

**Brandon University Board of Governors  
(Open Session)**

**September 24, 2016  
Louis Riel Room  
8:30 a.m.**

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**Present:** Mr. G. Boyd, Mr. S. Chambers, Mr. M. Cain, Dr. G. Fearon, Mr. D. Stewart (Chair), Ms Laura Davidson, Ms B. Jolly, Mr. J. Kilpatrick, Ms S. Senkbeil

**Resource:** Dr. S. Robinson, Mr. S. Lamont, Ms M. Lamontagne (Recorder)

**Regrets:** Mr. M. Decter, Ms J. Vanderheiden, Mr. Nick Brown

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**1.0 CALL TO ORDER**

The Chair called the meeting to order at 8:40 a.m.

**2.0 AGENDA AND MINUTES**

2.1 Approval of Agenda of September 24, 2016

Motion: Moved and seconded (G. Boyd/S. Chambers)

**BE IT RESOLVED THAT the agenda of the September 24, 2016, Board of Governors meeting (Open Session) be approved.**

**074 Sep 16  
CARRIED**

2.2 Approval of Consent Agenda

Motion: Moved and seconded (G. Boyd/S. Chambers)

**BE IT RESOLVED THAT that the Consent Agenda be approved as follows:**

- a) **Minutes of June 24, 2016 (Open Session)**
- b) **Minutes of September 13, 2016 (Open Session)**
- c) **Report from the Vice-President (Academic and Provost)**
- d) **Report from the Vice-President (Administration and Finance)**
- e) **Transactions of \$25,000 or More – June 9 – September 6, 2016**

**075 Sep 16  
CARRIED**

2.3 Move to Closed Session

Motion: Moved and seconded: (B. Jolly/M. Cain)

**BE IT RESOLVED THAT the meeting move to Closed Session.**

**CARRIED**

2.4 Motion(s) Raised from Closed Session

The following motions were raised from Closed Session:

**BE IT RESOLVED THAT the Board of Governors approve, for information, the Brandon University Board of Governors Report on Order-in-Council Board Vacancies and Board of Governors Self-Evaluation Results as brought forward by the Governance and Nominating Committee.**

**CARRIED**

**3.0 CORRESPONDENCE**

There were no items of correspondence.

**4.0 REPORTS**

4.1 Governance and Nominating Committee (S. Chambers)

a) Report from the Governance and Nominating Committee

The Governance and Nominating Committee met on Friday at 4:30.

Two items of continuing business were discussed which included a review of the Committee Work Plan and an update on the Board of Governors Annual Assessment.

The Work Plan has been delayed slightly due to the committee's primary focus on ensuring the Board Self-Assessment findings were summarized, with recommendations, and available for discussion at the September meeting. The Chair of the Governance and Nominating Committee will be meeting with the President in the coming weeks to review the Work Plan and draft additions for the November meeting.

An update was provided on the Board of Governors Annual Assessment. The committee is still waiting for additional submissions from Board members. Once all members have submitted their assessment, the results will be compiled, tabulated and brought forward to the committee with a

target deadline of the November committee meeting. A September 30<sup>th</sup> deadline has been set for the annual assessment. Reminder will go out to members who have not yet completed the assessment.

In preparation for the Board of Governors meeting, the committee reviewed the Executive Officer positions and determined that the position of Chair, Vice-Chair and Treasurer require annual nominations and elections. In addition, the committee reviewed the responses from a call for volunteers from current Board Committee Representatives and raised the following motion to the Board of Governors:

**BE IT RESOLVED THAT the Governance and Nominating Committee recommend to the Board of Governors the appointments of the following individuals to the indicated committee(s) for the 2016-2017 period:**

