

Board of Governors May Meeting (Open Session) Agenda Package



May 10, 2025 08:30 AM

Agenda Topic	Presenter	Time	Page
1. CALL TO ORDER & LAND ACKNOWLEDGEMENT		08:30 AM-08:35 AM	
2. AGENDA & MINUTES			3
2.1 Approval of Agenda of May 10, 2025 (Open Session)		08:35 AM-08:37 AM	
2.2 Approval of Consent Agenda		08:37 AM-08:40 AM	3
2.2.1 Minutes of March 15, 2025 (Open Session)			3
2.2.2 Report from the Acting Provost & Vice-President (Academic)			8
2.2.3 Report from the Vice-President (Research & Graduate Studies)			10
2.2.4 Report from the Vice-President (Administration & Finance)			12
2.2.5 Report - Transactions of \$100,000 or More – March 1 - April 18, 2025			13
2.2.6 Report - Research & Special Purpose Funds for the period of April 1, 2024 to March 31, 2025 (preliminary)			14
2.2.7 Report - Operating by Summary as at March 31, 2025 (preliminary)			15
2.2.8 Report - Operating by Object as at March 31, 2025 (preliminary)			19

2.2.9	Reports from Representatives on Committees Reporting to the Board			20
2.2.9.1	BU Foundation			20
2.2.9.2	Board of Trustees of BU Retirement Plan			21
2.2.9.3	BU Senate			22
2.2.9.4	BU Students' Union			23
2.2.9.5	Finance Committee			24
2.2.9.6	Knowles Douglas Student Centre Report			25
2.2.9.7	Status of Women Review Committee			26
3.	PRESENTATIONS			27
3.1	Presentation from Chief Information Officer, Melanie Sucha		08:40 AM-09:00 AM	27
4.	REPORTS			30
4.1	Report from the Acting President	K. Campbell	09:00 AM-09:15 AM	30
5.	NEW BUSINESS			36
5.1	Motion: 2025 Report Against Forced Labour and Child Labour in Supply Chains	A. Noto	09:15 AM-09:20 AM	36
5.2	Motion: Scholarship and Research Funds	A. Noto	09:20 AM-09:25 AM	43
6.	MOVE TO CLOSED SESSION			
7.	MOTION(S) RAISED FROM CLOSED SESSION			
8.	ADJOURNMENT			

Report to Brandon University's Board of Governors Acting Provost & VP (Academic) – Mr. Greg Gatien (May 2025)

- The Brandon University Strategic Academic Planning Committee has met several Faculties and Units to discuss the draft Academic Plan. More stakeholder group meetings are planned until mid-May after which the Committee will reconvene and discuss possible edits. The Committee hopes to have a pen-ultimate draft ready for review and feedback by early June, with presentation to the Brandon University Senate in early fall.
- The Dean of Health Studies search is underway with a deadline for application on May 16, 2025. The search has involved advertising and targeted recruitment. Dr. Campbell, when he was in his role as Provost and Vice-President (Academic) and Chair of the Search Committee, met with representatives from the College of Registered Nurses of Manitoba, the College of Registered Psychiatric Nurses of Manitoba, and the Canadian Association of Schools of Nursing, to discuss required qualifications and core competencies for the Dean of Health Studies to align with licensure and affiliation requirements.
- Brandon University is mourning the loss of a longtime employee and highly regarded colleague – Dr. Tammy McKenzie. Dr. McKenzie was an Assistant Professor in the Department of Psychology and served as Department Chair for six years. She was also involved with several University committees, including serving as Chair of the Brandon University Animal Care Committee (BUACC). As reported by Dr. Christophe LeMoine, Dean, Faculty of Science, “For 20 years, Tammy was a thoughtful and dedicated instructor to the thousands of students she taught and mentored.” Our thoughts are with her family.
- In response to the communication from the Province requesting a review of the Brandon University Board of Governors *Sexualized Violence Policy* by June 2025, Jessica Laxdal, Sexual Violence Education & Prevention Coordinator, met Meg McGimpsey, Director of Universities, Advanced Education and Training, and Ryan Shibley, Program and Policy Analyst, Advanced Education, to review the existing Policy. Ms. McGimpsey and Mr. Shibley confirmed that the current policy is compliant with provincial standards. Ms. Laxdal is working on revised Terms of Reference for the Brandon University Sexual Assault Advisory Group (SAAG), which will be tasked with undertaking a formal review of the Policy in the fall of 2025.
- Please find below reports from members of Deans’ Council on matters the Board may find of interest:

University Registrar:

- 455 students have applied to graduate at the end of May, 67 of whom are Indigenous and 51 of whom are international. Review of their records to determine graduation eligibility is well underway. Convocation will be held over four ceremonies on May 29 and 30.
- Course registration for the 2025-26 academic year is now beginning (starting April 29 for returning students and May 6 for new students); preliminary enrollment information will be available in several weeks and will be monitored through the summer.

Student Services:

- Mini University reports to the Dean of Students. The registration guide is now on-line for our Summer 2025 camps. The Coordinator offered positions to the student staff on April 25th. The operation has switched software and is now using CampBrain which will result in a better experience for families and staff.
- The Office of Recruitment and Retention welcomes Jennifer Dauphinais as the second Student Success Officer for Brandon University. The addition of this second role will allow the University to expand its recruitment footprint across Canada.
- The Office of Recruitment and Retention is already planning for Fall Orientation. Student Cassidy Greisman has been hired as the Orientation Coordinator. She is actively recruiting volunteer student leaders to help with events.
- Thanks to the Student Services team for their programming and events geared to student success for the end of the academic year. Some highlights include:
 - Exam relief events (Study Slices, Smartie Party, Study Munchies)
 - Declare Fair (March 11)
 - Plant and Thrive: Growing Wellness (March 12)
 - Career Symposium (March 18-19)
 - Summer Career Fair (March 12)
- Residence has welcomed 39 Indigenous Education: PENT students for the spring semester.



**Report: Overview of Activities from 15 March 2025
Vice-President (Research & Graduate Studies)
Submitted to:
The Brandon University Board of Governors
May 2025**

17 March 2025: Manitoba Medical Service Foundation (MMSF) Visit

An on-campus event was arranged with representatives from the MMSF including Dr. Grant Pierce (MMSF Assistant Executive Director), Dr. Peter A. Cattini (Chair, MMSF Board of Directors) and Ms. Sandy Pereira (Executive Administration). We appreciated the opportunity to learn about the work of the MMSF and for them to learn about how their work might fit with the goals of Brandon University and the Office of the Vice-President (Research & Graduate Studies). The exchange of information was both rewarding and enlightening. The MMSF is looking forward to receiving the first research operating grant from Brandon University, which we hope will signal the start of a mutually beneficial relationship. The MMSF indicated that they really enjoyed their visit.

26 March: Research Security Session on Dual-Use Technologies: Know Your Research – Know your Partners - Assess the Risk. The primary objective of the workshop was to explain the potential for misuse of dual-use research, technology and materials, along with possible risk indicators and mitigation tools to protect Canadian research assets.

8 April: Western Manitoba Science Fair (WMSF) and the STEMinist Convention

Brandon University was host to several hundred delegates who attended the WMSF at the Healthy Living Centre. Alongside the WMSF was the STEMinist Convention, a lunch and learn opportunity for delegates who identify as female in grades 7-12. While Canada is making strong progress in advancing women in STEM, continued efforts are needed to address persistent barriers. The STEMinist Convention represents investment in mentorship and leadership to help close the gender gap and create a more inclusive STEM landscape, with the goal of encouraging these young women to pursue careers in STEM. The 2025 Convention hosted 66 delegates. It continues to be a huge success for the young women in attendance as well as the Brandon University Women in Science (WISE) students who mentor and support them.

14 April Conference Board of Canada Workshop on Canada's Changing Geopolitical Landscape: Rethinking Global Partnerships.

As U.S. diplomacy grows more coercive, Canada must rethink its global alliances. In this session, Vice-President, Michael Burt, and Chief Economist, Pedro Antunes, presented strategic Conference Board of Canada insights and engaged in a forward-thinking discussion on how Canada can adapt to new geopolitical dynamics, thereby strengthening long-term resilience. Attendees gained a deeper understanding on the importance of rebuilding security and military capabilities; forming global partnerships with like-minded nations; and leveraging strategic tools in areas like trade, investment, and defense.

1025th for the 125th.

