

 BRANDON UNIVERSITY	Process for Removal from Practicum	Approved by: Education Faculty Council
Faculty of Education Administrative Policy	First Approved: May 2018	Updated:

1.0 Policy Guidelines

A student who fails to meet the Certification Criteria, demonstrates professional unsuitability/misconduct, or is removed from his or her host school at the request of the principal (or designate) will be removed from the practicum. The following process will be undertaken:

- a) The Director of Field Experience will discuss the circumstances with the Faculty Supervisor and/or cooperating school participants.
- b) The student will meet with the Director of Field Experience to review the circumstances of removal from practicum.
- c) The Director of Field Experience will assign a failing grade or, if warranted, determine a process for continuation in the practicum.
- d) A failed practicum may add an additional year to the student's program.
- e) The student may have one attempt to repeat the outstanding practicum.
- f) Should the student be removed from a practicum for a second time, the student will have his or her status reviewed by the Professional Standards Committee and may be withdrawn from the program.

2.0 Scope of the Policy

Applies to all students in Faculty of Education programs.

3.0 Definitions

None

4.0 Reference to Other Policies

None

5.0 Approval Process

Faculty of Education

6.0 Appendices

None

Procedures

Inquiries may be directed to the Office of the Dean of Education at deanofed@brandonu.ca or (204) 727-9616.