

**Brandon University Board of Governors  
(Open Session)**

**Saturday, September 22, 2018  
Louis Riel Room  
8:30 a.m.**

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**Present:** D. Stewart (Chair); S. Robinson; S. Chambers; H. Mumin; M. Malazdrewicz; J. Shannon; E. Simon; K. Auriat; G. Jackson; J. Gobeil; M. Archibald; J. Galvin; T. Rourke; M. Decter (via teleconference)

**Resource:** M. Serfaty; S. Lamont; K. Fisher; M. Lamontagne (Recorder)

**Regrets:** K. Kerkowich; T. Corbett; B. Zander

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**1.0 CALL TO ORDER**

The Chair called the meeting to order at 8:37 a.m.

Round table introductions were made for new members.

**2.0 AGENDA AND MINUTES**

2.1 Approval of Agenda of September 22, 2018

Motion: Moved and seconded (K. Auriat/J. Gobeil)

**BE IT RESOLVED THAT the agenda of the September 22, 2018, Board of Governors meeting (Open Session) be approved.**

**Addition: Item 6.9 - New President Discussion**

**093 Sep18  
CARRIED AS AMENDED**

2.2 Approval of Consent Agenda

Motion: Moved and seconded (H. Mumin/E. Simon)

**BE IT RESOLVED THAT the Consent Agenda be approved as follows:**

- a) Minutes of June 23, 2018 (Open Session)**
- b) Report from the Vice-President (Academic & Provost)**
- c) Report from the Vice-President (Administration and Finance)**
- d) Report – Transactions of \$25,000 or More – June 8 to August 31, 2018**

099 Sep18  
CARRIED

### 3.0 CORRESPONDENCE

#### 3.1 Letter to Minister of Education & Training

This item was included in the agenda package for information.

### 4.0 PRESENTATIONS

#### 4.1 Prof. Heather Gillander, Chair, Department of Business Administration

Prof. Gillander provided a verbal status report on the Department of Business Administration as follows:

- Business Administration program has grown rapidly over the past five years noting that enrolment has increased over 80% in the last four years;
- Enrolment is in excess of 4900 credit hours with 645 people in seats;
- Program offers a Bachelor in Bus. Admin. (including Honours); an Accounting major; as well as Bachelor of Arts (4-year and 3-year degrees);
- There are a significant number of students in the program with 251 students. Of these, there are approximately 30-35 Accounting majors;
- Accounting is the only subject area with resources to provide a package of courses;
- Students graduating from Accounting tend to be very successful which shows they are well prepared;
- There are approximately 90 first-year students this year. Of those, approximately 11 are enrolled in the 2+2 program (having done their first two years at ACC) noting that last year there were 20 students coming from ACC;
- Two program reviews have been done in the last two years as well as the development of an Accounting specialization;
- A mini review last year recommended that Bus. Admin. look towards an MBA program that would be produced with another university noting that BU does not have the resources to produce this independently;
- Department has been looking at ways to manage the increase in students noting they are at their saturation point based on current classroom sizes and faculty members within the department;
- Dean of Arts has allocated 12 sessional instructors plus 6 faculty members which has allowed the department to absorb a certain amount of growth, however, the program is at the point where there is a need to decide where it is going.

Dr. Robinson shared positive stories he has heard from Business Admin students and stated it would be nice to see the program offer other specializations in addition to Accounting.

Member asked Prof. Gillander where she would like to see the program go.

Prof. Gillander stated that with more faculty or sessional instructors, there would be more options to cover core areas. There is high demand for Human Resources and an HR Major would be welcome by students. Other areas such as Strategic Management and Supply Chain Management would be good offerings noting that additional specializations would require more resources.

Member commented that other universities do not have Business Administration within the Faculty of Arts and asked Prof. Gillander if she sees the Business Admin Department becoming independent of the Faculty of Arts (i.e. a School of Business) in the future.

Prof. Gillander suggested that this would be ideal noting that a minimum of 10 faculty members would be needed whereas the program currently has only 6. Two of these positions are funded by an endowment. It was noted that the department takes pride the quality of their program which is best supported by small class sizes; however, while class sizes of 100+ are not ideal, it is manageable and the quality is not compromised.

