

**Brandon University Board of Governors
(Open Session)**

**Saturday, February 26, 2011
Room 043 Health Studies**

Present: Mr. M. Abbey, Ms S. Armstrong, Ms J. Biggs, Dr. D. Brandt, Dr. H. Champ (via teleconference), Dr. R. Enns, Ms B. Jolly, Ms A. Long, Mr. R. Lonstrup (Chair), Mrs. L. McDougald-Williams, Ms K. Phillips, Dr. D. Poff, Ms J. Visser

Resource: Dr. S. Grills, Mr. S. Lamont, Ms K. Fisher (Recorder)

Regrets: Ms L. Balanko, Mr. B. Schaffer

Absent: Dr. F. Nichols

1.0 CALL TO ORDER

The Chair called the meeting to order at 8:36 a.m.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of February 26, 2011

Motion: Moved and seconded (K. Phillips/B. Jolly)

BE IT RESOLVED THAT the agenda of the February 26, 2011, Board of Governors meeting (Open Session) be approved as amended:

Addition: 9.6 WestCAST

**11 Feb11
CARRIED
AS AMENDED**

2.2 Move to Closed Session

Motion: Moved and seconded (J. Visser/S. Armstrong)

BE IT RESOLVED THAT the meeting moves to Closed Session.

CARRIED

2.3 Approval of Minutes of November 27, 2010

Motion: Moved and seconded (K. Phillips/S. Armstrong)

BE IT RESOLVED THAT the minutes of the November 27, 2010, Board of Governors meeting Open session be approved.

**13 Feb11
CARRIED**

2.4 Motion(s) Raised from Closed Session

No motions were raised from Closed Session.

3.0 CONTINUING BUSINESS

There were no items of continuing business.

4.0 CORRESPONDENCE

4.1 Thank You Letters – Board of Governors Early Admission Scholarship and Board of Governors Entrance Scholarship

Thank you letters were received from 42 students who received the Board of Governors Early Admission Scholarships and Board of Governors Entrance Scholarships.

4.2 AUCC: Value of a Degree in Canada's Labour Market/Global Marketplace

Dr. Poff stated that these documents are part of a series produced by the Association of Universities and Colleges of Canada (AUCC) about the value of a university degree. She added that university education has started to fall off a number of young people's radar. This marketing campaign focuses on the value of post-secondary education and the research that comes from the PSE sector.

Ms Jolly questioned if male enrolment is dropping at BU.

Dr. Poff noted that, in Canada, approximately 61% of undergraduates are female. At Brandon University, approximately 68% are female. In almost all fields, women are the majority and it is a real problem that has inspired discussions on strategies to address this problem.

Dr. Enns stated that he recently read an article which stated that there is an increase in people over the age of 65 who are returning to university.

Dr. Poff stated that we have not had a strategy to recruit senior students but we are starting to look at the continuing education market.

5.0 REPORTS

5.1 Academic Operations Committee (K. Phillips)

a) Report from the Academic Operations Committee

The Chair of the Academic Operations Committee, Ms Kristen Phillips, provided the following report:

The Academic Operations Committee met yesterday at 4:00 p.m.

A Formal Program Proposal for an Interdisciplinary Master of Science (Environmental and Life Science) was discussed and a motion was passed to forward this item to the Board of Governors. The main emphasis of this degree program will be to provide a program of study marked by breadth, supporting the ideal of a liberal arts and sciences education, maintaining program integrity, and allowing students to combine the strengths of multiple departments to accomplish a level of professional preparation.

Several new scholarships were discussed and motions were passed to forward these items to the Board of Governors. These scholarships are for a number of different areas of study including undergraduate scholarships in the departments of Native Studies, Psychiatric Nursing, Gender and Women's Studies, and Psychology, and a graduate scholarship for a student who is proceeding to a Canadian medical school.

Amendments to the University Archives Policy were discussed and a motion was passed to forward this item to the Board of Governors. These amendments are of a housekeeping nature and include the addition of the Vice-President (Academic and Research) as a supervisor of the University Archivist. This addition updates the language of the policy so that it parallels the language of the Collective Agreement with the Faculty Association.

