

**Brandon University Board of Governors
(Open Session)**

**Saturday, May 12, 2018
Louis Riel Room
8:30 a.m.**

Present: S. Robinson; S. Chambers (Vice-Chair); H. Mumin; M. Cain (via teleconference), E. Simon; M. Agavi; K. Auriat; B. Zander; G. Jackson; T. Corbett; J. Gobeil; R. Sneath; K. Kerkowich

Resource: M. Serfaty, S. Lamont, K. Fisher, M. Lamontagne (Recorder)

Regrets: M. Decter; C. Stitt; D. Stewart (Chair)

1.0 CALL TO ORDER

The Vice-Chair called the meeting to order at 8:36 a.m.

2.0 AGENDA AND MINUTES

2.1 Approval of Agenda of May 12, 2018

Motion: Moved and seconded (B. Zander/E. Simon)

BE IT RESOLVED THAT the agenda of the May 12, 2018, Board of Governors meeting (Open Session) be approved.

**043 May18
CARRIED**

2.2 Approval of Consent Agenda

Motion: Moved and seconded (K. Auriat/S. Robinson)

BE IT RESOLVED THAT the Consent Agenda be approved as follows:

- a) Minutes of March 17, 2018 (Open Session)
- ~~b) Report from the Vice-President (Academic & Provost)~~
- c) Report from the Vice-President (Administration and Finance)
- d) Report – Transactions of \$25,000 or More – March 6 to April 27, 2018
- e) Bi-Annual Reports (per By-Law No. 8)
 - i. Contracts/Institutional Agreements
 - ii. International Institutional Agreements
 - iii. EAP Agent Contracts

- iv. **Telephones/Computers and Maintenance/Warranty Agreements**
- v. **Insurance Policies**

Dr. Robinson requested that Item 2.2 b) Report from the Vice-President (Academic & Provost) be struck from the consent agenda and moved to Item 3.3.1. for discussion.

**044 May18
CARRIED AS AMENDED**

2.3 Moved to Closed Session

Motion: Moved and seconded (G. Jackson/E. Simon)

BE IT RESOLVED that the meeting move to Closed Session.

CARRIED

2.4 Motion(s) Raised from Closed Session

BE IT RESOLVED THAT the Board of Governors approve the following applications for Sabbatical Leave as recommended by the Interim President:

FACULTY OF ARTS:

Combet, DenisJanuary 1, 2020 to June 30, 2020 at 80%
Hinther, Rhonda.....January 1, 2020 to December 31, 2020 at 80%
Kramer, Reinhold.....January 1, 2020 to June 30, 2020 at 80%
Lakevold, DaleJuly 1, 2019 to June 30, 2020 at 80%
Mason, CorinneJuly 1, 2019 to June 30, 2020 at 80%
Marshall, AllisonJanuary 1, 2020 to June 30, 2020 at 80%
Petrella, Serena.....July 1, 2019 to December 31, 2019 at 80%
Varley, EmmaJuly 1, 2019 to June 30, 2020 at 80%

FACULTY OF SCIENCE:

McGonigle, TerenceJanuary 1, 2020 to December 31, 2020 at 80%
Pattison, SimonJanuary 1, 2020 to June 30, 2020 at 100%
Plosker, Sarah.....January 1, 2020 to June 30, 2020 at 100%
Rutherford, Pamela.....January 1, 2020 to June 30, 2020 at 80%
Whittington, Pete..... January 1, 2020 to June 30, 2020 and January 1, 2021 to June 30, 2021 at 80%

FACULTY OF EDUCATION:

Beeman, Chris.....July 1, 2019 to June 30, 2020 at 80%

FACULTY OF HEALTH STUDIES:

Chachula, Kathryn.....January 1, 2020 to December 31, 2020 at 80%
Ahmad, Nora.....August 1, 2019 to July 31, 2020 at 80%

SCHOOL OF MUSIC:

Cain, Michael.....July 1, 2019 to June 30, 2020 at 80%
Chadwick, SheelaghJanuary 1, 2020 to June 30, 2020 at 80%
Godin, Jon-Tomas January 1, 2020 to June 30, 2020 at 100%

BE IT RESOLVED THAT the Board of Governors approve the naming of the reception desk of the Healthy Living Centre as the Auriat Family Reception Desk.