**Foundation Management Committee**

**Vacant (OIC Representative)**

**Board of Directors of Foundation**

**Michael Cain (Senate Representative)**

**James Kilpatrick (Student Representative)**

**Vacant (OIC Representative)**

**Knowles-Douglas Commission**

**Vacant (Board Representative)**

**Scott Lamont (Administration Representative)**

**Derrick Stewart (Alumni Association Representative)**

**Board of Trustees of the BU Retirement Plan**

**Scott Lamont**

**Shawn Chambers**

**Brandon University Senate**

**Garnet Boyd**

**Review Committee of the Status of Women**

**Bea Jolly**

**Finance and Audit Committee**

**Vacant (Faculty Senator)**

**Jillian Vanderheiden (Student Representative)**  
**Garnet Boyd (OIC Member-at-Large)**

**Governance and Nominating Committee**

**Nick Brown (Student Representative)**  
**Stacy Senkbeil (OIC-at-large)**  
**Michael Cain (Faculty Senator)**

In addition, the following motion was raised from Closed Session:

**BE IT RESOLVED THAT the Governance and Nominating Committee bring forward, for information, the Brandon University Board of Governors Report on Order-in-Council Board Vacancies and Board of Governors Self-Evaluation Results to the Board of Governors.**

G. Boyd asked for clarification on the nominations and elections of the positions of Chair and Vice-Chair. He noted that the University Act states these positions are to be elected annually rather than bi-annually. It was confirmed that the By-Law No. 11 states that executive officer positions are now held for two years or until successors are appointed and the University Act will need to be updated at some point in the future to reflect this.

4.2 Finance and Audit Committee (D. Stewart/Acting Chair)

a) Report from the Finance and Audit Committee

The Finance and Audit Committee did not meet. Therefore, there was no report.

4.3 Executive Committee (D. Stewart)

a) Report from the Executive Committee

The Executive Committee met on Friday at 6:00 p.m.

Reports were received from the Governance and Nominating Committee, the President, and the Vice-Presidents. The Finance and Audit Committee did not meet, therefore there was no report. The reports and all other Executive business are included on the Board of Governors agenda for discussion and approval.

#### 4.4 President (G. Fearon)

##### a) Report from the President

A copy of Dr. Fearon's written report was included in the package and presented. A set of key priorities have been identified and a number of corresponding activities and engagements that are in support of these priorities were noted.

The following additional highlights were discussed:

- Orientation turnout was the largest in BU history with approximately 580 students who attended as well as nearly 200 parents. Orientation activities conducted by BUSU were also successful.
- Enrollment is up 7.3% compared to last year with number of registered students at 3,352.
- University collaborated with ACC with the Welcome to Brandon initiative in coordination with Orientation.
- Met with all faculties and held discussions regarding the direction of the university and will be coordinating similar meetings with administrative staff in the coming weeks.
- Had a number of positive opportunities for community engagement including: Community BBQ; meetings with the new government including the Minister and Deputy Minister with another meeting coming up next week; and a number of conferences which are highlighted in the written report.

Dr. Fearon noted that the new government has indicated they are sensitive to the University's needs and the role of post-secondary institutions in contributing to the economy.

Dr. Fearon asked if Dr. Steve Robinson could provide an update on the work being done with the Sexual Assault Advisory Group (SAAG). Dr. Robinson spoke to this and the following highlights were discussed:

- SAAG started meetings in the spring of 2016 and are held weekly.
- A draft recommendation for a stand-alone sexual assault policy presentation and education will be coming to the Board of Governors in the new year.
- Group is currently working on a draft with approximately 30 stakeholders within the campus community with one third of the group comprised of students.
- The meetings have been well attended and the group is on track with their schedule.
- There is a plan to have a draft policy go out to the campus community for broader consultation in October which will then be brought to the Board of Governors in the new year.
- A Sexual Violence Prevention Coordinator has been hired (Carla Navid) who is working with SAAG and as a resource to students.

- SAAG has been working with external organizations in conducting on-campus workshops. One of these workshops was recently held by Carla Navid and Nadia de Rosa (from Klinik) for PAC members. The purpose of the workshop was to sensitize attendees to a wide range of issues related to sexual violence.
- These workshops will become more common and a similar workshop will be presented to the Board of Governors.

Dr. Fearon emphasized Dr. Robinson's point of the hope to present this workshop to the board in the coming months.

