Board of Governors November Meeting (Open Session) Agenda Package

Location: Louis Riel Room

November 28, 2026 08:30 AM

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2.	CALL TO ORDER & LAND ACKNOWLEDGEMENT		08:45 AM-08:50 AM	
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3.1	Approval of Agenda of September 26, 2026 (Open Session)		08:50 AM-08:52 AM	
3.2	Approval of Consent Agenda		08:52 AM-08:55 AM	4
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4.	PRESENTATIONS			
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6.	NEW BUSINESS			61
6.1	Motion: 2027-28 Budget Estimates	Y. Laflamme/A. Noto	10:00 AM-10:20 AM	61
6.2	Motion: Borrowing Funds for Deferred Maintenance (Promissory Note)	A. Noto	10:20 AM-10:25 AM	63
6.3	Motion: Borrowing Resolution	A. Noto	10:25 AM-10:30 AM	65
6.4	Motion: Allocation of Unrestricted Endowment Funds (Distribution Rate)	Y. Laflamme/A. Noto	10:30 AM-10:35 AM	68

6.5	Motion: Naming of Psychology Student Research Space - In Memory of Dr. Tammy McKenzie	C. Bovis-Cnossen	10:35 AM-10:40 AM	72
6.6	Motion: Renaming of Arts Faculty Lounge - In Honour of Dr. Rosanne Gasse	C. Bovis-Cnossen	10:40 AM-10:45 AM	73
6.7	Motion: 2027 Board & Committee Schedule	M. Lamontagne	10:45 AM-10:50 AM	75
6.8	Motion: Revisions to the Use of Representatives to Represent Brandon University to Potential International Students Policy	C. Bovis-Cnossen	10:50 AM-10:55 AM	77

7. MOVE TO CLOSED SESSION

8. MOTION(S) RAISED FROM CLOSED SESSION

9. ADJOURNMENT

BRANDON UNIVERSITY

Board of Governors Submission

TO:	Board of Governors
DATE:	October 21, 2026
FROM:	Board Secretariat
SUBJECT:	Electronic Motion: BUAA Appointment to Knowles Douglas Commission

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors appoint Matthew May of the Brandon University Alumni Association, Westman Chapter, to serve on the Knowles-Douglas Commission as the Board-appointed alumni representative for the 2026-27 year.

BACKGROUND/RATIONALE:

Under the Knowles-Douglas Students Union Operating Agreement, the Board of Governors is responsible for appointing four individuals to the Commission:

- One member of the Board of Governors, appointed by and from the Board (Katheryne Lumgair, appointed on Sep 26)
- One member of the administrative staff, appointed by the Board of Governors (Allison Noto, appointed on Sep 26)
- One member of the BU teaching faculty, appointed by the Board of Governors (Keith Edmunds, appointed on Sep 26)
- **One member in good standing of the BU Alumni Association, appointed by the Board of Governors (Vacant, appointment required)**

At the time of the September Board meeting, no expressions of interest had been received from members of the BU Alumni Association for the alumni representative position. Since then, Matthew May of the BUAA Westman Chapter has come forward and expressed interest in serving in this role.

To ensure the KDC is fully constituted and able to proceed with its work, it is recommended that the Board approve this appointment by electronic motion.

For reference, the operating agreement is attached. Details regarding the Commissions' composition can be found on page 9, with the Board appointed positions listed under items f-i.

REPORT TO THE BOARD OF GOVERNORS
NOVEMBER 2026

Greg Gatien, Acting Provost and VP (Academic)

- The search for the next Dean of Health Studies is well underway. The search firm, Leaders, has been contracted to provide assistance in this process, and we have had significant consultations with a variety of stakeholders. The position profile is being finalized with an expectation that it will be posted within the next few weeks.
- Academic Planning implementation is somewhat behind schedule. An implementation team that represents expertise in institutional data & analysis, EDIDR, Indigenization, and student success will meet in early December and begin working in support of units and Departments as they develop responses to the university's academic plan.
- Through agreement with the Faculty Association, faculty staffing decisions were delayed by extenuating circumstances (primarily related to the significant infrastructure issues that occurred in the late summer) and communicated in two stages: October 14th (term appointments and 3-person Departments) and October 25th (all remaining staffing decisions). The decisions reflected Collective Agreement requirements and a continued focus on financial sustainability. In following up on these decisions, the university has reached agreement with the Faculty Association in a few ways that reflect a shared priority of managing financial resources.
- Deans Council, working with the AVP of People and Talent, have steadily been preparing for upcoming negotiations with the Faculty Association, as the BU/BUFA Collective Agreement expires on March 31, 2027.
- Any questions about the status of items that are being worked on in the Provost's Office, especially anything that is missing from this list, should be directed to gatieng@brandonu.ca with a copy to downeys@brandonu.ca.

BRANDON UNIVERSITY

To: Board of Governors
From: Yvette Laflamme, Interim VP Finance & Administration
Date: November 28, 2026
Subject: Vice-President, Finance & Administration Report (Open Session)

EXECUTIVE SUMMARY

Infrastructure & Facilities

The Brodie Building transformer replacement was completed in October, and the campus is fully off temporary generator power.

Portfolio Hiring & Leadership

Searches have concluded for key Physical Plant, Executive Assistant, and Strategic Advisor positions, with new hires starting November 18 to 30; interim Finance and Planning leadership is in place.

Finance, Budget & Audit

Budget estimates, the Q2 forecast, and the external auditor recommendation are scheduled for Board consideration on November 28.

Risk, Governance & External Matters

Risk assessment communication and risk register renewal are under way; WMCA changes are coming to the Board for approval, and Rogers' lease legal reviews continue.

BACKGROUND

This memorandum provides the Vice-President (Finance & Administration) update to the Board of Governors for the Open Session, limited to matters within the portfolio.

DISCUSSION/ANALYSIS

Since September, Administration & Finance has focused on infrastructure recovery and on hiring for key portfolio positions. Sections with no significant update are noted as such.

Infrastructure, Deferred Maintenance and Capital Planning

The main electrical transformer in the Brodie Building, failed earlier this fall and disrupted power to critical operations. Temporary generators were secured to maintain operations, and the generator configuration was right sized on October 4 to match current power usage.

The replacement transformer was installed and connected on October 24 weekend. Testing and inspection were passed, and the building is fully off generator power. Removal of the temporary generators followed.

Primary work on the A.E. McKenzie Building façade was completed in September. Final engineering report and further weatherproofing for winter are pending. Administration continues to advance

plans for a comprehensive facility condition assessment to inform a multi-year approach to deferred maintenance and capital planning.

As stated previously, these events reinforce concerns regarding asset condition and infrastructure reliability. Work is underway, in Procurement, to prepare a Request for Proposal (RFP) for a Facility Condition Assessment, which will provide a much stronger evidence base for assessing our infrastructure needs and prioritizing future investments.

Portfolio Hiring and Leadership Updates

Director, Physical Plant: The search, supported by an external consultant, has concluded. An offer has been accepted, and incumbent is scheduled to start November 30. Position included in 2026/27 budget.

Facilities Manager: The search has concluded. An offer has been accepted, and incumbent started November 18. Position included in 2026/27 budget.

Executive Assistant: The search has concluded. An offer has been accepted, and incumbent is scheduled to start November 30. Position included in 2026/27 budget.

Director, Integrated Planning & Effectiveness: Director, Finance incumbent has been moved to interim role. Position included in 2026/27 budget.

Director, Finance: Controller incumbent has been promoted to interim role, backfilling current Director, Finance incumbent who has been promoted to interim Director, Integrated Planning & Effectiveness. Position included in 2026/27 budget.

Strategic Advisor: The search has concluded. An offer has been accepted, and incumbent is scheduled to start November 30. Position funded using existing vacancy budgets.

Physical Plant (other positions): Interim oversight arrangements remain in place for operations, onboarding and transition of new Director and Manager hires.

Safety, Security and Business Continuity

Communication of the external safety and security risk assessment completed by Paladin is under way, and information sessions are being tailored for different campus groups. Renewal of the institutional risk register and risk-management framework is also in progress.

Governance, Controls and Administrative Capacity

Finance and the Office of the Vice-President (Research & Graduate Studies) continue work to clarify roles in research-related approvals and payments while maintaining institutional controls. Risk, procurement, and accounts payable policies have been identified as priorities for development and

revision. This work has been initiated, but its progress depends on the Policy Advisory Group advancing its policy work.

Legal Reviews and External Matters
Changes to the Western Manitoba Centennial Auditorium (WMCA) are being brought to the Board for approval. Legal reviews are under way for matters related to the Rogers lease, updates will be brought forward as these reviews progress.

Finance and Audit
The 2027/28 budget estimates were presented to the Board Finance Committee on October 16. Q2 forecast reporting was submitted to the Province in early October and presented to the Board Finance Committee on November 18. A recommendation to award the external auditor contract will be presented to the Audit & Risk Committee on November 23. All three items are scheduled for Board consideration on November 28.

The Financial Sustainability Task Force continues to meet and provide advice to the President. Further information is addressed through the separate Financial Sustainability Task Force update.

Planning is under way for a Budget Town Hall in January, with a format focused on engagement with attendees.

Priorities for the Next Reporting Period
Over the next reporting period, Administration & Finance will continue to focus on:

- Completing onboarding of all portfolio hires.
- Completing final McKenzie façade and Brodie transformer reporting and project costing.
- Initiating a campus-wide facility condition assessment RFP.
- Awarding the external auditor recommendation and progressing fiscal year end audit planning.
- Development of the Q3 forecast, the 2027/28 budget and advancing budget reform and multi-year forecasting.
- Supporting Financial Sustainability Task Force analysis, and recommendation(s) implementation
- Renewing the institutional risk register and risk-management framework and sharing the Paladin findings with campus groups.

Conclusion

Major infrastructure issues have been addressed, and key leadership appointments have been secured in Physical Plant and Finance. Further planning, risk-management, and capacity work will be required moving forward.

ATTACHMENTS

N/A

AGENDA LINKAGE

This memo accompanies the agenda item entitled VPAF Report for the November 28, 2026, regular Board meeting and is provided to the Board for information purposes.

BRANDON UNIVERSITY

Transactions of $100,000 or More
September 1 to October 31, 2026

Payables

Remitted to:	Date	Amount	Details
MANITOBA BLUE CROSS	02-Oct-26	$ 105,906.68	Employee Health Benefits
CONNOR,CLARK & LUNN CANADA LTD	09-Oct-26	$ 130,878.39	Investment Manager Fees - BU Foundation
BRANDON UNIVERSITY STUDENT UNION	21-Oct-26	$ 818,725.77	Student Fees - collected on BUSU behalf - BUSU and Health & Dental
CITY OF BRANDON	23-Oct-26	$ 139,775.50	Student Fees - collected on BUSU behalf - UPASS fee
KNOWLES-DOUGLAS CENTRE INC.	23-Oct-26	$ 283,240.15	Student Fees - collected on BUSU behalf - Building fee
OAKPARK POWERLINE SERVICES LTD	23-Oct-26	$ 100,664.48	Brodie Transformer Project - progress payment

Net Payroll

September 4, 2026	$ 2,185,064.29
September 18, 2026	$ 2,388,128.35
October 2, 2026	$ 2,272,548.20
October 16, 2026	$ 2,431,960.46
October 30, 2026	$ 2,302,541.12

Short-Term Investments

No Transactions

Receipts

Received from:	Date	Amount	Details
ROYAL BANK OF CANADA	01-Sep-26	158,527.63	Multi-Student Batch - Online Payment Remittances
ROYAL BANK OF CANADA	08-Sep-26	139,403.75	Multi-Student Batch - Online Payment Remittances
CANADIAN IMPERIAL BANK OF COMMERCE	09-Sep-26	182,184.65	Multi-Student Batch - Online Payment Remittances
SCOTIABANK	09-Sep-26	131,479.12	Multi-Student Batch - Online Payment Remittances
CREDIT UNION	09-Sep-26	102,739.13	Multi-Student Batch - Online Payment Remittances
ROYAL BANK OF CANADA	09-Sep-26	479,705.59	Multi-Student Batch - Online Payment Remittances
ROYAL BANK OF CANADA	10-Sep-26	160,649.19	Multi-Student Batch - Online Payment Remittances
BRANDON UNIVERSITY FOUNDATION	14-Oct-26	550,177.74	2026 Q2 Remittance

BRANDON UNIVERSITY

SUBJECT TO APPROVAL

MOTION NO. 031.SEP26 **AGENDA ITEM NO. 4.4.10.1**

MEETING:	Senate	☒	Executive Committee	☐	
DATE:	September-15-26				
AGENDA:	Closed	☐	Open	☒	
PROPOSED BY:	Artificial Intelligence Ad-Hoc Committee				
SUBJECT:	Committee Final Report				
FOR:	Approval ☒	Discussion ☐	Notice of Motion ☐	Information ☐	

RECOMMENDATION:

THAT the Senate receives the final report of the Artificial Intelligence Ad-Hoc Committee for information and approves forwarding the final report to the Board of Governors for information.

