

**Brandon University Board of Governors
(Open Session)**

**Thursday, January 24, 2008
Private Dining Room**

Present: J. Janzen (Chair), K. Decter, B. Gamblin, P. Gardner, K. Janz, R. Lonstrup,
J. Malik, S. Montague, J. Naylor, N. Peto, R. Robinson, S. Stewart, L. Visentin,
L. Wishart

Resources: S. Lamont, S. Grills, K. Gross, G. Hutchings (Recorder)

Absent: T. Mathews

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:06 p.m. and welcomed members to the first meeting of the New Year. He also welcomed Dr. James Naylor, Senate Representative (replacing Dr. Steve Robinson); Mr. Stephen Montague, BUSU Vice-President (replacing Chris Fisher); and Mrs. Gayleen Hutchings, Acting Administrative Assistant.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of January 24, 2008

Motion: Moved and seconded (R. Lonstrup/L. Wishart)

BE IT RESOLVED THAT the agenda of the January 24, 2008 Board of Governors meeting (Open Session) be approved as amended:

Add:

- 5.1 Letter, dated January 2, 2008, from Sid Rogers, COPSE, re: Approval of Amendment to the Bachelor of Arts (Four Year) degree program.
- 5.2 Board of Governors Entrance Scholarships Thank You Letters
- 8.1 Long Service Recognition Event

**07 Jan08
CARRIED**

2.2 Move to Closed Session

Motion: Moved and seconded (S. Stewart/N. Peto)

BE IT RESOLVED THAT the meeting moves to Closed Session.

CARRIED

2.3 Approval of Minutes of November 22, 2007

Motion: Moved and seconded (S. Stewart/L. Visentin)

BE IT RESOLVED THAT the minutes of the November 22, 2007 Board of Governors meeting Open session be approved as amended:

1.0 “He added that today was his birthday.” should read “The Chair added that today was his birthday.”

6.7 “September 39th” should read “September 29th”.

**10 Jan08
CARRIED**

2.4 Motion(s) Raised from Closed Session

There were no motions raised from Closed Session.

3.0 DELEGATIONS

There were no delegations.

4.0 CONTINUING BUSINESS

There was no continuing business.

5.0 CORRESPONDENCE

5.1 Letter, dated January 2, 2008, from Sid Rogers, COPSE, re: Approval of Amendment to the Bachelor of Arts (Four Year) Degree Program

A letter was received from Sid Rogers informing the President that, at the December 14, 2007 meeting, COPSE approved Brandon University’s amendment to the Bachelor of Arts (Four Year) degree program by approving the addition of a Four Year Minor in Drama option. This approval is effective as of January, 2008.

5.2 Board of Governors

Thank you letters were received from eight (8) students who have received Board of Governors Entrance Scholarships.

6.0 REPORTS

6.1 Executive Committee

a) Motion: Federal Family Education Loan Program

Motion: Moved and Seconded (R. Robinson/N. Peto)

BE IT RESOLVED THAT the Board of Governors approve the university's compliance with the U.S. Department of Education's Federal Family Education Loan Program for the year ended March 31, 2007.

**11 Jan08
CARRIED**

b) Motion: Presidential Search Policy

Motion: Moved and Seconded (S. Stewart/J. Malik)

BE IT RESOLVED THAT the Board of Governors approve the Presidential Search Policy.

The Director, Office of the President, stated that approximately 18 months prior to the completion of the incumbent's term that a search is begun. Brandon University does not have a Presidential Search Policy at this time. Therefore, the Executive Committee is proposing that a policy be put into effect before a new search is undertaken. A question and answer session took place.

First Amendment to the motion:

Moved and seconded (N. Peto/S. Montague)

BE IT RESOLVED THAT the Board of Governors approve the following change to the composition of the Search Committee:

Delete: 2 Student Senators elected by and from the Senate

Add: 2 Students elected by and from the Brandon University Students' Union Board

Following discussion, the amendment was

CARRIED

Second Amendment to the motion:

Moved and seconded (J. Naylor/S. Stewart)

BE IT RESOLVED THAT the Board of Governors approve the following change to the composition of the Search Committee:

Delete: 3 Senators holding the rank of lecturer, assistant professor, associate professor, or full professor, elected by and from the Senate

Add: 5 Tenured faculty members elected by and from each academic faculty/school council

Following discussion, the second amendment was

CARRIED

Vote on main motion and the two amendments:

The main motion as amended was

**12 Jan08
CARRIED**

- c) Motion: Amendment to the Appointment and Review of Deans and University Librarian Policy

Motion: Moved and seconded (R. Robinson/L. Visentin)

BE IT RESOLVED THAT the Board of Governors approve the amendment to the Appointment and Review of Deans and University Librarian Policy.

The Chair stated that once this policy was approved that it would be renamed as the Appointment and Review of Academic Administrators Policy.

**13 Jan08
CARRIED**

- d) Motion: Municipal Rural Infrastructure Fund Application for the Brandon University Fitness Centre

Motion: Moved and seconded (S. Stewart/P. Gardner)

BE IT RESOLVED THAT the Board of Governors approve the attached application to the Municipal Rural Infrastructure Fund to build the Brandon University Fitness Centre.

The Vice-President (Administration & Finance) discussed details of the application and the architectural conceptual plan. It was noted that the project must be duly authorized by Brandon University's Board of Governors and by the project's local government by way of an approved resolution by the city's council.

