

**Brandon University Board of Governors  
(Open Session)**

**March 19, 2016  
Room 043 Health Studies  
8:30 a.m.**

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**Present:** Mr. G. Boyd, Mr. N. Brown, Mr. S. Chambers, Mr. M. Decter (via telephone), Dr. G. Fearon, Mr. S. Gouthro, Ms B. Jolly, Mr. J. Kilpatrick, Ms K. Phillips, Mr. D. Stewart (Chair), Mr. A. Thompson, Ms Jennifer Woodbury

**Resource:** Dr. S. Robinson, Mr. S. Lamont, Ms K. Fisher (Recorder)

**Regrets:** Mr. M. Cain, Ms L. Hutchinson, Mr. B. Schaffer, Ms S. Senkbeil

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**1.0 CALL TO ORDER**

The Chair called the meeting to order at 8:35 a.m.

**2.0 AGENDA AND MINUTES**

2.1 Approval of Agenda of March 19, 2016

Motion: Moved and seconded (S. Gouthro/K. Phillips)

**BE IT RESOLVED THAT the agenda of the March 19, 2016, Board of Governors meeting (Open Session) be approved.**

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CARRIED**

2.2 Approval of Consent Agenda

Motion: Moved and seconded (K. Phillips/S. Chambers)

**BE IT RESOLVED THAT the Consent Agenda be approved as follows:**

- a) **Minutes of January 23, 2016**
- b) **Report from the Vice-President (Academic and Provost)**
- c) **Report from the Vice-President (Administration and Finance)**
- d) **Transactions of \$25,000 or More – January 14, 2016 to March 3, 2016**
- e) **Final List of February 2016 Graduates**

**CARRIED**

2.3 Move to Closed Session

Motion: Moved and seconded (K. Phillips/A. Thompson)

**BE IT RESOLVED THAT the meeting move to Closed Session.**

**CARRIED**

2.4 Motion(s) Raised from Closed Session

The following motion was raised from Closed Session:

**BE IT RESOLVED THAT the Board of Governors approve the selection of Ms Judy Ramsay as the 2016 recipient of the Board of Governors Award for Excellence in Community Service.**

**BE IT RESOLVED THAT the Collective Agreement with the Manitoba Government and General Employees' Union (MGEU), as negotiated and recommended by the University Bargaining Committee for the period of April 1, 2016 to March 31, 2020, be ratified by the Board of Governors;**

**AND THAT, upon ratification by MGEU, the motion move to Open Session.**

**BE IT RESOLVED THAT the Collective Agreement with the International Union of Operating Engineers (IUOE) Group D as negotiated and recommended by the University Bargaining Committee for the period of April 1, 2016 to March 31, 2020, be ratified by the Board of Governors;**

**AND THAT, upon ratification by IUOE, the motion move to Open Session.**

**3.0 CORRESPONDENCE**

There were no items of correspondence.

**4.0 REPORTS**

4.1 Governance and Nominating Committee (S. Chambers)

a) Report from the Governance and Nominating Committee

The Governance and Nominating Committee held their inaugural meeting on Friday at 4:30 p.m.

The Committee reviewed the terms of reference as identified in Board By-Law No. 11 and, through discussion, began developing a work plan that establishes developmental objectives, expected outcomes, and priority areas.

Items of discussion included Board orientation, education, and mentorship programs; organization of a Board retreat that would focus of visionary and developmental topics; initiating a review of the Board's policies and by-laws; and the development of a board competencies and skills matrix. The Governance and Nominating Committee passed the following motion:

BE IT RESOLVED THAT the Governance and Nominating Committee request a legal review and opinion on the Board's existing Confidentiality and Conflict of Interest Agreement.

4.2 Finance and Audit Committee (D. Stewart)

a) Report from the Finance and Audit Committee

The Finance and Audit Committee met on Friday at 5:15 p.m.