BACKGROUND/RATIONALE:

See attached.

PREPARED BY: **Amber Robidoux**
Administrative Assistant, Academic Governance

DECISION: CARRIED AS AMENDED **PER:** Kennedy/Whelpton
DATE: **September 15, 2026**

Senate AI Ad Hoc Committee on Artificial Intelligence Final Report

Prepared by Senator Matteo Di Muro, Chair, on behalf of the Senate Ad Hoc Committee on Artificial Intelligence

Committee Creation

On January 13, 2026, Senate approved a motion establishing an ad hoc Committee on Artificial Intelligence. The committee was tasked with developing a set of guiding principles to serve as an institutional framework for the responsible use of artificial intelligence (AI) at Brandon University and to provide recommendations to Senate regarding future directions for AI-related policy, practice, and support.

Committee Activities

The committee met approximately every two weeks between February 9 and May 2026. Throughout this period, members reviewed a broad range of materials and perspectives related to AI in higher education, including:

- Emerging research-related guidance concerning the use of AI from funding agencies, research organizations, and scholarly communities;
- Materials and resources shared by committee members regarding the opportunities, challenges, and implications of AI in higher education;
- AI policies, frameworks, and guidance documents from Canadian post-secondary institutions, including the University of Regina, University of British Columbia, University of Ottawa, University of Toronto, University of Calgary, and the University of Alberta, and others;
- Feedback and survey data gathered through a faculty AI survey developed by the committee to inform its work, as well as discussions and reports shared through BU CARES.

The faculty survey included a short series of questions related to current AI use, with the intent of better understanding perspectives within the Brandon University community regarding opportunities and concerns associated with AI, academic integrity, privacy and security considerations, governance preferences, institutional guidance, and professional development needs. The survey received 69 responses, representing approximately 20% of Brandon University faculty and staff, and included representation from Education, Health Studies, Arts, Science, and Music. The survey was distributed via CTLT.

The committee further benefited from presentations and consultations from a variety of stakeholders. Dr. Rainer Schira shared findings from research examining student use of AI across faculties and demographic groups, providing insight into how students are currently engaging with AI tools. The committee also consulted with Senator Melanie Sucha and Kevin Klassen from Information Technology Services regarding privacy, cybersecurity,

software procurement, and institutional security considerations associated with AI technologies.

The committee had also intended to conduct further student consultation through the Brandon University Students' Union (BUSU). While timelines did not permit this consultation to occur before the completion of the committee's work, BUSU has indicated its intention to undertake a student-focused consultation in Fall 2026.

Discussion and Findings

Throughout its discussions, the committee recognized both the significant opportunities and the challenges that AI presents for Brandon University as a teaching, learning, research, and service institution.

Members acknowledged that AI technologies have the potential to support teaching and learning, enhance accessibility, assist with administrative and student-support functions, support research activities, and improve efficiency in a variety of institutional contexts. At the same time, committee members identified important concerns related to privacy and data protection, academic integrity, bias and discrimination, accessibility, environmental impacts, intellectual property, transparency, and the potential effects of AI on student learning.

Survey findings reinforced many of these themes. While respondents expressed diverse views regarding AI, there was broad support for institutional guiding principles that preserve academic freedom and disciplinary flexibility. Respondents also expressed a desire for professional development, AI literacy initiatives, privacy guidance, and access to secure and vetted tools. Overall, respondents favoured instructor discretion within a shared institutional framework rather than highly prescriptive university-wide rules.

The committee also discussed the importance of clearly communicating existing guidance concerning the use of AI in research. The Brandon University Strategic Research Plan could support this by articulating relevant guidance from the Tri-Agency and research ethics organizations for Faculties and other academic units.

The committee’s discussions also highlighted the importance of continued institutional support for AI literacy, research, and professional development. This includes maintaining and expanding the workshops and training offered through the Centre for Teaching, Learning and Technology (CTLT), both on AI literacy generally and on specific AI tools with academic applications. The committee also identified the value of strategic institutional funding to support research, learning, and the review of approved AI tools at Brandon University. Accordingly, the Board of Governors should consider if funding could support these priorities. Such support could promote innovation and responsible use while also

funding the development of AI literacy modules and other professional development opportunities. Discipline-specific approaches to AI would remain subject to the discretion of individual Faculties, recognizing that AI affects disciplines and Faculties differently. The committee further discussed the importance of clearly communicating existing guidance concerning the use of AI in research when it becomes available.

As discussions progressed, the committee concluded that Brandon University would be best served by a principles-based approach rather than detailed policies that may quickly become outdated as AI technologies continue to evolve. This approach would provide institution-wide guidance while allowing Faculties, departments, and administrative units to develop context-specific practices appropriate to their disciplines and operational needs.

The resulting Brandon University Guiding Principles for the Responsible Use of Artificial Intelligence were organized around five key themes:

- Legal Responsibilities
- Human Judgement as Authority for Decision-Making
- Transparency and Accountability
- Equity, Diversity, Inclusion, Decolonization, Indigenization, Reconciliation, and Accessibility (EDIDIRA)
- AI Literacy and Ongoing Review

The committee would like to acknowledge and thank Senator Dr. Gregory Kennedy for preparing the initial draft that served as the foundation for the committee's guiding principles based on committee work. Through extensive discussion, revision, and collaboration among committee members, the document evolved into the final set of principles presented to Senate.

Motions
Following its deliberations, the Artificial Intelligence Ad-Hoc Committee approved the following motions and recommendations, with all motions passing with 10 votes submitted, all in favour, none opposed, and no abstentions.

Motion 1
That the Artificial Intelligence Ad-Hoc Committee recommends that the Senate adopt the committee's broad guiding principles for AI (*Brandon University Guiding Principles for the Responsible Use of Artificial Intelligence*).

Motion 2
That the Artificial Intelligence Ad-Hoc Committee recommends to the President establishment of a cross-university standing committee with representation from across

Faculties and relevant academic and administrative units. The committee would support the ongoing research and review of AI use at Brandon University and report back to the community as appropriate.

Motion 3
That the Artificial Intelligence Ad-Hoc Committee recommends that Senate forward this report to the Board of Governors for their information.

Regards, on behalf of the Senate AI Ad Hoc Committee on Artificial Intelligence,

Matteo Di Muro
Committee chair

Committee members
Charles Adamu
Bernadette Ardelli
Cameron Boult
Matteo Di Muro
Gregory Kennedy
Krista Macpherson
Luis Ramirez
Ali Salman
Rainer Schira
Curt Shoultz
Michelle Williams-Joel

BRANDON UNIVERSITY

SUBJECT TO APPROVAL

MOTION NO. 037.OCT26 **AGENDA ITEM NO. 3.4**

MEETING:	Senate	☒	Executive Committee	☐
DATE:	October-13-26			
AGENDA:	Closed	☒	Open	☐
PROPOSED BY:	Registrar's Office			
SUBJECT:	Final List of October 13, 2026, Graduates			
FOR:	Approval ☒	Discussion ☐	Notice of Motion ☐	Information ☐

RECOMMENDATION:

THAT the Senate approves the final list of graduates of October 13, 2026,
AND
THAT the list be forwarded to the Board of Governors *for Information.*

BACKGROUND/RATIONALE:

See attached.

PREPARED BY: **Amber Robidoux**
Administrative Assistant, Academic Governance

DECISION: **CARRIED** **PER:** **Whelpton/Hill**
DATE: **October 13, 2026**

FIRST	MIDDLE	LAST	DEGREE	MAJOR	MINOR	DISTINCTION	FACULTY
Justine	Marjorie Ruth	Hutcheson	Bachelor of Arts (3-Year)	Native Studies	Indigenous Art		ARTS
Dylanne		Smith	Bachelor of Arts (3-Year)	French and Francophone Studies	Native Studies		ARTS
Tabitha	Katya	Wurtz	Bachelor of Arts (3-Year)	Liberal Arts		With Greatest Distinction	ARTS
Ethan	Seann	Cidro	Bachelor of Arts (4-Year)	Political Science	Soc/Crime & Comm		ARTS
Emmanuelle	Jaeve	Shakotko	Bachelor of Arts (4-Year)	French and Francophone Studies	Sociology		ARTS
Tory	Judy Frances	Sinclair	Bachelor of Arts (4-Year)	Native Studies	Political Sci.		ARTS
Patrick		Horne	Bachelor of Arts (4-Year)	Applied Disaster and Emergency Studies		With Great Distinction	ARTS
Catherine	Ifeoma	Anyang	Bachelor of Business Administration	Business Administration			ARTS
Nushrat		Fatima	Master of Arts	Rural Development			ARTS
						ARTS COUNT	9
Allan	Micheal	Benson	B.A./B.Ed. (AD) Integrated	Middle Years			EDUC
Jayleen	La-Rae	Flett	B.A./B.Ed. (AD) Integrated	Middle Years			EDUC
Brittany	Ashton	Monkman	B.A./B.Ed. (AD) Integrated	Middle Years			EDUC
Tessa	Katherine Louise	Monkman	B.A./B.Ed. (AD) Integrated	Middle Years			EDUC
Liam	Muranetz	Pauls	Bachelor of Physical Education Studies	Teaching Stream	Psychology		EDUC
Jacob	Joshua	Walters	Bachelor of Physical Education Studies	Teaching Stream	English		EDUC
Mavis	Sewornu Abra	Abotsi	Master of Education	Educational Administration			EDUC
Deanna	Marie	Abrosimoff	Master of Education	Inclusive Education			EDUC
Kyle	Jared	Berg	Master of Education	Educational Administration - Thesis			EDUC
Megan		Collier	Master of Education	Educational Administration			EDUC
Julia	Kathleen	Cullen	Master of Education	Educational Administration			EDUC
Emily	Mavis	Easter	Master of Education	Educational Administration			EDUC
Shaun	Kenneth	Funk	Master of Education	Educational Administration - Thesis			EDUC
Shalane	Bonny	Geertsema	Master of Education	Educational Administration			EDUC
Doris	Brenda	George	Master of Education	Educational Administration			EDUC
Kimberly	Joy	Gordon	Master of Education	Guidance and Counselling			EDUC
Natalie	Isabel Marie	Guay	Master of Education	Guidance and Counselling			EDUC
Sandra	Ann	Houston	Master of Education	Educational Administration			EDUC
Clinton	Scott	Howie	Master of Education	Educational Administration			EDUC
Danielle	Marie	Jameson	Master of Education	Guidance and Counselling			EDUC
Corrie	Claudia	Krahn	Master of Education	Educational Administration			EDUC
Amber		Lawrence	Master of Education	Educational Administration			EDUC
Shayne	Alexander	MacGranachan	Master of Education	Educational Administration			EDUC
Jodie		Malnati	Master of Education	Educational Administration			EDUC
Ogechi	Goodness	Ndubuaku	Master of Education	Educational Administration			EDUC
Oluwaseun	Motunrayo	Odewole	Master of Education	Educational Administration - Thesis			EDUC
Bailee	Katherine	Ploshynsky	Master of Education	Guidance and Counselling			EDUC
Carlee	Paige	Quiring	Master of Education	Educational Administration			EDUC
Kristjana	Laine	Reinhardt	Master of Education	Guidance and Counselling			EDUC
Brenna	Faith Marie	Smith	Master of Education	Educational Administration			EDUC
Joyce		Soldier	Master of Education	Educational Administration			EDUC
Andrea		Tyler	Master of Education	Educational Administration			EDUC
Chelsea	Rae	Zaliska	Master of Education	Educational Administration			EDUC
Brittney	Anne	Ferland	Master of Education	Inclusive Education			EDUC
Brandi	Marie	Graham	Master of Education	Inclusive Education			EDUC
						EDUCATION COUNT	35
Taniel	Maelia	Conley	Bachelor of Nursing				HLTH
Brooklyn	Haylie	Lane	Bachelor of Nursing				HLTH
						HEALTH STUDIES COUNT	2
Akash	Singh	Ramgotra	Bachelor of Music (4-Year)	Jazz Performance			MUS.
Tien	Anh	Duong	Bachelor of Music/Bachelor of Education (A.D.)	Secondary Instrumental		With Greatest Distinction	MUS.
Emily	Amber	Penney	Bachelor of Music/Bachelor of Education (A.D.)	Elementary Music Education		With Distinction	MUS.
Jacob	Christopher	Pfeifer	Master of Music	Performance and Literature (Jazz)			MUS.
						MUSIC COUNT	4
Luke	James	Magarrell	Bachelor of Science (3-Year)	Geography	History		SCI
Lynden	Owen	McCallum	Bachelor of Science (3-Year)	Psychology	Mathematics	With Greatest Distinction	SCI
Kristy	Laura	Stutsky	Bachelor of Science (3-Year)	Biology - Biological Science Stream	Chemistry	With Distinction	SCI
Maria	Rainier Bual	Torregosa	Bachelor of Science (3-Year)	Psychology	Biology		SCI
Carson	Rory	McDonald	Master of Science (Environmental and Life Sciences)				SCI
Ogochukwu	Francis	Okpala	Master of Science (Environmental and Life Sciences)				SCI
						SCIENCE COUNT	6
						TOTAL GRADS	**56**

