

Membership in the Faculty of Graduate Studies

1.0 Criteria and Procedures

- 1.1 Only members of the Faculty of Graduate Studies may be involved in graduate student supervision and teaching.
- 1.2 Members of the Faculty of Graduate Studies (FGS) will be those faculty duly appointed by the Graduate Studies Committee of Senate. Members will normally be at the rank of Lecturer, Assistant Professor, Associate Professor, or Professor; possess a PhD degree or other terminal degree appropriate to the discipline; and will be of such academic achievement and distinction as to enable them to undertake the instruction or supervision of students registered in a specified graduate program. Adjunct Professors, Research Chairs, Professor Emeritus, or Dean Emeritus may hold membership in the FGS.

2.0 Membership Categories

2.1 Sessional Membership

Sessional Members provide partial graduate education activities for limited periods of time (up to one year appointments).

Qualifications: Appropriate scholarly, creative work, performance, and/or professional qualifications commensurate with program needs.

Responsibilities may include:

- Teaching a graduate course;
- Organizing, conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, and/or practicum/field experiences.

2.2 Associate Membership

Associate Members provide partial graduate educational activities for limited periods of time (up to three year appointments).

Qualifications: Appropriate scholarly, creative work, performance, and/or professional qualifications commensurate with program needs.

Responsibilities may include:

- Participating as an internal or external member of a Thesis Committee;
- Teaching a graduate course;
- Participating as a reader on a research project or comprehensive examination;
- Participating as a juror for a recital;
- Organizing/conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, and/or practicum/field experiences.

2.3 Full Membership

Full Members **in the FGS** provide graduate educational activities on a continuing and substantial basis. Full membership in the FGS will be for a five year term (renewable) unless otherwise specified (e.g. for term appointments and Adjunct Professors).

Qualifications: Appropriate current content scholarly, creative work, performance, and/or professional qualifications commensurate with program needs including:

- PhD degree or other terminal degree appropriate to the discipline.
- An appropriate track record of peer-reviewed research publications or other evidence of peer-reviewed scholarly productivity appropriate to the discipline.
- A program of research, scholarship, and/or performance.

Responsibilities may include:

- Participating as an advisor on a Thesis Committee;
- Participating as an internal or external member of a Thesis Committee; Supervising a research project;
- Teaching a graduate course;
- Participating as a reader on a research project and/or comprehensive examination; Participating as a juror for a recital;
- Organizing/conducting/evaluating graduate colloquia, presentations, exhibitions, seminars, and/or practicum/ field experiences;
- Serving as a general advisor for a graduate student (e.g. general mentoring; program counseling for students regarding course selection or career path).
- Chairing or participating as a member of a graduate department or program committee.

3 Application and Review Process

3.1 Faculty seeking membership or membership renewal in the FGS will submit a letter of application to the Dean of their Faculty/School through the online application process at:

<http://www.brandonu.ca/graduate-studies/membership-app/>

This application will specify the membership category requested and how the applicant meets the qualifications and intends to fulfill the responsibilities as outlined above.

3.2 The Dean will forward the application to the Faculty/School based Graduate Studies Committee of Senate and seek a recommendation. If supported, the Dean shall then recommend membership or membership renewal to the Graduate Studies Committee of Senate for individuals meeting the above criteria. The Graduate Studies Committee of Senate will review the applications and approve or not approve membership in the FGS.

3.3 The Dean of the Faculty of Graduate Studies will be responsible for notifying faculty of their application to the FGS; maintaining a list of the members; and for notifying faculty when their membership is about to expire.

Approved by Senate January 13, 2015