

**Brandon University Board of Governors
(Open Session)**

**Thursday, March 26, 2009
Louis Riel Room**

Present: Dr. L. Visentin, Mr. R. Lonstrup (Chair), Ms P. Gardner, Mr. S. Montague, Mr. S. Stewart, Ms K. Bayes, Dr. R. Robinson, Mr. M. Bolley, Dr. N. Neary, Ms L. McDougald-Williams, Ms J. Biggs, Ms K. Janz (via teleconference)

Resources: Dr. S. Grills, Mr. S. Lamont, Mrs. K. Fisher (Recorder)

Regrets: Dr. F. Nichols, Mr. J. Malik, Mr. K. Stifora

Absent: Ms L. Wishart

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:03 p.m.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of March 26, 2009

Motion: Moved and seconded (L. Visentin/P. Gardner)

BE IT RESOLVED THAT the agenda of the March 26, 2009, Board of Governors meeting (Open Session) be approved as amended:

Additions:

5.1 Letter dated March 25, 2009, from the Council on Post-Secondary Education re Budget Announcement

6.3 b) First Nations Teacher Education Scholarship

**32 Mar09
CARRIED
AS AMENDED**

The Chair introduced Ms Joanne Biggs, a new OIC appointment to the Brandon University Board of Governors, and welcomed her to her new role.

2.2 Move to Closed Session

Motion: Moved and seconded (K. Bayes/M. Bolley)

BE IT RESOLVED THAT the meeting moves to Closed Session.

CARRIED

2.3 Approval of Minutes of February 26, 2009

Motion: Moved and seconded (L. Visentin/L. McDougald-Williams)

BE IT RESOLVED THAT the minutes of the February 26, 2009, Board of Governors meeting (Open Session) be approved as amended:

Amendment: Those present should read: Ms K. Janz (Acting Chair), and Dr. F. Nichols should be removed as he was absent.

34 Mar09
CARRIED
AS AMENDED

2.4 Motion(s) Raised from Closed Session

The Chair noted the following motions raised from Closed Session:

BE IT RESOLVED THAT the Board of Governors proceed with the minimum reasonable repairs to University House with an estimated value of \$89,400.00

BE IT RESOLVED THAT the Board of Governors approve the Collective Agreement with the International Union of Operating Engineers (Local #987 D), as negotiated and recommended by the University bargaining committee for the period April 1, 2009, to March 31, 2012.

3.0 DELEGATIONS

There were no delegations.

4.0 CONTINUING BUSINESS

There was no continuing business.

5.0 CORRESPONDENCE

5.1 Letter dated March 25, 2009, from the Council on Post-Secondary Education regarding the 2009/10 Budget Announcement.

6.0 REPORTS

6.1 Executive Committee (R. Lonstrup)

There was no report.

6.2 President (Dr. L. Visentin)

a) Other Matters

No other matters were discussed.

6.3 Vice-President (Academic & Research) (S. Grills)

a) Other Matters

Dr. Grills reported the following:

- The appointment of the new Dean of Arts, Dr. Bruce Strang, has been made public and was well received by the Faculty of Arts.
- Ms Robin Saliba, Coordinator of Research Services, has tendered her resignation. A search is underway for her replacement.
- Candidates for the Director of the Rural Development Institute have been shortlisted. Dr. Grills noted that the successful candidate will be responsible for the department, which is a very important research engine at the University.
- A Memorandum of Understanding between Brandon University and Assiniboine Community College has been signed. At the next Senate meeting, it is anticipated that direct admission from ACC's Policing Program to a 3-Year degree program will be discussed.
- Dr. Grills met with COPSE and expects an announcement soon on at least one of the programs presently before them.
- Dr. Grills met with Mr. Drew Caldwell to discuss various issues. Mr. Caldwell asked for a number of follow-up materials so that he can represent the University more effectively in Winnipeg.

b) First Nations Teacher Education Scholarship

Motion: Moved and Seconded (L. Visentin/K. Bayes)

BE IT RESOLVED THAT the Board of Governors support and approve in principle a maximum of ten annual tuition scholarships valued at \$1,000.00 each in perpetuity to enable the admission of ten First Nations students to the Faculty of Education's two-year Bachelor of Education degree with the criteria and details to be worked out by the appropriate parties.