**14 Jan08
CARRIED**

e) PAG Retreat Report

The Vice-President (Academic & Research) gave a verbal report regarding the PAG Retreat that was held on Friday, November 16, 2007 at Shilo, MB. There were four (4) discussion sessions:

- Institutional Identity
- Recruitment
- Retention I (First-year Students)
- Retention II (Program Completion)

The BUSU President commented that he found the retreat very informative and hoped that more students would be invited next year.

6.2 President

a) Other Matters

The President reported that December was a busy month with several meetings (Campus Security, MTS Allstream, Senate Executive, Learning and Development, BUSU Executive re: Referendum, Fitness Centre); a million dollar donation; tea with Dr. Jon Gerrard; and several events (Presidents' Circle Event, President's Holiday Reception, Faculty & Staff Christmas Luncheon).

January is shaping up to be just as busy as December with meetings (MB University Presidents, Hartley Richardson and Jim Carr, Leanne Rowat, MLA Minnedosa, and Metis Students, BUF Membership working group), budget discussions; public presentation and meetings with candidates (Dean of Health Studies; COPUM, press conference (BU Fitness Centre); interviews (Administrative Assistant).

b) Vice-President (Academic & Research)

The Vice-President (Academic & Research) reported that his office has a number of searches in progress – Dean of Health Studies, Dean of Arts, Dean of Students, Dean of Music and the University Registrar. He added that the School of Music Review will be ready for February.

Rural Development Advisory Committee and a review of the Review Policy are being done.

Dr. Mark Berry and Dr. Bernadette Ardelli were honoured, on Monday, January 21st, in celebration of Brandon University's new Chemistry and Biology research labs. Drs. Berry and Ardelli's research efforts led to the funding of the new facilities through the Canada Foundation for Innovation and the Manitoba Research and Innovation Fund.

6.3 Board Budget Committee (J. Janzen)

The two Vice-Presidents have been meeting with individual units and/or groups and the last meeting is scheduled for Tuesday, January 29th. A meeting will be scheduled for the Board Budget Committee once this unit meeting has taken place.

6.4 By-laws and Nominating Committee (vacant)

a) Motion: Secretary, Board of Governors Executive Committee (K. Gross)

Motion: Moved and seconded (N. Peto/S. Montague)

BE IT RESOLVED THAT Bill Gamblin be nominated for the position of Secretary of the Board of Governors Executive Committee.

**15 Jan08
CARRIED**

6.5 Brandon University Foundation (J. Malik/K. Decter/N. Peto)

Mr. Malik reported the following:

- A Management Committee meeting was held on December 13, 2007.
- A Membership Committee was struck to study and report on roles and responsibilities of Brandon University Foundation members.
- The goal for this year's Annual Fund is \$65,000 and to date \$35,222.91 had been raised plus \$25,245 from the earlier appeal to music alumni. Breakdown of gifts and comparison to last year's campaign was given.
- The Conceptual Plan for the BU Fitness Centre was shown by the Athletic Director and the Vice-President (Administration & Finance).

- Brandon University Foundation members, Brandon University Alumni Association members and Deans will be invited to participate in a Thank-a-Thon in February.

6.6 Knowles-Douglas Student Centre (S. Lamont/L. Wishart)

No meetings have been held.

6.7 Board of Trustees of the BU Retirement Plan (S. Lamont/B. Gamblin)

No meetings have been held.

6.8 Review Committee on the Status of Women (J. Malik)

The next meeting is scheduled for Tuesday, January 29, 2008.

6.9 Senate (R. Robinson/J. Naylor)

Dr. Robinson informed the Board members that the external review of the School of Music has been completed.

a) Motion: Full Program Proposal – Master of Arts in Prairie Studies

Motion: Moved and seconded (R. Robinson/J. Naylor)

BE IT RESOLVED THAT the Full Program Proposal for the Master of Arts in Prairie Studies be approved and forwarded to the Council on Post-Secondary Education (COPSE) for appropriate action.

**16 Jan08
CARRIED**

6.10 Brandon University Alumni Association (R. Lonstrup)

The report was deferred to the February Board of Governors meeting.

6.11 Brandon University Students' Union (N. Peto/S. Montague)

The BUSU President reported the following:

- Board of Governors members were asked to sign a BUSU petition requesting more funding for Science and Clinical lab equipment.
- The Day of Action is scheduled for February 7, 2008.
- A breakfast and tour will take place on January 31st with the NDP caucus.

- The Safe Walk Program has been discussed at Council. Following a general interest meeting, this program may be resurrected.
- BUSU Council is looking at a Health Care Plan for students.
- Nominations for the new BUSU Council open on Monday, February 4th and close on February 20th.

7.0 NEW BUSINESS

There was no new business.

8.0 ANY OTHER BUSINESS

8.1 Long Service Recognition Event

The Long Service Recognition Event is a Board function. This event is held in May and is usually an evening event. Due to a declining attendance, it was agreed by consensus that the Long Service Recognition Event be held in the afternoon beginning at 3:00 p.m. The first meeting of the Long Service Recognition Committee is scheduled for Wednesday, January 30th.

9.0 INFORMATION

- 9.1 Brandon University Report of Staff Changes for November 2007
- 9.2 Brandon University Report of Staff Changes for December 2007
- 9.3 Transactions of \$25,000 or More – November 2007
- 9.4 Transactions of \$25,000 or More – December 2007

Items 9.1 – 9.4 were received for information.

10.0 ADJOURNMENT

Motion: Moved and seconded (K. Decter/P. Gardner)

BE IT RESOLVED THAT the meeting adjourn (7:30 p.m.).

CARRIED

Chair, Board of Governors

Secretary, Board of Governors