BRANDON UNIVERSITY

SUBJECT TO APPROVAL

MOTION NO. 036.OCT26 **AGENDA ITEM NO. 3.3**

MEETING:	Senate	☒	Executive Committee	☐
DATE:	October-13-26			
AGENDA:	Closed ☒		Open ☐	
PROPOSED BY:	Faculty of Arts			
SUBJECT:	Professor Emerita			
FOR:	Approval ☒	Discussion ☐	Notice of Motion ☐	Information ☐

RECOMMENDATION:

THAT the Senate confers upon Dr. Rosanne Gasse the title of Professor Emerita, as recommended by the Faculty of Arts.

BACKGROUND/RATIONALE:

See attached.

PREPARED BY: **Amber Robidoux**
Administrative Assistant, Academic Governance

DECISION: **CARRIED** **PER:** **Kennedy/Hill**
DATE: **October 13, 2026**

Report to the Board of Governors from Senate: October 13, 2026

Senate Meeting: September 15, 2026

- The Senate discussed several new business items and committee reports.
- The senate approved the appointment of one senator from the faculty of arts for a one year term by acclamation.
- The senate approved the appointment of one member of Senate by and from the Senate for one year term, and one undergraduate e student senator elected by and from the senate for one year term to the Library Committee by acclamation.
- The senate approved the appointment of one member elected by and from the Senate for a one-year term to the Scholarships & Awards Committee by acclamation
- Two faculty senators volunteered to serve on Dean of Health Studies search and were appointed to the committee by acclamation
- The Senate approved the Acting Provost and Vice-President (Academic)'s motion to extend the deadline for submission of Faculty/Unit academic plans to September 30, 2027.
- The registrar's office provided information on the Student Chosen/Affirmed name policy, addressing the current limitations of the system, and addressed concerns from the Senate.
- The Senate approved the motion to delete the courses 22.271. Economics of Education, 22: 272. Economics of Human Resources, 22:274. Regional Economic Development, and 22:376. Fiscal Policy as submitted by Department of Economics, Faculty of Arts.
- The Senate approved the motion to revise the Master of Psychiatric Nursing Admission Policy as submitted by Faculty of Health Studies
- The Senate approved the Posthumous Degree Policy as submitted by Undergraduate Studies Committee & Graduate Studies Committee.
- The Senate approved the institution of new awards- Shirley Syslak Piano Scholarship and Grace Agnes Maillet Memorial Scholarship Bursary as submitted by Scholarships & Awards Committee.
- The Senate approved revisions to Manitoba Co-operative/Rural/Economic Development Education Bursary as submitted by Scholarships & Awards Committee.
- The Senate approved the revisions to Senate Bylaws as submitted by Senate Bylaws Revision Committee.
- The Senate approved recommending to the Board of Governors the creation of a new Department of Learning and Teaching as submitted by Provost & Vice President (Academic)'s office.
- The Senate adopted the broad guiding principles for Artificial Intelligence submitted by Artificial Intelligence Committee, and approve the motion to receive the final report on Artificial Intelligence Ad-Hoc Committee to forward to Board of Governors for information.

- The Senate received written reports from External Review of Programs & Units Policy Review Committee, Brandon University Students' Union, School of Music, Faculty of Science, Dean of Students, Chief Information Officer, University Registrar, Vice-President (Research & Graduate Studies), and Acting Provost & Vice-President.
- The Senate received the government mandate letter for information.
- The meeting was adjourned at 4:09 PM.

Prepared by

Bryan Hill

Ravikiran Dwivedula

Report to the Board of Governors from Senate: November 11, 2026

Senate Meeting: October 13, 2026

- The Senate discussed several new business items and committee reports.
- One research-active senator elected by Senate by acclamation to serve on Senate Research Committee
- One student senator volunteered to serve on Dean of Health Studies search committee
- The Senate approved the revised 2026-27 meeting dates
- The Senate approved new courses 58:CMLS:201/CMLS 2001 Savings Words: Literature and Endangered Languages, revisions to the courses 58:157. Conversational French (Introductory) and 58:257. Conversational French (Intermediate), and curriculum and program changes to the programs- 4-Year French and Francophone Studies Major, and Certificate in French Language Proficiency (Essential French) as submitted by the Department of Francophone Studies & Languages, Faculty of Arts with an omnibus motion. as submitted by the Department of Francophone Studies & languages, Faculty of Arts
- The Senate approved the curriculum and program changes submitted by the Gender & Women's Studies Program, Faculty of Arts to the programs 4-Year Degree (Honours), Gender & Women's Studies' Major, 4-Year (Combined Honours) Degree, Gender & Women Studies' Major, 4-Year Gender & Women Studies' Major, 3-Year Gender & Women Studies Major, and Gender and Women's Studies Minor
- The Senate approved the new courses 90/36/56/68:205/SOCI 2021 Gender, Colonialism, and the Law as submitted by Department of Sociology, Faculty of Arts
- The Senate approved the curriculum & program revisions to BA/Bed(AD) Entrance Requirements as submitted by the Undergraduate Education Committee, Faculty of Education
- The Senate approved the new course 62:401/COMP 4014 Contemporary Topics in Artificial Intelligence as submitted by the Department of Math & Computer Science, Faculty of Science
- The Senate approved the new awards- Brian Boggs '76 Woodwind Scholarship, Debra Silvius Memorial Scholarship-Bursary, Margaret Laurence Endowment Fund Graduate Scholarship, Dr. James McAllister and Mrs. Cathryn McAllister Award in Canadian Studies and Dr. James McAllister and Mrs. Cathryn McAllister Award in Psychiatric Nursing as submitted by the Scholarships & Awards Committee
- The Senate approved revisions to the awards From VK to C in 50 Scholarship and Weston Family Scholarship as submitted by Scholarships and Awards Committee
- The Senate received written reports from Provost & Vice-President (Academic), Dean of the Faculty of Arts, Acting Dean of the Faculty of Health Studies, Dean of the School of Music, Chief Information Officer, University Registrar, Acting Vice-President (Administration & Finance), and President

- The meeting was adjourned at 2:45 PM

Prepared by
Bryan Hill
Ravikiran Dwivedula

BRANDON UNIVERSITY STUDENTS' UNION

Report to Board of Governors

Submitted by: Samuel Kayode, BUSU Vice President Operations

Student Engagement and Campus Activities

BUSU has organised and participated in several student engagement activities since September, including Clubs Day, Community Day, and Service Day. These activities provided opportunities to connect with students, promote BUSU services, and encourage greater involvement in the university community. BUSU has also collaborated with several other agencies to organise events for students such as Student appreciation night and the Halloween show. BUSU also assisted with the Long Night Against Procrastination. These events help to give students variety and encourage students to take breaks from studying or schoolwork.

Student Services

We have continued working on improving awareness and accessibility of BUSU services, particularly the Campus Cupboard and printing service. Efforts have included reaching out to university staff and community members for food donations, identifying essential food supplies, and planning additional donation initiatives to better support students experiencing food insecurity.

Student Advocacy and University Engagement

We continue to remind students of the different advocacy services we are able to offer. BUSU has also continued working to bring forward student concerns and improve communication with university administration. Meetings were held with Brandon University administration to discuss issues affecting students and explore opportunities for collaboration and improvements to the student experience.

Governance and Committee Activities

We have continued working on BUSU governance and administrative matters, including reviewing bylaws and amendments. This includes the BUSU policy and Bylaws as well as the KDC bylaws.

Audit and Financial Transparency

BUSU has continued working towards improving financial accountability and transparency within the Union. Efforts have included reviewing financial records, supporting the annual audit process, and ensuring that financial documentation and reporting are properly maintained. These efforts are intended to promote responsible financial management and maintain accountability to BUSU members.

Closing

As the academic year progresses, BUSU remains focused on improving student services, strengthening student representation, and creating more opportunities for student engagement. We look forward to continuing to work with university administration and other partners to address student concerns and support the university community.

Report to the Board of Governors
Knowles Douglas Commission (KDC)
November 2026

The KDC met on November 2nd, 2026.

James, BUSU Executive Director, provided the committee with some details about the necessary repairs needed to the building. Flynn Canada - Brandon has contracted to do the repair work to the roof due to the Physical Plant's lift being in use on a different project on campus. Further, there some cracks have been discovered and James is in the process of obtaining quotes for repairs to be done in these areas.

We heard an update on various tenancy agreements; The Bookstore, The Quill and the PSAC office. All of these contracts need to be investigated or updated further. There was also a reminder of a 2025-26 school year initiative to bring in some international foods to the vending machines selections. This initiative is currently tabled because the supplier pulled out.

A 3-person working group was struck to examine and make recommendations about the KDC board composition: one BUSU representative, A Board of Governors representative and a student at large.

An audit presentation revealed a concern regarding GST. A recent CRA reassessment shows that KDC needs to charge and submit GST, which has not been done in the past. Both the financial statement and the Budget to actual update were approved. and a 3-person working group, including a BUSU rep, a BOG rep and a student was established to revisit governing documents which include KDC board responsibilities.

A few operational updates were given:

- Bailey's has closed and James has been meeting with some possible tenants.
- Some furniture has been replaced and the board approved it
- BU Now has ended

The next KDC meeting will take place in January, 2027.

Submitted by:
Katheryne Lumgair, OIC Board Member

Report to the Board of Governors
Finance Committee
November 2026

Open Session Report

The Finance Committee met on October 16, with the main agenda item being the 2027-28 Budget Estimates. The Committee received a presentation and passed a motion recommending approval of the 2027-28 Brandon University Budget Estimates, as presented, and that the Budget Estimates be submitted to the Province on October 16, 2026, subject to confirmation and approval by the Board of Governors at its November 28, 2026 meeting.

The Finance Committee met again on November 18 and received a presentation on the 2026-27 Quarter 2 Financial Report. The Committee also considered two motions and recommended that the Board approve the annual borrowing resolution and the borrowing of funds for deferred maintenance through a promissory note with the Province. These items will be considered by the Board for approval at its November 28 meeting.

Submitted by:

Dean Hammond
Chair, Finance Committee

Report to the Board of Governors
Governance & Nominating Committee
November 2026

The Governance & Nominating Committee (GNC) met on October 8, 2026.

The Committee briefly reviewed its responsibilities as outlined in By-Law 11 (Committees of the Board).

The Committee reviewed proposed revisions to the Postdoctoral Fellow Policy and recommended the revisions to the Board for approval. The Committee also reviewed proposed revisions to the Use of Representatives to Represent Brandon University to Potential International Students Policy, which were also recommended to the Board for approval.