Member asked about the process in which the program obtains resources.

Prof. Gillander stated that the process begins with a request to the Dean of Arts for support. It was noted that growth in Business is part of the Academic Plan and that at the next Arts Faculty Council meeting, more information will be provided relating to the Business Admin department's requests for additional resources.

Prof. Gillander reiterated that the program has seen an 80% enrolment increase in the last four years and stated that she would like to see that double in the next five years.

#### 4.2 Dr. Bernadette Ardelli, Dean, Faculty of Science

Members of the Board joined Dr. Bernadette Ardelli, Dean of the Faculty of Science, and members of the Faculty in Theatre A in the Brodie Building. The Chair introduced Dr. Ardelli and invited her to proceed with her presentation, highlights of which are as follows:

- Faculty of Science has eight departments, two programs (one being a master's program), and several departments are participating in the Co-op Program;
- the Master of Environmental and Life Sciences (MELS) program continues to grow and currently has 24 students in the program;
- approximately 30% of the institution's total credit hours comes by way of the Faculty of Science on an annual basis (noting that credit hours translate into tuition dollars);
- Science courses contribute to degree programs in other faculties (e.g., B.Ed. A.D.) and Science programs include a liberal arts requirement;
- approximately 38% of faculty have been hired in the last five years;

- a number of strategic planning documents guide the efforts of the Faculty including the Academic Plan as well as Canada's Fundamental Science Review (the Naylor report) which is the strategic framework for science in Canada;
- student engagement has a strong reliance on experiential learning; teaching resources and tools are critical to students' learning;
- breadth of research within the Faculty, including in the areas of:
  - environment
  - memory
  - health, illness and disease
  - computational science
  - history (Palynology)
- approximately 25% of faculty are supported by national funding agencies;
  - two Canada Research Chairs (CRC), both of whom are female
- maintaining momentum acquiring research funding was identified as a priority;
- increasing and maintaining funding for graduate students was identified as a priority;
  - critical to leverage student contributions to research at the graduate level;
  - funding for student research positions typically comes through faculty research grants;
- community engagement was identified as a priority; new initiatives such as bringing the Western Manitoba Science Fair, opening a chapter of Let's Talk Science (nationally funding program), and Chemistry Week were just a few of the examples given;

Dr. Ardelli thanked the members for the opportunity to present and offered to avail herself for conversations or building tours at the request of members. The Chair thanked Dr. Ardelli and invited questions from members.

Member asked for more information in Science's engagement with the Co-op program as well as efforts towards strategic funding.

Dr. Ardelli noted that co-op placements will be an incredible opportunity for Science students to gain exposure to day-to-day routine within a lab-setting in order to develop expertise rather than just familiarity which was what they are currently able to acquire. With respect to funding needs, Dr. Ardelli indicated that the research labs are some of the best equipped in the country as a result of access to Canada Foundation for Innovation (CFI) funding; however, funding for teaching lab equipment is significantly lacking. To help address this need, a list of resource needs has been shared with the Advancement Office with the hope that private funding will help to address some of these areas.

Member questioned the use of private funds from an endowment for the renovation of building infrastructure (i.e. Theatre A). Dr. Ardelli indicated that members of the faculty were invited to consider various uses for the endowment funds and they were united in their identification of the Theatre renovation. Further, Dr. Ardelli indicated that senior administration is supportive of the proposal and has agreed to provide the additional funds required to bring the project to fruition. Finally, it was noted that the donor retains final say regarding the use of the endowment funds and she has endorsed the proposal.

Member questioned when the appropriate time would be to consider solicitation of private funding for the science building.

Dr. Ardelli indicated that Prairie Architects will be meeting with all Department Chairs in mid-October to discuss their research and teaching needs. After this information has been gathered, public presentations will be held (likely mid-November). After Prairie Architects has completed their work, the next step will be to take the project to shovel-ready which would then be followed by the development of a strategy for seeking private funders.

The Chair and members thanked Dr. Ardelli for her time.

