

FACULTY OF HEALTH STUDIES

Subject:	E-mail Communication	Date:	November 21, 2016
Department:	Nursing/Psychiatric Nursing	Revised:	
Program:	Bachelor of Nursing	Reviewed:	November 21, 2016
	Bachelor of Science in Psychiatric Nursing		
	Master of Psychiatric Nursing		January 20, 2017

PURPOSE:

Students and faculty have a responsibility to adhere to the regulations set out in Manitoba's Freedom of Information and Protection of Privacy Act (FIPPA), provincial legislation enacted to guide and direct how personal information is collected, used and disclosed.

POLICY:

To ensure the safety and security of student information, only Brandon University e-mail addresses will be used for correspondence between Brandon University faculty and students. E-mail sent between faculty and students may be included as part of a student's record.