The Committee received the proposed 2027 Board and Committee Schedule for information and feedback. It was noted that the schedule will return to the Board for approval at its November meeting.

The Committee also received, for information, the Report of the Artificial Intelligence Ad-Hoc Committee of Senate. The Committee discussed the report and its recommendations, which included a recommendation that the President establish a cross-institutional standing committee that would support ongoing research and review of AI use at the university and report back to the community.

The Committee reviewed a briefing note summarizing discussions to date and the status of proposed amendments to By-Law 1 (General By-Laws of the Board). It was noted that the Committee has reviewed and discussed an initial draft of amendments and that this work will continue. The Committee also discussed the anticipated opening of the Brandon University Act and an upcoming consultation.

The Committee reviewed and discussed a draft Board-specific Conflict of Interest By-Law. Committee members were asked to undertake further review and consider case studies to help assess the practical application and enforceability of the proposed by-law.

The Committee also received a briefing regarding the development of a Board and Administrative Policy Governance Framework for policies falling within the Board's jurisdiction. The Committee discussed recommendations related to policy authority and delegation and endorsed the development of a policy framework for Board-level policies. The Board Secretariat will coordinate this work and return to the Committee with recommendations regarding policy authority, delegation, and matters reserved to the Board.

Submitted by:
Joseph Pelletier, Chair, Governance and Nominating Committee

Report to Board of Governors
Dr. Christine Bovis-Cnossen, President & Vice-Chancellor
November 2026

Internal Engagement and Collaboration Updates

Listening Tour

The academic year is moving along quickly, and we have already reached the students' Reading Week break. This year's Listening Tour has focused on hearing colleagues' aspirations and vision for the future of Brandon University. Since my last report, I've had the opportunity to meet with the Music Faculty Council and the Faculty of Education. I am grateful for these opportunities to engage with colleagues and gain valuable insight into the many initiatives, accomplishments and aspirations that continue to strengthen our campus community.

Provost & Vice-President (Academic) Search

The Provost & Vice-President (Academic) Search has almost reached completion. The on-campus interviews were completed the week of October 27th & 28th and the final committee meeting was held on November 4th. The announcement for the new Provost & Vice-President (Academic) will be forthcoming soon.

Reconciliation and our responsibilities as Team BU

On September 30, people across Canada marked the National Day for Truth and Reconciliation. We honoured the children who never returned home from residential schools, the survivors who did, and the families and communities that continue to live with their effects.

The order of the words matters. Reconciliation must begin with truth: truth about the residential school system, truth about its continuing consequences, and truth about the responsibilities institutions such as ours carry today.

At Brandon University, Reconciliation will not be confined to one day, one event, or one office. It is integral to how we understand and fulfil our mission. That responsibility connects directly to what it means to be Team BU.

As an open-access university, BU has a responsibility to create meaningful opportunities for Indigenous learners. As a place of rigorous inquiry, we must teach and learn honestly about Canada's history and its continuing effects. As a university rooted in Brandon and

Westman, we must build respectful and lasting relationships with Indigenous communities throughout the region.

I am grateful for our students, who bring their ambitions, questions, and perspectives to BU. One standout example is the Orange Square Initiative, a vision of Cory Dysart-Moody, Chair of the Indigenous Student Collective, inspired by the spirit of Orange Shirt Day and the goals of Truth and Reconciliation. The initiative provides an affordable and accessible way for individuals to express their alliance with and support for Indigenous peoples while raising awareness of the devastating legacy of residential schools and intergenerational trauma. Though simple in form, the orange square serves as a powerful symbol of unity, solidarity, and uplifting support.

Pulling Together

Elders, Knowledge Keepers, community members, and Indigenous organizations across Manitoba have 'pulled together" to work alongside Assiniboine College, Brandon University, and Campus Manitoba to adapt the Pulling Together Foundations Guide for western Manitoba.

Originally created in British Columbia as part of a larger Indigenization project, the Pulling Together: Manitoba Foundations Guide (Brandon Edition) has provided a starting point for those who want to learn more about Indigenous Peoples in the Prairie region of Canada and those who wish to begin their journey of understanding Canada's colonial legacy.

The program has provided a meaningful opportunity for members of the BU community to connect, learn, and reflect together in a six-week cohort of 8 to 12 people led by Knowledge Keeper Susie McPherson-Derendy.

The Pulling Together: Manitoba Foundations Guide (Brandon edition) is an open educational resource that can be found at http://pressbooks.openedmb.ca/pullingtogethermanitoba/.

The President's Naming Committee

The President's Naming Committee met on October 29, 2026, to review two applications.

- The Psychology department put forward a request to rename the Psychology Student Research Space, Brodie 1-31, In Memory of Dr. Tammy McKenzie.

- The Arts department put forward a request to rename the Arts Faculty Lounge, Clark Hall 421, to the Dr. Rosanne Gasse Faculty Lounge.

The motions will be presented to the Board of Governors on November 28, 2026.

BUSU Karaoke Social

I graciously accepted the BUSU invite to be a guest judge, only, at the Karaoke Social on September 25, 2026. The students competed across different categories and genres. The event was great fun and the students were amazing.

Remembrance Day Reflection

With Remembrance Day approaching, the Faculty of Arts reflected on war and its consequences in Canada and around the world.

A roundtable organized by our Dean of Arts, Dr. Greg Kennedy focused on the theme of Remembrance Day, guided by the essential question: “What are you remembering on Remembrance Day?”

Several different disciplines came together, including contributions from some of our newest colleagues: Dr. Saaka (Professor of Political Science), Dr. Torelli (Professor of Sociology) and Dr. Brook’s (Professor of English and Drama).

Board Effectiveness Workshop & Board Service Recognition Event

The Board Effectiveness Workshop on Friday, November 27, is being held in advance of the November 28 Board meeting.

We are pleased to be welcoming Shona McGlashan (McGlashan Consulting), who will facilitate this session focused on effectiveness and governance practices.

Following the workshop, we will gather for the Board Service Recognition dinner, providing an opportunity to recognize and celebrate the contributions of Board members, both current and welcoming back those who have completed their terms over the past year.

Upcoming events

November 19, 2026 – Chamber Luncheon – Economic Growth, Brandon MB
November 19, 2026 – Grow Brandon Summit 2026, Brandon MB
November 30 – December 1, 2026 – Government Engagement, Ottawa ON
December 3, 2026 – President’s Circle Reception, Brandon University
December 10, 2026 – Chamber Luncheon – State of the City (BU), Brandon MB
December 10, 2026 – President’s Office - Open House, Brandon University
December 17, 2026 – Long Service, Brandon University

Government and Post-Secondary Relations

With the return to a new academic year there have been many opportunities to meet and engage with Government and Post-secondary contacts and institutions.

- September 23, 2026 – Deputy Minister Ryan Klos and Assistant Deputy Minister Colleen Katchulak
- October 1, 2026 – Post-Secondary President's Council
- October 6, 2026 – Universities Canada – Member Call on Antisemitism
- October 5, 2026 – His Worship Mayor Jeff Fawcett
- October 8, 2026 – Government Relations Committee, Brandon Chamber of Commerce
- October 9, 2026 – Brandon University Act – Board Consultation - ADM C. Kachulak, Govt of MB
- October 29, 2026 – G. Prairie, ADM C. Kachulak, C. Matias, Govt of MB
- October 29, 2026 – DM Ryan Klos, Advanced Education & Training, Govt of MB

Premier's Business and Job Council Education, Training and Workforce Development Subcommittee

The K-12 Sub-committee established meeting dates and finalized recommendations for the Premier's Business and Jobs Council.

Community Engagement

Indigenous Peoples Day

Recently, I attended the Indigenous Peoples' Day celebrations at the Riverbank. It was a beautiful day, filled with meaning, and I could go on and on about it, but there's one small anecdote that perhaps sums the message of day up best.

While watching the dancers, my eye caught sight of a majestic bird soaring overhead. It was an eagle — a very good omen. When the drummers were informed, an offering of tobacco was made, and it felt like the day paused as the eagle above and the people below shared a brief, powerful moment. What message can we draw from the eagle's appearance? For me, it was a reminder to look around and see what the world is trying to share with you. Those moments of connection with the natural world are important.

There was so much support from the community on Orange Shirt Day including all levels of Government; Municipal, Provincial and Federal showing solidarity. Not only did the sun warm my heart but so did all the beautiful people in a sea of orange.

Brandon Retired Teachers Chat

Upon invitation I attended a luncheon hosted by the Brandon Retired Teachers Association at the Shady Lane Tea Room. I had the opportunity to meet many wonderful educators from the Brandon area and share my vision for Brandon University.

Rotary Club Meeting

The Rotary Club hosted their meeting at BU's Louis Riel room for the first time. Upon invitation I was invited to their upcoming luncheon to meet and discuss my vision for Brandon University. It was a wonderful opportunity to meet and learn about the Brandon Chapter of the Rotary Club of Brandon.

Advancement & Alumni Affairs

Annual Fund

- Plans for this year's Annual Fund are underway. This year's highlighted priorities will include the Brodie Science Centre, IPC Expansion, Ishkode Saakaykateh Al & Bee Wagner Indigenous Student Transition Program and the Co-op Program. Annual Fund letters and emails were sent to alumni and donors in October with a reminder sent in the new year. Last year, the Annual Fund raised over $465,000.

Gifts & Awards (highlights)

- Received $39,648 from the Winnipeg Foundation in support of the BU Enhanced Business Administration Program Endowment ($34,016) and Undesignated (5,632).
- Received combined gifts of $11,400 towards the establishment of a new award, the Guru Gobind Singh Scholarship for Justice.
- Received a Gift-in-Kind of Gemstones (Value of $10,00) for the Geology Department.
- Received $4,000 donation split between the Indigenous Peoples' Centre Expansion and the S.J. McKee Archives
- Received $15,000 from Waves of Hope for the Breast Cancer Cell & Molecular Research Lab
- Received combined gifts of $9,000 towards the Grace Agnes Maillet Scholarship-Bursary
- Received $5,00 for the Tire Stewardship Manitoba – Moe Tresoor Scholarship-Bursary
- Received $5,000 for the J. Harvey Tolton Bursary
- Received $4,000 towards the Murray G. Hannah Geography Student Travel Fund

- Received $4,000 donation split between the Indigenous Peoples' Centre Expansion and the S.J. McKee Archives
- Received a gift of $3,000 towards the Mary & Bob '61 Indigenous Health Studies Transition Bursary

Events

- Supported the unveiling of the Waves of Hope plaque for their contributions to Dr. Majumder's Breast Cancer Cell & Molecular Research Lab on November 12, 2026
- Alumna Karen Lam '91, film maker, will be on campus on Tuesday, November 24 to speak to students and on Wednesday, November 25 for a screening of her new film, Armageddon Road. All are welcome to attend.
- President's Circle Holiday Reception is being held on Thursday, December 3 at the Glenn P. Sutherland Gallery of Art.

Brandon University 'names in the news'

New plaque recognizes 'Waves of Hope' fundraising for BU breast cancer research lab

Researchers and visitors walking through the door of the Breast Cancer Cell and Molecular Research Laboratory at BU won't be able to miss a new sign celebrating the community fundraising that supports its research. In bright pink, the sign at the entrance to the lab recognizes the generous support of the Waves of Hope dragon boat team, which has chosen the BU lab as the recipient of a multi-year fundraising campaign called Hope In Our Backyard. The campaign, which aims to raise $500,000 by 2029 — the 30th anniversary of the team, which is made up of local breast cancer survivors — is off to a strong start. They've already brought in about $200,000, including pledges.

Brandon U

BU prof strengthens educational ties with Jamaica

A BU prof is helping strengthen international academic partnerships while helping educators in Jamaica develop new approaches to student engagement and learning. Led by Dr. Aloysius Anyichie, an Associate Professor of Educational Psychology and Student Services in BU's Faculty of Education, the project brought together more than 20 faculty members at The Mico University College in Kingston, Jamaica, for a series of professional-development workshops during the 2025-26 academic year. The initiative received funding through Global Affairs Canada's Faculty Mobility for Partnership Building Program.

