

**Department:** Agriculture and Resource Development

**Branch:** Water

**Section:** Watershed Districts and Programs

**Job Title:** Watershed GIS Assistant

**Location:** Brandon, Manitoba

**Hourly Rate:** \$14.30

**Works Hours:** Full-time (40 hours per week)

**Period:** May 17 – September 17, 2021 (Open to discussion, pending formal approval)

**Application Deadline:** April 25, 2021

**JOB DESCRIPTION:**

The successful candidate will work closely with Watershed Districts and Programs staff to provide GIS support related to watershed management planning and project management.

**RESPONSIBILITIES AND DUTIES:**

The position is primarily office-based work and will include, but is not limited to, the following:

- The development of an infrastructure geodatabase, including compilation and organization of spatial data.
- Development of project and map templates related to water management programs.
- Assistance with the development of online communication materials to support Integrated Watershed Management Planning.
- Creation of large format maps for staff and watershed districts.
- Organization and creation of spatial data and maps related to watershed management planning.

**QUALIFICATIONS:**

- Must be a returning post-secondary student with coursework and interest in GIS.
- Must be registered with STEP services (<https://www.gov.mb.ca/cyo/studentjobs/>)
- Must be reliable, organized and self-motivated.
- Must be able to work independently and under minimal supervision.
- Must possess strong computer skills with experience using Microsoft Office and ESRI ArcGIS.
- Must be legally able to work in Canada.

**TO APPLY:**

Please forward resume to Lacy Kontzie, Watershed Planner at [lacy.kontzie@gov.mb.ca](mailto:lacy.kontzie@gov.mb.ca) by April 25, 2021.

We thank all applicants; however, only those selected for further consideration will be contacted.

**POSTING IS SUBJECT TO FUNDING APPROVAL**