Whereas the University has been approached by private developers who have expressed an interest in alternative versions of this project;

Whereas the Board is informed by the findings of the UWCRC feasibility study and will provide same to interested parties;

Whereas the Board agrees to restrict any further expenditures;

Whereas any feasible proposals are to limit the operating and capital risk to Brandon University;

BE IT RESOLVED THAT Brandon University invite discussions with private developers;

AND THAT feasible proposals be presented to Board of Governors by December 31, 2018;

AND THAT any further expenditures be limited to no more than \$50,000 without Board approval.

3.0 REPORTS

3.1 Governance and Nominating Committee

a) Report from the Governance and Nominating Committee (J. Gobeil)

The Governance and Nominating Committee met on Friday at 4:30 p.m.

One item of continuing business was discussed which was a debrief of the Board Retreat.

One item of new business was discussed which was a Review of the Board Annual Evaluation.

3.2 Finance and Audit Committee (K. Auriat)

a) Report from the Finance and Audit Committee

The Finance and Audit Committee met on Friday at 5:15 p.m.

The following reports were received for information:

- Financial Summary by Object as at March 31, 2018
- Financial Summary as at March 31, 2018
- Bi-Annual Reports (as per By-Law No. 8)
 - o Contracts/Institutional Agreements
 - o International Institutional Agreements
 - o EAP Agent Contracts
 - o Telephones/Computers and Maintenance/Warranty Agreements
- Transactions of \$25,000 or More Report – March 6, 2018 to April 27, 2018

In addition, a motion was recommended to the Board of Governors in regards to Board of Governors Entrance Scholarships and Bursaries.

3.3 Executive Committee (D. Stewart)

a) Report from the Executive Committee

The Executive Committee met on Friday at 6:00 p.m.

Reports were received from the Governance and Nominating Committee, Finance and Audit Committee, the President, and the Vice-Presidents. The reports and all other Executive business are included on the Board of Governors agenda for discussion and approval.

3.3.1 Report from the Vice-President (Academic & Provost)

Dr. Serfaty spoke to the Celebration of Research publication which was provided in the agenda package to give board members an idea of the range of research being done by faculty. The following are highlights from his report:

- A copy of external research funding was also provided in the agenda package noting that the list is not complete and there will be more coming;
- Two new research chairs have been named including Dr. Rachel Herron of the Department of Geography and Dr. Sarah Plosker of the Department of Mathematics & Computers Science;

- Dr. Sarah Plosker will also receive the Senate Excellence in Research Award at Convocation;
- BU is becoming more research oriented and more faculty are publishing books;
- This is part of what sabbatical leaves are all about noting that a vast majority of faculty use sabbatical leaves very well.

Member commented that it would be nice for the board to meet faculty.

Dr. Serfaty introduced Dr. Rosanne Gasse in the audience and members thanked Dr. Gasse for her work and research.

3.4 President (S. Robinson)

a) Report from the Interim President

A copy of Dr. Robinson's written report was included in the package and presented. A set of key priorities have been identified and a number of corresponding activities and engagements that are in support of these priorities were noted.

Dr. Robinson provided the following highlights in addition to his written report:

- Participated in Brandon Urban Aboriginal Peoples' Council strategic planning retreat with J. Gobeil. It was noted that the council has some interesting future developments coming forward;
- Currently a member of Electoral Divisions Boundaries Commission and have been busy in the past month working on preliminary recommendations for electoral divisions. The intent is to have open dialogue and collect feedback to inform a report which will be finalized in December;
- Met with representatives from the Canadian Collegiate Athletic Association (CCAA) noting that BU has applied to join a new conference within their organization so that the BU soccer teams can compete regularly at a national level;
- Attended the State of the Province Address on April 19th and met with the Premier and local MLA's afterwards on campus to provide updates on current priorities and on-going activities. The Premier was also on campus to meet with students who were the recipients of his scholarships;
- Attended the Foundation AGM and was able to hear from students and meet with donors. Three student representatives reflected on the importance of scholarships and bursaries. The Foundation is doing great and we should all be proud;
- BU sponsored Kids Day at the Royal Manitoba Winter Fair. The focus of our sponsorship was BU's 50th anniversary to help raise the profile

of the University. The event was a great success and many staff and students volunteered;