Winnipeg Sun

Former Chancellor honoured at brunch

The 15th Annual Errol Black Chair in Labour Issues Fundraising Brunch honoured the Right Honourable Ed Schreyer, Manitoba's 16th Premier and a former Chancelllor of Brandon University, as a world-class leader whose vision, courage and commitment to public service and greater equality shape the province we know today. The brunch itself was named in honour of former BU professor Errol Black, who believed in the power of research, ideas and collective action to build a more just and equitable society. He understood that economic policy is never simply about numbers. It is about people: their opportunities, their working conditions, their families and their ability to live with dignity.

Policy Alternatives

Pink the Rink' raises funds for BU breast cancer lab

The Brandon Wheat Kings teamed up with Waves of Hope, a dragon boat team made up of breast cancer survivors, for a 'Pink the Rink' fundraiser. The event raised funds for Dr. Mousumi Majumder's breast cancer research lab. It's believed to be a league first for dying the ice.

CBC

Election selections

With municipal and school board elections in October, Brandon University and BU expertise was in high demand. Brandon University teamed up with the Brandon Sun, WCG, and XXX to present a series of candidate forums and debates. Along with being a panellist, BU's Dr. Kelly Saunders was a regular presence as an electoral commentator both during the campaign and to help analyze the results.

CBC | CTV | Winnipeg Free Press | Brandon Sun | Brandon Sun

Fungal infection threatens frogs

Thickening skin falling off lethargic frogs and toads in flecks. Struggles with breathing and eating. An immune system under attack shutting the body down. Those are telltale signs of chytridiomycosis, a lethal fungal disease that's been called an "epidermal epidemic" leading to the extinction of dozens of amphibian species worldwide. Dr. Pamela Rutherford and graduate student Jackie Tran are on the case in Manitoba.

CBC

Insight into political infighting

A Progressive Conservative MLA's decision to put forward a confidence motion against the leader was a risky move. Obby Khan later resigned, leaving the current caucus with racialized MLAs. Kelly Saunders, professor and chair of Brandon University's Political Science department, spoke with media about the infighting and what Khan's resignation means for the future of the PC party.

CBC | Winnipeg Free Press | Brandon Sun

What role does AI have in the classroom?

Brandon University researcher Gustavo Moura, director of BU CARES, wants to hear from students about the future of the institute's AI policy. He spoke with the CBC to share more about his research.

CBC

The 'AI apocalypse' — is it coming for your job?

Lucie Lederhendler is the Artistic Director of the Art Gallery of Southwestern Manitoba, and a lecturer in art history at Brandon University. In a global roundtable on AI, she took an optimistic approach about the robot revolution: "Yes, let them take our jobs! I dream sometimes about how much *work* I could get done if the *job* wasn't in the way. The problem doesn't lie in a future where are jobs have been taken, but in the past where we became convinced they were necessary."

The Nature of Cities

Is AI changing local democracy?

The look and feel of our municipal election seemed different, says BU professor Jenifer Mateer. Some of the posters, social media posts and even replies to voters appear to have been made, at least in part, using generative artificial intelligence (AI). More than one sign had that glossy, uncanny finish image generators turn out. How are we as a community feeling about that?

Brandon Sun

Do you Grok it?

More and more people are turning to artificial intelligence to help them understand the world and answer questions from the everyday to the profound. Brandon University has a role to play in ensuring that accurate, truthful information is part of the discourse. For the first time we're aware of, BU was cited by AI bot 'Grok' on the social media service X, formerly known as Twitter. It cites a public statement made by BU about Covid vaccines.

X

Record-setting baskets

Munroop Gill's night against the Alberta Golden Bears was more than just a really great game. It was a record-setting performance that rewrote the Brandon University basketball history books. The reigning Canada West Rookie of the Year erupted for 43 points, carrying the Bobcats to a thrilling 97-91 victory in their season opener. Gill's scoring was the highest Canada West regular season game performance on record in Brandon Bobcats history, for as far back as league records are kept. Gill was named Canada West athlete of the week.

Brandon U | Brandon Sun | Brandon Sun

Indigenous enrolment at historic high

Brandon University's official 2026–27 student numbers show increased domestic enrolment and the highest number of Indigenous students in at least the past 15 years. A total of 3,262 students are registered for the Fall 2026 and Winter 2027 terms, up 2.4 per cent from last year. Indigenous enrolment increased 8.7 per cent to 589 students, while domestic non-Indigenous enrolment rose 3.9 per cent to 2,377 students.

Brandon U | CTV | QCountry

Who does Manitoba's police watchdog represent?

Following the arrest and later death of Cassity Delvenne, a 24-year-old Indigenous woman who was a BU student, professor Christopher J. Schneider writes that the public has an interest in a full investigation. "If we are to prioritize truth and reconciliation, then fulsome information and understanding of situations like this are vitally important to the public interest for Indigenous people and for us all," he writes.

Winnipeg Free Press

Game Changers: Building a Better Sports Culture

Engaging discussions and expert perspectives explored how to build a positive hockey and sports culture, understand and challenge underlying harmful norms, address transparency and accountability and equip athletes, coaches, parents, and especially male leaders with a healthier model for both the sport and their communities. BU's Tim Skuce was a panellist at the event, hosted at the Canadian Museum for Human Rights in Winnipeg.

Winnipeg Free Press

Rugby champs!

Raegan Ricard and the Brandon University Bobcats called their shot a year ago and made good on it this year. "Last year we got bronze; this year we got silver. Next year it will be gold for sure," Ricard said after a heartbreaking loss last year. This time, BU defeated the two-time defending champions 15-12, clinging to a lead that could have evaporated at any moment for what felt like an eternity.

Brandon U | Brandon Sun

Mosaic award recognizes inclusivity

Brandon University's Aloysius Anyichie has been recognized for his work supporting newcomers and building more inclusive communities, receiving a 2026 Manitoba Mosaic Award in the Welcoming Community Champion-Individual category. Anyichie, founder and director of the Loy Excellentia Initiative, received the award during a ceremony at the Manitoba Legislative Building in Winnipeg as part of Welcoming Week 2026. He was among 12 individuals, organizations and businesses recognized by the Manitoba government for their contributions to building welcoming communities across the province.

Brandon Sun | Brandon U

Students given a 'beautiful opportunity' on Take Our Kids to Work Day

For Manitoba's annual Take Our Kids to Work Day, roughly 800 Grade 9 students from across the Brandon School Division ventured out into various workplaces across the Brandon area. At Brandon University, Grade 9 student Abby Allen pictured herself before lunch in a career working as music teacher, but after a STEM lesson in the afternoon piqued her interest, she said she'd consider pursuing biosystem engineering after she graduates. "It's a really good thing if you don't know what you want to be when you grow up," said Allen, a student from École secondaire Neelin High School. Brandon Sun

A Brandon nurse in the Great War

A Brandon nurse made a notable contribution in the First World War: the Great War. We citizens today are fortunate we can know about and remember her life and service. Documents from the war have been preserved. The Manitoba Historical Society on its website highlights her biography as a “Memorable Manitoban.” An account of her and her brother’s wartime service — including her letters sent home — appears in a recent edition of the Canadian Legion magazine. And she is remembered by her name on a building at Brandon University.

Brandon Sun

BU students shine at Case Competition

A group of Brandon University Business Administration students were awarded second place last week in the Chartered Professional in Human Resources (CPHR) Manitoba Case Competition in Winnipeg. Jonn Van Olson, Drusilla Thompson, Kaitlyn Davy and Kristyn Harrison were rewarded with a $1,000 prize for their presentation on the topic, “Snap, Crackle and Strike: Avoiding a Labour Shutdown.”

Brandon Sun | Brandon U

Brandon University alumna Karen Lam brings ‘Armageddon Road’ home to Evans Theatre

Brandon University alumna Karen Lam is returning to a theatre that helped inspire her love of film, bringing her latest feature, *Armageddon Road*, to the Evans Theatre on Wednesday, Nov. 25. The screening begins at 6:30 p.m. Lam and lead actor Brian McCaig, who is originally from Birtle, will attend, giving the evening a pair of Westman connections. Lam plans a brief intro to the film before the screening, then she and McCaig will stay afterwards for a Q and A session with the audience.

Brandon U

BRANDON UNIVERSITY

To: Finance Committee

From: Allison Noto, Director of Financial & Registration Services

Date: November 18, 2026

Subject: Provincial Reporting 2026/27 – 2nd Quarter

BACKGROUND

This memo provides the Finance Committee with Brandon University's Q2 2026/27 provincial reporting submission, which was due to the Province on September 30th and reports results as of August 31st. As an other reporting entity (ORE) of the Government of Manitoba, the University is required to submit quarterly financial reports to the Province.

Reporting Deadlines:

Q1: Due June 30th – Reporting as of May 31st

Q2: Due September 30th – Reporting as of August 31st

Q3: Due December 31st – Reporting as of November 30th

Q4: Due July 15th – Reporting as of March 31st

SUMMARY

The Province creates the reporting template, including populating the budget figures included for their reporting purposes. Our template now includes our approved budget figures for variance explanations. We complete the year-to-date actuals, year-end forecast, position FTE reporting, and required explanations or updates.

ATTACHMENTS

- ORE Quarterly Report – Q2 Provincial Reporting Submission (7 pages)

ORE QUARTERLY REPORT

2026/27 BUDGET & FORECAST

BRANDON UNIVERSITY

Contact Person	Name: Allison Noto	Position: Director, Financial & Registration Services
	Telephone: 204-727-7341	Email: NotoA@brandonu.ca
	Signature: 	Date: October 2, 2026

INSTRUCTIONS:

1. Kindly ensure this template is completed as thoroughly and accurately as possible.
2. If the requested information is captured in other materials, it may be attached as an Appendix. Any such material must be cross-referenced with the Appendix # and page # where the information can be found noted in the appropriate section.
3. This template is a companion document to the excel template "ORE BUDGET & FORECAST 2026-27 TEMPLATE". *Complete the excel template first.*

   Section 5 of this template is to be completed by the Department, following review of the content prepared in this template and the excel template.

ORE QUARTERLY FORECAST

1 SUMMARY OF QUARTERLY FORECAST

1.1 QUARTERLY FORECAST NUMBERS

QUARTERLY FORECAST **Q2**

($000s)	2026/27 Budget	2026/27 Forecast	Inc/(Dec)	% change
REVENUES				
Province of Manitoba	54,704	54,752	48	0.1%
Federal Government	2,536	2,536	-	0.0%
Interest Revenue	2,946	2,946	-	0.0%
Other Revenue	10,675	10,675	-	0.0%
Tuition Fees	18,934	19,080	146	0.8%
Net Income of GBEs	-	-	-	0.0%
Total Revenues	89,796	89,990	194	**0.2%**
EXPENSES				
Salaries and Benefits	67,374	65,874	(1,500)	-2.2%
Other Expenditures	13,434	15,009	1,575	11.7%
Grants/Transfer Payments	4,383	4,383	-	0.0%
Amortization	3,138	3,138	-	0.0%
Interest	1,467	1,467	-	0.0%
Total Expenses	89,796	89,871	75	**0.1%**
Net Income or (Loss)	**-**	**119**	**119**	**0.0%**
Capital Asset Acquisitions	**6,253**	**6,464**	**211**	**3.4%**

1.2 SUMMARY OF SIGNIFICANT VARIANCES - REVENUES

Please explain any variances that exceed the thresholds identified in Tab 4 – Quarterly Forecast of the excel template.

n/a

1.3 SUMMARY OF SIGNIFICANT VARIANCES - EXPENSES

Please explain any variances that exceed the thresholds identified in Tab 4 – Quarterly Forecast of the excel template.

Current estimated cost of infrastructure failures anticipated for 26/27 fiscal are reflected in minor capital.

Savings in salaries and benefits estimate related to current vacancies projected to yearend.

1.4 MITIGATION PLANS

If the variance is expected to result in a deficit or significantly lower net income, please explain proposed measures to offset the impact of the expected variance. What is the related impact on clients, programs/services?

The Financial Sustainability Task Force continues to work diligently to identify both short and long-term opportunities for Brandon University to improve our position. Because of the urgency of recent facility failures, we are taking immediate steps, including asking all budget holders to limit non-salary spending to prioritize immediate needs.