## 5.0 REPORTS

### 5.1 Governance and Nominating Committee

#### a) Report from the Governance and Nominating Committee (J. Gobeil)

The Governance and Nominating Committee met on Friday at 4:30 p.m.

One item of Continuing Business was discussed in regards to a Board Policy Update.

Five items of new business were discussed with motions recommended to the Board of Governors in regards to the Use or Consumption of Tobacco, Cannabis or E-Materials Policy; Rescinding of the Clean Air Policy; Use of Representatives Policy; Amendment of By-Law No. 8 – Signing Authorities; and Nominations and Elections for Board Committee Representatives.

The Committee also discussed strategic planning and board development (roles and responsibilities of the board). The Committee will work with administration to identify dates and will look to bring more development opportunities to the board.

Member requested a status update on the policy regarding the agenda protocol and requests for information from board members.

Ms. Fisher reported that she has gone ahead with research to find out what other institutions are doing. The By-law is currently in the development phase and will be a fairly comprehensive By-law that will cover a range of items including meeting structure and agenda protocol.

5.2 Finance and Audit Committee (K. Auriat)

a) Report from the Finance and Audit Committee

The Finance and Audit Committee met on Friday at 5:15 p.m.

The following regular reports were received for information:

- Financial Summary by Object as at August 31, 2018;
- Financial Summary as at August 31, 2018;
- Research and Special Purpose Funds from April 1, 2018 to June 30, 2018
- Transactions of \$25,000 or More Report - June 8, 2018 to August 31, 2018

There were no items of New or Continuing Business.

5.3 Executive Committee (D. Stewart)

a) Report from the Executive Committee

The Executive Committee met on Friday at 6:00 p.m.

Reports were received from the Governance and Nominating Committee, Finance and Audit Committee, the President, and the Vice-Presidents. The reports and all other Executive business are included on the Board of Governors agenda for discussion and approval.

5.4 President (S. Robinson)

a) Report from the Interim President

A copy of Dr. Robinson's written report was included in the package and presented. A set of key priorities have been identified and a number of corresponding activities and engagements that are in support of these priorities were noted.

Dr. Robinson provided the following highlights in addition to his written report:

- Attended a presentation by Howard Alper which discussed recognition for Canadian research awards compared to other countries. Mr. Alper

has worked to develop an initiative to work with Canadian universities to talent scope their best up-and-coming researchers. BU was invited to participate along with other universities in Canada;

- Budget Estimates has led to the beginning of the Staffing Plans process noting that the Budget Estimates document will be considered for approval today and will be presented to the Deputy Minister and Assistant Deputy Minister on Monday;
- Continued participation as part of the Electoral Divisions Boundaries Commission noting that two other university presidents in Manitoba also serve on the Commission. A final report will be provided in December 2018 at which time it will become law;
- Assisting in planning Homecoming events which will be a culmination of 50<sup>th</sup> Anniversary celebrations. Col. Chris Hadfield will be presenting noting that BU hopes to promote STEM and connect the Westman region to BU's Science programs.

5.5 Brandon University Foundation (T. Corbett/H. Mumin)

A written report submitted by T. Corbett was included in the agenda package. In addition, Mr. Lamont highlighted the following:

- BU Foundation met on September 12<sup>th</sup>;
- From October 2017 to September 2018, the Annual Fund Appeal has brought in \$372,00 which is up from \$121,861 over the previous 12-month period;
- BUF Management Committee approved the 2019 administrative budget at \$26,750 which will be brought forward to the BUF board for final approval on October 19, 2018;
- BUF Management Committee approved the recommended 2018/2019 distribution rate of 5% (4.5% endowment plus 0.5% admin);
- The semi-annual meeting of the BUF will be held on October 19, 2018.

5.6 Knowles-Douglas Student Centre (S. Lamont/D. Stewart/H. Mumin)

No report.