Dr. Fearon asked Mr. Scott Lamont to provide an update on the Campus Master Plan. Mr. Lamont spoke to this and the following highlights were discussed:

- Consultations have begun with Dialog (landscape architect firm from Toronto) and Resource Planning Group Inc.
- Public consultations were held on Thursday and Friday of last week with on-campus and off-campus groups. A total of 17 groups participated including the City of Brandon.
- The Planning department of the City are asking all major organizations to create master plans and are keen in engaging with our consultants to provide information and have the University Plan include items useful to the City's Plans.
- Friday consisted of pop-up consultations with story boards which allowed students and the public to voice their opinions by putting notes on the story boards. Student Leaders will be bringing these to every building on-campus to allow faculty, staff, students and the general public to put their feedback in as well.
- Additional consultations will take place on October 12<sup>th</sup> or 13<sup>th</sup> with the Chamber of Commerce, Aboriginal Elders, ACC and the Brandon School Division and other neighboring divisions with more public consultations being scheduled in the near future.
- The last Master Plan was created in 1983.
- The final report is expected to be complete by the end of March 2017.

G. Boyd asked if there would be any evening public consultations for people who are unable to attend during the day. S. Lamont confirmed that consultations would be planned for an evening.

M. Cain asked what the next steps are after the Master Plan is complete. S. Lamont responded that the Board of Governors approval of the plan will be the final step. It was noted that the Campus Master and Space Plans are considered guiding principles documents and that they are not blueprints.

S. Chambers noted the possibility that the Campus Master and Space plans could also serve as tools for lobbying and strategic planning.

G. Fearon added that without these plans, it can be difficult to bring proposals forward to government for funding or to articulate a vision to garner community. In addition, the plans can be beneficial to bring new partners to the forefront when they become aware of the planning that has been done.

M. Cain raised the topic of the technology discussion that was discussed at the June 2016 Board of Governors meeting. He asked where the discussion on technology fits into the Campus Master Plan and if there would be an opportunity for a committee to be formed to provide reports on technology to the Board. It was expressed that the technology discussion should not slip off the Board's radar. G. Fearon responded that each item of the Academic Plan is being reviewed and there were areas identified which need to be addressed which include Information Technology. It was noted that it may be worthwhile at some point to present this list to the Board and Dr. Fearon would be happy to bring this forward at a future meeting.

Members expressed excitement about technology and feelings that it is an important point as well and that a list or report would be valuable to see. It was noted that the topic should be addressed sooner rather than later.

G. Fearon noted that part of the role of the Governance and Nominating Committee is to prioritize these items and they will help to define the priorities.

4.5 Brandon University Foundation (G. Boyd/M. Cain/J. Kilpatrick)

S. Lamont spoke to this and reported that the last meeting was held on September 14<sup>th</sup>. The most important item discussed was the recommendation of a distribution rate that will soon be coming to the Board for approval.

A reminder was given to members that the Foundation provides money for scholarships, bursaries and infrastructure and it was noted that there is approximately \$60M in the Foundation.

S. Chambers noted that to his understanding, the Foundation is going through exercises to free up money for scholarships and bursaries and asked if there was an update on this. There were no additional updates other than the dollar amount in the Budget Estimates document awarded for scholarships and bursaries.

G. Boyd added that it has been a mandate of the Foundation that administration review the scholarships and bursaries to ensure that the money which has been allocated is being distributed appropriately.

4.6 Knowles-Douglas Student Centre (S. Lamont)

S. Lamont reported that there have been two meetings recently which both related to renovations. Many renovations are being done to SUDS including floors, a new

handwashing sink and tables for mingling area. Renovations to the kitchen were completed to meet health standards.

M. Cain asked if SUDS can still serve food. S. Lamont confirmed that they can now serve food and the issue had been with the exhaust fan which has now been fixed.

