

 BRANDON UNIVERSITY	Out of Province Field Experience Placement	Approved by: Education Faculty Council Senate (March 19/24)
Faculty of Education Administrative Policy	First Approved: June 2007	Updated: May 2018

1.0 Policy General Purpose

Brandon University’s Faculty of Education has traditionally served south western Manitoba and adjacent communities in Saskatchewan. The Faculty of Education encourages students to experience a number of placements (rural and urban) in a variety of settings. In order to be recommended for certification, it is essential that our students have a successful record of pre-service placements in Manitoba. As a result, students are generally expected to complete a minimum of three out of four placements in Manitoba. Additional placements outside the province may be considered in extenuating circumstances and must be approved by the Professional Certification and Student Records Unit (Russell).

2.0 Policy Guidelines

Students are expected to accept responsibility for any expenses over and above what Brandon University normally assigns for a practicum. (Examples: Transportation, immunization, insurance, Cooperating Teachers and Faculty Advisors, new Criminal Record and Child Abuse Registry Checks). Students are expected to conduct themselves in accordance with the morals and expectations of the school &/or country.

It is understood that supervisory reports would be filed in accordance with standard procedures established by the Field Experience Director, before a final recommendation on the student’s certification as a teacher will be sent by the Dean of Education.

Students are expected to submit their application for out of province field experience, in full, with documentation, according to guidelines in the Field Experience Handbook.

1. Out of Province, Canadian Placements
Brandon University respects the fact that other provinces offer pre-service training, and we do not wish to intrude in their placement territories.
Students are expected to identify locations that are not in direct competition for space with areas traditionally utilized by universities in the home province.
2. Out of Province, International Placements
Brandon University may provide international placement opportunities during the regular placement period where such an agreement exists.
Criteria used to select students will be based on: coursework, attendance, student teaching reports, Grade Point Average, financial resources, and references.

3.0 Scope of the Policy

- Students in good academic and professional standing, and
- Students who have experienced exemplary student teaching assignments may apply for placement out-of-province. In most cases this would be the final placement.

4.0 Definitions

None

5.0 Reference to Other Policies

None

6.0 Approval Process

Professional Certification and Student Records Unit (Russell)

7.0 Appendices

None

Procedures

Inquiries may be directed to the Office of the Dean of Education at deanofed@brandonu.ca or (204) 727-9616.
