

**Minutes of the AFC Meeting
November 1, 2022
Held by Zoom and In-Person Hybrid**

PRESENT: J. Allan; K. Bessant; W. Cook; K. deForest; R. Dwivedula; R. Gasse; S. Grills; P. Harms; D. Héту; E. Holland; D. Lakevold; M. Malainey; V. Maud; A. McCulloch; L. McLachlan; S. Medd; E. Mihelakis; J. Naylor; K. Noll; W. Robles; L. Robson; B. Rose; K. Saunders; D. Smid; M. Torabi; E. Varley; F. Zehtab-Jadid; H. Zhuang; M. DiMuro; L. Jardine; T. Gill (Student Services); B. Spence (Chair); L. Murray (Host); S. Mott (recorder)

ABSENT: A. Abdou; C. Boulton; D. Combet; S. Khayambashi; D. Klonowski; R. Kramer; L. MacKay; A. Marshall; L. Mayer; K. McKenzie; I. Puppe; D. Racine; C. Schneider; B. Strang; H. Venema; D. Winter; K. Wong; L. Xu;

REGRETS: K. Edmunds; S. Petrella

ON LEAVE: R. Baker; A. Hanemaayer; R. Hinthier; D. Ramsey; D. Taylor; L. Wood

1.0 Call to Order

Dr. Spence welcomed members and guests to the meeting and gave the Land Acknowledgement.

2.0 Approval of Agenda

Discussion: E. Mihelakis would like the Dean of Arts selection committee vote added to the agenda. It will be added as 5.3 on the agenda.

MOTION (Gasse/Robles): THAT the Agenda be approved as amended.

CARRIED.

3.0 Approval of the Minutes

MOTION (Mihelakis/Gasse): THAT the minutes of the AFC Meetings held on October 4 and October 11 be approved.

CARRIED.

4.0 Chair's Report

Some changes are coming to the process of approving time sheets as Empcenter will be replaced by the Workforce system. The current process of payroll will not be altered, but some training on certain aspects may be required. This new program is set to roll out in December. Updates will come as we move forward.

There is a new records management policy in the works as well. This policy will provide guidance on how long we keep information, what information we keep and how to dispose of this information when applicable. Guidance on these issues is coming soon. BU is collaborating with the University of Manitoba as they have an extensive policy and practice already in place.

The establishment of a Senate ad hoc committee for certificate and credit courses and programs is underway. An area of particular concern is regarding the issuer of the degree as many certificates are awarded by the faculty but the idea is these programs would carry more weight if issued from the university as part of a degree.

Indigenous course requirement consistent with the curriculum Indigenization process, a sub-committee of CAP has been set-up to create a suitable list of undergraduate courses that will satisfy the requirement. A preliminary list has been established and put forward. Committee representatives from the faculty will be voted on today.

A consulting firm has been engaged to assist with the search for the VP of Research position. The process is in the preliminary stages.

There is a vacant Canadian Research Chair (CRC). A discussion evolved on what the theme should be: it has been decided as "Peace and Positionality". The theme is deliberately vague in order to attract the widest range of applicants.

CAP has recommended that both the new Francophone Studies and Languages certificate proposals be forwarded to Senate for approval. Congratulations to the department. CAP has also recommended that the Business certificate proposal be recommended to Senate contingent on a friendly amendment that was brought forward to the Business department for their consideration. The certificate approval is approved pending agreement. Congratulations as well to the Business department.

Discussion: A question was raised regarding when the call would happen for vacant RC. Dr. Spence is not aware of a call coming up. A further update was made about the Indigenous course requirements: the list of courses are being considered for Fall 2023 roll out and this cohort will be the first group expected to obtain the 3 credits of Indigenous courses. This is a heads up to chairs that they will be asked for feedback on what courses have adequate Indigenous content to qualify. Most courses are coming from Arts. Question about how the pre-requisite courses will be handled for the upper level Indigenous course requirements: sub-committee is only concerned about incoming students for first-year courses at this point, which do not have any pre-req requirements. An announcement was made that the History and Native Studies departments are working together to propose a new faculty position that focuses on Indigenous Histories in North America.

5.0 New and Continuing Business

5.1 Course Calendar Changes

MOTION: (Smid/Holland) THAT the course calendar changes proposed by the Anthropology department be approved as presented.

CARRIED.

MOTION: (Smid/Holland) THAT the course calendar changes to course 16.372 be approved as presented by the Business Administration department.

CARRIED.

MOTION: (Torabi/Smid) THAT the course calendar changes to course 16.4XX be approved as presented by the Business Administration department.

CARRIED.

MOTION: (Zhuang/Smid) THAT the course calendar changes to course 16.4XX be approved as presented by the Business Administration department.

CARRIED.

Members of the Philosophy Department were not available to discuss proposed changes, therefore no Motion to approve changes was brought forward.

MOTION: (McCulloch/Mihelakis) THAT the course calendar changes proposed by the Political Science department be approved as presented.

CARRIED.

5.2 Establishment of ad hoc committee re Dean of Arts Search – AFC Review and Planning

Process, policy and procedure has already been established therefore this item will not be discussed today and will be removed from future agendas.

5.3 Elections

MOTION: (Gasse/Malainey) THAT Bill Cook be elected as the Arts representative on the Indigenous Education Senate Sub Committee (IESSC)

CARRIED.

MOTION: (Naylor/Mihelakis) THAT Ian Puppe and Keith Edmunds be elected as the remaining representatives on the AFC Review and Planning committee.

CARRIED.

MOTION: (Holland/Robles) THAT Eftihia Mihelakis, Reinhold Kramer, Ravi Dwivedula, Kurt Noll and Allison McCulloch be elected as representatives of the Dean of Arts Selection Committee.

CARRIED.

5.4 Arts Faculty Selection Committee Procedures

Representatives were not present: no discussion.

5.5 Sessionals Serving on AFC Committees

MOTION: (Holland/Mihelakis) THAT AFC committees can have sessional representation if the sessional willingly volunteers their services.

TABLED.

Discussion: After much discussion, debate and wording of potential motions, it was determined that this question should be sent to BUFA for recommendations, as there are concerns that it could be precedent setting. Debate included topics such as sessionals' right to volunteer and serve on committees, their right to fair compensation, protection of their rights, ensure they are not exploited etc. Any motion is tabled until BUFA is consulted and can give a formal recommendation on how to proceed.

6.0 Other Business/Announcements

None.

7.0 Adjournment

Meeting adjourned at 1:47 pm.