- Attended the Interfaith & Community dinner, hosted by the Islamic Centre. Faith leaders were invited from all faiths in local communities and talked about peaceful coexistence of different faiths;
- Attended Universities Canada Annual Membership Conference that consisted of a series of useful presentations including indigeneity on Canadian campuses. President Michael Degagné of Nipissing University, the first Indigenous president of a Canadian University, presented on truth and reconciliation and how to understand calls for action and what they mean for universities;
- Provided greetings at an event hosted by ACC – Reciprocal Lessons of Supporting Indigenous Students Success in Higher Education. There was good representation from both institutions and the public noting that Student Services at BU were well represented;
- Attended Vancouver Alumni Event on May 23rd;
- Next Alumni Event will be held in Winnipeg on June 20th;
- Alumni events are one of the most enjoyable parts of the experience of being Interim President.

3.5 Brandon University Foundation (T. Corbett/M. Cain/H. Mumin)

Dr. Corbett reported the following:

- Brandon University Management Committee met on May 4th and the following items were discussed:
 - Motion was approved to transfer \$534k from the Foundation to BU;
 - Review of 1st quarter financial statements – As of March 31, 2018 the income is down \$1,997,138 relative the 1st quarter of 2017 (donations down \$178,248 and a significant downturn in the investments);
 - As of March 31, 2018, assets in the BUF were \$68,730,315
 - Recommendation was made to the board that BDO be appointed as the auditor;
 - There was a partial review of the BUF Investment Policy Statement and a decision was made that committee members needed more information before presenting a final document to the Foundation board for approval. Heathbridge Capital Management will be approached to provide an information session to the committee after which the policy review will be completed and forwarded to the Foundation board for approval;
- The Foundation Annual General Meeting was held on May 11th and the following items were discussed/approved:
 - Total Foundation assets as of December 31, 2017 were \$72M;
 - Total disbursements to BU from the Foundation in 2017 was \$2.6M;
 - In 2017, there was \$5.4M of investment income;

- Total of approximately \$1,015,213 of donations and contributions were received by the Foundation in 2017;
- Annual Fund giving was up from approximately \$107,000 in 2016 to \$288,071 in 2017;
- Motion was passed to approved BDO as the auditor;
- Board received a presentation from Heathbridge Capital Management.

As per question from member, it was confirmed that \$1.2M was given by the Knowles Douglas Commission to be held by the Foundation in trust. This was due to issues with the KDC where if they held on to the money, it would have gone to Revenue Canada.

Member asked if there would be a special campaign for BU's 50th Anniversary. Dr. Robinson stated there is no special campaign; however, the annual fund has been amped up with a focus on the anniversary and we have seen a tremendous increase.

3.6 Knowles-Douglas Student Centre (S. Lamont/D. Stewart)

S. Lamont reported that he was unable to attend the last meeting but is able to report the following:

- Renovations are being done to the washrooms to include gender neutral washrooms;
- Manhole update is required in relation to the new washrooms;
- Maintenance is required to repair the fibre optic cable;
- Financial statements and budget were approved;
- Lease was approved for the next two years for tenants.

3.7 Board of Trustees of the BU Retirement Plan (S. Chambers/S. Lamont)

No report.

3.8 Brandon University Senate (H. Mumin/M. Cain)

No report.

3.9 Status of Women Review Committee (K. Kerkowich)

K. Kerkowich reported that she was unable to attend the last meeting held on April 18th which was a Luncheon hosted in the Music building. The Committee will meet again in September.

