: (Mihelakis/Hetu) THAT the program changes for the certificate in French Language proficiency be approved.

CARRIED.

3.0 Chairs Report

At the September 14th Dean's Council Meeting, the Director of Campus Manitoba presented on what Campus Manitoba can offer to faculty. There are multiple services, platforms, materials and resources that are available on the website and are available to students and faculty free of cost. If you are interested in reviewing this resource, please do so on their website.

The applications are in high gear for tenure and promotion. There has been a transition to digital dossiers and processes, which has given way to confidentiality concerns. In particular, these concerns stem around what is shared with/by external referees. For example, should applicants have access to letters from their referees? A question was raised whether this happened in a non-digital context or if it is just since digitalization as don't applicants always get the letters back after the decision has been made? The answer to this query is unknown.

Student volunteers are needed on the **Animal committee and Senate committee** and an email will be going out to students requesting volunteers. If you know any undergraduate or graduate student that would be interested in serving on either/both committees, please encourage them to do so.

Although we will discuss this in 5.6, the BU renewal for Zoom licenses is due at the end of October. Previously, zoom licenses were covered under the covid emergency funds budget, but this fund is no longer available. The value zoom adds to academic and administrative programs surpasses the covid response budget but because the cost is no longer covered under the emergency covid fund, the cost will now be the responsibility of the faculty. There are three options to alleviate this huge cost to the Faculty of Arts: one, each department can share a license; two, each faculty member can maintain an individual zoom license and pay the expense through PDA (not a popular option); or three, anyone needing to use zoom can use the no-cost zoom license that is limited to 100 people with a maximum time limit. More discussion will take place later in meeting.

Homecoming is from October 13 – 16 and so far there has been no faculty volunteers to participate. If you wish to do so, please reach out to Carla Eisler via email.

Staffing plans/workload forms are due to the Dean's Office by October 15th. The staffing plan will need to be taken forward on November 1, so submitting by the deadline is very important.

4.0 New Business

4.1 Elections

C. Boulton, Nominations Coordinator, asked the floor for nominations for Arts Faculty Council Committees. J. Naylor and R. Dwivedula will stay on the committee. B. Rose volunteered. Two vacancies will still need to be filled: please submit any nominations or volunteers to C. Boulton. D. Smid volunteered as Arts representative for Science Faculty Council.

MOTION: (Boulton/Holland) THAT AFC Committee nominees and volunteers be elected as noted.

CARRIED.

MOTION: (Boult/Robles) THAT all University Committee nominees be elected as noted.
CARRIED.

MOTION: (Boult/Smid) THAT all Senate Committee nominees be elected as noted, with the exception of the Indigenous Education Committee representative.

CARRIED.

Nominations coordinator will discuss the recruitment of an Indigenous Education Committee representative with Chris Lagimodiere before proceeding with an Arts nominee.

4.3 Course and Calendar Changes

MOTION: (Robson/Smid) THAT proposed course and calendar changes for the Department of English, Drama and Creative Writing be approved.

CARRIED.

MOTION: (Robson/Smid) THAT proposed course and calendar changes for the Departments of Francophone Studies and Languages/Gender and Women's Studies be approved.

CARRIED.

MOTION: (Grills/Robles) THAT proposed course and calendar changes for the Department of Sociology be approved.

CARRIED.

5.0 Business Arising from the Minutes

5.1 Certificate in Business Administration

MOTION: (McLachlan/?) THAT the Department of Business Administration reinstate the Business Certificate previously suspended by Senate in May 2019. It is further moved that all requirements of the previous business certificate be removed and replaced with the noted course requirements for a certificate in Business Administration.

L. McLachlan also stated that the motion is contingent upon the Department of Business Administration receiving one tenure-track position (starting date of August 1, 2023) and one half-time advising position (starting date of May 1, 2023). There was discussion on how the motion being contingent on staffing goes beyond the power of AFC as AFC does not have the authority to step into the staffing process. There was additional support of this comment as the stated motion was "putting the cart before the horse" when wording the motion as contingent on staffing. L. McLachlan stated that without this guarantee the Business department could not run the certificate program successfully with the current staff and department will not move forward without these additional resources. Discussion continued to no consensus. Motion was withdrawn.

Dr. Kofi Campbell joined the meeting

VPA Provost Report – Update on Dean of Arts Search

Dr. Campbell confirmed that the Dean of Arts search will begin soon. There is no specific timeline but a tender/RFP is out for search consultants and once that is complete, the search will get started.

5.2 Arts Faculty Selection Committee Procedures – AFC Review and Planning Committee

Nothing to Report.

5.3 Establishment of ad hoc committee re Dean of Arts Search – AFC Review and Planning Committee

Nothing to Report.

5.4 Sessionals Serving on AFC Committees (continued from last meeting)

MOTION: (Lakevold/Khayambashi) THAT sessional instructors can voluntarily serve on Arts Faculty committees.

TABLED.

This discussion continued with many faculty reiterating that these committees should be populated by full time faculty members for a variety of reasons, the main reason being that committees should be comprised of faculty who are paid to volunteer service. There is a concern that sessional rights should be respected and that expecting them to participate on committees puts pressure on them to do so, whether they want RFR, future hiring etc. Others felt that giving sessionals the opportunity to serve on committees *voluntarily* gives them a chance at a learning experience and many present faculty have benefitted from this same process. Motion was tabled due to technical difficulties and time constraints: will discuss at next meeting.

5.5 Security in Clark Hall - Tabled

5.6 Zoom Accounts – Tabled

6.0 Other Business/Announcements – Tabled

7.0 Adjournment

Meeting adjourned at 2:02pm.