

**Summer 2026 Job Opportunity
Planning & Development Assistant**

**Riding Mountain National Park
Parks Canada**

Are you looking for an exciting opportunity to work in protecting and presenting Canada's natural and cultural heritage? Are you a student currently enrolled in an academic program or a recent graduate in the last 4 months? If so, apply to the National Summer Jobs Inventory to work with Parks Canada!

Role Description: The Planning and Development Assistant supports development review and land use planning within the park. Key tasks include:

- Responding to requests for information from the public, permit applicants, contractors, and leaseholders
- Reviewing development and building permit applications for completeness and compliance with applicable regulations and policy
- Undertaking research and stakeholder engagement, then compiling information to support community planning and the preparation of operational policies
- Providing administrative support to Parks Canada Development Officers and Planners

Education:

- Currently enrolled in an academic program of geography, planning, architecture, construction code, or related program or a recent graduate in the last 4 months.

Experience:

- Experience interacting with members of the public and stakeholders in a professional manner
- Experience conducting research and analysis and presenting findings in an academic or professional setting
- Strong written and verbal communication skills
- Ability to use databases and Microsoft 365 Office Suite

Intent of Process: This process will be used to staff a full-time (37.5 hr/wk) student or term position. The position will be based out of Riding Mountain National Park (Wasagaming, MB) from May to September, with the possibility of extension.

Hourly Rates of Pay: \$17.75 – \$31.69 - Salary to be determined at the time of appointment based on Treasury Board Student Rates of Pay.

If you are interested in this opportunity or others, please apply through the [2026 Summer Jobs Inventory](https://parks.canada.ca/summer-jobs) (parks.canada.ca/summer-jobs) **and** email a cover letter and your resume to rmnp.development@pc.gc.ca

Apply early as the first applications will be reviewed end of **January 2026**.