A number of motions were discussed and are included as part of this agenda package.

5.2 Finance and Audit Committee (M. Abbey)

a) Report from the Finance and Audit Committee

The Chair of the Finance and Audit Committee, Mr. Mike Abbey, provided the following report:

The Finance and Audit Committee met yesterday at 4:45 p.m.

Jeanne Millis of BDO attended to discuss the Brandon University Annual Audit Plan for 2011. The Universities financial statements include:

Brandon University Foundation as at December 31 – the auditor for Foundation statements is BDO Dunwoody.

Brandon University Retirement Plan as at December 31 – the Office of the Auditor General of Manitoba is responsible for this audit and has engaged BDO Canada to act as their agent.

Brandon University as at March 31 and Public Sector Compensation Report as at March 31 – the Office of the Auditor General of Manitoba is responsible for this audit and has engaged BDO Canada to act as their agent.

The Research and Special Purpose Accounts Policy and the Sundry Account Policy were discussed and motions were passed to forward these items to the Board of Governors. When a new research, special purpose or sundry account is opened, the individual responsible provides information on the description and purpose of the account. They also agree to operate the account in accordance with certain policies and guidelines and make particular assertions with respect to the finances of the account. As a result of these financial assertions the old policies are redundant and should be repealed.

Pension Plan actuary Doug Poapst met with Pension Trustees at their February 17, 2011, meeting and presented the actuarial assumptions that will be used for the December 31, 2010, valuation. The anticipated unfunded liability for the plan is estimated to be approximately \$22.5 - \$30 million. This will require annual payments of approximately \$3 million to amortize the liability over a fifteen year period. The valuation is expected to be complete in late March/early April.

Presentations for the 2011/2012 budget were made to the budget units throughout the month of January. Budget unit submissions, including renovations and equipment, were received by January 31. The President's Executive Council is reviewing the submissions to develop a comprehensive list of proposals for further discussion with the President's Administrative Council and the campus community.

An update of the 2010/2011 budget was provided. At January 31, 2011, 83% of the budget year is complete. 94% of operating revenues have been collected and 77% of expenses have been expended. Student registrations in credit hours are up 1.2% over the same time last year. On a preliminary projection to year end, the operating budget will have a net surplus which

will increase the unappropriated surplus by \$147,000. This calculation is reviewed, and adjusted as required, on a monthly basis.

A number of motions were discussed and are included as part of this agenda package.

Dr. Champ questioned whether we anticipate the pension challenges continuing into the future and if so, do we have a long range plan in place.

Mr. Lamont stated that current interest rates caused part of the problem and if they were to rise, we would be in a better position. However, we do have to deal with the deficiency in the short-term and we have up to 15 years to amortize the payments. He further stated that the biggest adjustment will be done in the upcoming (first) year. This year the budget planning was done over a three-year period which will help to gradually address the issue so that we don't cripple the University in one year.

Dr. Poff stated that, for a number of years, our tuition was frozen and grant increases have been minimal. Our tuition is significantly lower than many institutions and we have a legal obligation to achieve a balanced budget. Further, on-going constraints make it a challenge to manage on a year-to-year basis, hence the three-year budget plan.

5.3 Executive Committee (R. Lonstrup)

a) Report from the Executive Committee

There was no report.