Mr. Todd Birkhan from BDO Canada was in attendance in person and Mr. Brendan Thiessen from the Office of the Auditor General participated via telephone to present and discuss the Audit Plan for the March 31, 2016 year-end. The Audit Plan includes the Brandon University Financial Statements, Schedule of Public Sector Compensation, and the U.S. Department of Education William D. Ford Loan Program. The Audit Plan outlines the annual audit process as well as the responsibilities of the Auditor, Management, the Board of Governors and the Finance and Audit Committee. The approach for key risk areas is outlined and materiality of \$1,100,000 has been established.

The following regular reports were received for information:

- Financial Summary as at February 29, 2016
- Financial Summary by Object as at February 29, 2016
- Transactions of \$25,000 or More from January 14, 2016 to March 3, 2016

4.3 Executive Committee (D. Stewart)

a) Report from the Executive Committee

The Executive Committee met on Friday at 6:00 p.m.

Reports were received from the Governance and Nominating Committee, the Finance and Audit Committee, the President, and the Vice-Presidents.

The reports and all other Executive business are included on the Board of Governors agenda for discussion and approval.

4.4 President (G. Fearon)

a) Report from the President

A copy of Dr. Fearon's written report was included in the package and presented. A set of key priorities have been identified and a number of corresponding activities and engagements that are in support of these priorities were noted.

The following additional highlights were discussed:

- participated as a panelist for the University of Manitoba's Visionary Conversations series. The topic for this session was "Has Manitoba Put the Right Value on Post-Secondary Education";
- a number of senior level administrative searches are underway for the positions of Vice-President (Academic and Provost), Dean of the School of Music, and Dean of the Faculty of Science;
- Accessibility of Manitobans Act has been introduced and the University, under the direction of Sharon Hooper, Chief Human Resources Officer, is currently working towards implementing the first standard which relates to Customer Service;
- continued discussions with Assiniboine Community College to further collaboration between the two institutions in relation to an enhanced hybrid business program;
- a number of international student recruitment and partnership missions have been conducted over the course of the past year and early enrolment numbers are projecting an increase once again in the 2016/17 academic year;
- the Walking With Our Sisters Exhibit was on campus for the period of February 22 – March 6. A significant number of visitors attended the exhibit which was created to draw attention to 1,200 women and girls who have been murdered or gone missing across Canada since 1980;
- members congratulated Ms Jolly on being selected as the recipient of the Lifetime Achievement Award at the recent YWCA Women of Distinction Awards Gala;
- the CIS National Women's Volleyball Championship weekend was an outstanding demonstration of community spirit and engagement and the efforts of the organizing committee and volunteers are to be applauded;
- a number of Brandon University faculty and staff engaged in the coordination of the annual Western Manitoba Science Fair.

Mr. Thompson noted the support of students towards the enhanced Business programming with Assiniboine Community College and applauded the efforts thus far.

4.5 Brandon University Foundation (G. Boyd/M. Cain/J. Kilpatrick)

There was no report.

4.6 Knowles-Douglas Student Centre (S. Lamont/J. Woodbury)

Ms Woodbury reported that the KDC Board approved renovations for Headlines Hair Salon and renegotiated a two-year lease with all other tenants.

4.7 Board of Trustees of the BU Retirement Plan (S. Chambers/S. Lamont)

Mr. Chambers provided the following report on the February 11, 2016, meeting:

- an orientation session was held for Trustees by Connor, Clark, and Lunn (investment manager) and by Eckler (actuary);
- a review of the investment portfolio indicates a strong performance;
- members discussed potential changes to the investments within the Plan;
- Todd Birkhan of BDO Canada and Deb Berkan, Director of Financial & Registration Services, were in attendance to present the annual audit;
- the Board engaged Eckler as the actuary for the three-year ending in 2019.

4.8 Brandon University Senate (G. Boyd/M. Cain/S. Gouthro)

Mr. Boyd provided the following report of the February 23, 2016, meeting:

- Senators Nick Brown, Michael Malazdrewicz, and Ed Bach were elected to the Search Committee for the Dean of the Faculty of Science;
- two courses in the Department of Biology were struck and one new course in the Department of English and Creative Writing was approved;
- regular reports were received from various Senators and administrators.