Brandon University's Homecoming 2024 kicked off the 125th anniversary of Brandon College and Brandon University. At the November 2024 Board Meeting, the Vice-President announced the history of BU's federal funding success with 947 Tri-Agency awards, 12 Canada Research Chair Awards, 25 Canada Foundation for Innovation Awards and 22 Tri-Agency Research Support Fund Grants, for a total of 1006 awards valued at \$47,053,810. The recipients of the 2025 Undergraduate Student Research Awards (USRAs), which highlight the exceptional talent and innovation of BU students, mark the 1025th federal funding award! The 2025 USRA recipients are:



BRANDON UNIVERSITY | **Office of the Vice-President**
(Research & Graduate Studies)

1. Ayodele Adeniyi for Sugar Feeding Dynamics of Mosquito Vectors (Supervised by Dr. Bryan Cassone, Department of Biology)
2. Lukas de Vries for Effect of Artificial-Intelligence Assisted Writing on Dopaminergic Activity (Supervised by Dr. Roberto Limongi, Department of Psychology)
3. Evan Dreilich for Development of RNA-Seq Data Analysis Pipeline to Identify Markers Linked with Doxorubicin Resistance (Supervised by Dr. Mousumi Majumder, Department of Biology)
4. Sannelle Engelbrecht for Metabolic Impact of PERM-1 Knockdown in Zebrafish (Supervised by Dr. Chris LeMoine, Department of Biology)
5. Bryce Friesen for Gauge Invariant Calculation of Transport Coefficients in Glasma (Supervised by Dr. Margaret Carrington, Department of Physics and Astronomy)
6. Marco Wahba Hanna for A Computational Investigation into Ovoidiol's and Ergothioneine's Antioxidant Properties (Supervised by Dr. Eric Bushnell, Department of Chemistry)
7. Danielle Isfeld for Is the Ribosome Assembly Protein Emg1 Involved in Removing snR35 from its Target? (Supervised by Dr. Michael Charette, Department of Chemistry)
8. Jonah Jarvis for Development of Cooperative Catalysts for Hydrogen Activation (Supervised by Dr. Shrinwantu Pal, Department of Chemistry)
9. Noah Monk for The Eddington Capture Sphere: Implications for Accretion and Growth of Black Holes (Supervised by Dr. Adam Rogers, Department of Physics and Astronomy)
10. Brenna Sawchuk for A Control Scheme for Remotely Operated Vehicles Based on Collective Motions in Nature (Supervised by Dr. Adam Rogers, Department of Physics and Astronomy)
11. Geneviève Pearce for Investigating the Roles of Ectopic ATP Synthase in Cellular Stress Management (Supervised by Dr. Mousumi Majumder, Department of Biology)
12. Umer Shabbir for A Computational Investigation into the Production of H₂ by Functionalized Pt-Dithiolene Catalysts (Supervised by Dr. Eric Bushnell)
13. Favour Temitope for Evaluating the Roles of miRNA in Metabolic Stress Responses in Breast Cancer (Supervised by Dr. Mousumi Majumder, Department of Biology)

The Vice-President (Research & Graduate Studies) is a member of the Presidential Search Committee. There were many meetings throughout March and April.

Submitted by:

Bernadette Ardelli

Bernadette Ardelli (she, her | elle, la), Ph.D.
Vice-President (Research & Graduate Studies)
Professor (Cell Biology & Infectious Disease)
006-5 McKenzie Building

**Report of the Vice-President (Administration and Finance)
For the Board of Governors
May 10, 2025**

NOTABLE UPDATES

FINANCE

➤ **Provincial Grant**

- The Provincial Grant for the 2025-26 fiscal year was received on April 7, 2025.

Highlights:

- 2% base operating grant increase of \$972k
 - \$51.3M overall operating grant, inclusive of \$955k Campus Manitoba funding
 - \$1.25M deferred maintenance project funding for fiscal 2025/26
- Unaudited preliminary financial estimates for the 2024-25 fiscal year demonstrate anticipated favourability for Brandon University (BU), which will aid towards an in-year reduction of the outstanding structural deficit at year-end.

➤ **2024-25 Year-end Audit**

- The annual financial audit is currently underway with our auditors, BDO. Management is and will continue to collaborate closely with BDO throughout the next weeks to ensure we are well-prepared for all required reporting requirements.

➤ **Finance Team**

- The finance team has successfully recruited two clerk positions to help with the extensive entry tasks within the group that are not being met. After the completion of year-end activities recruitment is planned for an additional designated position to focus on budget, forecast and reporting aspects.

OTHER

➤ **Eastern Flight Proposal – Brandon to Toronto (Pearson)**

- Representing Brandon University, the VPAF has actively engaged in roundtable discussions with senior provincial and municipal officials, as well as key stakeholders within the Brandon community, regarding a proposed Brandon-Toronto flight option
- The Brandon Chamber of Commerce created a generic survey to evaluate the demand for a Brandon-Toronto flight, which was subsequently distributed to the BU community.

Submitted by:

Peter Hickey
Vice-President, Administration & Finance
Brandon University



**Transactions of \$100,000 or More
March 1 – April 18, 2025**

Payables

Date	Amount	Recipient
March 19, 2025	\$ 236,543.66	Jamieson Judd Ltd – McMaster Riser Project
March 27, 2025	\$ 145,149.12	BUSU – Health & Dental Student Fee Payout

Net Payroll

Date	Amount
March 7, 2025	\$ 2,349,898.69
March 21, 2025	\$ 2,438,462.69
April 4, 2025	\$ 2,417,071.04
April 17, 2025	\$ 2,407,277.36

Short-term Investments

Redeemed:

CIBC Principal Protected Note: due March 14, 2025 - ~~\$1,000,000~~ \$100,000

Purchased:

Versabank GIC: due March 24, 2026–3.24% - \$1,000,000
 Laurentian Bank GIC: due March 24, 2026-3.24% - \$100,000
 Haventree Bank GIC: due March 24, 2026-3.23% - \$100,000
 General Bank of Canada GIC: due March 24, 2026-3.20% - \$100,000
 Community Trust Co GIC: due March 24, 2026-3.23%-\$100,000
 CIBC Full Service GIC: due March 24, 2026-2.95%-\$500,000