3.10 Brandon University Alumni Association (D. Stewart)

No report.

3.11 Brandon University Students' Union (N. Brown/E. Simon)

E. Simon reported the following:

- There has been significant turnover in regards to the BUSU Executive Committee noting that Mo Agavi has replaced Nick Brown on the Board of Governors until a new president is selected;
- Deadline for BUSU president applications is May 25th noting that a job posting will go out on Monday morning;
- BUSU has re-written the policy that would allow a student who has graduated to be hired for the position;
- Work has started on the orientation magazine;
- General Manager, Natalie Ore has left BUSU. Corey Norton has stepped into the role of General Manager;
- In process of hiring Offices and Services Manager. Interviews will occur in the next two weeks with hopes to have a full office by the end of May;
- PENT BBQ is coming up.

4.0 CONTINUING BUSINESS

4.1 Downtown Development

The Vice-Chair read a motion that was approved unanimously in Closed Session as follows:

Whereas the University has been approached by private developers who have expressed an interest in alternative versions of this project;

Whereas the Board is informed by the findings of the UWCRC feasibility study and will provide same to interested parties;

Whereas the Board agrees to restrict any further expenditures;

Whereas any feasible proposals are to limit the operating and capital risk to Brandon University;

BE IT RESOLVED THAT Brandon University invite discussions with private developers;

AND THAT feasible proposals be presented to Board of Governors by December 31, 2018;

AND THAT any further expenditures be limited to no more than \$50,000 without Board approval.

Dr. Robinson reported the following:

- The downtown land has been assembled and a rough conception of the size of the project was determined with an original estimated cost of approximately \$70-90M;
- The University of Winnipeg Community Renewal Corporation (UWCRC) was hired last summer to test the feasibility of a project and were thorough and helpful on the analysis;
- The study was completed and presented to the board in March, and it has been determined by the Board of Governors that a downtown development as outlined in the UWCRC report will not be feasible;
- The University can still achieve goals with a different approach without reliance on major public funds and with very little operating risk to BU;
- The idea is to seize the opportunity of what the downtown site presents to the University to enhance BU's operations and by also meeting the serious need for downtown revitalization and economic development;
- The goals for a downtown site still include housing and commercial development including: combination of residence (students and seniors); a black box theatre; commercial space; and a possible daycare;
- The University has engaged with many people in the community and there is confidence that something different from the initial UWCRC study could be possible downtown;
- As a result, BU would like to hear from private developers who are interested in working with the University on a project going forward, hence the motion that was passed today;
- The hope is that interested parties will be able to present options with limited risk and with little funding from the University;
- This motion was passed unanimously by the Board of Governors.

Member clarified that we are issuing an open call for proposals to construct a project where a third party would be responsible for any risks and finances associated with a project.

Member stated that the understanding is to communicate to the development community that we are interested in discussions and welcome opportunities that would limit risk to the university.

Members expressed their enthusiasm for this new path forward. Some members shared their concerns with the initial UWCRC report and stated they are more comfortable with this approach given there would be limited risk to the University. Some members expressed this approach is innovative, exciting and could be transformative for the region.

Member stated their confidence in the University and Board to practice due diligence when meeting with future partners and to mitigate risk to the University as well as looking at how they fit into the Campus Master Plan.

Dr. Robinson thanked the Board for their open minds, thoughtfulness, vision and willingness to embrace future possibilities downtown.

Members thanked Dr. Robinson and administration for pursuing alternative options that provide opportunities for downtown. The Vice-Chair thanked the Board and senior administration for their hard work.

5.0 NEW BUSINESS

5.1 Motion: 2018 – 2019 Operating Budget

Motion: Moved and seconded (S. Robinson/K. Auriat)

BE IT RESOLVED THAT the Board of Governors approve the 2018 – 2019 Operating Budget (including the 2018 – 2019 Fee Schedule and budgets relating to Renovations & Equipment, Eckhardt-Gramatte Conservatory of Music, Ancillary Services and Campus Manitoba), as recommended by the President.