4.9 Review Committee on the Status of Women (B. Jolly)

Ms Jolly noted that the next meeting will be held next week. An event in recognition of International Women's Day was held on March 10<sup>th</sup> to celebrate a number of our outstanding students.

Ms Jolly noted her appreciation of the Status of Women Review Committee who initiated her nomination for the YWCA Women of Distinction Lifetime Achievement Award.

4.10 Brandon University Alumni Association (D. Stewart)

Mr. Stewart reported that the Alumni Association is currently reviewing its by-laws and general operations to improve effectiveness.

The BUAA sponsored the Long Night Against Procrastination this past Wednesday and will be once again providing exam relief on April 6<sup>th</sup>.

4.11 Brandon University Students' Union (A. Thompson/N. Brown)

Mr. Thompson and Mr. Brown provided the following report:

- February 8<sup>th</sup> – 12<sup>th</sup> – sexual education week activities;
- February 26<sup>th</sup> – first Family Fun Day was held to support students with children within the Brandon School Day who were off for a PD Day. Various events were very well attended and there was tremendous support from faculty who allowed the children to attend class with their parents;
- the International Director facilitated events in recognition of Black History Month;
- a new BUSU executive team has been elected. Congratulations were extended to those who were elected to the following positions: Mr. Nick Brown, President; Ms Jillian Vanderheiden, Vice-President (Internal); and Mr. Greg Monias, Vice-President (External);
- supported the annual Long Night Against Procrastination event on Wednesday (contributed midnight pizza and a pancake breakfast);
- an all-candidates' debate will be held in advance of the provincial election on April 6<sup>th</sup> in Harvest Hall (the Main Dining Hall);
- an advanced polling station for the provincial election will be on-campus for a period of three days;
- Office Manager, Ms Suz McFadden, has resigned from her position effective March 31<sup>st</sup> as she will be re-locating to Saskatchewan.

**5.0 NEW BUSINESS**

5.1 OIC Representative on the Dean of Science Search Committee

Motion: Moved and seconded (K. Phillips/A. Thompson)

**BE IT RESOLVED THAT Mr. Garnet Boyd be appointed to serve as the OIC Representative on the Dean of Science Search Committee.**

**CARRIED**

**6.0 DELEGATIONS**

6.1 Presentation by Prof. Greg Gatien, Acting Dean, School of Music

The Chair and members welcomed Prof. Gatien to the meeting. Prof. Gatien spoke to the extensive activities and initiatives of the School of Music, including the following:

- various research and teaching activities conducted throughout a number of countries;
- several recordings having received critical acclaim (e.g. Michael Cain, Eric Platz, Alexander Tselyakov, Kerry DuWors);
- book project accepted for publication by leading publisher in the field as well as a number of book chapters, publications in musicology, music theory, and music education ;
- performances with groups such as the Winnipeg Symphony Orchestra, Saskatoon Jazz Orchestra, and Lafayette String Quartet;
- enrolments for the 2015/16 academic year are up by approximately 5%;
- application data for the 2016/17 academic year projects another enrolment increase;
- numerous student accomplishments, including: BU Chorale one of fourteen selected to perform at the Canadian National Choral Conference in Edmonton; Jazz Ensemble embarking on an exchange with schools in Las Vegas; nine students selected as members of the National Youth Band of Canada (2015); successful graduate school auditions; 100% placement rate for graduates of music education program; achieving highly coveted positions in Canadian military bands; and conducting successful careers as touring musicians.

Mr. Brown made note of the engagement of music students in a number of non-music related activities, including two members who will form part of the BUSU executive for 2016/17.

The Chair and members of the Board thanked Prof. Gatien for his time, information, and for sharing such an outstanding list of achievements.

#### **7.0 ANY OTHER BUSINESS**

There were no items of other business.

#### **8.0 INFORMATION**

Dr. Fearon congratulated Mr. Jimmie Kilpatrick on his recent record launch and subsequent appearance in the Globe and Mail.

#### **9.0 ADJOURNMENT**

Moved (K. Phillips)

**BE IT RESOLVED THAT the meeting adjourn at 10:53 a.m.**

**CARRIED**

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Chair, Board of Governors

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Secretary, Board of Governors