Receipts

Date	Amount	Recipient
March 12, 2025	\$ 1,877,935.99	BUF Q4 Repayment

Board of Governors May Meeting (Open Session) Agenda Package - AGENDA & MINUTES

Brandon University Research and Special Purpose Funds For the period April 01, 2024 to March 31, 2025	Balance March 31/24	Salaries	Benefits	Scholarships	Transportation	Communication	Other Operating	Minor Capital	Supplies & Services	Equipment	Internal Transfers	Interfund Transfers	Total Expenses	Foundation Transfers	Fund Revenues	Total Revenues	Balance at 25-Mar-31
PRELIMINARY REPORT																	
RESEARCH - EXTERNALLY RESTRICTED																	
Government of Canada																	
Social Sciences and Humanities Research Council of Canada	824,154.46	224,418.98	24,960.07	21,680.75	126,236.40	1,403.94	8,802.03	10,278.29	53,861.44	0.00	(1,581.62)	0.00	470,060.28	0.00	560,889.47	560,889.47	914,983.65
Natural Science and Engineering Research Council of Canada	618,249.89	324,592.09	13,643.29	126,645.74	55,825.04	22,711.94	3,016.23	10,628.35	72,345.22	91,905.59	0.00	(7,500.00)	713,813.49	0.00	752,419.46	752,419.46	656,855.86
Canadian Institutes of Health Research	57,563.11	47,206.74	4,838.13	22,719.21	(381.45)	0.00	0.00	0.00	4,705.99	0.00	0.00	0.00	79,088.62	0.00	52,500.00	52,500.00	30,974.49
Canada Foundation For Innovation	57,855.08	0.00	0.00	0.00	0.00	0.00	10,523.62	2,743.46	2,044.49	32,975.07	0.00	0.00	48,286.64	0.00	29,404.00	29,404.00	38,972.44
Canada Research Chairs Program	71,183.24	648,486.36	110,326.09	0.00	3,195.10	2,046.45	14,404.08	31,497.29	122,625.86	36,846.84	(430,130.16)	344,157.79	883,455.70	0.00	942,084.00	942,084.00	129,811.54
Other Government of Canada Research	6,490.70	30,208.18	2,232.67	0.00	8,915.53	166.46	1,162.76	1,529.70	9,138.58	0.00	0.00	0.00	53,353.88	0.00	139,035.00	139,035.00	92,171.82
Province of Manitoba	4,086.97	6,784.10	637.43	0.00	2,903.67	0.00	0.00	0.00	2,968.16	0.00	20,870.08	0.00	34,163.44	2,354.44	27,596.00	29,950.44	(126.03)
Other Research (Province of Manitoba GRE's)	63,962.33	14,050.11	1,183.94	12,058.67	3,817.99	0.00	1,095.10	2,743.44	3,586.86	17,224.22	(720.72)	0.00	55,039.61	0.00	79,679.00	79,679.00	88,601.72
Other Research	572,456.69	390,524.53	38,186.54	54,112.72	51,424.57	11,743.93	216.00	7,442.83	98,525.44	0.00	(7,358.37)	0.00	644,818.19	0.00	428,524.80	428,524.80	356,163.30
Sub-Total	2,276,002.47	1,686,271.09	196,008.16	237,217.09	251,936.85	38,072.72	39,219.82	66,863.36	369,802.04	178,951.72	(418,920.79)	336,657.79	2,982,079.85	2,354.44	3,012,131.73	3,014,486.17	2,308,408.79
RESEARCH - UNRESTRICTED	984,213.33	174,355.70	31,427.15	8,131.57	43,568.98	2,431.62	488.91	11,364.50	150,648.23	9,195.44	413,739.61	(687,433.89)	157,917.82	63,494.00	23,013.34	86,507.34	912,802.85
TOTAL RESEARCH	3,260,215.80	1,860,626.79	227,435.31	245,348.66	295,505.83	40,504.34	39,708.73	78,227.86	520,450.27	188,147.16	(5,181.18)	(350,776.10)	3,139,997.67	65,848.44	3,035,145.07	3,100,993.51	3,221,211.64
SPECIAL PURPOSE - EXTERNALLY RESTRICTED																	
Government of Canada	0.00	10,091.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,091.00	0.00	10,091.00	10,091.00	0.00
Province of Manitoba	7,010.97	58,965.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,965.41	0.00	58,965.41	58,965.41	7,010.97
Advanced Education, Skills and Immigration	721,591.66	305,883.01	68,876.52	0.00	36,771.58	22,741.35	21,088.97	2,251.44	123,050.29	0.00	0.00	209,365.00	790,028.16	0.00	955,000.00	955,000.00	886,563.50
Other	184,111.90	117,303.68	9,665.56	1,000.00	1,202.01	0.00	46,577.95	2,342.90	12,043.30	0.00	23,026.58	0.00	213,161.98	0.00	151,139.48	151,139.48	122,089.40
Sub-Total	912,714.53	492,243.10	78,542.08	1,000.00	37,973.59	22,741.35	67,666.92	4,594.34	135,093.59	0.00	23,026.58	209,365.00	1,072,246.55	0.00	1,175,195.89	1,175,195.89	1,015,663.87
SPECIAL PURPOSE - UNRESTRICTED	1,284,751.36	485,161.71	78,585.83	0.00	145,818.82	20,041.37	50,018.78	21,531.93	201,277.85	118,658.79	(17,845.40)	(120,841.82)	982,407.86	216,259.88	640,567.00	856,826.88	1,159,170.38
TOTAL SPECIAL PURPOSE	2,197,465.89	977,404.81	157,127.91	1,000.00	183,792.41	42,782.72	117,685.70	26,126.27	336,371.44	118,658.79	5,181.18	88,523.18	2,054,654.41	216,259.88	183,792.41	2,032,022.77	2,174,834.25
TOTAL RESEARCH & SPECIAL PURPOSE	5,457,681.69	2,838,031.60	384,563.22	246,348.66	479,298.24	83,287.06	157,394.43	104,354.13	856,821.71	306,805.95	(0.00)	(262,252.92)	5,194,652.08	282,108.32	3,218,937.48	5,133,016.28	5,396,045.89

Board of Governors May Meeting (Open Session) Agenda Package - AGENDA & MINUTES

BRANDON UNIVERSITY
SUMMARY OPERATING REPORT
As at March 31, 2025 - PRELIMINARY

	ACTUAL TOTAL	BUDGET	ACTUAL/BUDGET	
OPERATING				
Revenues				*Variance Explanations & Notes
Grants - Province of Manitoba				
Operating	48,601,606	48,601,606	100%	
Promissory Notes	2,406,394	2,406,394	100%	
Manitoba Scholarship & Bursary Initiative	487,500	437,500	111%	
Renovations & Equipment	330,000	330,000	100%	
	<u>51,825,500</u>	<u>51,775,500</u>	<u>100%</u>	
Tuition & Other Student Fees	18,469,156	16,246,082	114%	
Other Income	28,419	32,000	89%	
Interest Revenue	799,639	340,000	235%	
TOTAL REVENUES:	<u>71,122,714</u>	<u>68,393,582</u>	<u>104%</u>	
TOTAL EXPENSES (See Pages 2-4 details by department):	<u>66,380,684</u>	<u>69,876,791</u>	<u>95%</u>	
OPERATING SURPLUS/(DEFICIT):	4,742,029	(1,483,210)	---	
PRIOR YEAR SURPLUS/(DEFICIT)	1,016,513	1,016,513	100%	* Planned spending in current year
TOTAL OPERATING SURPLUS/(DEFICIT)	<u>5,758,542</u>	<u>(466,697)</u>	<u>---</u>	
ANCILLARY SERVICES				
Revenues	4,607,522	4,132,907	111%	
Expenses	3,970,562	4,383,058	91%	
ANNUAL ANCILLARY SERVICES SURPLUS/(DEFICIT):	636,960	(250,151)	---	
PRIOR YEAR SURPLUS/(DEFICIT)	361,473	361,473	100%	
TOTAL ANCILLARY SERVICES SURPLUS/(DEFICIT):	<u>998,433</u>	<u>111,322</u>	<u>897%</u>	
MUSIC CONSERVATORY				
Revenues	487,927	436,000	112%	
Expenses	479,606	588,476	81%	
ANNUAL CONSERVATORY SURPLUS/(DEFICIT):	8,321	(152,476)	---	
PRIOR YEAR SURPLUS/(DEFICIT)	152,476	152,476	100%	
TOTAL CONSERVATORY SURPLUS/(DEFICIT):	<u>160,797</u>	<u>-</u>	<u>---</u>	
SPECIAL EDUCATION PROGRAMS				
Revenues	410,948	810,477	51%	
Expenses	472,716	810,477	58%	
SPECIAL PROGRAMS SURPLUS/(DEFICIT)	(61,768)	-	---	
PRIOR YEAR SURPLUS/(DEFICIT)	310,186	310,186	100%	
TOTAL SPECIAL PROGRAMS SURPLUS/(DEFICIT):	<u>248,418</u>	<u>310,186</u>	<u>80%</u>	

Board of Governors May Meeting (Open Session) Agenda Package - AGENDA & MINUTES

BRANDON UNIVERSITY
 SUMMARY OPERATING REPORT
 As at March 31, 2025 - PRELIMINARY

	ACTUAL TOTAL	BUDGET	ACTUAL/BUDGET
Executive Offices			
Board of Governors	86,059	92,102	93%
Chancellor	2,603	1,617	161%
Office of the President	830,150	901,628	92%
Total Executive Offices	918,812	995,347	92%
Provost & Vice-President (Academic)	531,885	630,835	84%
Indigenous Activities	-	5,150	0%
Centre for Teaching Learning and Technology	227,911	242,020	94%
CO-OP Program	159,317	160,175	99%
SVEPC	105,677	108,645	97%
Total Provost & Vice-President (Academic)	1,024,790	1,146,827	89%
VP of Research	396,753	288,727	137%
Advancement & External Relations	89,003	136,011	65%
Marketing & Communications	545,284	624,320	87%
Library Services	3,054,142	3,069,037	100%
Information Technology Services	1,722,931	1,770,947	97%
Faculty of Arts	9,943,103	10,108,866	98%
Faculty of Science	10,336,477	10,609,255	97%
Faculty of Health Studies	8,815,459	9,209,582	96%
Faculty of Education	4,879,310	4,933,857	99%
School of Music	3,982,736	4,046,906	98%
Rural Development	123,991	124,812	99%
Associate Vice-President (Indigenous Initiatives)	236,611	279,779	85%
Indigenous Peoples' Centre (IPC)	331,576	378,488	88%
Indigenous Student Transition Program (ISTP)	-	254	0%
	568,187	658,521	86%