5.4 President (D. Poff)

a) Report from the President

Dr. Poff reported the following:

- A series of receptions and events were held over the past couple of months in celebration of the holiday season;
- The capital fundraising campaign is moving forward. Next week Dr. Poff will meet with the Lieutenant Governor of Manitoba and Great West Life. Response to the campaign has been extremely positive and enthusiastic thus far;
- A professional development opportunity for the Board of Governors has been confirmed for March 22 from 5:00 p.m. – 8:00 p.m. with Ken Steele of Academic Group Inc.;

- A second professional development opportunity will occur in conjunction with the regularly scheduled April 16 Board of Governors meeting. It will be facilitated by Sharon Cochran and Brian Fijal of the Canadian Association of University Business Officers (CAUBO) and will focus on the Board's role and responsibilities during collective bargaining.

b) Motion: Amendment of Suspension of University Activities Policy

Dr. Poff noted that during the last Board of Governors Retreat, we discussed the implementation of a three-year cyclical policy review process. The policies that will be presented to the Board this month represent the beginning of this process. The Office of the President, in consultation with the Vice-Presidents and those who work directly with the policy, will review each policy and suggest any necessary revisions. Dr. Poff also mentioned the newly formatted header on policies which now identifies the last time that a policy was reviewed.

Motion: Moved and seconded (K. Phillips/S. Armstrong)

BE IT RESOLVED THAT the Board of Governors approve the proposed amendments to the Suspension of University Activities Policy.

23 Feb11

Dr. Poff stated that this policy would be implemented in such circumstances as severe weather. Attachment 1 is a copy of the policy as it exists today; attachment 2 is a copy of the policy with the proposed revisions highlighted; and attachment 3 is a final copy of the proposed policy. Dr. Poff noted that the President would be responsible for the decision and in instances where she/he were unavailable, the Vice-President (Administration and Finance) would be delegated.

Dr. Poff noted that a lot of unnecessary process was included in the policy (e.g. communication plans) and it has since been removed.

CARRIED

c) Motion: Amendment of Honouring Retiring Board Members

Motion: Moved and seconded (M. Abbey/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the proposed amendments to the Honouring Retiring Board Members Policy.

24 Feb11

Dr. Poff noted that the deletion of “or less” is primarily meant for budgetary reasons as the Board has very limited funds. The policy was also amended to better accommodate the service recognition dinner with our new Friday/Saturday meeting schedule.

CARRIED

d) Amendment of University Archives Policy

Motion: Moved and seconded (J. Visser/R. Enns)

BE IT RESOLVED THAT the Board of Governors approve the proposed amendments to the University Archives Policy.

20 Feb11

Dr. Poff noted that the Vice-President (Academic and Research) was added as a supervisor to make the language in the policy parallel to the Collective Agreement with the Faculty Association.

CARRIED

e) Motion: Amendment of Central Appointments Committee Policy

Motion: Moved and seconded (R. Enns/A. Long)

BE IT RESOLVED THAT the Board of Governors approve the proposed amendments to the Central Appointments Committee Policy;

AND THAT the policy be renamed the Appointments Policy.

25 Feb11

Dr. Poff noted that this policy has been a source of great frustration for the past while as it is no longer functional and has not been followed in some time.

Mr. Lamont reviewed the more significant changes to the policy, including the change in name from the Central Appointments Policy to the Appointments Policy. If approved, the Central Appointments Committee (CAC) will cease to exist and the responsibilities will be delegated to the President's Administrative Council (PAC), which has the same membership as the CAC.

In the past, PAC has been responsible for budget and resource issues and the CAC was only responsible for positions. These proposed changes will enable the same group of people to deal with all aspects of the same issues at once, rather than at two separate meetings. The new Appointments Policy will also address self-funded positions, special projects, and sabbatical and leave replacements.

The process will begin with a staffing plan which will be required by September 15. Academic positions will then be reviewed three times per year, in October, January and March. Academic support, administrative support and management positions will be considered as they arise and new positions will only be considered in the fall.

CARRIED

f) Motion: Repeal of the Research and Special Purpose Accounts Policy

Motion: Moved and seconded (S. Armstrong/B. Jolly)

BE IT RESOLVED THAT the Board of Governors repeal the Research and Special Purpose Accounts Policy.

21 Feb11

Mr. Abbey stated that there is an established procedure within Financial and Registration Services that requires the individual responsible for the account to agree to operate the account in accordance with certain policies and guidelines and make particular assertions with respect to the finances of the account. As a result of these financial assertions the old policy is redundant and should be repealed.