40 Mar09

Dr. Grills noted that this originated with the Dean of Education and that the terms of the scholarship have not yet been reviewed by the scholarship committee. The Board is therefore being asked to approve the scholarship

in principle which will enable the scholarship committee to make minor revisions, if necessary.

CARRIED

6.4 Vice-President (Administration & Finance) (S. Lamont)

a) Other Matters

- No other matters were discussed.

b) Budget Update

Mr. Lamont reported that Brandon University will be receiving a grant increase of 4.5% for the 2009/2010 budget year. He noted that the tuition freeze has ended and Dr. Ben Levin's report on tuition fees is expected on March 31st. The Ministers will consider the content of the report and will provide the provincial policy on how tuition will be handled by mid April.

Mr. Lamont stated that the University's budget will be finalized and put forth to the Board of Governors in April. Mr. Lamont noted that there has been no funding indication on Canada build, major capital or The Knowledge Infrastructure Program projects.

b) Physical Plant Building Update

Mr. Lamont reported that the new Physical Plant Building is moving forward and construction is anticipated to start on May 1st with a completion date of November/December, 2009. Mr. Lamont noted that the Knowles Douglas Building expansion will begin as soon as the current Physical Plant Building is vacated.

Motion: Moved and Seconded (L. Visentin/S. Montague)

BE IT RESOLVED THAT the Board of Governors approve the construction of the Physical Plant Building with the estimated total project cost of \$3,469,821 provided by Cibinel Architects Ltd. on March 18, 2009.

41 Mar09

Mr. Lamont reported that \$3.89 million is available for the project and we will try to work towards spending the amount that is available to us.

CARRIED

c) Motion: Knowledge Infrastructure Program Projects

Mr. Lamont noted that this is the program that was announced by the Federal Government at the end of January. Given the deadlines, the University had only two weeks to understand what types of projects would be eligible and to submit proposals. The following projects were recommended by the University and the Minister of Advanced Education and Literacy. If approved, these projects will be funded equally by the federal and provincial governments.

Motion: Moved and Seconded (L. Visentin/M. Bolley)

BE IT RESOLVED THAT the Board of Governors approve in principle the following three identified projects:

- 1. McMaster Hall Upgrades**
- 2. Digital Learning Centre**
- 3. Moving of Information Technology Server Room**

Mr. Lamont noted that upgrades to McMaster Hall will include the replacement of all windows, which will amount to an energy savings of up to 25%, and major washroom renovations to the shared facilities creating more privacy.

The Digital Learning Centre will include two large theatre-style classrooms, each with a capacity of 120 – 140. The cost of this project is approximately \$5 million. Each room will be equipped with technology for both in-class and off-site teaching.

The moving of the Information Technology Server Room was proposed for two reasons: the room is subject to periodic flooding and temperature control within the room is an issue. By moving the server room to the top of the Brodie Building, all of the natural air flow from the building will flow through the room therefore cooling the servers. This proposed move is expected to cost approximately \$550,000.00.

**36 Mar09
CARRIED**

6.5 Board Budget Committee (R. Lonstrup)

There was no report.

6.6 By-laws and Nominating Committee (K. Janz)

The Chair noted that a vacancy remains on the Knowles-Douglas Commission. He asked that should anyone be interested in sitting on this committee, please contact Kristen Fisher in the Office of the President.

6.7 Brandon University Foundation (S. Montague/K. Bayes/J. Malik)

Mr. Montague noted that a fundraising meeting will be held on Saturday.

6.8 Knowles-Douglas Student Centre (S. Lamont/Vacant)

Mr. Lamont noted that the last meeting dealt with repairs to the building and the formation of a subcommittee to work on the expansion of the building. This subcommittee consists of Mr. Stephen Montague, Ms Stacy Senkbeil, Mr. Bill Myers, and Mr. Scott Lamont.

Mr. Montague reported that four tenders were received to fill the vacant office space on the third floor. The tenders will be reviewed and a decision will be made soon.

6.9 Board of Trustees of the BU Retirement Plan (S. Lamont/A. Gulliver – n/a)

Mr. Lamont noted that the previous meeting dealt with the review of Connor, Clark and Lunn, the University's investment manager. He noted that both the review and outcome were positive and it was agreed to continue employing them as our investment manager.