Board of Governors May Meeting (Open Session) Agenda Package - AGENDA & MINUTES

BRANDON UNIVERSITY
 SUMMARY OPERATING REPORT
 As at March 31, 2025 - PRELIMINARY

	ACTUAL TOTAL	BUDGET	ACTUAL/BUDGET
Student Services	1,763,880	1,809,311	97%
Office of International Activities	397,987	399,700	100%
Recruitment & Retention	544,214	541,386	101%
Indigenous Recruitment	-	0	---
English For Academic Purpose	(1,494)	(2)	--- * Program not offered in 2024/25
Residence Hall Program Office	-	-	---
Total Student Services	<u>2,704,588</u>	<u>2,750,396</u>	<u>98%</u>
University Registrar	526,072	546,009	96%
Admissions	376,894	386,615	97%
Senate	71,801	75,205	95%
Convocation	<u>38,364</u>	<u>47,869</u>	<u>80%</u>
Total University Registrar	1,013,132	1,055,698	96%
Human Resources	1,429,912	1,452,090	98%
Administration & Finance			
Vice-President (Administration & Finance)	694,048	669,067	104%
Financial & Registration Services	834,373	903,551	92%
Health & Safety	145,880	135,090	108%
Physical Plant	<u>4,280,565</u>	<u>3,964,330</u>	<u>108%</u>
Total Administration & Finance	5,954,866	5,672,039	105%
Athletic Programs			
Athletics	1,499,284	1,387,367	108%
Campus Recreation	114,755	114,802	100%
Healthy Living Centre	<u>398,404</u>	<u>387,817</u>	<u>103%</u>
Total Athletic Programs	2,012,443	1,889,986	106%

Board of Governors May Meeting (Open Session) Agenda Package - AGENDA & MINUTES

BRANDON UNIVERSITY
SUMMARY OPERATING REPORT
As at March 31, 2025 - PRELIMINARY

	ACTUAL TOTAL	BUDGET	ACTUAL/BUDGET
UNIVERSITY INITIATIVES			
Tuition Waivers - BUSU/QUILL	18,215	22,104	82%
Tuition Waivers - Staff	22,221	38,750	57%
Tuition Waivers - Dependents	149,919	131,250	114%
International Differential Waiver	22,610	50,000	45%
Graduate Scholarship/Assistantships	7,500	25,000	30%
Ukraine Support Fund	72,005	-	--- * On-going commitment decision made after budget finalized
BOG Scholarships	260,925	240,000	109%
Transfer from BU Foundation-to fund BOG Scholarship	(50,895)	(55,000)	---
President's Scholarship Awards	167,882	110,000	153%
International Scholarship Contribution to BU Foundation	508,760	412,681	123%
Scholarship/Exchange Students	-	15,000	0%
Senate Awards	4,997	-	---
WUSC	43,525	40,000	109%
Youth In Care Study Waivers	56,802	50,000	114%
MB S'Ship & Bursary Initiative (MSBI)	473,750	437,500	108%
Research Buyouts and USRA	21,859	9,000	243%
CRC Funding	445,678	404,692	110%
Research Funding	197,917	155,000	128%
Indirect Costs/Research Support	392	308,278	0%
BUSU Work Study Program	(1,112)	48,028	-2%
Student Travel Fund	3,531	8,552	41%
Enhanced Business Administration Program	70,727	86,423	82%
Campus Beautification Fund	-	5,000	0%
BU Early Learning Subsidy	5,634	4,895	115%
PENT Program Funding Contribution	225,000	225,000	100%
Student Funded: Access Copyright Fees	35,528	50,000	71%
General University Property Tax	114,132	99,710	114%
Institutional Memberships	54,872	52,328	105%
Pension Liability Payment	85,244	-	---
Ancillary Contribution	(100,000)	-	---
Student Funded: International Insurance Expense	437,920	325,000	135%
CMB Overheads	(122,365)	(122,365)	---
ERP Project Payback	1,186,657	1,222,202	97%
Budget Only - Contingency & Adjustment Fund	-	2,483,367	0% * Budget Column Only: Surplus/(Deficit) Position of Central Budget
Other Expenses & Interfund Transfers	(6,236)	-	---
Principal (Promissary Notes)	1,099,288	1,099,288	100%
Interest Expense (Promissary Notes)	1,307,106	1,307,106	100%
Principal (Mortgages)	16,710	16,710	100%
Interest Expense (Mortgages)	28,070	28,070	100%
Total University Initiatives	<u>6,864,767</u>	<u>9,333,569</u>	<u>74%</u>
TOTAL EXPENSES	<u>66,380,684</u>	<u>69,876,791</u>	<u>95%</u>

Brandon University
Summary of Operating Expenses By Object
As at March 31, 2025 - PRELIMINARY

REVENUES	OPERATING ACTUALS	APPROVED OPERATING BUDGET	
Grants - Education & Training			
- Operating	(48,601,606)	(48,601,606)	
- Promissory Notes	(2,406,394)	(2,388,563)	
- Major Capital	(330,000)	(330,000)	
- MSBI	(487,500)	(437,500)	
Tuition & Fees	(18,469,156)	(16,246,082)	
Other Income	(28,419)	(32,000)	
Interest Income	(799,639)	(340,000)	
Sales of Goods & Services	(1,549,170)	(1,167,786)	
BUF Donations	(889,801)	(946,615)	
TOTAL REVENUES	<u>(73,561,684)</u>	<u>(70,490,152)</u>	104%
EXPENSES			
Personnel Services	54,153,080	54,981,690	98%
Transportation	1,209,119	1,593,140	76%
Communications	468,737	566,795	83%
Supplies & Services	4,896,314	6,202,213	79%
Scholarships & Bursaries	1,768,674	1,511,432	117%
Other Operating	1,851,558	1,467,683	126%
Minor Capital	280,381	215,395	130%
Interfund Transfers	1,459,563	1,233,241	118%
Tangible Capital Assets	281,055	794,065	35%
Principal Payments - Promissory Notes	1,115,998	1,086,658	103%
Interest Expense - Promissory Notes	1,335,176	1,347,094	99%
TOTAL EXPENSES:	<u>68,819,654</u>	<u>70,999,406</u>	97%
NET (SURPLUS)/DEFICIT	<u>(4,742,030)</u>	<u>509,254</u>	

**Brandon University (BU) Foundation Report
For the Board of Governors
May 2025**

The Foundation Management Committee met on March 5, 2025.

During the meeting, the committee received update reports from:

- ***BDO (Johan Maccos)***
 - Year-end audit process review of:
 - Audit timeline
 - Auditor responsibilities
 - Significant risks and planned responses
 - Materiality
 - Audit process / approach
 - Engagement letter
- ***Brandon University's President and Vice-Chancellor, Dr. David Docherty, on:***
 - Safety Review
 - Advancement and Alumni gathering in Ottawa on Feb 2, 2025
 - Impact of tariffs on post-secondary institutions
 - Research and Innovation Complex - Campus tour of government officials on Feb 7, 2025
- ***Advancement and Alumni Affairs Director, Ms. Carla Eisler, on:***
 - Annual Fund
 - Gifts and Awards summary
 - Recent and upcoming events
- ***Brandon University Foundation Treasurer, Mr. Kerry Auriat, on:***
 - BU Foundation financials as of December 31, 2024
 - Review of amounts payable to Brandon University from BU Foundation
 - Connor, Clark, & Lunn (CC&L) 4th Quarter Investment Performance Report

Submitted by: Peter Hickey
Vice-President (Administration and Finance)

**Brandon University (BU) Retirement Plan Trustees Report
For the Board of Governors
May 2025**

The BU Retirement Plan Board of Trustees met on April 23, 2025

During the meeting, the committee received reports from:

- **Eckler (Andrew Kulyk) on:**

- Brandon University Retirement Plan – A brief review of the Funded Status Update as of December 31, 2024. The presentation was largely consistent with the discussion at the February 12, 2025 meeting, with only a few minor year-end updates addressed

The presentation covered updates on:

- Change in CPI in Canada of 1.8%
- Fluctuations in Bond Yields throughout 2024
- Upcoming valuation filing requirements and options
- December 31, 2024 estimated funded ratio of 108.4%
- Net Fund Return in 2024 of 15.4% before expenses and 14.7% net of expenses

- **Cost of Living Adjustment**

- Net investment return of 14.96% in 2024
- 4-year Geometric Average Return of 6.08%
- With a breakeven threshold of 6%, a predetermined formula stipulates that a cost-of-living adjustment (COLA) will be granted in an amount equivalent to the percentage by which the four-year geometric average net investment return of the fund exceeds 6.00%. In 2024, the four-year geometric average net investment return was 6.08%. Consequently, an increase of 0.08% will be provided on July 1, 2025.