5.7 Board of Trustees of the BU Retirement Plan (S. Chambers/S. Lamont)

S. Lamont reported the following:

- Trustees met on September 12<sup>th</sup>
- Plan valuation which is normally done in May was brought to the September meeting due to a capacity issue with the Actuaries, Eckler Ltd., and an agreed delay in providing the Plan valuation;
- Going concern unfunded liability is at \$1.11 M which is down from \$38M at its peak;
- Special payments have gone down to \$156,000 and are nearly complete;
- Going concern funding is at 99%;

- Solvency funding is at 80.2% noting that anything under 90% requires annual Plan valuations;
- Plan valuation should be coming to the Board of Governors in November.

5.8 Brandon University Senate (H. Mumin/M. Malazdrewicz)

H. Mumin reported the following:

- Meeting was held on September 18<sup>th</sup>;
- Discussed capacity of Senate committees that have to be dealt with;
- Received external review of the Rural Development Institute.

5.9 Status of Women Review Committee (K. Kerkowich)

No report.

5.10 Brandon University Alumni Association (D. Stewart)

D. Stewart reported the following:

- Sponsored hole at the BIRT cup golf tournament
- AA actively working on Homecoming planning which is typically organized by AA
- AA sponsored nachos at trivia night where BOG team won
- AA will be sponsoring pizza at LNAP

5.11 Brandon University Students' Union (J. Shannon/E. Simon)

Mr. Shannon reported the following:

- Justin Shannon was appointed as BUSU President;
- General Manager, Corey Norton, left BUSU and was replaced by Ashley Taron;
- BUSU hosted a number of activities in September including: orientation events; Club Day, Community Day and a free BBQ;
- BUSU will hosted an outdoor social in Kavanagh Courtyard on September 14<sup>th</sup>. Despite weather challenges, approximately 250 attended;
- Renovations were completed for the gender neutral washrooms noting that positive feedback has been received;
- Annual Food Drive will be held soon.

Member asked about the cost of the gender neutral washrooms and if they came in over or under budget. Ms. Simon stated that she believes the construction of the washrooms came in under budget, however, BUSU is still awaiting final invoices.

Ms. Simon added that Physical Plant did an excellent job at coordinating the contractors.

## 6.0 NEW BUSINESS

### 6.1 Motion: 2019-2020 Budget Estimates

Motion: Moved and seconded (S. Robinson/E. Simon)

**BE IT RESOLVED THAT the Board of Governors approve the 2019 – 2020 Budget Estimates as recommended by the Board Budget Committee.**

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Dr. Robinson spoke to a PowerPoint presentation. The following is a summary of his presentation:

- A Budget Estimates document is requested annually by the provincial government in early September and is typically submitted conditional upon Board of Governors approval;
- Document initiates the budget planning cycle for the following year and assists government in provincial budgeting and, specifically, determining the operating grant;
- Province requires benchmark budget figures noting that the previous year's budget is used as a reference point;
- A series of assumptions are made, most of which are determined by the Province;
- Province requests the inclusion of major projects (with or without budget implications); plans; priorities; as well as what we would like to achieve and what we have achieved so far;
- Goal is to work towards a sustainable budget position through fiscal prudence, increasing revenues, and decreasing pension fund liabilities while acknowledging the priorities of the Province (educational outcomes; more jobs for Manitobans; and public debt reduction);
- September 1<sup>st</sup> data indicates overall student enrolment of 3,476 (2.3% increase over 2017);
- International student enrolment has seen an increase of 23.5% (389 from 315 in 2017);
- New international tuition fee structure will come into effect for the 2019-20 academic year;
- Pension Special Payments of \$156,000 for 2018;
- Public debt reduction continues to be a goal of the Province noting they want assistance from PSE institutions to reduce public debt (e.g., reduce public spending at universities; increasing tuition fees; 15% senior management reduction mandate; Bill 28);
- Negotiations will begin with BUFA this Fall with hopes to have new agreement in Spring 2019. Bill 28 proposes salary increases of 0%, 0%, 0.75% and 1% over four years;
- Co-op Program to launch with 9 academic departments participating in the program to begin in Spring 2019;
- Goals of educational outcomes include: continued development of courses and workshops by CTLT geared to enhance teaching enterprise; continued

collaboration with PSE institutions (e.g., new joint Public History program with ACC); attracting Indigenous students noting the Manitoba Indigenous Blueprint;