CARRIED

g) Motion: Repeal of the Sundry Account Policy

Motion: Moved and seconded (K. Phillips/R. Enns)

BE IT RESOLVED THAT the Board of Governors repeal the Sundry Account Policy.

22 Feb11

Mr. Abbey noted that the rationale for the elimination of the Sundry Accounts Policy is the same as for the elimination of the Research and Special Purpose Accounts Policy (Item 5.4 f).

CARRIED

5.5 Vice-President (Academic and Research) (S. Grills)

a) Report from the Vice-President (Academic and Research)

Dr. Grills reported the following:

- Work with various search committees continues. The committees will be meeting in the near future to short-list and Board members are welcome to attend the candidates' public presentations.
- On February 3, Dr. Grills participated in the Council on Post-Secondary Education's review of ACCESS programs in the province. Part of the conversation was about the absence of access programming in this section of the province (with the relocation of BUNTEP). A significant portion of the discussion also focused on access for students with disabilities.
- Dr. Grills' office is working at bringing all policies relative to the federal granting agencies' expectations up-to-date. Dr. Grills noted that he is fortunate to work with strong chairs in all three areas.
- The University has had exceptionally strong support for our changes to our Board of Governors International Baccalaureate (IB) and Advanced Placement (AP) scholarships from educators and students.

Ms Jolly asked what the rationale was for the BUNTEP relocation.

Dr. Grills noted that it was entirely a political decision, one that is very disappointing for Brandon University.

Mr. Lonstrup asked for an update on the transition.

Mr. Lamont stated that July 1, 2012, has been set as the date for the move. The Faculty Association and the University administration have been discussing the transition of employees which will continue.

Dr. Enns noted that this decision has cost us in terms of enrolment in the B.Ed. program as we are down to approximately 90 full-time students from a normal of approximately 120 students.

5.6 Vice-President (Administration and Finance) (S. Lamont)

a) Report from the Vice-President (Administration and Finance)

Mr. Lamont reported the following:

- Fleming School Property – Dr. Poff and Mr. Lamont met with Mr. Kirk Brugger, the new property owner, about the development of the north portion of the property. He appears open to our ideas. He is currently working his way through the rezoning process which is necessary for him to begin development of his commercial venture. Dr. Poff added that the parties discussed the commercial development and the possible inclusion of a research and development facility. Mr. Lamont noted that we are furthering discussions with Manitoba Housing as they would likely fund any of the University's potential housing developments. Further, the University is doing its best to keep its options open and would be prepared to develop the property independently or with Mr. Brugger.
- Graveline Human Rights Complaint – the Human Rights Commission has completed their investigation and has provided us with their final decision. The Board determined that the evidence did not support the allegations of discrimination and they chose not to send the complaint to mediation. Instead, the Human Rights Commission determined that the University had succeeded in remedying the complaint to the best of its ability and they closed their file.
- Investment Policy Statement – the Management Committee of the Foundation reviewed the document on February 22 and will make its recommendations to the Foundation.
- Former Seminary in Roblin – The Dean of Students, Director of Physical Plant and Scott Lamont travelled to Roblin to inspect the facility. A local businessman, originally from Korea, is interested in partnering with BU to offer programming in Roblin and other cooperative efforts to bring more Korean students to BU in Brandon. The building has been virtually abandoned for a few years but we are trying to keep an open mind as it has some interesting components to it but it needs serious consideration.

Mr. Abbey asked for an update on the B.J. Hales Museum collection.

Mr. Lamont noted that the University and the School Division have not yet reached an agreement regarding financial responsibilities. The

collection belongs to the School Division but the University has an interest in the collection as it is a valuable part of the community.

5.7 Board Budget Committee (R. Lonstrup)

There was no report.

5.8 Brandon University Foundation (S. Armstrong/R. Enns/J. Visser)

There was no report.

5.9 Knowles-Douglas Student Centre (S. Lamont/M. Abbey)

Mr. Lamont stated that, at the last meeting, the Commission discussed building repairs and leases to student groups. As the landlord for all tenants, the KDC is looking to improve leases for regular tenants and also to ensure the building is kept up while saving money for the expansion.

