

 BRANDON UNIVERSITY	Nomination Process for Department Chairs	Approved by: Education Faculty Council
Faculty of Education Administrative Policy	First Approved: May 2009	Updated: August 2016

1.0 Policy General Purpose

This policy describes the process that the Faculty Council has established regarding the election of Department Chairs.

2.0 Policy Guidelines

Nominations and elections of the chairs by departments will occur as outlined below. The Dean will chair a special meeting of each department for the purpose of electing a Chair.

Nominations will be at the call of the Chair. Any member of the department may let his/her name stand for election. Individuals seeking the Chair will be asked to share their vision of the challenges of the position and their approach to meeting the mandate of the position, and should be prepared to answer questions from department members.

In all cases, an electronic ballot will be available to those members who cannot attend the meetings in person to ensure that all members of a department are able to vote, following the Electronic Voting Policy.

3.0 Scope of the Policy

Applies to the Faculty of Education.

4.0 Definitions

None

5.0 Reference to Other Policies

Brandon University Faculty Association Collective Agreement

6.0 Approval Process

Faculty of Education

7.0 Appendices

N/A

Procedures

Inquiries may be directed to the Office of the Dean of Education at deanofed@brandonu.ca or (204) 727-9616.