- **Pension Plan Valuation**

- The Brandon University Retirement Plan Board of Trustees agreed to the recommendation to file an official actuarial valuation of the pension plan as of December 31, 2024, rather than waiting until the next required date of December 31, 2025.
- **Rationale:** Given the current market volatility and the ongoing threat of tariffs generating uncertainty, conducting an advance valuation, considering the strong market returns in 2023 and 2024, provides the University with three years of contribution stability. This approach also avoids the potential need for an annual valuation should the funding ratio fall below the required threshold in 2025 due to market volatility.
- Based on this decision, the next required valuation will be December 31, 2027

Submitted by: Peter Hickey
Vice-President (Administration and Finance)

Report to the Board of Governors from Senate – May 10, 2025

Senate Meeting on March 18, 2025

- Senate approved course revisions from Business Administration in the Faculty of Arts
- Senate approved a new policy for Thesis Advisor and Committee membership within the Masters of Psychiatric Nursing program.
- Senate approved 02:381 Teaching of Indigenous Studies from the Indigenous Curricular Content Committee
- An ad-hoc committee was struck to review the External Review of Programs & Units Policy composed of: Provost & Vice-President (Academic) who will serve as Chair, two members from Deans' Council (one Academic, one of Dean of Students or CIO), one faculty from each faculty or school, two students appointed by BUSU with a report due date of March 2026
- A notice of motion was made that an ad-hoc committee to review the Lifetime Achievement Award Policy would be struck at the May Senate meeting.
- Senate approved meeting dates for the 2025-2026 Senate.
- Senate approved a new award – Gaye Sheardown '72, '86, '93 Excellence in Educational Scholarship
- Information was provided from Student Appeals Committee Practice Principles & Consideration
- Senate approved the Posting Senate open session materials modeled after the Board of Governors similar motion to promote openness and transparency
- Senate received updates from the following Ad-Hoc Committees: Grade Appeal Policy Review, Liberal Education Requirement, Non-Credit Certificate, and Senate Awards for Excellence Review committees
- Senate received written reports from the BUSU President (Senator Adamu), Dean of the School of Music (Senator Gatien), Dean of Student Services (Senator Whelpton), the University Registrar (Senator McDaniel) and the Brandon University President (Senator Docherty)

Next Senate Meeting is scheduled on May 13, 2025

Respectfully submitted,

Michelle Magnusson, Bryan Hill
Senate Representatives to the Board of Governors

BUSU BOARD OF GOVERNORS REPORT

- BUSU has hired an Executive Director (James Owomero) and a Services Coordinator (Peter Donnelly). We are more than happy to have James and Peter as part of our team, and with the Executive Director starting fully in June, we will be fully staffed by June in preparation for September's activities.
- As of May 1st, Joy Chikezie and Kesha Haulder have now successfully completed their term as the Vice President Operations of BUSU and the Vice President Engagement of BUSU, respectively. I'd like to thank them and the 2024/2025 board for all the work and dedication they put in throughout their term.
- As of May 1st, Michelle Williams-Joel and Michael Uwa-Omoregha are now the current Vice President Operations of BUSU and the Vice President Engagement of BUSU, respectively. We hope to continue the good work we've started and continue to ensure that student voices are heard on our campus.
- BUSU has now renewed a five-year contract with the City to continue providing the U-Pass service to our students; the U-Pass program is a service that enables students to take advantage of the city's transit system at a discounted rate.
- With the winter semester ended, the BUSU office will now be operating in its summer hours; this means that the office will be open Mondays-Thursdays from 8:30 am to 4:30 pm but will be closed on Fridays.

Submitted by: Charles Adamu, BUSU President

**Brandon University Board of Governors
Finance Committee – Open Session**

The Finance Committee met on Tuesday, March 11, 2025, at 2:00 p.m. via Zoom.

The meeting included an operating financial update presented by Peter Hickey, Vice-President (Administration & Finance), and Allison Noto, Director of Financial & Registration Services, providing the committee with a summary of the current budget and financial position. They offered a detailed explanation of budget variances and financial activity to date, offering context and insight into the current fiscal year.

In addition, Peter Hickey shared observations and updates from his new role. His remarks included reflections on current priorities and opportunities, along with a high-level perspective on the institution's financial outlook.

Respectfully submitted,
Dean Hammond
Chair, Finance Committee

**Knowles Douglas Student Centre Report
May 2025**

Submitted by: Katheryne Lumgair

On April 30, 2025, the Knowles Douglas Student Centre Committee met online.

During our meeting, we reviewed the Financial Statements for last year, ending in April of 2024 and the report made by BDO, the auditor of the statements. There was some discussion about the statements before they were accepted by the committee.

Also discussed at the meeting was a request by Bailey's for financial assistance totalling \$7248.82 due to a BU maintenance issue. The issue combined with a misunderstanding by Bailey's of the repercussions of the issue, Bailey's incurred expenses and losses that they were not prepared for. They have approached the committee for assistance in this area; the committee ruled, that because Bailey's provides an important service to BU students, staff and visitors that financial assistance in the amount of \$4000 would be awarded.

SWRC Report May 2025

Submitted by: Katheryne Lumgair

The big news from the SWRC committee this month is the release of the quinquennial report.

The SWRC research team consists of the following team members:

Ernestina Agbemaflle, Research Assistant
Lindsay McLachlan, Faculty of Arts
Gretta Sayers, School of Music
Etsuko Yasui, Faculty of Science
Nadine Smith, Health Studies (on leave)

The draft report was first presented to the committee on March 28, with a general release date of April 9, 2025 and “provides a detailed review of the status of women at Brandon University (BU), highlighting advancements and ongoing challenges related to gender equity within the institution. Established in 1988, SWRC has been pivotal in advocating for the rights and representation of women in the academic environment at Brandon University.”

Edits were required after the draft was presented and the general release date was pushed back to April 24 and on that day, the report was presented at the BUFA AGM.

The report will also be presented to the Board of Governors at our June board meeting.

This will be the last duty of the Status of Women Review Committee. A new committee, the ERC, is slated to replace SWRC in the 25-26 school year.

Library, Archives, IT Services

- These functions are focused on getting the right information, to the right people, to support teaching, learning, and research at the University.
- We have been continually building commitments to EDIDR, creating an environment that reflects the diverse needs of BU's students.
- We provide a welcoming and flexible space for study, collaboration, academic engagement, and campus gathering.
- We provide access to academic collections focused on institutional teaching and research priorities, Indigenous content, institutional records of Brandon University, and history of the Westman area.
- We support research information needs at all levels across the University.
- We reliably operate and seek to continuously improve information technology to support work of the University.
- We seek to provide a safe and secure environment, physically and digitally.



CIO Organizational Portfolio

MGEU (26) BUFA (6) PSAC (16-18)

Chief Information Officer
Administrative Assistant

Academic Faculty

- University Archivist
- Systems Librarian
- Music Librarian
- Scholarly Comms Librarian
- Metadata and Collection Mgmt
- Reference and Info Literacy Librarian

Resource selection, management, access and discovery, dissemination. Digital asset management and institutional repository. Outreach. Research support. Copyright support. Faculty liaison support.

Library Circulation

- Circulation Supervisor
- 5.5 FTE Library Assistants
- Library Student Asst Supervisor
- Approx. 10-12 Library Student Assistants

Circulation, reference support, interlibrary loan, displays, stacks management, event support.

Library Resource Mgmt

- Acquisitions Clerk
- Periodicals Clerk
- Cataloguing Asst
- 0.5 FTE Processing Asst

Library collection purchasing, subscription and licensing management, library cataloguing, library materials processing.

IT Admin Systems

- IT Coordinator, Admin Systems
- Senior Programmer Analyst
- ERP Programmer Analyst

Programming expertise and management of core institutional data systems

IT Enterprise Systems

- Enterprise Systems Coordinator
- ERP Assistant (Contract)

ERP support, system integration support, project management

IT User Services

- IT Coordinator, User Services
- Computer Lab Support Analyst
- 2 FTE Helpdesk Support Analyst
- Approx. 6 IT HelpDesk Student Assistants

Account, device, IT application support and configuration, computer lab, classroom support.