047 May18

Dr. Robinson stated that the budget proposal is the result of extensive conversations throughout the year. Consultations were held with budget unit heads and a series of meetings were held with the Board Budget Committee who have closely reviewed the budget to offer input and ask questions and have recommended this motion today.

Member expressed concerns about the sustainability of using surplus funds noting that it would be good to use surplus towards infrastructure and to not always rely on the provincial government now that the operating grant has been decreased.

S. Lamont agreed that having a budget that relies on previous years' surplus is not ideal noting this is how we have been operating for the last 5-6 years. It was noted that the long term plan is to achieve a sustainable position (i.e. not to rely on surplus funds) and that we have made significant progress in this direction. In addition, S. Lamont stated the following:

- Operating grant increases have ceased while the Province aims to address the provincial deficit;
- Government is shifting to have PSE institutions' operating revenue rely less on operating grants and more on tuition increases;
- With new laws in place that allow PSE institutions to increase tuition fees, BU will still be the least expensive university in western Canada;
- All public sector bodies are dealing with a possibility of wage freezes for upcoming collective agreements noting that BUFA is in the last year of their agreement set to expire in 2019 and the year following will be the last year of the agreement for support staff;
- Financial projections for the next five years include mandates, enrolment projections, increase in tuition fees and an increase to international differential fees;
- BU international fees are significantly below other universities in Canada.

S. Lamont stated that with all of this held into account and including the 15% management cuts, we should be in a positive position within the next couple of years as long as restraints are practiced. It was noted that we will need to capitalize on tools laid out by the Province and based on enrolment figures, it seems possible we can get to a positive position.

Member asked how the 90% of the operating budget being directed towards salaries and benefits compares to other universities.

S. Lamont stated he is uncertain and that part of the challenge depends on whether ancillary costs fall into other universities operating budgets or not. Some universities include research grants under operating grants and some do not. We are likely not substantially different from others in regards to salaries and benefits as this is usually a large cost for universities.

S. Lamont noted that the belief is that the investments as outlined on page 5 and 6 will have the highest impact on revenue and services for the next budget year.

It was confirmed that the \$35k expense for Homecoming would be a one-time expense for BU's 50th Anniversary. It was noted that there is a plan for an outdoor concert as part of the Homecoming events. It was further noted that BUSU has exceeded a budget of this amount in the past for an outdoor concert.

S. Lamont stated that the Advancement & Alumni Office is planning a large Homecoming event and there will be some risk involved. The best case scenario is that none of the \$35k will be required and the worst case is that if something greater is needed, undesignated funds can be accessed which would be appropriate for a Homecoming event. S. Lamont stated that if additional funds are required, they would not be drawn from the operating budget.

Dr. Serfaty stated that the operating budget document is fully transparent noting that we are providing the board and the community with submissions from every unit to give an idea of the aspirations of each unit. He encouraged board members to look at each submission noting that units know in advance that they will not receive everything in their budget submissions.

Member suggested that the university reach out to the community to seek donations for items such as technology equipment (e.g. computers), painting, furniture, etc., that is apparent in the unit-level submissions.

S. Lamont noted the university's unionized environment can present limits as to donations for material items; however, it could work in certain circumstances. Obtaining donated services would likely not work but departments could approach the community for material items (e.g. furniture and computers).

Member suggested that a committee be formed to look into these items.

K. Kerkowich departed the meeting at 11:37 a.m.

S. Lamont noted that some departments are able to purchase equipment at a discounted rate through research grants. Furniture stores have also been approached in the past for common areas.

Member suggested that a wish list be created of items and price levels needed to be shared with the community and to let the community know they can participate in helping our institution.

Member stated concern about costs of equipment being downloaded on to students by way of course fees.

Member stated that Department of Advancement used to go to each department to do a needs inventory including labs and then would share the list with contacts. It was noted that this was very proactive and effective.

S. Lamont indicated that Carla Eisler has been doing this over the last month or two and has met with the Dean of Science.

