

**Brandon University Board of Governors
(Open Session)**

**Thursday, January 28, 2010
Louis Riel Room – 5:00 p.m.**

Present: Mr. M. Abbey, Ms L. Balanko, Ms J. Biggs, Dr. D. Brandt, Dr. R. Enns, Mr. I. Doherty, Mr. J. Malik (via teleconference), Mrs. L. McDougald-Williams (Acting Chair), Mr. S. Montague, Dr. F. Nichols, Ms K. Phillips, Dr. D. Poff

Resources: Dr. S. Grills, Mr. S. Lamont, Ms K. Gross, Mrs. K. Fisher (Recorder)

Regrets: Ms K. Janz, Mr. R. Lonstrup, Mr. B. Schaffer, Ms S. Armstrong

Absent: Mr. I. Doherty

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:25 p.m.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of January 28, 2010

Motion: Moved and seconded (J. Malik/L. Balanko)

BE IT RESOLVED THAT the agenda of the January 28, 2010, Board of Governors meeting (Open Session) be approved as amended:

6.2 b) Motion: BU Early Learning Centre – Facility Expansion

**06 Jan10
CARRIED
AS AMENDED**

Mrs. McDougald-Williams introduced new members, Ms Kristen Phillips, OIC Student Appointee and Dr. Robin Enns, Senate Representative.

2.2 Move to Closed Session

Motion: Moved and seconded (L. Balanko/F. Nichols)

BE IT RESOLVED THAT the meeting moves to Closed Session.

CARRIED

2.3 Approval of Minutes of October 22, 2009

Motion: Moved and seconded (D. Poff/S. Montague)

BE IT RESOLVED THAT the minutes of the October 22, 2009, Board of Governors meeting Open session be approved.

**08 Jan10
CARRIED**

2.4 Approval of Minutes of December 15, 2009

Motion: Moved and seconded (L. Balanko/K. Phillips)

BE IT RESOLVED THAT the minutes of the December 15, 2009, Board of Governors special meeting Open session be approved.

**10 Jan10
CARRIED**

2.5 Motion(s) Raised from Closed Session

No motions were raised from Closed Session.

3.0 DELEGATIONS

There were no delegations.

4.0 CONTINUING BUSINESS

There was no continuing business.

5.0 CORRESPONDENCE

5.1 Thank You Letters – Board of Governors Entrance Scholarships

Thank you letters for the Board of Governors Entrance Scholarship were received from 13 students.

5.2 Letter Received December 21, 2009, from Dr. Robin A. Giles re Pension Plan

Dr. Giles believes that the changes made to the Plan were inequitable and did not benefit everyone equally. Mr. Lamont stated that the changes made to the Pension Plan did not come out of general consideration, they were the result of the collective bargaining process with the Faculty Association. Mr. Lamont

stated that the changes made were the best solution that the University and BUFA could arrive at. Mr. Lamont further stated that once the negotiated changes were applied to faculty, they were rolled out to all other employees as members of the Plan.

5.3 Letter dated January 8, 2010 from Nestle Waters Canada

This item was received for information.

5.4 Letter dated January 19,2010 to Nestle Waters Canada

This item was received for information.

6.0 REPORTS

6.1 Executive Committee (R. Lonstrup)

a) Motion: Annual Distribution Rate – Endowment Funds

Motion: Moved and seconded (S. Montague/J. Biggs)

BE IT RESOLVED THAT the Board of Governors approve the endowment earnings disbursement rate of 5.0% as recommended by the Brandon University Foundation board.

05 Jan10

Mr. Lamont stated that, when making their recommendation for Board approval, the Foundation considers the rates of previous years as well as the financial position of the endowments held. The Board of Governors can either endorse the recommendation or ask the Foundation to make a new recommendation. This process is outlined in the Tri-Partite Agreement between the University, the Foundation, and the Alumni Association.

The Foundation has recommended a disbursement rate of 5.0% which includes an administrative fee of 0.5%.

CARRIED

b) Motion: Formal Program Expansion – 4-Year Minor in English

Motion: Moved and seconded (R. Enns/F. Nichols)

BE IT RESOLVED THAT the Formal Program Expansion Proposal for the 4-Year Minor in English be approved and forwarded to COPSE for appropriate action.

