Job Title: Environmental Program Coordinator

Located in: Brandon Manitoba

Timing: Immediate opportunity

**Description of Job**

To assist and manage projects to promote composting, soil health and food gardening

Among the tasks:

* Create and distribute promotional materials, posting on Social Media sites as well as Community Boards
* Assist in the daily farming requirements of food-growing research trial
* Help implement our Soil Health programs within the community, including SOIL SAFARI
* Assist within community gardens and other food-sharing opportunities where appropriate
* Other duties to be determined based on opportunity and time available

**Primary Location of Job**

Assiniboine College

**Candidate Skillset**

* Willing to work independently as well as part of a team
* Able to review projects and objectives and tasks and then implement with both supervision as well as independently
* Takes pride in task and responsibilities, willing to make an impact
* Good communication skills (written and verbal)
* Computer skills (word, excel, powerpoint) as well as internet
* Interest in environmental issues and food gardening

**Dynamics of the job**

35 hours/week

Flexible times and locations during week; occasional weekend if necessary

Must have own computer and cell phone

**Compensation**

$14/hour; 8 weeks; 35 hours per week

**This is a funded position for students**

To be eligible, students must meet ALL criteria:

* be between 15 and 30 years of age at the start of the employment;
* be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*2; and,
* be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

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