5.10 Board of Trustees of the BU Retirement Plan (S. Lamont/A. Gulliver)

Mr. Lamont noted that Ms Jeanne Millis of BDO was in attendance at the last meeting to present the audit plan. The approval of the audit is done by the trustees but the audit cannot be complete until the results of the valuation have been received. The valuation is underway and we expect to receive the results in late March/early April. Ms Millis discussed recent changes to the Manitoba Pension Act, some of which are mandatory and some of which are optional. The mandatory changes became effective in May 2010. In order to change our Plan, we will need to bring it forward to the Board for approval.

With respect to the Board of Trustees, Mr. Lamont noted that six of the ten trustees will be completing their term this year creating a fairly significant turnover which will need to be well managed. Mr. Lamont noted that the meetings are open and he plans to continue to attend but will not be eligible to serve an additional term until he has been off for a year.

5.11 Review Committee on the Status of Women (B. Jolly)

Ms Jolly reported the following:

- The Committee nominated Ms Linda Burrige for the YWCA Women of Distinction Award. Linda is the University Librarian who models effective leadership and gives help and support to students and staff who are furthering their education.
- In November, the Women's Research Network offered a brown bag workshop called "Honing the Research Process". The three presenters shared what they

had learned – what works and what has not worked in managing to keep up with teaching, research and family life.

- In December, the movie “Polytechnique” was shown by the Brandon Film Festival at the Evans Theatre, with sponsorship from BUSU’s Women’s Collective and SWRC, in remembrance of the massacre of the fourteen women that occurred in Montreal in 1989.
- International Women’s Day is celebrated on March 8th. The BU homepage will feature 22 outstanding female students who have been nominated by their Professors. The Committee along with Joanne Villeneuve plans this event. The students are being invited to a reception in the Knowles Douglas Mingling Area on March 8th at 12:40 p.m. where they will be recognized. Ms Jolly invited everyone to attend and support this event.
- The Women’s Research Network on March 11 will have its second brown bag workshop called “Research Grants – how to get them, and how to manage them once you have them”. There will be three presenters and it will be held between 3:00 p.m. and 4:00 p.m.
- A spring workshop entitled “Preparing your Dossier for Promotion and Tenure” in April or early May is being planned.

5.12 Senate (D. Brandt/R. Enns)

- a) Motion: Formal Program Proposal – Interdisciplinary Master of Science (Environmental and Life Sciences)

Motion: Moved and seconded (S. Armstrong/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the Formal Program Proposal for the Interdisciplinary Master of Science (Environmental and Life Sciences);

AND THAT said proposal be forwarded to the Council on Post-Secondary Education for appropriate action.

14 Feb11

Dr. Poff stated that this is a critically important degree for the recruitment and retention of students and faculty. In addition, federal granting agencies now have criteria that speak directly to the necessity to train highly qualified personnel. Without this type of degree, we will be increasingly unsuccessful in our grant applications.

Dr. Grills stated that this proposal was developed by our colleagues within the Faculty of Science. A few years ago, a more generic interdisciplinary program was brought forward but it lacked the focus that this proposal has. This program builds upon the strength in our newly unified

Department of Biology and provides opportunities in such disciplines as Chemistry, Physics and Geology.

Dr. Enns noted that the language used in the proposal was very clear, very thorough, and very user friendly. Dr. Enns noted his appreciation of the work and effort of his colleagues within the Faculty of Science.

CARRIED

b) Motion: Gail Marriott Graduate Scholarship

Motion: Moved and seconded (J. Biggs/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the new Terms of Reference for the Gail Marriott Graduate Scholarship.

Gail Marriott Graduate Scholarship – To be awarded to a student who is proceeding to a Canadian medical school* who is declared as a major in the Biomedical Stream in Biology, has the highest standing in the Biomedical Stream in Biology, and has successfully completed Developmental Biology (15:372). This award may be divided.