4.7 Board of Trustees of the BU Retirement Plan (S. Chambers/S. Lamont)

S. Lamont reported that the only meeting that happened was reported at the June Board of Governors meeting. After the June meeting, there was an error in the Pension Plan amounts which had to be changed because liabilities changed by about \$1M. This has since been approved by the BU Board of Governors and will now be approved by the Board of Trustees.

4.8 Brandon University Senate (G. Boyd/M. Cain)

M. Cain reported that Senate met on Tuesday, September 13<sup>th</sup>. The following highlights were discussed:

- Two academic plans were received for information: School of Music and Student Services
- Several items from CAP that were approved including: admissions, re-admissions and calendar changes.
- Minimum grade approval of C for CAE for English language proficiency and a minimum grade approval of 58 for the Pearson Test of English Academic (PTEA).
- Some changes to the Brandon University Accessibility policy.
- Report on external review of the Library

Dr. Fearon asked Dr. Robinson to provide an update on Tom Brophy's departure. Dr. Robinson reported that T. Brophy accepted new position at Saint Mary's University. Andrea McDaniel and Katie Gross have been temporarily appointed to acting capacity for the roles of Acting Dean of Student Services (Katie) and Acting Registrar (Andrea). It was noted that both Katie and Andrea are very capable in these roles. It was also noted that T. Brophy's position will be reviewed and that administration will look at replacing him on a permanent basis. The size and complexity of the role (Associate Vice-President of Student Services and Enrolment Management) will also be reviewed to determine if breaking the position into two roles will be appropriate.

4.9 Review Committee on the Status of Women (B. Jolly)

B. Jolly reported that the committee met on Friday, September 23<sup>rd</sup> at 3:40pm. The following highlights were reported:

- Chair of the committee wrote a new mandate for the committee.
- Some orientation was provided for new members.

- Planning is underway for recognition of faculty members that will take place on October 27<sup>th</sup> at 4:30pm. It was noted that this is an annual event. Once organized, faculty members and members of the BU Board of Governors are encouraged to attend.

M. Cain asked if a report on the committee is still provided to the university community annually. B. Jolly confirmed that this is correct.

#### 4.10 Brandon University Alumni Association (D. Stewart)

D. Stewart reported that the last BUAA meeting was held on September 12<sup>th</sup>. The following items were highlighted from the meeting:

- Reports were received from Institutional Advancement, BUSU and BUFA.
- Continued discussions on constitutions and bylaws. Strategic planning discussions were delayed due to the reviewing of bylaws.
- New business was discussed including: alumni platform (computer program for alumni relations), chamber luncheons, BUSU Trivia Night and Brandon University Career Days.
- Homecoming will be held on October 14<sup>th</sup>.
- Alumni participated in Orientation this year.

#### 4.11 Brandon University Students' Union (N. Brown/J. Vanderheiden)

Both members of BUSU sent their regrets. Therefore, no official report was provided.

Dr. Fearon noted that BUSU had successful attendance for orientation activities and a significant turnout for Crash the Courtyard. Members commended BUSU's efforts for their success with these events.

B. Jolly stated that she would like to see the Board write a letter to BUSU to congratulate them on their success and commend their efforts.

## 5.0 NEW BUSINESS

### 5.1 Motion: 2017 – 2018 Budget Estimates Draft Submission

Motion: Moved and seconded (S. Chambers/J. Kilpatrick)

**BE IT RESOLVED THAT the Board of Governors approve the 2017 – 2018 Budget Estimates as recommended by the Board Budget Committee.**

Dr. Fearon and Dr. Robinson spoke to the overall approach and academic components of the 2017-2018 Budget Estimates document. The following points were discussed:

- Priorities linked with the Academic Plan as well as priorities outlined by the new government including: job creation; better quality education; student transition to PSE, Indigenous education, safe campuses, partnership initiatives with business and communities, effective fiscal stewardship.
- Critical issues to be addressed included: BU strategic positions; operating expenses inflations vs growth in budgetary capacity; limits to scope of financial management and budget re-allocation; PSE competition from jurisdictions outside of the province; student, societal and government expectations and policies (e.g., SAAG, AMA, Tri-Agency); student recruitment, retention and enrolment growth; academic program renewal and development; community partnership and institutional leadership and showcase of PSE excellence to aid high school transition to PSE
- Successes featured in the submission included: Teaching Excellence Initiative; Centre for Teaching, Learning and Technology Conference (80 participants including ACC/BSD/UM/MESC/BU); Student SUCCESS1 Program (improved retention numbers and student outcomes); Excellence in Research, Scholarly and Creative Activities; Joint ACC/BU initiatives (LEAD Program & Public History) and Mental Health on the Prairies Conference
- Activities and accomplishments featured in the submission included: Academic Plan 2015-2020; increased enrolment, including international articulation agreements; student scholarships and bursaries (1,072 awarded at \$1.9M); four-year collective agreement with BUFA, MGEU, and IUOE (A&D units); graduate program growth and linkage to faculty research and grant proposals; significant collection improvements in the BU Library; joint position with UCN in Geology; renovations of sim-lab in Health Studies; graduated more 4 year than 3 year Science degrees for first time; immigrant outreach to Westman; successful collaboration of student bands from BU and UofM Schools of Music and rapid expansion of MRD grad-student intakes
- Research Activities and Accomplishments included: doubled the number NSERC research grants in Biology and Chemistry; establishment of Centre for Research in Music and Community; high-profile publication in Arts; national award recognition for best Master's thesis in Canada (Education); Health Studies seeking to nominate first-ever CRC in the area of Rural and Northern Mental Health
- Increases in 2016 enrolment statistics compared to 2015 as follows: September 15th enrolments up 7.3%; First-year/first-time at BU up 6.9%; Graduate students up 29.9%; part-time students up 10.7%; full-time students up 6.1% and applications up 12.1% (highest since 2005)
- The following actions that have been taken to support priorities were highlighted: Success1 transition year program; the hiring of a Sexual Violence Education and Prevention Coordinator; sexual assault and violence prevention (SAAG and policy, practices, training and education); creation of new academic programs (Public History (joint with ACC), Exploration Geophysics and Business Program (under review))
- Campus Master Plan is underway with presentations having started last week.

G. Boyd asked Dr. Robinson to elaborate on the drop-out rate for Bachelor of Nursing, Science and Psychiatric Nursing. S. Robinson responded that the issue is not drop-out

rates but rather that there are limited seats available for the second year. There are three times as many students in the first year who want in the second year, but only 1 out of 3 students are able to move forward to the second year. It was noted that more students will be taken into the Success1 program to build up basic skills so that students are more successful in their second year.

B. Jolly asked if the Aboriginal Health Transition studies program only includes Aboriginal students. Dr. Robinson confirmed that this is accurate but any student is eligible to opt into the Success1 program.

Mr. Lamont spoke to the financial components of the Budget Estimates submission. It was noted that the book is available for review if more detail is required and that international student fees have not been incorporated. It was also noted that numbers represent the same amount from last year plus inflation. Highlights are as follows:

- An additional \$2.8M is required to maintain 2016-17 programming based on the assumptions including an annual tuition increase of 1.5% and an annual enrolment growth of 2.5%. It was noted that a 1% tuition revenue increase implies an increase of \$86,000 which is substantially less than a 1% increase in the operating grant.
- 7.4% increase in Operating Grant is required (not included in the \$2.8M)
- Campus Manitoba projected to remain at 2016-2017 levels in support of the new structure, operation and mandate.
- Pension Special Payments of \$1.3 million or 2.7% of 2016-2017 operating budget.
- Review of international students' fees will be done to facilitate maintenance and enhancement of student services, scholarships, and other initiatives in support of international students. It was noted that we are far behind the rest of Canada in international fees so this needs to be addressed but will also need to consider the international students that are currently here.
- Renovations and Equipment grant is expected to remain at \$330,000
- Over 90% of operating budget is salaries and benefits including the Pension Plan special payments.
- Large Capital Project Requirements included:
  - o Campus Master Plan & Campus Space Plan;
  - o Brodie Science Building (mechanical, electrical and space efficiency);
  - o McMaster Hall (plumbing is main issue);
  - o Enterprise Resource Program (expensive at approximately \$5M – looking at alternatives to reduce costs)
- Capital Financing
  - o Healthy Living Centre – now built but needed to borrow \$1.3M to finish.
  - o Student Residence – varying degrees of all styles of residence. Almost all residence students move out in year 2 because it is not the style they want. Trying to find a way to get into apartment style residence. The Fleming Project has been put on hold while Treasury Board reviews.