The impact to 26/27 fiscal of these measures is not available to incorporate in the Q2 financial forecast.

ORE QUARTERLY FORECAST

1.5 YEAR-TO-DATE

YEAR-TO-DATE RESULTS **Q2**

($000s)	2025/26 YTD Budget	2025/26 YTD Actuals	Inc/(Dec)	% change
REVENUES				
Province of Manitoba	27,352	27,606	254	0.9%
Federal Government	1,268	1,535	267	21.0%
Interest Revenue	1,473	1,443	(30)	-2.0%
Other Revenue	5,338	3,898	(1,440)	-27.0%
Tuition Fees	17,041	17,271	231	1.4%
Net Income of GBEs	-	-	-	0.0%
Total Revenues	52,472	51,753	(719)	**-1.4%**
EXPENSES				
Salaries and Benefits	22,458	24,182	1,723	7.7%
Other Expenditures	6,717	5,753	(965)	-14.4%
Grants/Transfer Payments	2,192	534	(1,658)	-75.6%
Amortization	1,569	1,569	-	0.0%
Interest	734	598	(136)	-18.5%
Total Expenses	33,669	32,635	(1,034)	**-3.1%**
Net Income or (Loss)	**18,803**	**19,118**	**316**	**1.7%**

1.6 SUMMARY OF YEAR-TO-DATE VARIANCES

Please explain any variances that exceed the thresholds identified in Tab 10 – YTD Results of the excel template.

Most of the variances can be attributed to timing, since we only prepare our budget on an annual basis.

ORE QUARTERLY FORECAST

2 CAPITAL ASSET ACQUISITION PLAN

Please provide an update on capital projects, including the status of projects planned for this fiscal year, and any related variances. Please also explain any changes in estimated costs for future years. Please see tab 2 – Input Tab- Capital.

We are experiencing transition in leadership positions on our Physical Plant team, which impacts project plans and execution. While key projects are in progress and being overseen by other management, at this time we are unable to provide a meaningful update at what may be executed in the 2026/27 fiscal.

During this period of leadership transition, two significant infrastructure events occurred at Brandon University within a two-week period starting mid-August. Failure of the campus primary electrical transformer located in the Brodie Building and failure of a portion of the brick façade of the McKenzie Building.

Both incidents were stabilized without injury and without major interruption to the start of the academic term. Taken together, however, they highlight the University's exposure to aging infrastructure, deferred maintenance, business-continuity risk, and the need for an evidence-based assessment of campus facilities to inform capital renewal priorities.

Brandon University is maintaining and monitoring temporary electrical generation; repairing the central chiller; working with engineering and technical specialists on a permanent electrical solution; completing further assessment of the McKenzie Building envelope; tracking emergency and restoration expenditures; pursuing applicable insurance recovery; and reviewing emergency response and business-continuity requirements arising from the incidents.

The University is also developing the scope and procurement approach for a **campus-wide Facility Condition Assessment (FCA)**. Brandon University does not currently have sufficiently current, comprehensive asset-condition information to support a fully risk-based, multi-year capital renewal program.

The FCA would establish a defensible baseline of major building and infrastructure condition, identify immediate and emerging risks, estimate deferred maintenance and renewal requirements, and support development of a prioritized multi-year capital plan. Prioritization would consider life safety and regulatory requirements, risk of critical system failure, academic and research continuity, asset condition and remaining useful life, and alignment with University and provincial priorities.

The capital assets reporting for Q2 reflects work that was committed to prior to our Physical Plant leadership transitioned. We have included early estimates for financial impacts for current fiscal.

1. $500k for the FCA, we plan to release an RFP by end of October, and are planning for completion within this fiscal, however timelines and cost will be updated once a vendor is procured.
2. $150k for the McKenzie facade, an estimated cost for remediation work and temporary weather proofing are included, permanent repairs will not be completed in this fiscal. A structural assessment is in progress to assist us evaluate the scope and estimate this future cost.
3. $1m for the Brodie Transformer, we included a very early cost estimate to replace the existing transformer with a refurbished model. We have assumed no insurance coverage, since we have no indication at this time what level of coverage may be available.

For the purpose of this reporting, we have included costs for these three priorities on the capital asset tab, as we plan to redirect 26/27 deferred maintenance and Brodie funding received first. However, these are expenditures that do not qualify for capitalization and will be expensed in the current fiscal, which has been included in the Minor Capital section of the operating tab. We will continue to work closely with the Province, and appreciate the response and support received regarding these events, and commitment to work together as options for resolution come available.

ORE QUARTERLY FORECAST

3 ORGANIZATIONAL UPDATE

Please identify any updates that may impact the organization's results, which are NOT YET reflected in the forecast or variance analysis. For example, this may include new trends or emerging issues, new or changing risks, new opportunities, developments regarding contingent liabilities, etc.

Physical Plant Capacity & Stability

Leadership vacancies and staffing pressures within Physical Plant continue to create operational risk. Interim arrangements remain in place while recruitment for key positions progresses, and broader organizational and capacity issues are assessed.

Safety, Security & Business Continuity

External reviews and recent operational incidents have identified opportunities to strengthen safety, security, emergency management, business continuity, and institutional risk oversight.

Governance & Institutional Resilience

Work is underway to strengthen administrative controls, improve consistency in key processes, and address several significant projects and legacy files requiring executive attention.

Financial Sustainability Task Force Update:

- The Financial Sustainability Task Force's Terms of Reference were approved by the President's Executive Team on September 1, 2026, establishing its mandate, governance, and reporting expectations.
- The Task Force has completed its foundational work, including defining the University's financial sustainability challenge, identifying required data, and establishing priority expenditure areas for review.
- Current work is focused on targeted in-year spending controls, vacancy review, stronger budget governance, and analysis of structural cost drivers such as infrastructure, technology renewal, compensation-related pressures, and institutional programs.
- The Task Force is developing standardized, evidence-based processes to assess budget requests, reductions, staffing decisions, risks, and strategic investments through both financial and strategic lenses.
- Near-term work will focus on implementing appropriate controls, deepening analysis, engaging the campus community, and developing recommendations to support multi-year planning and reduce structural budget pressures.

ORE QUARTERLY FORECAST

4 FTE ANALYSIS

Brandon University
FTE Analysis

FTE Budget vs Actual

Program Areas / Branch / Division	September 30, 2026				Year-end Projections			
	Budget	Actual	Vacancies	Vacancy %	Budget	Projection	Vacancies	Vacancy %
Learning	246.6	228.1	(18.5)	(7.5%)	246.6	246.6	0.0	0.0%
Academic & Student Support	78.1	73.2	(4.9)	(6.3%)	78.1	78.1	0.0	0.0%
Institutional Support	54.0	50.0	(4.0)	(7.4%)	54.0	54.0	0.0	0.0%
Facility Operations & Maintenance	41.1	40.1	(1.0)	(2.4%)	41.1	41.1	0.0	0.0%
Ancillary Services	8.9	8.9	0.0	0.0%	8.9	8.9	0.0	0.0%
Total by Program Area	428.7	400.3	(28.4)	(6.6%)	428.7	428.7	0.0	0.0%
Brandon University Faculty Association (BUFA)	255.4	236.0	(19.4)	(7.6%)	255.4	255.4	0.0	0.0%
Manitoba Government and General Employees' Union (MGEU)	82.2	80.2	(2.0)	(2.4%)	82.2	82.2	0.0	0.0%
International Union of Operating Engineers Local 987 (IUOE A)	10.0	10.0	0.0	0.0%	10.0	10.0	0.0	0.0%
International Union of Operating Engineers Local 987 (IUOE D)	22.1	21.1	(1.0)	(4.5%)	22.1	22.1	0.0	0.0%
Non-Union	59.0	53.0	(6.0)	(10.2%)	59.0	59.0	0.0	0.0%
Total by Union/Exempt	428.7	400.3	(28.4)	(6.6%)	428.7	428.7	0.0	0.0%

4.1.1 Please explain the current levels of staffing against the approved budget.

While we have all positions approved for the 26/27 budget are projected to be filled. For the purposes of this reporting we have assumed January 1, 2027 start dates for these positions. The Financial Sustainability Task Force will be reviewing possible vacancy management strategies, so this projection may be adjusted in later reporting.

4.1.2 Please explain the expected changes in the level of staffing.

n/a

ORE QUARTERLY FORECAST

5 DEPARTMENTAL REVIEW OF ENTITY REPORT

5.1.1 Please identify any significant variances that may be a cause for concern.

5.1.2 If the net effect of all variances will result in a deficit or significant reduction in net income, please comment on the organization's measures to offset the expected changes.

5.1.3 Please comment on any future pressures or other potentially sensitive issues related to the entity's quarterly forecast.

5.1.4 Please provide any other comments on the department's review of this forecast and related discussions with the organization.

Department Contact	Name:	
	Position:	
	Telephone No.:	
Signature:		Date:

BRANDON UNIVERSITY

To: Board of Governors
From: Yvette Laflamme, Interim Vice-President (Administration & Finance) and Greg Gatien, Provost & Vice-President (Academic)
Date: November 28, 2026
Subject: Financial Sustainability Task Force Update

EXECUTIVE SUMMARY

- The Task Force has held a full-day working session (October 24), advanced communications planning including a January Budget Town Hall, and begun data requests and decision-making tools.
- Current work focuses on in-year spending controls, vacancy review, budget governance, and structural cost drivers.
- Next steps are implementing appropriate controls, deepening analysis, engaging the campus community, and developing recommendations for multi-year planning.

BACKGROUND

The Financial Sustainability Task Force was established to provide strategic advice and recommendations in support of Brandon University's long-term financial sustainability. The Task Force's work is intended to complement the University's planning and budget processes by identifying financial pressures, opportunities, efficiencies, and risks, and by developing a structured framework for informed decision-making.

The Task Force is co-chaired by the Provost & Vice-President (Academic) and the Interim Vice-President (Finance & Administration), with support from Human Resources and Finance leadership.

DISCUSSION/ANALYSIS

Purpose

This memorandum updates the Board on the work of the Financial Sustainability Task Force (FSTF) since the last Board update on September 26, 2026, including current priorities and next steps.

Work Completed

The Task Force has moved from establishing its foundation into active analysis, communications planning, and development of decision-making tools. Key activities completed include:

- Held regular Task Force meetings in October and a full-day working session on October 24 to further define the financial needs and issues impacting financial sustainability, and review opportunities and potential mitigation strategies for future recommendation(s).
- Worked with Communications team to initiate a communications plan, including a password-protected Financial Sustainability web page under Finance/Budget (overview, updates, background financial information, Task Force membership, and feedback), FAQs,

a glossary of key terms, a finance infographic, speaking notes for budget holders, and planning for a January Budget Town Hall focused on engagement with attendees.
- Identified priority data requests, including program costing, faculty workload, enrolment and sections, five-year revenue, expenditure, position and vacancy data, non-salary items, and the cost to educate a student.
- Aligned the work with the Senior Leadership Team (SLT) on strategic planning, workforce, facilities, technology, risk, and communications.
- Began assessing a decision matrix (financial impact, labour relations, student impact, commitments) with Deans' Council to support consistent evaluation of options.

Current Work

The Task Force is moving from information gathering into evaluation and recommendation development.

Spending Mitigation and Budget Controls

The Task Force is evaluating measures intended to contain in-year expenditures while avoiding unnecessary impacts on core academic and administrative operations. Current discussions include:

- Review of discretionary and non-essential spending.
- Vacancy review processes in lieu of a blanket hiring freeze.
- Enhanced review of commitments extending beyond the current fiscal year.
- Establishment of approval thresholds for significant expenditures and commitments; and
- Strengthened forecasting and budget oversight with budget unit leaders.

Budget Governance and Decision-Making

Standardized processes and templates have been identified for development to evaluate budget requests and proposals through both financial and strategic lenses.

Analysis of Structural Cost Drivers

The Task Force has begun reviewing several areas with long-term financial implications, including:

- Deferred maintenance and facility condition pressures.
- Technology renewal and replacement costs.
- Cell phone and technology allowance practices.
- Collective bargaining cost drivers and sector trends.