IT NetOps

- IT Coordinator, Networks and Operations
- Junior Network Analyst
- Networks and Operations Analyst
- Web Coordinator

Network and IT server infrastructure support, cybersecurity, phone system, website management.



May 10 2025 CIO Update to Board

Operations

- Winter Exam Period: extended hours
- Spring/Summer: reduced hours, Work Late Wednesdays in support of PENT
- Completed fiscal year-end, including completion of 2024-25 library acquisitions cycle
- Curve Gallery – FLASH Photographic Festival

Systems

- Legacy Systems Sustainment continues
- Web App Firewall upgrade
- Planning for uninterrupted power supply replacement
- Plans initiated for retiring Relais, interlibrary loan system
- Migration of Institutional Repository

Events

- April 30: Association of Manitoba Archives meeting
- April 25: Teachings House
- April 16: Brandon Pride Movie Night
- April 5: IPC Student Round Dance
- March 27: Oral Technology and Body-Based Culture, Amanda Smart
- March 20-21: Journées de la Recherche de la Francophonie
- March 20: Student Services Feast
- March 13: Gender Studies Speaker Series, Dr. El Jones
- March 12, Long Night Against Procrastination



Kofi Campbell, Acting President and Vice-Chancellor

Report to the Board of Governors

May 2025

Safety Review

The safety review is now well underway. Nolan Tremblath and Stantec met with PEC on April 29th to provide an update on their progress, an introduction to the Threat Risk Assessment process, and to present some basic preliminary findings. As part of their work, they will undertake at least 8 consultation meetings with campus stakeholders. They have provided some initial recommendations which we will discuss with our safety and security leads. I will report on this in my monthly report to the BU community.

ERP Audit

The ERP review is also well underway. The project has three key phases: Scoping & Planning; Conduct; Reporting. The project is on track, and the committee is impressed with their work and confident that we will receive a clear-eyes and thorough final report. Please note that:

- The Scoping and Planning Phase is complete:
 - A Kick Off meeting occurred with BDO and BU's implementation steering committee on April 4th. The preliminary approach and plans for the review were discussed.
 - A BDO Global Portal was created for secure file sharing and transfer of project documentation and BDO have begun their review of these documents.
 - Interviews have been scheduled with key project stakeholders and will occur over the next few weeks.
 - Weekly status update meetings are occurring with BDO and core stakeholders (Dr. Kofi Campbell, Peter Hickey, Melanie Sucha, Andrea McDaniel, Allison Noto and Louise Moss). The first weekly meeting occurred on April 11.
 - BDO's work plan has finalized
- The Conduct Phase is underway:
 - Interviews have occurred with initial key stakeholders and the remainder are scheduled to occur over the next few weeks
 - BDO continues their review of project documentation
 - Weekly status update meetings continue.

Brodie, RIC and UM Medical School

BU and UM are ready to move forward once funding commitments have been received. In our most recent communication with government, they have assured us that Brodie and the medical school remain a priority, and that internal conversations on these projects continue but are, of course, highly confidential. The BU team met with Mayor Jeff Fawcett on April 29th, and reiterated our commitment to moving forward with this work.

Alumni and Development

Gifts & Awards

- Received a planned gift in the amount of \$1,480,333 directed towards entrance scholarships, which will generate approximately \$60,000 in student awards.
- Received another \$25,000 gift from the Butler Family Foundation towards the Breast Cancer Research Lab.
- Received a \$7,000 gift towards the Seven Generations Scholarship; \$8,945 towards the PENT iPad initiatives; \$10,000 to Mini-U.
- Received a \$7,000 gift towards the J. Harvey Tolton Bursary which supports entering rural students.
- Received a number of gifts from the Winnipeg Foundation, including \$8,000 for the English Speaking Union Scholarship; \$4,500 for the Press-Radion Bursaries; and \$7,500 towards the S. Sigurdson Memorial Scholarship.

Events

- Annual Foundation Donor Luncheon is being held on Wednesday, May 14 at the Victoria Inn. We hope you will be able to join us in celebrating our generous donors.
- Our Journey, celebrating Indigenous student success, is being held May 23 at the Riverbank Discovery Centre
- Convocation will be held at the HLC May 29 & 30.
- Homecoming is scheduled for September 11 – 14.

University Registrar's Admission Report – April 15

General notes:

1. As of this admission cycle, Pre-Nursing (PN) and Pre-Psychiatric Nursing (PPN) students apply to and are admitted to a Bachelor of Science (Pre-Nursing) or Bachelor of Science (Pre-Psychiatric Nursing) program, which shifts those applicants from the Faculty of Health Studies to the Faculty of Science for reporting purposes (resulting in very high losses of Health Studies applicants and very high increases of Science applicants relative to previous years). Health Studies continues to administer programming for these students. Given this, in the highlights below, I have provided primarily manually calculated figures to show faculty numbers as though those students were still reported under Health Studies.
 2. IRCC has continued to make significant changes to its international student program, which will have ongoing, long-term effects on our incoming international student population. Because IRCC did not announce their first round of significant changes until January last year, many international students had already applied to BU by this point last year (or deferred from the previous year) thinking that the situation was the same as in previous years. As a result, this year's applicant numbers will be significantly lower than last year's throughout this cycle, after which point, barring more significant changes by IRCC, we would expect international numbers to stabilize somewhat.
- **Overall Applicant Pool:**
 - Overall, applications received are **down 31%** over the same point last year and by far the lowest of any of the five years in the report; however, admission offers are **up 6%** compared to the same time last year (though still the second lowest of any of the five years in the report).
 - As seen starting last cycle, the distribution of applications has shifted significantly (where international students have historically made up approximately 70% of applications): **69%** of applications received are from Manitoba, **24%** are international, and **7%** are from the rest of Canada.
 - **Domestic (Canadian citizens/permanent residents)**
 - Overall, domestic applications received are **up 1%** over the same point last year, **and the highest** of any of the five years of the report; admission offers are **up 8%** compared with the same point last year and the highest of any of the five reported years.
 - Applications from Manitoba are **up 2.7%** compared to the same point last year and the highest of any of the five years of the report.
 - Applications from Brandon are **up 7.3%** and the highest of any of the five reported years.
 - Applications from Winnipeg are the second highest of any of the five years (only 2021 was higher).
 - **Indigenous**
 - Overall, applications are **even** with the same point last year (one more application received) and the highest in the last five years covered by this report.
 - Admission offers made are **up 1%** over the same point last year.

- **International:**

- Overall, international applications are **down 65%** (by far the lowest of the five years covered by this report), and admission offers are **down 9%** compared to the same time last year (also lowest of any of the five years in the report)
- In terms of applicant country:
 - Applications from **Nigeria**, which has historically been our primary international feeder country, have dropped very significantly (**-70%**) over the same point last year
 - Where Nigerian applicants have, in recent years, constituted more than half of our total international applications, at this point, they comprise **38.8%** of current international applications.
 - Applications from **Ghana** (historically our second highest international feeder country) are also **down (-84.5%)** over the same point last year and the lowest of any of the five tracked years, comprising **14.4%** of our total international applications.
 - Despite these decreases, particularly from Nigeria, **53.2%** of our international applications continue to come from two countries: Nigeria and Ghana.
 - We see somewhat notably lower numbers from India, Zimbabwe, Kenya, Pakistan, and Jamaica.

BU In the News

Bobcats break through for first U SPORTS volleyball title

The Brandon University Bobcats never stopped believing in themselves, and that belief carried them to the program's first national volleyball championship on their home court. The Bobcats completed a perfect week at the U SPORTS Men's Volleyball Championship, grinding out a 3-1 (25-20, 22-25, 28-26, 25-17) victory over the defending champion Alberta Golden Bears in the gold-medal final to claim the Tantrammar Trophy.

The incredible victory drew attention to BU, locally and nationally, with a [flag raising](#) at Brandon City Hall and even a spot on the [TSN SportsCentre](#) highlights.

[CBC](#) | [Brandon Sun](#) | [CBC Up to Speed](#) | [CTV](#)

Bobcats enjoy rally; now back to work

Grant Wilson was noticeably more excited for Friday's championship rally than the one in 2019. There wasn't a bigger smile among the 250-plus fans, players and coaches lining 20th Street as the Brandon University Bobcats marched towards the Healthy Living Centre than that of the head coach.