**03 Jan10
CARRIED**

- c) Motion: Program Revision – Bachelor of Indigenous Health and Human Services

Motion: Moved and seconded (F. Nichols/M. Abbey)

BE IT RESOLVED THAT the Program Revision for the Bachelor of Indigenous Health and Human Services be approved and forwarded to COPSE for appropriate action.

04 Jan10

Dr. Grills stated that this motion arises from an external review of the First Nations and Aboriginal Counselling program. This review encouraged the University to develop a credential for the changing landscape in employment in health and human services. This revision has been through the Department and Senate and does not require any additional resources. This program will be restructured and an academic plan will be developed once new faculty members take up their positions.

Dr. Grills noted that students who applied to the FNAC program this year were advised of the program restructuring and were admitted into the Faculty of Arts with the option of changing into the redeveloped program.

CARRIED

- d) Statement of Intent – Bachelor of Arts (Liberal Arts Distributed Major)/Bachelor of Education

The Statement of Intent was received for information.

6.2 President (D. Poff)

- a) Report from the President

Highlights from the President's report are as follows:

- Made a presentation to the Mayor and City Council, ACC, and the Brandon School Division regarding BUILD 2010.

- The senior executive has been holding a series of budget presentations and consultations with budget units which will be submitting budgets during this budget cycle.
- Working to complete the proposal for funding for a feasibility study for medical education which will be sent to the government later this month. Trips are planned to best practice institutions including the Northern Ontario School of Medicine and James Cook University.
- Met with Premier Selinger for approximately one hour this afternoon.

b) Motion: B. U. Early Learning Centre – Facility Expansion

Motion: Moved and seconded (K. Phillips/R. Enns)

BE IT RESOLVED THAT the Board of Governors support an expansion to the B. U. Early Learning Centre (BUELC) and approve in principle making available the adjacent lot for the expansion and carrying the mortgage for said expansion to a maximum of \$300,000 with an amortization period of up to 30 years, under terms and conditions of an agreement acceptable to both parties before final approval is given.

13 Jan10

Mr. Lamont stated that the BU Early Learning Centre (BUELC) is a daycare that is a separate organization but is affiliated with the University. The BUELC would like to expand their facility but the University owns the parking lot adjacent to their existing building.

The BUELC is making application to the government to cover the cost of the expansion. The proposal presented would make available the adjacent lot for the expansion and the University would carry the mortgage of no more than \$300,000. The University would charge interest at market rates for no more than 30 years.

The University provides subsidy based on the number of children of students and employees. The BUELC has a mandate to serve children of students first, employees second, and lastly, the broader community.

By approving this motion in principle, the Board would acknowledge that this is a good idea. This approval would be useful for the BUELC in trying to secure grants from the government. They will need to finish fundraising and complete a building design, as well as establish an agreement that will satisfy their needs and ours. This agreement will come back to the Board of Governors for final approval.

Dr. Enns asked if the 15 displaced parking spots can be absorbed by other parking locations on campus.

Mr. Lamont stated that 150 additional spaces were added this year which more than makes up for the loss.

CARRIED

6.3 Vice-President (Academic and Research) (S. Grills)

a) Report from the Vice-President (Academic and Research)

Highlights from the Vice-President's report are as follows:

- Met with VP (Academic) at ACC. Committed to shared marketing activities for BU and ACC.
- The Dean of Education Search Committee is proceeding on schedule.
- Working with Faculty of Education and Faculty of Arts in the development of an MOU with the Manitoba First Nations Education Resource Centre (MFNERC) for the purpose of supporting Aboriginal language education.