S. Lamont noted that as the university deals with the \$2.8M challenge, it will be based on the existing assumption/predictions underlying the budget analysis for 2017/18.

It was noted that the McMaster building has 8 plumbing stacks in total and that two have been replaced but there are still six more to be fixed as they are leaking. Each stack is approximately \$1M to replace. There is not enough money in the budget to immediately replace these. Therefore, money will need to come from other areas.

M. Cain asked what is being done about the \$2.8M deficit and if this means the university will be cutting back on programs and sessional faculty and stated that he feels this seems inevitable. Dr. Fearon responded that \$2.8M represents a scenario of what will happen if we do not get additional grants, enrollments or unexpected carry-forward funds.

Members expressed that the deficit and its potential effects on staffing needs to be understood across the university community in a thoughtful matter.

Mr. Lamont commented that we have until May of next year to answer these questions. Today we need to know what it will cost next year to continue operating at the same capacity. He noted that it is a difficult situation and that some positions will be vacant. There is not a procedural answer at this time.

S. Chambers asked what reports or discussions are had after this in regards to the budget. S. Lamont responded that the next step is the staffing plans which will be reported back in January.

Members expressed that it would be beneficial to receive an updated budget report at every couple of board meetings to gain a better understanding of where the budget is at rather than finding out about critical budget issues later in the process.

G. Fearon noted that PEC will visit with faculties and ask for staffing requests to determine critical items and will draft a proposal which will be brought forward to the board.

**076 Sep 16  
CARRIED**

5.2 Motion: 2017 Board of Governors Meeting Dates

Motion: Moved and seconded (G. Boyd/S. Chambers)

**BE IT RESOLVED THAT the Board of Governors approve the 2017 meeting schedule for the Board of Governors and Board Committees as follows:**

<b>Board Committees</b>	<b>Board of Governors</b>
<b>Friday, January 27, 2017</b>	<b>Saturday, January 28, 2017</b>
<b>Friday, March 24, 2017</b>	<b>Saturday, March 25, 2017</b>
<b>Friday, May 12, 2017</b>	<b>Saturday, May 13, 2017</b>
<b>Friday, June 23, 2017</b>	<b>Saturday, June 24, 2017</b>
<b>Friday, September 22, 2017</b>	<b>Saturday, September 23, 2017</b>
<b>Friday, November 24, 2017</b>	<b>Saturday, November 25, 2017</b>

S. Chambers noted that the Governance and Nominating Committee is looking at possible dates for a Board workshop or retreat and will potentially schedule something in the afternoon of one of the above Board meeting dates.

**071 Sep 16  
CARRIED**

5.3 Annual Signing of Acknowledgement and Undertaking of Fiduciary Duty and Avoidance of Conflict of Interest Agreement

Members signed the annual Acknowledgement and Undertaking of the Fiduciary Duty and Avoidance of Conflict of Interest Agreement. The President's Office will coordinate signing with members who sent their regrets.

G. Fearon gave a brief presentation on the University Act. In summary of the presentation, the role of members of the Board of Governors were highlighted including:

- Oversight
- Fiduciary Duty
- Duty of Care
- Control, Connect, Direct
- Institutional Strategic Direction

5.4 Nominations and Elections of Executive Officers and Executive Committee Representatives

Mr. Stewart expressed an interest in serving as Chair and recused himself from the meeting.

The President presided over the meeting. The President called for any further nominees. None were received.