- BU will expand the approach to accessibility, recruitment, and retention, and Strategic Enrolment Management;
- New Strategic Research Plan is under development;
- Aspirations to develop more graduate degree programs and hire a Dean of Graduate Studies (part-time) noting that an administrative review of the Faculty of Graduate Studies is currently underway;
- Institutional Priorities include: Teaching and Learning; Research and Scholarship; Community Relations; Downtown Development; Advancement & Alumni Relations; Reconciliation; and Internationalization;
- Grant increase of \$0.906 million or 2.4% will be required to maintain 2019-20 programming. Each 1% grant increase is \$380,180;
- Assumptions include: an annual tuition increase of 6.5% (5% + 1.5% CPI); and projected enrolment growth of 3% for domestic students and 5% for international students;
- Other considerations include:
  - Campus Manitoba (CMB) budget projected to remain at 2018-2019 levels pending outcome of review of governance model and mandate;
  - Renovations and Equipment grant is expected to remain at \$330,000
  - 90% of operating budget is salaries and benefits including the Pension Plan special payments
  - Large capital project requirements including: McMaster Hall; Brodie Science Building; Student Family Housing (Fleming); and an Enterprise Resource Planning System.

Member asked if there is a possibility of private developers for the Fleming project. Dr. Robinson stated this is conceivable but administration has not gone in that direction yet and it was noted there is also a possibility of working together with ACC for a student/family housing development.

**CARRIED**

6.2 Motion: Use or Consumption of Tobacco, Cannabis or E-Materials Policy

Motion: Moved and seconded (S. Robinson/J. Gobeil)

**BE IT RESOLVED THAT the Board of Governors approve the Use or Consumption of Tobacco, Cannabis or E-Materials Policy.**

Dr. Robinson stated that Katie Gross, Dean of Students, was present in the audience noting she contributed to the policy. Dr. Robinson reported that legalization of cannabis will be in effect October 17, 2018 and that PSE institutions are working to develop policies for use of cannabis before legalization takes effects. Consumption of tobacco will remain status quo.

Member asked if the policy will be used to police consumption.

Ms. Katie Gross responded and reported the following:

- The policy is for information which follows provincial guidelines;
- Harm reduction and safety workshops will be provided for students;
- If members of the University community see someone smoking cannabis, they will be encouraged to ask those smoking to be mindful that this is a nonsmoking campus;
- There are individuals on campus who are medical cannabis users and if it is determined that using medical cannabis on campus is a need, Student Services will work to determine where an appropriate place on campus is noting that others would need to be made aware they have been given permission.

Member asked if there will be designated cannabis smoking areas.

Ms. Gross stated that every province is different and that the Province of Manitoba is banning the smoking of cannabis in public areas, which includes Brandon University.

Mr. Lamont added that the government has indicated we cannot have designated cannabis smoking areas on campus, with the exception of medical cannabis.

Member asked if consumption of edibles is legal on campus noting that some people manufacture these in their homes.

Ms. Gross responded that edibles will remain an illegal substance, therefore, people cannot consume edibles on campus. It was further noted that consumption of cannabis will be prohibited in residences. A subsequent harm reduction and substance administrative policy has been developed that will aid in determining if students and employees are fit for work or study.

Mr. Lamont added that there is no current practice of inspecting residence rooms and there is no plan to start inspections for paraphernalia.

**CARRIED**

6.3 Motion: Rescinding of the Clean Air Policy

Motion: Moved and seconded (S. Robinson/G. Jackson)

**BE IT RESOLVED THAT the Board of Governors approve the rescinding of the Clean Air Policy**

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Dr. Robinson stated that the Clean Air Policy is now redundant with the introduction of the Consumption of Tobacco, Cannabis and E-Materials Policy. An Idling of Vehicles administrative policy has been developed to ensure there are no gaps with the rescinding of this policy.

**CARRIED**

6.4 Motion: Use of Representatives Policy

Motion: Moved and seconded (S. Robinson/J. Gobeil)

**BE IT RESOLVED THAT the Board of Governors approve the revisions to the Use of Representatives to Represent Brandon University to Potential International Students Policy.**

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Dr. Robinsons stated the policy has been revised as per the Governance and Nominating Committee's policy review schedule. The only significant change to report is the re-establishment of contracts for continuing agents.