6.10 Review Committee on the Status of Women (J. Malik)

There was no report.

6.11 Senate (R. Robinson/M. Bolley)

- a) Motion: Formal Program Proposal: 4-Year (Honours) Major in Exploration Geophysics; 4-Year Major in Exploration Geophysics; 4-Year Minor in Exploration Geophysics

Motion: Moved and Seconded (R. Robinson/M. Bolley)

BE IT RESOLVED THAT the Formal Program Proposal for Exploration Geophysics with a 4-Year (Honours) Major, a 4-Year Major and a 4-Year Minor in Exploration Geophysics be approved and forwarded to COPSE for appropriate action.

38 Mar09

Dr. Robinson stated that Exploration Geophysics is a highly specialized discipline with growing needs in Manitoba. This proposal builds on what already exists and adds eight additional courses.

Mr. Bolley noted that Brandon University will be one of a few institutions to offer such a program, making a real niche for some students.

CARRIED

- b) Motion: Formal Program Proposal: 4-Year (Honours) Major in Biology; 4-Year Major in Biology; 3-Year Major in Biology, Minor in Biology

Motion: Moved and Seconded (R. Robinson/L. Visentin)

BE IT RESOLVED THAT the Formal Program Proposal for Biology with a 4-Year (Honours) Major, a 4-Year Major, a 3-Year Major and a Minor in Biology be approved and forwarded to COPSE for appropriate action.

39 Mar09

Dr. Robinson noted that this proposal is part of the transition from zoology and botany to biology. The intention is to improve and modernize curriculum and while there are degrees in botany and zoology, there are currently none in biology.

Dr. Grills noted that while we would like to expand the program, the University's ability to offer these degrees is not contingent on it. Dr. Grills noted that the proposal includes a request for new positions as well.

CARRIED

6.12 Brandon University Alumni Association (R. Lonstrup)

The Chair reported the following:

- A request for money made by the Education Student Society for a student lounge was approved by the BUAA.
- A Homecoming committee has been established and will be chaired by Lana Myers. This year's event will be held October 23 – 25th and will follow a 50s theme which may include an Elvis impersonator.
- An event was held in conjunction with the Winnipeg Symphony Orchestra on Friday, March 20th.
- Exam relief will be held on Monday, April 6th in the Courtyard.
- Quotes for the design of a new alumni card have been received and range from \$400 - \$2,000 for 1000 cards. These cards will offer a variety of services and benefits to alumni.

6.13 Brandon University Students' Union (S. Montague/K. Bayes)

Ms Bayes reported that the Work Study Program Committee met about a week and a half ago. A total of 19 applications were received and all were funded to a certain extent. Five applications were wholly funded and the others were funded partially.

Mr. Montague stated that the BU | Now information system has been run through the BUSU office for the past two years as per the agreement with the University. BUSU's technical coordinator, who is responsible for maintaining and updating the system, will be leaving his position in April and BUSU is not in a position to replace him. Mr. Montague has discussed this situation with the President's Office. Both parties have agreed to move the system hardware to the IT room and transfer control and maintenance of the system, including the upload of content, to the University. In principle, this transition was approved by the BUSU Board, pending amendment of the agreement.

7.0 NEW BUSINESS

No items of new business were discussed.

8.0 ANY OTHER BUSINESS

8.1 The Chair noted that the April Board meeting has been rescheduled to Wednesday, April 22, 2009, due to a scheduling conflict.

8.2 The Chair announced that Katie Gross had a baby girl on March 8th.

9.0 INFORMATION

- 9.1 Transactions of \$25,000 or More – February 7, 2009 to March 6, 2009
- 9.2 Report of Staff Changes – February 2009
- 9.3 Brandon University Students' Union 2009 Work Study Report
- 9.4 Connect 20/20 – MOU between ACC and BU

Items 9.1 through 9.4 were received for information.

10.0 ADJOURNMENT

Motion: Moved and seconded (M. Bolley/K. Janz)

BE IT RESOLVED THAT the meeting adjourn (7:04 p.m.)

CARRIED

Chair, Board of Governors

Secretary, Board of Governors