***Should Brandon University acquire its own medical school, the award will go to a student proceeding to Brandon University's Medical School. Value: TBA.**

15 Feb11

Dr. Poff reminded members that the approval of new scholarships and bursaries was added to the mandate of the Board upon the establishment of the Academic Operations Committee.

New scholarships are established through discussions between the Department of Institutional Advancement and the donors. The donors generally have some idea as to how they wish for their money to be used.

Dr. Enns questioned the decision to divide the award.

Dr. Poff noted that depending on the value of the award, it may or may not be a useful thing to do. However, it has been part of our culture to include this language in all new awards. In an attempt to change this practice, Dr. Poff has spoken with the Department of Institutional Advancement and has asked that this language not be included unless specifically requested by the donor.

Dr. Poff noted that we now have standard thank you cards that students fill out and send to the donors. She further noted that we are re-instituting an annual reception for students and donors which will provide them with the opportunity to meet face-to-face.

CARRIED

- c) Motion: Dr. Samuel W. Corrigan Memorial Scholarship

Motion: Moved and seconded (M. Abbey/B. Jolly)

BE IT RESOLVED THAT the Board of Governors approve the new Terms of Reference for the Dr. Samuel W. Corrigan Memorial Scholarship:

Dr. Samuel W. Corrigan Memorial Scholarship – Provided by friends and colleagues of Sam Corrigan to honour his important contribution to the discipline of Native Studies. This Scholarship is awarded by Departmental recommendation on the basis of academic merit to a major or minor in the Department of Native Studies. This award may not be divided. Value: \$450 approximately.

16 Feb11

Dr. Grills noted that Dr. Corrigan was a long-time member of the Faculty of Arts and was the founding editor of the Journal of Native Studies. The Aboriginal collection in the John E. Robbins Library is one of the best in country because of his ability to acquire rare and unique items and manuscripts.

CARRIED

- d) Motion: Dr. José and Mrs. Ruth Vasconcelos Scholarship in Psychiatric Nursing

Motion: Moved and seconded (R. Enns/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the new Terms of Reference for the Dr. José and Mrs. Ruth Vasconcelos Scholarship in Psychiatric Nursing:

Dr. José and Mrs. Ruth Vasconcelos Scholarship in Psychiatric Nursing – To be awarded by Departmental recommendation for excellence in course work related to Psychopathology and Psychopharmacology as well as demonstrated clinical performance in

Integrated Practicum II. This award is to be given to students studying at the Brandon University campus. This award may not be divided. Value: \$3,000 approximately.

**17 Feb11
CARRIED**

- e) Motion: Sheila Kingham Memorial Scholarship in Gender and Women's Studies

Motion: Moved and seconded (A. Long/K. Phillips)

BE IT RESOLVED THAT the Board of Governors approve the new Terms of Reference for the Sheila Kingham Memorial Scholarship in Gender and Women's Studies:

Sheila Kingham Memorial Scholarship in Gender and Women's Studies – To be awarded on the recommendation of the Gender and Women's Studies Program to a student who combines strong academic achievement with a commitment to the women's movement in the Brandon region. This award may be divided. Value: \$450 approximately.

**18 Feb11
CARRIED**

- f) Motion: Dr. Clifford W. Anderson Memorial Scholarship in Psychology

Motion: Moved and seconded (B. Jolly/S. Armstrong)

BE IT RESOLVED THAT the Board of Governors approve the new Terms of Reference for the Dr. Clifford W. Anderson Memorial Scholarship in Psychology:

Dr. Clifford W. Anderson Memorial Scholarship in Psychology – To be awarded to a student graduating in that year from the Honours program in Psychology who is registered in a graduate program in Psychology or a graduate program in a related field. Selection will be based on the candidate's total academic record and an evaluation of the honours thesis by the Department of Psychology. Students must apply for this award through the Brandon University Scholarship Office. This award may be divided. Value: \$495.