Motion: Moved and seconded (S. Chambers/M. Cain)

**BE IT RESOLVED THAT Mr. Derrick Stewart be nominated for the position of Chair of the Board of Governors.**

**CARRIED**

Prior to discussion on each of the following motions, the individuals nominated for the position left the room. The Chair called for additional nominations prior to the election of each officer.

Motion: Moved and seconded (S. Chambers/G. Boyd)

**BE IT RESOLVED THAT Ms Bea Jolly be nominated for the position of Vice-Chair of the Board of Governors.**

B. Jolly nominated S. Chambers for the position of Vice-Chair. Mr. Chambers expressed his gratitude for the nomination but politely declined due to his current responsibilities and tasks as Secretary and Chair of the Governance and Nominating Committee.

G. Boyd nominated B. Jolly for the position of Vice-Chair and Ms. Jolly recused herself from the room.

**CARRIED**

Motion: Moved and seconded (S. Chambers/B. Jolly)

**BE IT RESOLVED THAT Mr. Garnet Boyd be nominated for the position of Treasurer of the Board of Governors to assume the position effective July 1, 2017, or such earlier date as the administrative processes are in place**

**AND THAT the current Treasurer remain in place until such time.**

**CARRIED**

Motion: Moved and seconded (S. Chambers/G. Fearon)

**BE IT RESOLVED THAT Mr. Nick Brown be nominated for the position of Student Representative on the Board of Governors Executive Committee.**

**CARRIED**

Motion: Moved and seconded (B. Jolly/J. Kilpatrick)

**BE IT RESOLVED THAT Mr. Michael Cain be nominated for the position of Senate Representative on the Board of Governors Executive Committee.**

**CARRIED**

#### 5.5 Nominations and Elections of Board Committee Representatives

Motion: Moved and seconded (G. Fearon/L. Davidson)

**BE IT RESOLVED THAT the Board of Governors appoint the following individuals to the indicated committee(s) for the 2016-2017 period:**

**Foundation Management Committee**

~~Vacant~~ Garnet Boyd (OIC Representative)

**Board of Directors of Foundation**

Michael Cain (Senate Representative)  
James Kilpatrick (Student Representative)  
Vacant (OIC Representative)

**Knowles-Douglas Commission**

Vacant (Board Representative)  
Scott Lamont (Administration Representative)  
Derrick Stewart (Alumni Association Representative)

**Board of Trustees of the BU Retirement Plan**

Scott Lamont  
Shawn Chambers

**Brandon University Senate**

Garnet Boyd

**Review Committee of the Status of Women**

Bea Jolly

**Finance and Audit Committee**

~~Vacant~~ Michael Cain (Faculty Senator)  
Jillian Vanderheiden (Student Representative)  
Garnet Boyd (OIC Member-at-Large)

**Governance and Nominating Committee**

Nick Brown (Student Representative)  
Stacy Senkbeil (OIC-at-large)  
Michael Cain (Faculty Senator)

The Chair asked if there were any members who expressed an interest in the vacant positions. G. Boyd agreed to serve on the Foundation Management Committee until new OIC representatives are appointed to the board. M. Cain

volunteered to join the Finance and Audit Committee as he is the only Faculty Senator which is one of the requirements for the committee in the terms of reference.

**080 Sep 16  
CARRIED AS AMENDED  
BY UNANIMOUS CONSENT**

**6.0 ANY OTHER BUSINESS**

6.1 Celebrate Your Board – AGB John W. Nason Award for Board Leadership

G. Fearon reported that this is an award established to celebrate activities and successes of boards in terms of leadership. B. Jolly brought forward this award for consideration by the board to submit an application. Dr. Fearon will work with B. Jolly on further steps of the application process. B. Jolly stated that she believes in recognizing the good work the board as accomplished.

**7.0 INFORMATION**

**8.0 ADJOURNMENT**

Moved (J. Kilpatrick)

**BE IT RESOLVED THAT the meeting adjourn at 12:42 p.m.**

**CARRIED**

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Chair, Board of Governors

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Secretary, Board of Governors