Unlike the one to commemorate his team's Canada West championship and national silver medal six years ago, there was nothing bitter about this day as the Bobcats tossed sweets into the crowd of supporters. [Brandon Sun](#)

Coach, 'Cats headed to NexGen team

The Brandon University Bobcats conquered the national stage this year, and they're not done there. The team will feature internationally this summer — with three players identified for selection

campus. What's certain is head coach Grant Wilson is back on Volleyball Canada's NextGen men's staff as one of Dave Preston's assistant coaches for the summer. [Brandon Sun](#)

From courtside to the Courthouse

Constable Paycen Warkentin is one of the half-dozen new officers joining BPS this spring. Originally from Gladstone and a graduate of Brandon University, Warkentin said he learned the importance of teamwork while earning his degree and playing volleyball with the Bobcats. "Policing is like a big team where you have to work together in order to protect the community," he said. "It takes more than just one person to make a difference — you need to have a whole team behind you pulling in the same direction." [Brandon Sun](#)

Creatine builds bodies — and brains

Brandon University professor Scott "Dr. Creatine" Forbes has previously been touted as belonging [on the Mount Rushmore](#) of research into the popular muscle-building supplement. So when research comes out linking creatine to improved brain health, his words are cited around the world. [Daily Mail](#) | [Chip.de](#)

Immigrant Awards finalist

Brandon University professor Aloysius Anyichie has been named one of the Top 75 finalists for the 2025 Top 25 Canadian Immigrant Awards, an annual program that celebrates the inspiring contributions of immigrants across Canada. The recognition places him within reach of the coveted Top 25 list, which will be announced later this year. [Brandon Sun](#)

Bright idea nets \$10,000 win for BU pair

Hashim Farooq and Cole Kinney took part in the North Forge RampUp Weekend with a last-minute pitch for Staff on Shift, an app designed to pair companies with short-term staffing in a pinch. The idea earned more votes than the other 74 pitches in the competition, winning \$10,000 and support to start their business. [Brandon Sun](#) | [Winnipeg Sun](#)

Political punditry

Political Science professor Kelly Saunders must be looking forward to a well-deserved break from punditry. During the election and afterwards, she has been indefatigable in her commentary, locally, nationally, and internationally. She also pulled duty as a panellist in the Brandon Sun / Brandon University all-candidates' debate, while finding time to comment about provincial politics and the Progressive Conservative leadership race.

[Brandon Sun](#) | [Winnipeg Free Press](#) (1) | [Winnipeg Free Press](#) (2) | [Winnipeg Free Press](#) (3) | [Winnipeg Free Press](#) (4) | [Global News](#) | [Radio New Zealand](#) | [and many more](#)

Cross-Canada roundup

A national Globe and Mail podcast looking at rural Canadians before the federal election includes extensive and heartfelt contributions from Eileen Moody, an Indigenous Student Success Officer at Brandon University. Moody's portion starts just over five minutes in, and includes nice mentions of Brandon University and the Indigenous Peoples' Centre. [Globe and Mail](#)

Spring is ticking along

What are the things that signify a Manitoba spring? The sight and sounds of geese, the lawn taking on the faintest shade of green, and the little creepy crawlies that you feel making tracks up your leg in the middle of the night. Yes, unfortunately in Manitoba with the season of spring comes the season of ticks. Brandon University professor in the Department of Biology, Dr. Bryan Cassone, has a keen interest in infectious diseases carried by both ticks and mosquitos. The deer tick is the one that people are most concerned with as it can cause Lyme Disease, says Dr. Cassone. [CHVN](#)

Video leak concerns

The leak of body camera footage capturing a Toronto police shooting raises some serious concerns over the handling of the video by authorities, especially given safeguards in place, writes BU's Christopher Schneider in the Toronto Star. [Toronto Star](#)

Hooray for the E-Gré

Six Canadian pianists at the top of their game played under pressure at Brandon University for the annual Eckhardt-Gramatté National Music Competition.

"This is a very big deal, it's the only music competition of its kind in Canada," said says Dianna Neufeld, the event's administrator. "It's always so exciting because it's new compositions that specifically target Canadian artists. That's why it's exciting for Brandon to host it, as it has since 1976." [Brandon Sun](#)

BU is buzzing

Brandon University and Bee U are buzzing! We will be the host for this year's Manitoba HoneyBee Day, and you're invited to see just how sweet beekeeping can be. Manitoba HoneyBee Day takes place on Thursday, May 29. It's the first time this event will be held at BU, which has been piloting urban honeybee hives in Brandon. [Brandon U](#) | [Manitoba Beekeepers' Association](#)

Women of Distinction

Brandon University was very well-represented at the 40th annual Women of Distinction event, hosted by the YWCA. Three faculty members and a student were nominated, as well as many alumni. The student and two faculty members won, as did several alumni.

[Brandon U](#) | [Brandon Sun](#) | [YWCA](#)

✔ New name... ⌚ New dome

Brandon University has renamed its rooftop facility, long a beacon for stargazers in western Manitoba, as the Gulliver Astronomical Observatory, following a \$50,000 donation from the family of its astronomy professor, Austin Gulliver. The gift will go toward a much-needed upgrade — a modern, computer-controlled dome to match the observatory's state-of-the-art telescope. However, the cost of a new state-of-the-art dome is estimated at \$150,000 — double the price of the telescope itself. BU is inviting additional donations to help close the gap and complete the upgrade. [Brandon U](#) | [Brandon Sun](#)

SUBJECT TO APPROVAL

029 May25

MEETING: Board of Governors

DATE: May 10, 2025

AGENDA: Open Session

PROPOSED BY: Peter Hickey, Vice-President (Administration & Finance)

SUBJECT: 2025 Report Against Forced Labour and Child Labour in Supply Chains

FOR: Approval Discussion Notice of Motion

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve the revised 2025 Report Against Forced Labour and Child Labour in Supply Chains.

BACKGROUND/RATIONALE:

The 2025 Report Against Forced Labour and Child Labour in Supply chains is attached.

The following background information was provided by Financial & Registration Services:

[Bill S-211](#): Forced Labour in Canadian Supply Chains

- Information from Public Safety Canada regarding [Forced Labour in Canadian Supply Chains \(publicsafety.gc.ca\)](#)
- BU has taken the stance it is an “entity” as defined in the Act
- We are required to submit a report annually that details the steps taken during the previous fiscal year to prevent and reduce the risk that forced labour or child labour is used by BU or in our supply chains

PASSED _____

- Report needs to be made available to the public on the BU website and will be available on Public Safety Canada’s website – there will be a catalogue of all reports submitted by entities and government institutions
- Report must be approved by the Board of Governors and submitted by May 31 annually
- Purchasing Officer has consulted with various stakeholders to fulfill report requirements
- Second report will have a lot of “currently not taking action” statements for the various sections required in the report
 - We have identified clothing & footwear as area of risk
- Even though the report doesn’t show a lot of action or areas identified as risks, this allows us the opportunity to gain greater visibility into our supply chains and think about how our institutional practices, policies, procedures, terms and conditions, etc. can be enhanced to reduce the risk of forced labour or child labour being used at any point in our supply chains
 - Plans in progress or proposed:
 - Joining the Workers Right Consortium (proposed)
 - Updates to Purchasing Policy and procedures to speak to ethical procurement & sustainable procurement practices (in progress)
 - The University will begin incorporating criteria in all RFX documents requiring proponents/bidders to self-declare that their company is not engaged in practices involving forced labour or child labour. Updates to quote documents, service contracts and purchase orders terms and conditions regarding supplier self-certification that they and their direct suppliers do not use forced labour or child labour (in progress)
 - Procurement onboarding for new faculty & staff and training for existing staff regarding ethical procurement practices and bringing awareness to the risks for forced labour and child labour in our supply chains (proposed)

Fighting Against Forced Labour and Child Labour in Supply Chains

Annual Report for the Fiscal Year ending March 31, 2025





1. INTRODUCTION

Brandon University (the University) is a small regional university located in Brandon, Manitoba with a student population of approximately 3,200 and more than 400 faculty and staff.

The University is committed to fostering an environment of social responsibility, acting ethically, identifying risks, and improving its practices to prevent forced labour or child labour in its supply chains.

This statement is made in pursuant to section 11 of Bill S-211, *An Act to enact the Fighting Against Forced Labour and Child Labour in Supply Chains Act and to amend the Customs Tariff*, which is commonly referred to as Canada's *Modern Slavery Act* (the Act).