**19 Feb11
CARRIED**

5.13 Brandon University Alumni Association (R. Lonstrup)

The Chair reported the following:

- The Alumni Office is looking into special merchandise for Brandon University's 100th Convocation which will be celebrated this year.
- Homecoming will be held October 14 – 16, 2011. The class years of 1951, 1961, 1971, 1981, 1986, 2001, and 2006 will be celebrated.
- Alumni events are being planned for both Victoria and Vancouver for this spring.
- The next meeting of the Alumni Association will be on March 14, 2011.

5.14 Brandon University Students' Union (J. Visser/L. Balanko)

Ms Visser reported the following:

- General elections will begin next week.
- BUSU has been busy planning events for the remainder of the term including a St. Patrick's Day social and a drink the bar dry event.
- BUSU Executive met with the President's Administrative Council to discuss a variety of issues including emails, lost and found and ID cards.
- BUSU nominated four individuals for the Women of Distinction Award and they are looking forward to attending the dinner next Thursday evening.

6.0 DELEGATION

- 6.1 Dr. Poff welcomed and provided a brief introduction of Dr. Karen Rempel, Coordinator of the BU Centre for Aboriginal and Rural Education Studies (CARES) to the meeting.

Dr. Rempel introduced Dr. Arnold Novak, Chair of Graduate Studies in Education.

Dr. Rempel stated that the BU CARES program was established in 2008 to promote education research with faculty and graduate students; support graduate students with their research activities; and provide research opportunities for graduate students.

The objectives of BU CARES are to: develop and expand the capacity of the Faculty of Education to facilitate educational research by faculty and graduate students; develop the knowledge and research infrastructure that will support faculty and graduate students in conducting studies in educational research in schools and communities; create research partnerships that allow the faculty to foster additional research by Graduate students from First Nations, Métis and

northern communities; undertake collaborative partnerships within BU, other Manitoba institutions, school divisions, and First Nations, Métis and Inuit; strengthen research partnerships with educational stakeholders in rural and aboriginal settings as a strategy to support educational decision making; and support the dissemination of research findings.

Dr. Novak circulated copies of the Brandon University Journal of Graduate Studies in Education in which students publish articles.

BU CARES is currently working on research for Service Canada for youth-at-risk in 11 rural communities; a study for the recruitment and retention of First Nations students at Brandon University; and several Researcher-in-Residence projects with school divisions.

Dr. Poff thanked Dr. Rempel and Dr. Novak for their presentation and for their time. Dr. Rempel and Dr. Novak expressed their appreciation to the Board for the opportunity.

7.0 NEW BUSINESS

No new business was discussed.

8.0 ANY OTHER BUSINESS

8.1 Building the Educational Pipeline by Charles B. Reed

Ms Jolly asked that this article be shared with members and expressed the importance of BU being involved with schools and students at an early age.

Dr. Grills noted that BU partnered with Career Trek when it entered southwestern Manitoba and the Brandon School Division is also now involved with them. This program brings young students onto our campus to experience a day at the University.

9.0 INFORMATION

- 9.1 Transactions of \$25,000 or More – November 4, 2010 to February 4, 2011
- 9.2 Final List of February 8, 2011, Graduates
- 9.3 Report of Staff Changes – November
- 9.4 Report of Staff Changes – December
- 9.5 Report of Staff Changes – January
- 9.6 WestCAST

Items 9.1 through 9.6 were received for information.

Dr. Enns spoke briefly to item 9.6 and circulated copies of the program to members. The conference's theme encompasses the following strands:

- Cultural and Linguistic Diversity
- Technology and Innovation
- The Student Teacher: Strategies for Teaching and Learning
- Sustainability in Education and Development
- Collaborations, Alliances and Partnerships

Dr. Enns noted that this conference was organized by members of the Faculty of Education and included approximately 300 participants from all over Western Canada.

10.0 ADJOURNMENT

Motion: Moved and seconded (K. Phillips/J. Visser)

BE IT RESOLVED THAT the meeting adjourn (11:38 a.m.)

CARRIED

Chair, Board of Governors

Secretary, Board of Governors