**CARRIED**

6.5 Motion: Amendment of By-Law No. 8 – Signing Authorities

Motion: Moved and seconded (S. Robinson/H. Mumin)

**BE IT RESOLVED THAT the Board of Governors approve the revisions to By-Law No. 8 – Signing Authorities**

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The Chair stated that changes to this policy were a result of presidential search related discussions and concerns towards the current policy.

Member stated they did not see anywhere in the by-law that large capital expenditures require Board of Governors approval and expressed that these should require board approved.

Mr. Lamont stated that Item 1 b. (Page 2) as per the by-law would address this.

Member expressed concern in regards to Item 12 f. (Page 10) noting that this item does not state when parameters will be established by the board and suggested that it read "The Board will establish the parameters of the Presidential contract **and then** negotiations will be conducted via the Board Chair..." to clarify the language to make this clearer.

Members agreed that the suggested changes will be made to the by-law and brought forward for information.

**CARRIED**

6.6 Motion: 2019 Board of Governors Meeting Dates

Motion: Moved and seconded (E. Simon/H. Mumin)

**BE IT RESOLVED THAT the Board of Governors approve the 2019 meeting schedule for the Board of Governors and Board Committees as follows:**

<b>Board Committees</b>	<b>Board of Governors</b>
<b>Friday, January 25, 2019</b>	<b>Saturday, January 26, 2019</b>
<b>Friday, March 15, 2019</b>	<b>Saturday, March 16, 2019</b>
<b>Friday, May 10, 2019</b>	<b>Saturday, May 11, 2019</b>
<b>Friday, June 21, 2019</b>	<b>Saturday, June 22, 2019</b>
<b>Friday, September 27, 2019</b>	<b>Saturday, September 28, 2019</b>
<b>Friday, November 22, 2019</b>	<b>Saturday, November 23, 2019</b>

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The Chair stated this item would typically be included as part of the Consent Agenda, however, it was felt that it should be discussed with the board. It was noted that the current schedule addresses Collective Agreement dates and there is also an opportunity to hold special meetings outside of the schedule when needed. Members were asked for feedback on the proposed schedule.

Member commented that as a new member, it would be helpful to receive agenda and documents further in advance and asked if this could be possible.

Ms. Fisher stated that this could be possible in most cases, however, it may be challenging in some cases (e.g., sabbatical applications). It was noted that a Call for Agenda Items can be changed in an effort to distribute the agenda packages earlier.

Mr. Lamont suggested that when possible, larger agenda items could be sent out in phases.

Member expressed concern about covering a number of upcoming items while only meeting six times per year. Concern was expressed that there is no meeting in December.

The Chair stated that once the January agenda has been determined, a decision can be made as to whether a special meeting will need to take place in February to discuss further items.

Member suggested that presentations be streamlined to take up less time during meetings. Suggestion was made that additional hospitality be considered for meetings (e.g. sandwiches) noting that meetings have been going later into the afternoon.

**CARRIED**

6.7 Nominations and Elections for Board Committee Representatives

Motion: Moved and seconded (E. Simon/G. Jackson)

**BE IT RESOLVED THAT the Board of Governors approve the appointment of the following individuals to the indicated committee(s) for the 2018-2019 period:**

**Foundation Management Committee**

**Trudy Corbett (OIC Representative)**

**Board of Directors of Foundation**

**Hamid Mumin (Senate Representative)**

~~VACANT~~ **Michelle Archibald (Student Representative)**

**Trudy Corbett (OIC Representative)**

**Knowles-Douglas Commission**

**Hamid Mumin (Board Representative)**

**Derrick Stewart (Alumni Association Representative)**

**Scott Lamont (Administration Representative)**

**Brandon University Senate**

**Derrick Stewart (Board Representative)**

**Review Committee of the Status of Women**

**Katie Kerkowich (Board Representative)**

**Board Executive Committee**

**Emily Simon (Student Representative)**

~~ONE OF Mike Malazdrewicz~~ **Hamid Mumin (Faculty Senator)**

**Finance and Audit Committee**

Mike Malazdrewicz (Faculty Senator)  
Emily Simon (Student Representative)  
~~ONE OF Trudy Corbett~~/Tami Rourke (OIC Member-at-Large)

**Governance and Nominating Committee**

Grant Jackson (Student Representative)  
Shawn Chambers (OIC-at-large)  
~~VACANT~~ Mike Malazdrewicz (Faculty Senator)

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The Chair conducted nominations and elections for vacant positions.