Data and Risk Assessment

Institutional data gathering continues, alongside early review of institutional risk and business continuity considerations.

Next Steps

Over the coming months, the Task Force will continue developing recommendations to strengthen long-term financial sustainability. Near-term priorities include:

- Implementation of selected in-year expenditure controls where appropriate.
- Development of a structured budget request and evaluation process.
- Continued analysis of expenditure trends, staffing models, cost drivers, and deferred maintenance and infrastructure risks.
- Campus engagement, including launch of the communications plan, website and FAQs, and the January Budget Town Hall; and
- Preparation of recommendations that support multi-year financial planning and reduce projected structural budget pressures.

Conclusion

The Task Force has completed its foundational phase and is moving into recommendation development, with a structured, evidence-based approach that balances immediate financial pressures with the University's academic mission and long-term sustainability goals.

ATTACHMENTS

n/a

BRANDON UNIVERSITY

Board of Governors Submission

TO: Board of Governors

DATE: November 28, 2026

FROM: Finance Committee

SUBJECT: 2027-28 Brandon University Budget Estimates

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve the 2027-28 Brandon University Budget Estimates, as presented and as recommended by the Finance Committee.

BACKGROUND:

The Finance Committee met on October 16, 2026, to review the 2026-28 Budget Estimates. Following a presentation and discussion, the Committee passed the following motion:

> BE IT RESOLVED THAT the Finance Committee recommend to the Board of Governors, for approval, the 2027-28 Brandon University Budget Estimates, as presented; AND THAT the Budget Estimates be submitted to the Province on October 16, 2026, followed by confirmation of approval by the Board of Governors at its November 28, 2026 meeting.

The 2027-28 Brandon University Budget Estimates summary is attached. A presentation and overview will be provided at the meeting.

Brandon University

Entity Overview and Budget Proposal Summary

To be used for Estimates submission only

SUMMARY BUDGET PROPOSAL - SECTION 1.1

($000s)	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2026-27 vs 2027-28 Inc/(Dec)	2026-27 vs 2027-28 % Change
REVENUES						
Province of Manitoba	54,566	55,369	56,157	56,888	$ 803	1%
Federal Government	2,562	2,536	2,562	2,587	-$ 25	-1%
Interest Revenue	2,176	2,750	2,794	2,839	$ 574	26%
Other Revenue	10,261	10,977	10,798	11,140	$ 717	7%
Net Income of GBEs	-	-	-	-	$ -	#DIV/0!
Education Property Tax	-	-	-	-	$ -	#DIV/0!
Tuition Fees	18,410	19,890	20,915	22,258	$ 1,480	8%
Total Revenues	87,975	91,523	93,225	95,712	3,548	**4.0%**
EXPENSES						
Salaries and Benefits	68,226	67,952	69,986	71,156	-$ 274	-0.4%
Other Expenditures	13,529	14,650	15,408	15,467	$ 1,121	8.3%
Grants/Transfer Payments	4,114	4,295	4,280	4,313	$ 181	4.4%
Amortization	3,197	3,092	3,150	3,209	-$ 104	-3.3%
Interest	650	1,388	1,379	1,326	$ 738	113.5%
Total Expenses	89,715	91,377	94,203	95,471	1,662	**1.9%**
Net Income or (Loss)	**(1,741)**	**145**	**(978)**	**241**	**1,886**	**-108.4%**

CAPITAL ASSET BUDGET - SECTION 4.4

($000s)	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2030/31 Budget	2031/32 Budget
Total Capital Asset Acquisitions	**11,544**	**13,643**	**28,647**	**28,650**	**28,667**	**28,684**
Source of Funding						
Province of Manitoba - Capital grant	9,447	818	818	818	818	818
Province of Manitoba - Loan	-	10,500	27,000	27,000	2,000	2,000
Federal grant	-	-	-	-	-	-
Own source	2,097	825	829	832	849	866
3rd party lender	-	-	-	-	-	-
Other - please identify	-	1,500	-	-	25,000	25,000
Total Source of Funding	**11,544**	**13,643**	**28,647**	**28,650**	**28,667**	**28,684**

BRANDON UNIVERSITY

Board of Governors Submission

TO: Board of Governors

DATE: November 28, 2026

FROM: Finance Committee

SUBJECT: Borrowing Funds for Deferred Maintenance (Promissory Note)

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors agree to borrow three million three hundred and fifty thousand dollars ($3,350,000) by way of a promissory note from the Province of Manitoba to support deferred maintenance needs, the McMaster telescope dome, and Brodie Building capital needs of the University, as recommended by the Finance Committee.

BACKGROUND:

This promissory note represents this year's Provincial contribution to the University's deferred maintenance projects, the McMaster telescope dome replacement, and the Brodie Building renewal project. As part of this arrangement, the Province will allocate additional resources to the University which will be used to pay the loan payments.

The promissory note is subject to the approval of the Minister of Finance. This motion is being brought forward for consideration now, as there is a short turnaround time to return the agreement.

In the past, the funds have been provided at a fixed rate of interest over a 40-year amortization.

The Finance Committee reviewed the proposed promissory note at its meeting on November 18, 2026. Following discussion, the Committee passed a motion recommending that the Board of Governors approve the execution of the promissory note.

BRANDON UNIVERSITY

Board of Governors Submission

TO: Board of Governors

DATE: November 28, 2026

FROM: Finance Committee

SUBJECT: Borrowing Resolution

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve the borrowing resolution, as presented and as recommended by the Finance Committee.

BACKGROUND:

The Brandon University Act reads, in part:

12(1) The board has overall responsibility for the university and may determine all matters of university policy except those specifically assigned to the senate by the Act.

12(2) Without limiting subsection (1), the board may

(g) borrow money that may, in any fiscal year, be required to meet the ordinary expenditures of the university until the revenues for that fiscal year are available, and, with the approval of the Lieutenant Governor in Council, borrow money for any other purpose;

The borrowing resolution may be used from time-to-time to meet the University's short-term cash requirements and is required by the CIBC.

The resolution is to remain at its current level of $2,000,000.00.

The Finance Committee reviewed the proposed borrowing resolution at its meeting on November 18, 2026. Following discussion, the Committee passed a motion recommending that the Board of Governors approve the borrowing resolution as presented.

ATTACHMENTS

- Borrowing Resolution

RESOLUTION

RESOLUTION PASSED by the Board of Governors of Brandon University at a meeting duly called and held at Brandon, Manitoba, on the 28th day of November, A.D. 2026:

BE IT and it is hereby enacted as a by-law of Brandon University, hereinafter called "the University", that the University requests the following:

Borrowing at the Canadian Imperial Bank of Commerce,
Operating Account, $2,000,000 [re 12(2) (g) of the Brandon University Act, S.M. 1998] be established for the period of December 1, 2026 to November 30, 2027.

I HEREBY certify the foregoing to be a true extract from the Minutes of the meeting referred to.

DATED the _____ day of _____, 2026.

_____
Quintin Pearce
Chair, Board of Governors

_____
Yvette Laflamme
Vice-President (Administration & Finance)

BRANDON UNIVERSITY

Board of Governors Submission

TO:	Board of Governors
DATE:	November 28, 2026
FROM:	Brandon University Foundation
SUBJECT:	Allocation of Unrestricted Endowment Funds (Distribution Rate)

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve, effective January 1, 2027, the annual endowment distribution rate recommended by the Brandon University Foundation, consisting of 6.0% for spending and 0.5% for administration.

BACKGROUND/RATIONALE:

Approval of the distribution rate is outlined in the Tri-Partite Agreement between Brandon University, the Brandon University Foundation, and the Brandon University Alumni Association. The Agreement states:

> "The annual rate of cash disbursement from endowed funds shall be determined by the Board of Governors of the University upon the recommendation of the Foundation."

Attached is a report with further details on the recommended distribution rate.

BU Foundation Management Committee Briefing Note

Endowment Distribution Methodology

Issue

Administration is seeking BU Foundation Management Committee endorsement of a revised endowment distribution methodology, effective January 1, 2027. The proposal would increase the annual spending allocation from **4.1% to 6.0%**, retain the **0.5% administration allocation**, and calculate both amounts using the average total market value of the endowment portfolio at the previous three fiscal year ends.

A combination of the current methodology and previous distribution rates have not met the minimum disbursement quota required by the Canada Revenue Agency. The current quota shortfall is $1.6 million. We must set the distribution rate to draw excess until we no longer carry back a shortfall.

Details on the disbursement quota calculation and other key financial data are as follows:

Year	BU Foundation Endowment Distribution	BUF Rate	BU Foundation Total Spending (includes non-endow)	CRA Minimum Quota	CRA Rate	Excess/ (Shortfall)	Recapitalized Unspent Endow Earnings
2025	$ 3,287,797	4.60%	$ 3,606,208	$ 4,516,910	5.0%	$ (910,702)	$ 568,801
2024	2,834,596	4.50%	3,129,834	4,384,764	5.0%	(1,254,930)	454,478
2023	2,475,985	4.50%	3,388,861	3,648,988	5.0%	(260,127)	278,570
2022	2,349,542	4.50%	3,290,226	3,696,454	3.5%	(406,228)	327,024
2021	2,442,434	4.75%	3,066,707	2,500,536	3.5%	566,171	349,524
2020	2,645,267	5.00%	3,040,063	2,409,770	3.5%	630,293	557,817
	$ 16,035,621		$ 19,521,899	$ 21,157,423		$ (1,635,524)	$ 2,536,214

Recommendation

That the BU Foundation Management Committee recommend Board approval of an annual endowment distribution comprising **6.0% for spending and 0.5% for administration**, calculated on the three-year average of total portfolio market value at fiscal year-end, effective January 1, 2027.

Decision Context

Endowment distributions support scholarships, bursaries, academic programs, research, and other donor-designated purposes. The proposed change responds to recurring charitable disbursement quota shortfalls, improves alignment with the CRA's 5.0% disbursement quota, and replaces a complex fund-level calculation with a transparent three-year fiscal year-end average.

Key Considerations

Rationale

- **Compliance:** A 6.0% spending allocation better aligns with the current CRA disbursement quota and supports recovery of accumulated deficiencies.
- **Stewardship:** The three-year average moderates short-term market volatility and supports predictable distributions while preserving a long-term focus.
- **Efficiency:** Fiscal year-end portfolio values are simpler to calculate, explain, audit, and administer than daily fund-level balances grossed up to market-value.
- **Sector alignment:** A market-value-based formula with multi-year averaging is consistent with common Canadian university practice.

Governance Considerations

The Board's decision should balance regulatory compliance, donor intent, intergenerational equity, and long-term endowment sustainability. Administration will monitor investment performance, inflation, disbursement quota compliance, and the ongoing appropriateness of the rates.

Financial Implications

Financial Impact

- Higher distributions will increase funding available for donor-designated purposes and help address disbursement quota deficiencies.
- The higher spending rate may modestly reduce long-term capital growth; the three-year average and periodic policy review provide mitigation.
- The revised calculation will reduce administrative effort and simplify audit verification.

Risks

- **If approved:** Higher distributions may constrain long-term endowment growth; this will be mitigated through the three-year average and periodic review of returns, inflation, and purchasing power.
- **If not approved:** Disbursement quota deficiencies and administrative complexity are expected to continue, potentially requiring more significant corrective action later.
- **Regulatory uncertainty:** Confirmation is pending from the Charities Directorate regarding the full implications of non-compliance with the disbursement quota requirement.

Board Motion

That the Brandon University Foundation Board approve, effective January 1, 2027, an annual endowment distribution comprising 6.0% for spending and 0.5% for administration, with both amounts calculated using the average total market value of the University's endowment portfolio at the previous three fiscal year ends, replacing the current 4.1% spending allocation, 0.5% administration allocation, and daily market value fund-level calculation methodology.

BRANDON UNIVERSITY

Board of Governors Submission

TO:	Board of Governors
DATE:	November 28, 2026
FROM:	President's Naming Committee
SUBJECT:	Naming of Psychology Student Research Space – In Memory of Dr. Tammy McKenzie

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Psychology Student Research Space, Brodie 1-31, be named "In Memory of Dr. Tammy McKenzie", as recommended by the President's Naming Committee.

