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|  BRANDON UNIVERSITY | Education Faculty Nominations Person | Approved by: Education Faculty Council |
| Faculty of Education Administrative Policy | First Approved: 2007 | Updated: August 2016 |

1.0 Policy General Purpose

The purpose is to identify the duties, composition and terms for this person.

2.0 Policy Guidelines

Duties:

The Nominations Person shall conduct nominations balloting and elections for all faculty committees. Standing committee nominations shall be conducted by email in March and elections shall be held at the April Faculty Council meeting.

Composition:

One member will be elected as the Nominations Person by and from the Faculty.

Term:

The member elected will serve a two-year term.

3.0 Scope of the Policy

Applies to the Faculty of Education.

4.0 Definitions

None

5.0 Reference to Other Policies

None

6.0 Approval Process

Faculty of Education

7.0 Appendices

N/A

Procedures

Inquiries may be directed to the Office of the Dean of Education at deanofed@brandonu.ca or (204) 727-9616.