6.4 Vice-President (Administration and Finance) (S. Lamont)

a) Report from the Vice-President (Administration and Finance)

Highlights from the Vice-President's report are as follows:

- Operating Budget – Reference budget documents have been circulated to the budget unit heads. Budget consultations were completed earlier today and the first draft of budget submissions from all budget units will be submitted by early February. The final budget is expected to come to the Board of Governors for approval in May.
- BUILD 2010 – all committee work is underway. A satisfying number of BU people are coming forward with innovative ideas.
- Healthy Living Centre Campaign – once an announcement comes from the government, the Foundation will do some fundraising to ensure we build the best building that we can. The campaign is on hold until we receive a grant announcement.
- Physical Plant Building is about three weeks behind but will be ready to move into very shortly.
- FNAC arbitration with BUFA – implementation of recommendations is nearly complete. An Aboriginal name for The Ceremony Room will be selected and will come to the Board for approval in February.

6.5 Board Budget Committee (R. Lonstrup)

There was no report.

6.6 By-laws and Nominating Committee (K. Janz)

a) Motion: Senate Representative on the BU Foundation

Dr. Enns excused himself from the room prior to discussion.

Motion: Moved and seconded (S. Montague/M. Abbey)

BE IT RESOLVED THAT Dr. Robin Enns assume the role of Senate Representative on the Brandon University Foundation for the remainder of the 2009-2010 term.

**12 Jan10
CARRIED**

6.7 Brandon University Foundation (S. Montague/Vacant/S. Armstrong)

There was no report.

6.8 Knowles-Douglas Student Centre (S. Lamont/M. Abbey)

There was no report.

6.9 Board of Trustees of the BU Retirement Plan (S. Lamont/A. Gulliver – n/a)

There has been no meeting. The next meeting will take place in late February.

6.10 Review Committee on the Status of Women (J. Malik)

Mr. Malik reported the following:

- The last meeting was held on January 20, 2010.
- The Committee has completed the schedule of meetings for the remainder of the term.
- A review of the status of female faculty was completed in the summer of 2009. The results of that review are being presented to various faculties and groups. Two presentations (January 5 to Music faculty and January 20 to Education faculty) have been made. Presentations will continue in the months of February and March.
- Faculty will be invited to submit names of students for profiling for International Women's Day in March.

- “Getting Published” will be the topic for Women’s Research Network Brown Bag Lunch on March 18. Topics of future meetings include “Failures and What I Learned from Them” and “Organizing Your Time”.
- The next meeting is scheduled for February 24.

6.11 Senate (D. Brandt/R. Enns)

There was no report.

6.12 Brandon University Alumni Association (R. Lonstrup)

There was no report.

6.13 Brandon University Students’ Union (S. Montague/L. Balanko)

Mr. Montague reported the following:

- Applications have been distributed for the Work Study Program. There are \$30,000 available to provide research opportunities for undergraduate students to work with faculty members. The deadline for applications is February 22.
- The first draft of bottled water material is being finalized. Mr. Montague plans to attend the Brandon City Council meeting on Monday to request that the City take a similar stance.
- BUSU Annual General Meeting was held on Tuesday at which they ratified a new constitution. The Executive Committee structure has changed and will now include a full-time VP Internal and a full-time VP External.
- Participating in BUILD 2010 presentations.
- Plan to attend the provincial pre-budget consultation on Monday.
- Attended BU budget consultation this morning.
- Partnered with WUSC to collect donations for Haiti disaster relief. A donation of \$6,200 was made to the Canadian Red Cross.

7.0 NEW BUSINESS

No items of new business were discussed.

8.0 ANY OTHER BUSINESS

No other business was discussed.

9.0 INFORMATION

- 9.1 Report of Staff Changes – October, 2009
- 9.2 Report of Staff Changes – November, 2009
- 9.3 Report of Staff Changes – December, 2009

- 9.4 Transactions of \$25,000 or More – November 7, 2009 to December 4, 2009
- 9.5 Transactions of \$25,000 or More – December 5, 2009 to January 11, 2010
- 9.6 Telephones/Computers and Maintenance/Warranty Agreements – November, 2009
- 9.7 International Agreements – November, 2009
- 9.8 Contracts/Agreements – November, 2009

Items 9.1 through 9.8 were received for information.

10.0 ADJOURNMENT

Motion: Moved and seconded (F. Nichols/D. Poff)

BE IT RESOLVED THAT the meeting adjourn (6:18 p.m.)

CARRIED

Chair, Board of Governors

Secretary, Board of Governors