

## DELIVERING INSTRUCTION

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You have many choices for the way you deliver your instruction. You might have face-to-face presentations, as in lecturing. You might also choose among a variety of delivery methods. As you switch your method of delivery, you are breaking up your instruction into smaller parts. Based on the guidelines for learning, this should improve student learning.

Here are some suggestions for other ways to present information:

- short YouTube videos
- audio recording or clips
- online animations and simulations
- flip charts for discussions.

## Presentation Strategies

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Presentation software, like PowerPoint can be helpful in organizing presentations, but when used incorrectly, it can be dreadfully boring. It is better to use your slides to grab and hold the audience's attention. Keep your slides simple. The following are suggestions for slide presentations:

- The slides should highlight the important points of your content, not be a script.
- Check the amount of information on a slide – general rules of thumb are:
  - **3-5 words per line, 3 lines per slide**
  - font size 32-40 pt. for headings and 24-28 pt.
- Keep the **colours and designs simple and visible:**
  - use good contrasting colours: yellow font on blue background, or white font on black background are two examples
  - use animations and graphics only to reinforce your points
  - avoid too much colour or complex backgrounds
  - ensure diagrams are clear and ALL labels are visible from a distance.
- Use **consistent and parallel structure** on slides.
- Use hyperlinks to bring in Internet connections (always test in the classroom before presenting).