Member asked about grants and awards and how they compare to other comparable universities and what the institution can do to support faculty in research applications. It was noted that SSHRC grants seem quite low.

Dr. Serfaty stated that the university's research portfolio is improving but agrees that we do not have sufficient support for faculty to facilitate research efforts. BU should begin to invest in this noting it is not cheap.

Member suggested a pilot program to find out what type of return on investment we could get.

Dr. Robinson stated that we are building capacity in Advancement and they will be working more towards items such as the needs listings of departments as mentioned earlier. Members are encouraged to follow up on this.

Member commented on the difficulty universities face to provide support for faculty in regards to research grants because they are individually faculty driven. Suggestion was made to increase BURC grants.

Dr. Serfaty referred to the research publication provided in the agenda package. In addition to those listed, there are a number of grants that are ongoing that were not necessarily reflected in the publication.

Discussion took place regarding the Junior Kindergarten program and some members expressed concern regarding the program's deficit. Members provided suggestions such as to find a sponsor for the program; increase fees to reach a break-even point; and have the program raise fundraising capacity. It was noted that the program provides learning opportunities for students and has a positive reputational outcome. It was also suggested that administration follow-up with the

coordinator of the Junior Kindergarten program to better understand the budget and report back to the Board. Additional concerns were raised that students are not the ones utilizing or benefiting from the program so should not have to fund it.

Some members raised concerns with the operating costs of the Advancement and Marketing & Communications departments noting that the departments only bring in approximately \$1M while running a budget of \$990k. Member stated they would like to see more of a return on investment in this area.

S. Lamont stated that there has been a splitting of departments between 1) the Office of Advancement; and 2) Marketing & Communications. It was noted that marketing increases the profile of the university and that marketing is underfunded. Advancement also includes Alumni noting there are a number of alumni events hosted throughout the year.

S. Lamont noted that a general endowment trust reserve was created in the 1980's with the purpose that BU does not have to cover all costs of fundraising. The endowment is now funding almost all fundraising pieces. It was noted that a portion of the this goes towards alumni relations.

Member stated they would like to see this tracked.

Vice-Chair stated they would like to maximize exposure and see a return on investment.

Member raised concern that they have yet to see efficacy of the Advancement Office and that the rate of return on our investment is poor. It was suggested that the board direct the President to improve the performance of the Advancement Office.

Members made the following suggestions for fundraising initiatives:

- Launch of next campaign should be tied to a major initiative in order to increase chance of success;
- Engage students to assist in fundraising which can also build student sense of loyalty to the institution and build engagement with the Advancement Officer;
- Leverage connections of the Board Governors to support fundraising initiatives such as by fundraisers hosted by the Board (e.g. wine and cheese event);
- Board members should be fundraising stewards of the community;
- Quarterly emails for institutional fundraising initiatives could be sent to the community noting that U of M has an ongoing capital campaign;
- Consider having Advancement Office come to present to the Board to support the development of an institutional strategy;
- Advancement Office staff acquire proper fundraising education to become more efficient with what we do and to establish best practices;

The Vice-Chair stated that John Kearsy, Chair of the U of M Front and Centre Campaign has offered to come and speak with the Board about campaign strategies. Mr. Chambers stated he could assist in coordinating this.

Dr. Robinson stated that strategic advancement efforts are going to be dependent on the leadership of a new President noting there is a real desire and demand for a campaign.

Member suggested that the Interim President has potential to start a fundraising campaign that could raise a large sum of money in a year stating that it is unlikely that a new President will discontinue a campaign.

Members agreed they would like John Kearsy to present to the board at a future Board of Governors meeting.

