

**Brandon University Board of Governors
(Open Session)**

**Thursday, April 22, 2010
Louis Riel Room**

Present: Mr. M. Abbey, Ms S. Armstrong, Ms L. Balanko, Ms J. Biggs, Dr. R. Enns, Mr. R. Lonstrup (Chair), Mr. J. Malik (via teleconference), Mr. S. Montague, Dr. F. Nichols, Ms K. Phillips, Dr. D. Poff, Mr. B. Schaffer

Resources: Dr. S. Grills, Mr. S. Lamont, Ms K. Gross, Ms K. Fisher (Recorder)

Regrets: Dr. D. Brandt, Mrs. L. McDougald-Williams, Ms K. Janz

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:03 p.m.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of April 22, 2010

Motion: Moved and seconded (S. Montague/L. Balanko)

BE IT RESOLVED THAT the agenda of the April 22, 2010, Board of Governors meeting (Open Session) be approved.

**37 Apr10
CARRIED**

2.2 Move to Closed Session

Motion: Moved and seconded (J. Malik/M. Abbey)

BE IT RESOLVED THAT the meeting moves to Closed Session.

CARRIED

2.3 Approval of Minutes of March 25, 2010

Motion: Moved and seconded (B. Schaffer/R. Enns)

BE IT RESOLVED THAT the minutes of the March 25, 2010, Board of Governors meeting Open session be approved.

**40 Apr10
CARRIED**

2.4 Motion(s) Raised from Closed Session

BE IT RESOLVED THAT the following motion was raised from Closed Session:

BE IT RESOLVED THAT the Board of Governors approve the selection of Ms Brandy Robertson as the 2010 recipient of the Board of Governors Award for Excellence in Community Service.

3.0 DELEGATIONS

3.1 Assiniboine Community College Board and Management Representatives
2009 – 2012 Strategic Plan: “The Game Plan”

The Chair welcomed the following representatives from Assiniboine Community College to the meeting:

Jim Brinkhurst, Interim President
Jack Moes, Associate Vice-President, Research & Innovation
Alan Copeland, Vice-President, Academic
Michael Cox, Board Member
Cathy Deurbrouck, Director, Executive & Board Operations

Mr. Brinkhurst presented an overview of *The Game Plan* and highlighted various opportunities for BU and ACC to work together.

The Chair thanked everyone for attending.

4.0 CONTINUING BUSINESS

There was no continuing business.

5.0 CORRESPONDENCE

5.1 Thank You Letters – Board of Governors Entrance Scholarships

Thank you letters for the Board of Governors Entrance Scholarship were received from seven students.

6.0 REPORTS

6.1 Executive Committee (R. Lonstrup)

a) Motion: Board of Governors Entrance Scholarships and Bursaries

Motion: Moved and seconded (S. Montague/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the allocation of unrestricted endowment funds for the 2010/2011 fiscal year as follows:

Faculty Research (BURC)	\$46,958.00
General Proficiency Scholarships	\$ 5,400.00
Entrance Scholarships:	

- **For students with entering averages of 95% or higher** **\$2,000.00**
- **For students with entering averages of 90% to 94.9%** **\$1,400.00**
- **For students with entering averages of 85% to 89.9%** **\$ 800.00**

Total available from endowment funds for Entrance Scholarships	\$34,415.00
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TOTAL	\$86,773.00
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**35 Apr10
CARRIED**

b) Motion: CIBC Wood Gundy Account

Motion: Moved and seconded (S. Armstrong/B. Schaffer)

BE IT RESOLVED THAT Brandon University establish a CIBC Wood Gundy account;

AND THAT the Treasurer of the Board of Governors and the Vice-President (Administration and Finance) be endorsed to authorize transactions in said account.

34 Apr10

Mr. Lamont stated that Brandon University does short-term cash positioning of excess operating and special purpose cash. Rather than leaving excess money in the chequing account, we try to properly invest it. CIBC has encouraged us to open an investment account which will increase our options and will allow us to do short-term cash positioning with a guaranteed investment.

CARRIED

6.2 President (D. Poff)

a) Report from the President

Dr. Poff's report was included in the package. Highlights of said report are as follows:

- Representatives from the National Student Exchange Program were on campus April 13 – 14 to do a site visit as part of our application to become a member of the program. The visit went very well. This Program will allow our students the opportunity to attend well over 200 institutions while paying tuition to Brandon University. This provides students with an international exchange experience in a very affordable way.

At the request of a member, Mr. Lamont provided an update on the relocation of the Brandon University Northern Teacher Education Program (BUNTEP) to University College of the North (UCN).

- By July 2012 this Program is to be operated by UCN. There have been attempts to create an MOU between all institutions and unions involved in the transition.
- The Program was designed to operate with eight centres. At its peak, we operated 11 – 12 sites, some as a cost recovery operation. For 2009 – 2010, five centres are operating. For 2010 – 2011, five centres will be reduced to three. All students who are currently enrolled in the Program will graduate by 2012 with Brandon University degrees.
- The BU Faculty of Education is trying to develop new initiatives to meet the needs of its students.

Dr. Grills stated that the decision to relocate BUNTEP means that Brandon University will be the only university that lacks dedicated access dollars from the Province of Manitoba. This is a disservice to Southwestern Manitoba.