BACKGROUND:

In accordance with the Naming of Building, Parts Thereof, Sections of Grounds, and Programs Policy, a request was received from the Psychology Department to name the Psychology Student Research Space (Brodie 1-31) in memory of Dr. Tammy McKenzie.

A formal proposal was submitted in accordance with the policy and was reviewed by the President's Naming Committee at its meeting on October 29, 2026. Following consideration of the proposal, the Committee passed a motion supporting the naming request.

As required by the policy, requests for naming approval must be considered by the Board of Governors.

The proposal notes that Dr. McKenzie was a faculty member in the Department of Psychology from 2005 until her passing in 2025 and served as Department Chair beginning in 2019. The Department cited her leadership, service, and contributions to students, the Department, and the University as the basis for the naming request.

BRANDON UNIVERSITY

Board of Governors Submission

TO:	Board of Governors
DATE:	November 28, 2026
FROM:	President's Naming Committee
SUBJECT:	Renaming of the Arts Faculty Lounge – In Honour of Dr. Rosanne Gasse

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Arts Faculty Lounge, (Room 421, Clark Hall), be renamed to the "Dr. Rosanne Gasse Faculty Lounge", as recommended by the President's Naming Committee.

BACKGROUND:

In accordance with the Naming of Building, Parts Thereof, Sections of Grounds, and Programs Policy, a request was received from the Faculty of Arts to rename the Arts Faculty Lounge (Room 421, Clark Hall) as the "Dr. Rosanne Gasse Faculty Lounge".

A formal proposal was submitted in accordance with the policy and was reviewed by the President's Naming Committee at its meeting on October 29, 2026. Following consideration of the proposal, the Committee passed a motion supporting the naming request.

As required by the policy, requests for naming approval must be considered by the Board of Governors.

The proposal notes that Dr. Gasse joined Brandon University in 1988 and served the University with distinction as a teacher, scholar, administrator, mentor, and colleague throughout her career. In addition to her extensive contributions to the Faculty of Arts, the University, and the broader academic community, Dr. Gasse played a longstanding role in fostering collegiality within the Faculty through her stewardship of the Arts Faculty Lounge, including organizing events and maintaining the space as a welcoming

gathering place for faculty members. The proposed naming recognizes her exceptional service, leadership, and lasting contributions to Brandon University.

BRANDON UNIVERSITY

Board of Governors Submission

TO: Board of Governors

DATE: November 28, 2026

FROM: Board Secretariat

SUBJECT: 2027 Board and Committee Meeting Schedule

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors 2027 meeting schedule as presented.

Board of Governors Meetings

Date	Time
Saturday, January 23, 2027	8:30 a.m.
Saturday, March 20, 2027	8:30 a.m.
Saturday, May 15, 2027	8:30 a.m.
Saturday, June 19, 2027	8:30 a.m.
Saturday, September 25, 2027	8:30 a.m.
Saturday, November 27, 2027	8:30 a.m.

Governance and Nominating Committee Meetings

Date	Time
Wednesday, March 3, 2027	2:00 p.m.
Thursday, May 27, 2027	2:00 p.m.
Wednesday, October 13, 2027	2:00 p.m.

Audit and Risk Committee Meetings

Date	Time
Wednesday, February 24, 2027	1:00 p.m.
Wednesday, June 9, 2027	3:00 p.m.
Wednesday, October 20, 2027	2:00 p.m.

Finance Committee Meetings

Date	Time
Wednesday, January 13, 2027	10:00 a.m.
Thursday, March 11, 2027	2:00 p.m.
Wednesday, May 5, 2027	2:00 p.m.
Wednesday, June 9, 2027	2:00 p.m.
Wednesday, September 15, 2027	2:00 p.m.
Wednesday, November 17, 2027	2:00 p.m.

Human Resources Committee Meetings

Date	Time
Thursday, March 4, 2027	2:00 p.m.
Monday, June 7, 2027	2:00 p.m.

BACKGROUND/RATIONALE:

At its September 26, 2026 meeting, the Board of Governors approved committee meeting dates for the remainder of 2026 and deferred consideration of the 2027 schedule. The Board noted uncertainty regarding anticipated Lieutenant Governor in Council appointments and agreed to revisit the annual schedule at its November meeting.

Since that time, uncertainty regarding future appointments remains. In addition, the University continues to assess its budget process and financial reporting and determine whether adjustments to both Board and committee meeting schedules may be required to better align with budget development, financial planning, and oversight requirements.

As a result, it is recommended that the Board continue with the current meeting schedule and authorize adjustments as required throughout 2027. This approach will provide flexibility to respond to evolving governance, financial, and operational priorities while ensuring that the Board and its committees remain able to meet as needed.

Additional Board and committee meetings may be scheduled throughout the year as required, with reasonable notice provided to Governors and committee members. All meeting dates and times remain subject to change based on institutional requirements, financial planning requirements, and emerging priorities.

BRANDON UNIVERSITY

Board of Governors Submission

SUBMITTED TO: Board of Governors

DATE: November 28, 2026

FROM: Governance and Nominating Committee

SUBJECT: Revisions to the Use of Representatives to Represent Brandon University to Potential International Students Policy

FOR: Approval ☒ Discussion ☐ Notice of Motion ☐

RECOMMENDATION:

BE IT RESOLVED THAT the Board of Governors approve the revisions to the Use of Representatives to Represent Brandon University to Potential International Students Policy, as presented and as recommended by the Governance and Nominating Committee.

RATIONALE:

The proposed amendments are intended to strengthen oversight of third-party representatives and address potential conflicts of interest, including situations where representatives may benefit financially from the recruitment of family members.

Summary of changes:

1. Updated the policy to the new institutional template.
2. Added a Scope section (Page 1) to clarify that the policy applies to third-party representatives contracted by Brandon University to perform functions on the University's behalf.
3. Added a definition of Representative (Page 2) to provide greater clarity regarding who is subject to the policy.
4. Added a new requirement under Publicity and Marketing (Page 4) requiring representatives to agree to and comply with Brandon University Conflict of Interest By-Law No. 10.
5. Added a Related Policy Documents section (Page 5) to identify associated policies and governance documents.

The revised policy is attached, with all proposed amendments highlighted.

The Governance and Nominating Committee met on October 8, 2026 and upon review of the proposed changes, passed a motion to recommend the revisions to the Board for approval.

BRANDON UNIVERSITY	**Use of Representatives to Represent Brandon University to Potential International Students Policy**		
Board of Governors Policy	Policy Sponsor:	Provost and Vice-President Academic	**First Approved:** *May 26, 2004*
	Primary Contact:	Dean of Students	**Last Updated:** *TBD*
	Approved by	Board of Governors	**Review Scheduled:** *DD MONTH 20YY*

1. PURPOSE

Brandon University (BU) welcomes international students from throughout the world for the opportunities provided by a BU education.

Occasionally, Brandon University may find it desirable to increase the total number of international students in attendance, be more selective with respect to admissions criteria, or increase the numbers in a particular program or from a certain country or region of the world. While there are many means that Brandon University can utilize to accomplish such goals, one is to designate representatives of the University abroad.

2. SCOPE

This policy applies to:

- **Third party representatives contracted by the University to fulfill certain functions as outlined in this policy on behalf of Brandon University.**

3. DEFINITIONS

Representative: defined as a third party (i.e. not the University or a potential student), either an individual, institution or corporation, contracted by the University to fulfill certain functions in order to facilitate the marketing of the University's programs, the creation and facilitation of Memorandums of Understanding, and the recruitment of students to its programs. Representatives are not normally directly involved in the delivery of a Brandon University program.

This document is available in PDF format on the Brandon University website. This document can be obtained in alternative formats from the Office of the President, Room 116 Clark Hall.

4. POLICY

Selecting Representatives:

Representatives contracted to work on behalf of the University must demonstrate interests that are compatible with those of both the University and the students being recruited.

To the extent feasible, the University will consider the legal status of the representatives it contracts with, their financial standing and their reputation within the educational communities in which they operate.

The University will determine whether a representative operates as an individual or constitutes an agency service, and assess the resources that the representative has at its disposal to fulfill its contracted responsibilities.

Guidelines

When selecting representatives, the University will consider:

i) information from local government offices and agencies;
ii) information from Canadian Government offices based in the country in which the representative operates;
iii) the cultural, legal, financial and political environment in which the representative does business;
iv) the representative's experience and familiarity with the Canadian post- secondary education system;
v) other institutions (private or public) associated with the representative.

Agreements with Representatives:

There must be written and legally binding agreements or contracts between

the University and representatives. Agreements should define the role, responsibilities, and delegated authority of the representative. The agreements will include monitoring, arbitration and termination provisions as well as financial details, and specify rules and guidelines as set out below in sections on "information to students", and "publicity and marketing".

Guidelines

When agreeing to a contract with representatives, Brandon University will consider:

i) the duties and responsibilities of the parties;
ii) provisions for initial and continuing briefing of representatives on the educational opportunities the University has to offer;
iii) responsibilities for the production and distribution of appropriate publicity and advertising material;

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iv) monitoring and annual review arrangements to ensure the obligations are fulfilled appropriately;
v) the ability of the University to recruit students directly from the geographical area of the representative's operations;
vi) the implications of proposed fee arrangements to a representative's approach to the role;
vii) translation arrangements when the language in which the representative would normally operate is not English;
viii) the ability of prospective students to learn about BU and apply directly from the geographical area of a representative's operations.

Renewal of Contracts:

If a representative has shown activity within the last year, a contract renewal form will be sent to the representative in May of each year to continue the contract with a one-year term.

Returning representatives showing no activity in the past year may be removed from our list by the International Activities Office. Consideration will be given to new representatives working in new markets for BU.

New representatives will be given two years to start illustrating productivity as in many cases it takes this long for markets to develop.

Information to Students:

Information that representatives distribute to prospective students and other bodies about themselves must clearly define the nature of the relationships between the representatives and Brandon University.

Representatives are expected to inform prospective students of the respective responsibilities they and Brandon University have to enquirers and applicants in the recruitment process.

Information for prospective students should include details about the appropriate contacts for particular concerns, complaints and appeals.

Representatives who charge prospective students additional fees must make it absolutely clear to the students that this in no way involves BU.

Guidelines

The information given to prospective students by representatives should be comparable to the materials the University gives to potential students it communicates with directly.

Information given to international students by representatives, in addition to being comparable with the materials given by the University to Canadian students, should:

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i) include the fact that English is the language of instruction and assessment at Brandon University;
ii) contain accurate and clear statements about Brandon University's programs.

Publicity and Marketing:

Brandon University will provide updated information to representatives on programs, admissions requirements and any other matters BU considers instrumental to the international student recruitment process.

Brandon University will not seek to retain effective control over all public information, publicity and promotional activity relating to BU that its representatives disseminate.

Guidelines

In contracting with representatives, BU will require that:

i) Inappropriate comparisons with other programs or educational providers are avoided;
ii) Derogatory statements about other institutions or organizations are not employed;
iii) Representatives will ensure that the public is not misled about the nature and standing of BU's programs or the prospects for financial assistance.
iv) Agree and comply with Brandon University's Conflict of Interest By-law No. 10

Financial and Contract Considerations:

The University will enter into contracts with representatives through the Office of International Activities. Such contracts will contain a statement with respect to the commission which is payable to the representative for each and every student the representative is responsible for successfully enrolling at BU. Such commission will be a percentage of the total tuition fee a student pays for the first academic year of part thereof.

Guidelines

The exact percentage of commission will be negotiable, and will generally depend on the number of students the representative assists in enrolling at BU as well as on the representative's period of association with the university (generally, the greater the number of students and the lengthier the period of association, the higher the commission). Representatives will receive the payment as soon as possible following the date after which no tuition fee can be refunded to a student withdrawing from her/his program.

2. POLICY AUTHORITY

- **Policy Sponsor**: Provost and Vice-President (Academic)
- **Primary Contact:** Dean of Students

This document is available in PDF format on the Brandon University website. This document can be obtained in alternative formats from the Office of the President, Room 116 Clark Hall.

- **Approval Authority:** Board of Governors

3. RELEVANT LEGISLATION

The International Education Act (IEA) and its associated Regulations 51(1) and 51(2)

4. RELATED POLICY DOCUMENTS

Conflict of Interest By-law No. 10