A vote took place for the Faculty Senator position on the Board Executive Committee. Hamid Mumin was elected as the successor to serve on the committee.

The Chair conducted a vote for the Order-in-Council position on the Finance and Audit Committee. Tami Rourke was elected as the successor to serve on the committee.

Mr. Chambers departed the meeting at 11:41 a.m.

**CARRIED**

6.8 **Representative on Dean of Health Studies Search Committee**

Dr. Serfaty stated that the current Dean of Health Studies' term is coming to an end in July 2019. The current Dean has served two terms, therefore, no renewal is possible noting that the Dean has indicated they are not interested in being reappointed. An open search will be conducted with the hope of having someone in place by mid-2019. Dr. Serfaty will chair the search committee as Vice-President (Academic & Provost). The hope is to have the committee fully constituted by the end of October. Dr. Serfaty does not feel it is necessary to hire an external search firm noting that this will save approximately \$50k.

The Chair called for order-in-council volunteers interested in serving on the search committee.

Grant Jackson put his name forward. No other volunteers came forward.

Motion: Moved and seconded (H. Mumin/E. Simon)

**BE IT RESOLVED THAT Grant Jackson be appointed to the Dean of Health Studies Search Committee.**

**CARRIED**

6.9 New President Discussion

Member suggested that the Board of Governors request a meeting with the incoming President, Dr. Docherty.

Ms. Fisher stated that Dr. Docherty will be visiting the campus on October 25<sup>th</sup> and 26<sup>th</sup> noting that Dr. Docherty has provided a range of items he would like to do while visiting. Ms. Fisher stated that a campus wide meet and greet would be scheduled and suggested the opportunity for board members to attend a Bobcat game with Dr. Docherty as suggested at an ad-hoc communications committee meeting.

Member suggested a working meeting with Dr. Docherty and the board noting there are a number of large items going on and feels the incoming President should know the concerns of the board to help him to prepare for his arrival.

Members discussed formality of a potential meeting and suggestion was made that a formalized agenda be considered.

Member suggested that the board decide as a group as to what the topics of a meeting should include.

The Chair stated that Ms. Fisher will see what is available for time and report back to the board if there is time to set up a meeting.

Ms. Fisher reported that Dr. Robinson and Mr. Lamont attended the Manitoba Fiscal Framework presentation by the Treasury Board Secretariat and there is an opportunity to have this presentation delivered in Brandon to members of the board. The presentation will be coordinated with ACC and both institutions have decided on Friday, October 26<sup>th</sup> for the presentation. Ms. Fisher will send out the information next week once confirmation has been received from government.

6.10 Move to Closed Session

Motion: Moved and seconded (E. Simon/J. Shannon)

**BE IT RESOLVED that the meeting move to Closed Session.**

6.11 Motion(s) Raised from Closed Session

Motion: Moved and Seconded (K. Auriat/E. Simon)

**BE IT RESOLVED THAT the following motions be raised to Open Session pending notification to individuals:**

**BE IT RESOLVED THAT Dr. Darrell Racine be granted a sabbatical leave from July 1, 2019 to June 30, 2020 at 80% salary.**

**BE IT RESOLVED THAT the Board of Governors approved a paid special leave for Instructional Associate Wendy Lynch, Faculty of Health Studies, commencing September 1, 2019 to August 30, 2020 at 80% salary.**

**7.0 ADJOURNMENT**

Moved (E. Simon/H. Mumin)

**BE IT RESOLVED THAT the meeting adjourn at 1:51 p.m.**

**CARRIED**

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Chair, Board of Governors

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Secretary, Board of Governors