Dr. Grills is working with the academic deans to develop new initiatives for an access program for not only teachers but for academic programs more generally.

Mr. Montague noted that he has had the opportunity to visit the BUNTEP sites in the North and students have expressed their desire to remain students of BU. With the low vacancy rate in Brandon and lengthy travel, it will be difficult for students from Northern Manitoba to attend Brandon University.

Mr. Schaffer stated that it has been a frustrating process for UCN as well. He hopes that it will work itself through and hopefully there will be new opportunities in the South. Unfortunately places like Dauphin and Swan River are caught in the middle.

Dr. Enns stated that BUNTEP faculty and coordinators have met to put together their own proposal for access funding for the South and noted the possibility of working jointly with the deans to create one proposal.

6.3 Vice-President (Academic and Research) (S. Grills)

a) Report from the Vice-President (Academic and Research)

Dr. Grills' report was included in the package. Highlights of said report are as follows:

- Three candidates for the Dean of Education search have been on campus over the past two weeks. They are Dr. Heather Ryan, Dr. Philip Allingham and Dr. Ali Abdi. Maureen Geldart will be on campus following all of the interviews to help the Search Committee work through its recommendation.
- He continues to work with Students' Union to develop a Memorandum of Understanding (MOU) for the continuance of the Work Study Program. He hopes to turn a shared understanding into a written agreement.
- The University has received notification from the Council on Post-Secondary Education (COPSE) regarding newly approved programs: 4-year Minor in English; Bachelor of Indigenous Health and Human Services; and Master of Psychiatric Nursing. The MPN approval comes without funding. At this time, we do not have the dollars needed to offer the program. The Dean of Health Studies is working with the Minister of Health and the Deputy Minister with the hopes of opening the program in 2011/2012.
- Dr. Kristen Burnette has been nominated for the Canada Research Chair position in History.
- With the assistance of the Deans, we are undertaking a detailed review of our spring/summer course offerings. Due to budget concerns, we have had to reduce our offerings.

6.4 Vice-President (Administration and Finance) (S. Lamont)

a) Report from the Vice-President (Administration and Finance)

Mr. Lamont's report was included in the package. Highlights of said report are as follows:

- Mr. Lamont attended meetings in Saskatoon and Toronto to discuss the pension challenges that universities are facing. Our actuary has warned that there could be a detriment to our Plan due to new provincial legislation being implemented.
- Data Integrity Project – reviewers will be on campus May 10 – 14 to meet with all those who collect and report data.
- Healthy Living Centre – continue to discuss options with the architect. A meeting will be held to plan for the campaign in the coming weeks.

6.5 Board Budget Committee (R. Lonstrup)

There was no report.

6.6 By-laws and Nominating Committee (K. Janz)

There was no report.

6.7 Brandon University Foundation (S. Montague/R. Enns/S. Armstrong)

There was no report. The Annual General Meeting will take place on May 27.

6.8 Knowles-Douglas Student Centre (S. Lamont/M. Abbey)

There was no report.

6.9 Board of Trustees of the BU Retirement Plan (S. Lamont/A. Gulliver – n/a)

Mr. Lamont noted that the Board of Trustees had a good discussion regarding risk management. They are working to educate the Trustees to be good stewards for the pension plan.

6.10 Review Committee on the Status of Women (J. Malik)

Mr. Malik reported the following:

- On April 24, 2010, a luncheon meeting was held to honour the female students who were profiled for International Women's Day. Sixteen faculty members and fourteen students attended.
- Presentations to various groups regarding the review of the survey of BU female faculty have been completed. The Status of Women Review Committee has concluded that its work should continue as there are still differences, although some are less obvious than what they were 20 years ago.
- Other activities of the Committee including the Brown Bag Lunch discussions and workshops will continue in the next term.
- The next meeting will take place in May.

6.11 Senate (D. Brandt/R. Enns)

There was no report.

6.12 Brandon University Alumni Association (R. Lonstrup)

There was no report.

6.13 Brandon University Students' Union (S. Montague/L. Balanko)

Mr. Montague reported that the BU Alumni Association provided exam relief in the form of ice cream in early April. This was well received by the students and Mr. Montague thanked the BUAA for their involvement.

Mr. Montague stated that this is his last meeting as BUSU President. He thanked the Board for the past three years and noted that it has been a very valuable experience.

7.0 NEW BUSINESS

The Chair noted that this is the final meeting for Mr. Montague. The Chair thanked Mr. Montague for his service to the Board and the University.

8.0 ANY OTHER BUSINESS

No items of other business were discussed.

9.0 INFORMATION

- 9.1 Transactions of \$25,000 or More – March 6, 2010 to April 2, 2010
- 9.2 Work Study Program Report – 2010
- 9.3 Report of Staff Changes – March, 2010

Items 9.1 through 9.3 were received for information.

With respect to item 9.2, Mr. Montague stated that 15 applications were approved and fully funded by the Committee. These projects will provide diverse opportunities for students. Mr. Montague noted that he is looking forward to formalizing the Work Study Program through an MOU with the University.

10.0 ADJOURNMENT

Motion: Moved and seconded (S. Montague/K. Phillips)

BE IT RESOLVED THAT the meeting adjourn (6:20 p.m.)

CARRIED

Chair, Board of Governors

Secretary, Board of Governors