2. REPORTING ENTITY

Brandon University's view is that it qualifies as an "entity" under the Act based on the following:

- Canadian business presence
 - Has a place of business in Canada
 - Does business in Canada
 - Has assets in Canada

The University meets the following size related thresholds for an entity as defined by the Act:

- Has at least \$20 million in assets for at least one of its two most recent financial years
- Employs an average of at least 250 employees for at least one of its two most recent financial years

3. BRANDON UNIVERSITY'S STRUCTURE, ACTIVITIES AND SUPPLY CHAINS

Structure

Brandon University is a not-for-profit registered charitable organization that is a creation of the Legislature of Manitoba under *The Brandon University Act*. The University's objectives include the advancement of learning and the creation, preservation and dissemination of knowledge, along with the intellectual, social, ethical, and physical development and improvement of its students, employees and society.



The Brandon University Foundation (the Foundation) is a not-for-profit registered charitable organization that was created by the Legislature of Manitoba under *The Brandon University Foundation Incorporation Act*. The Foundation promotes the advancement of higher education at the University and aims to improve the quality of its facilities and activities.

The University is governed by its Board of Governors, which is responsible for ensuring the financial stability of the institution and ensuring consistency of institutional plans with its philosophy, goals and financial resources.

Activities & Supply Chains

The University sources goods and services from a variety of suppliers to support the education of its students and ensure adequate support for faculty and staff to conduct University operations. The majority of the University's suppliers are based in Canada, with a small number of purchases sourced from the United States and Europe annually.

4. BRANDON UNIVERSITY'S POLICIES AND DUE DILIGENCE PROCESSES IN RELATION TO FORCED LABOUR AND CHILD LABOUR

Brandon University faculty and staff involved in the purchasing of goods and services on behalf of the University are required to adhere to Supply Chain Canada's Code of Ethics, which speaks to social responsibilities and includes the conventions of the International Labour Organization with respect to labour standards.

Brandon University does not have any additional policies or processes in place with respect to forced labour and/or child labour. However, the University is currently reviewing its purchasing policy and processes, with policy updates to include addressing ethical and sustainable procurement practices. Additionally, updates are planned for the University's purchase order terms and conditions and service contracts for suppliers to self-certify that they, and their direct suppliers, comply with human and labour rights standards including the payment of legal wages to the service provider's employees performing the service(s) requested.

5. PARTS OF BRANDON UNIVERSITY'S BUSINESS AND SUPPLY CHAINS THAT CARRY A RISK OF FORCED LABOUR OR CHILD LABOUR BEING USED AND THE STEPS IT HAS TAKEN TO ASSESS AND MANAGE THAT RISK

Brandon University has identified clothing and footwear as an area of its supply chains that carries risk of force labour or child labour being used. The University has



not started the process to identify any other areas of its supply chains that carry increased risk of forced labour and/or child labour as of the end of its fiscal year for 2024/25. However, given the diversity of the University's supply chain, the University understands that because no additional areas have been identified does not mean there is no risk at all. Brandon University is committed to gaining better visibility into its supply chains and identifying areas of potential risk going forward.

6. MEASURES TAKEN TO REMEDIATE ANY FORCED LABOUR OR CHILD LABOUR

Brandon University has not identified any particular instances of forced labour or child labour in its supply chains. As a result, no remediation measures were taken with respect to forced labour or child labour in the fiscal year this report covers.

Given the risk associated with clothing and footwear, the University is exploring joining the Workers Rights Consortium as an affiliate institution. The Workers Rights Consortium assists its affiliates with the enforcement of labour standards adopted to protect producing apparel and other goods.

7. MEASURES TAKEN TO REMEDIATE THE LOSS OF INCOME TO THE MOST VULNERABLE FAMILIES THAT RESULTS FROM ANY MEASURE TAKEN TO ELIMINATE THE USE OF FORCED LABOUR OR CHILD LABOUR IN ITS ACTIVITIES AND SUPPLYCHAIN

As noted previously, since no instances of forced labour or child labour have been identified in the University's activities or supply chains, remediation measures regarding the loss of income to the most vulnerable families have not been required.

8. TRAINING PROVIDED TO EMPLOYEES ON FORCED LABOUR AND CHILD LABOUR

Currently, training is not provided to employees regarding forced labour and child labour. Brandon University recognizes the risks that come with this lack of training and endeavors to improve in this area. Future initiatives include procurement onboarding for all new faculty and staff and learning sessions for existing employees that include information on ethical procurement and sustainable purchasing activities.

9. HOW THE ENTITY ASSESSES ITS EFFECTIVENESS IN ENSURING THAT FORCED LABOUR AND CHILD LABOUR ARE NOT BEING USED IN ITS BUSINESS AND SUPPLY CHAINS

The University does not have any formal metrics in place at the time of this report to assess its effectiveness in ensuring that forced labour and child labour are not being used in its business and supply chains. However, the University is committed to improving its practices to gain better visibility into its supply base and monitoring for



activities that carry risk of forced labour and child labour, starting with improvements in policies and procedures. The University will begin incorporating criteria in all RFX documents requiring proponents/bidders to self-declare that their company is not engaged in practices involving forced labour or child labour.

10. ATTESTATION

This report has been approved by Brandon University's Board of Governors.

In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report for the entity or entities listed above. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above.

Signed by:

Kevan Sumner
Chair – Brandon University Board of Governors
May 10, 2025
I have the authority to bind Brandon University.

SUBJECT TO APPROVAL

030 May25

MEETING: Board of Governors

DATE: May 10, 2025

AGENDA: Closed Open

PROPOSED BY: Peter Hickey, Vice-President (Administration & Finance)

SUBJECT: Scholarship & Research Funds

FOR: Approval Discussion Notice of Motion

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve the allocation of unrestricted endowment funds for the 2025/2026 fiscal year as follows:

Faculty Research (BURC)		\$60,607
Entrance Scholarships:		
Tier I	Average greater than or equal to 95%	2000.00
Tier II	Average greater than or equal to 92.5%	1700.00
Tier III	Average greater than or equal to 90%	1400.00
Tier IV	Average greater than or equal to 87.5%	1100.00
Tier V	Average greater than or equal to 85%	800.00
Total available from endowment funds for Entrance Scholarships		\$57,277
TOTAL		\$117,884

PASSED _____

BACKGROUND/RATIONALE:

These funds provide entrance scholarships for those students who meet the high school grade requirements. They are awarded on the basis of a five-tier structure and entering students need not apply for them. The operating budget of the University provides the balance of funds necessary to fulfill these scholarships (in addition to the endowment funds that are allocated by way of this motion).

Please see the attached Schedule of Amounts for further information.

BRANDON UNIVERSITY FOUNDATION

Schedule of Amounts Available From Endowment Funds
 For General Scholarships & Research
 For the Fiscal Year 2025/26

<u>Endowment Fund</u>	<u>Account #</u>	<u>Distribution In 2024 (4.0%)</u>	<u>+</u>	<u>Other Commitments</u>	<u>=</u>	<u>Total Available In 2025/26</u>	<u>Research Only</u>	<u>Research or Scholarships</u>
Bass, W.K. Estate	7902	674				674		674
B.U. Association Fund	7905	801				801		801
B.U. Development Fund	7904	714				714		714
Class of 1930 Gift	7907	337				337		337
Class of 1931 Gift	7908	201				201		201
Class of 1934 Gift	7910	81				81		81
Fenwick, T.F. Estate	7909	965				965		965
Gainer, P.E. Estate	7901	2,023				2,023		2,023
MacDowell, G.F. Estate	6019	19,169		13,689		5,480	5,480	
McKenzie, A.E. Foundation	7201	54,382				54,382	54,382	
Research Endowment Fund	7202	745				745	745	
Sanders, C.J. Estate	7903	61,063		9,650		51,413		51,413
Woodhull, L.K. Estate	7911	68				68		68
Totals		141,223		23,339		117,884	60,607	57,277

<u>Historical Allocations:</u>	<u>2025/26</u>	<u>2024/25</u>	<u>2023/24</u>	<u>2022/23</u>	<u>2021/22</u>
Research	60,607	54,244	55,743	55,572	58,246
Scholarships					
Board of Governors	57,277	50,895	47,325	51,864	57,503
Totals	117,884	105,139	103,068	107,436	115,749