CARRIED

5.2 Motion: Board of Governors Entrance Scholarships and Bursaries

Motion: Moved and seconded (S. Robinson/K. Auriat)

BE IT RESOLVED THAT the Board of Governors approve the allocation of unrestricted endowment funds for the 2018/2019 fiscal year as follows:

Faculty Research (BURC)		\$60,724
Entrance Scholarships:		
Tier I	Average greater than or equal to 95%	2000.00
Tier II	Average greater than or equal to 92.5%	1700.00
Tier III	Average greater than or equal to 90%	1400.00
Tier IV	Average greater than or equal to 87.5	1100.00
Tier V	Average greater than or equal to 85%	800.00
Total available from endowment funds for Entrance Scholarships		\$61,348
TOTAL		\$122,071

035 May18

Dr. Robinson stated this is an annual disbursement of funds. The first number (\$60,724) is an annual disbursement to support BURC grants and second number is for Board of Governors Entrance Scholarships. These awards are advertised to attract students to BU and are based on high school grades. We attract more than what we can fund with this amount and augment this through operating funds.

CARRIED

5.3 Motion: Agreement to Purchase Public Right-of-Way for Lane Closure

Motion: Moved and seconded (S. Robinson/E. Simon)

BE IT RESOLVED THAT the Board of Governors approve the Agreement to acquire the 4,950 square foot portion of the Public Right-of-Way (to be closed) located directly east of the property civically addressed as 2021 Victoria Avenue and described ‘all that portion of 20th Street (to be closed) in Block 44, Plan 15 BLTO’ for the price of one dollar (\$1.00) plus GST.

041 May18

S. Lamont stated that the property between Louise and 20th Street has never been transferred to BU. The City is willing to transfer the property noting that legal fees will be the responsibility of the University and are estimated to cost approximately \$3k. The parking lot at the location cannot be paved until the University legally owns the property.

CARRIED

5.4 Motion: In Camera Guidelines

Motion: Moved and seconded (J. Gobeil/S. Robinson)

BE IT RESOLVED THAT the Board of Governors adopt the guidelines for In-Camera sessions of the Board of Governors as proposed by the Governance and Nominating Committee.

048 May18

Dr. Robinson stated that many Boards and universities regularly hold in camera sessions which are similar to a closed session but for which there are no minutes taken and no motions can be made. These sessions provide the opportunity to discuss issues noting that sometimes administration, including the President, will be asked to leave. The Governance and Nominating Committee reviewed a variety of options and has gone with this proposal. The idea would be to have regular closed and open sessions as is the current practice and the in camera session will be added at the end of the open session agenda.

CARRIED

5.5 Update: Brodie Science Building

S. Lamont reported that an RFP has been issued to architectural/engineering firms to assist with assessing the current condition of the Brodie building and determining space requirements. The RFP invites proposals that would support a project in the range of \$40M. This limitation was deliberately set to ensure that proposals are not beyond the scope of feasibility. An information session was held on May 2nd where a number of engineering firms attended and toured the Brodie

building. The deadline for proposals is May 24th. Proposals will then be reviewed in detail and a decision will be made. The Dean of Science has been a full participant in these activities and will be involved in the selection decision. It was noted that planning could start as early as summer noting that some work will need to happen in the Fall when more faculty are available on campus. There is a need to find out the scope of project before finding out how much funding is required.

Dr. Robinson added that we have funds set aside for this purpose from the sale of the University House (half of the proceeds were ear-marked for the Science building).

Member stated that it seems pointless to build a new building and it is important to build faculty and then work on building infrastructure to support their needs.

Member asked what has been done to find out the strategic direction of the Science building before moving forward. Example was given that some research proposals require specific equipment that we do not have.

Dr. Robinson stated that the Academic Plan was developed in 2015 and this went out to each unit for further focus and strategic planning. The Faculty of Science has also developed a unit-specific plan that aligns with the overarching Academic Plan. It was noted that firms would have access to this information.

It was confirmed that the academic portion related to this project is the responsibility of Senate and the it was suggested that the President and Vice-President (Academic & Provost) bring this forward to the Dean of Science for consideration.

6.0 ANY OTHER BUSINESS

There were no items of other business.

7.0 ADJOURNMENT

Moved (M. Agavi)

BE IT RESOLVED THAT the meeting adjourn at 12:56 p.m.

CARRIED

Chair, Board of Governors

Secretary, Board of Governors