# Research Grant Application

**PURPOSE**

The Brandon University Faculty of Health Studies Research Grant provides funding for:

* a small research project,
* start-up (funding to assist with the development of a proposal for a larger funding agency -e.g. literature search, methodology consultation, a pilot project),
* ongoing (project with funding agreements in place but there is a shortfall – this funding would be used to complete the project),
* or bridge funding (to sustain a project until the receipt of a grant).

The main purpose is to support new or ongoing research being completed by faculty members in Health Studies.

**ELIGIBILITY CRITERIA**

The Principal Investigator must be a tenured or tenure track faculty member of the Faculty of Health Studies. Graduate studies research will be ineligible for funding.

**FUNDING AVAILABLE**

The total amount of funding available annually is $10,000. Individual grants will not exceed $2,500. The funding year coincides with the fiscal year (April 1 to March 31)

**DEADLINE FOR APPLICATIONS**

Application deadline is May 1. If all of the monies are not allocated, a second call will occur in October.

**FUNDING GUIDELINES:**

1. Funds will be administered by the Dean of the Faculty of Health Studies.
2. The Principal Investigator must be a tenured or tenure track faculty member of the Faculty of Health Studies.
3. Requests for funding from tenure track faculty will receive higher priority than tenured faculty.
4. Access to funds is conditional upon approval of the research proposal by the Brandon University Research Ethics Committee (BUREC). Ethics approval must be obtained within 6 months of the approval or the grant will be cancelled.
5. Funding to a maximum of $2,500 will be available to applicants for two years (starting from the date of the acceptance letter). Applications exceeding $2,500 will not be considered.
6. Funding may be used for direct research costs including personnel, equipment, supplies, and/or travel.
7. Applicants may receive only one grant per year.
8. If the applicant is unable to expend the funds within two years, the Dean of Health Studies will consider a request for an extension. Requests for extension must be made to the Dean a minimum of one month prior to the expiry of the grant.
9. A final project report and a statement of expenditures must be provided to the Research Facilitator within one month of the expiry of the grant (two years and one month following acceptance letter).
10. Applicants who receive funding will be required to present their project within 6 months of completion of the grant (two years and 6 months following acceptance letter or 6 months after the granted extension date) at a Health Studies Seminar series.

**APPLICATION PROCESS**

A complete electronic copy of the application is required. Applicants must completethe grant application form and append a description of the project, **not to exceed 5 typewritten, single spaced pages**, exclusive of appendices and references, Times New Roman, font 12 pt. The description of the project, appendices and references should be included in one file.

The abstract should be no more than 200 words and should be structured to include:

* Background
* Study Purpose
* Methods
* Significance

The research proposal should address\* (please use the following as headings in your proposal):

* Quality/importance of the idea (50% of the proposal)
* Approach (25% of the proposal)
* Expertise, Experience and Resources (25% of the proposal)
* Appendices
* References

Applications are to be submitted in electronic form only. Please email a single electronic file of your completed application including proposal and other attachments to Donna Epp, Research Facilitator, email: [eppd@brandonu.ca](file:///C:\Users\eppd\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\6XJDMRRS\eppd@brandonu.ca).

\*Please refer to the Reviewer Guide for the Health Studies grant for further information on what is required under each section.

**REVIEW PROCESS**

Applications will be reviewed by the Faculty of Health Studies Research Grant Review Committee, which will include a minimum of one faculty member from Nursing, one faculty member from Psychiatric Nursing, and one external member. Applicants will be notified of the result within one month of submission.

# Faculty of Health Studies Research Grant

APPLICATION FORM CHECKLIST

Please attach completed sheet to the original copy of your application.

**CHECK OFF ( ✔)**

Cover page is completed and signed by applicant(s).

Budget completed.

Body of the research proposal is not more than 5 single spaced typed pages. **NOTE: Any research proposal over 5 typed pages will be rejected.**

All appendices are attached.

# Faculty of Health Studies Research Grant Application Form

**Date:** Click here to enter text.

**Title of Research Proposal:** Click here to enter text.

**Principal Investigator**

Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

Signature: Click here to enter text.

**Co-Investigators**

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

1. Name: Click here to enter text.

Address: Click here to enter text.

Telephone: Click here to enter text. Email Click here to enter text.

# Faculty of Health Studies Research Grant Application Abstract

Title of Research Proposal: Click here to enter text.

Funds Requested: Click here to enter text.

Abstract of Project (200 words or less):

# Faculty of Health Studies Research Grant Budget

**Budget Overview**

|  |  |  |
| --- | --- | --- |
| **Item** | **Details** | **Amount** |
| Personnel | Click here to enter text. | Click here to enter text. |
| Materials/Supplies | Click here to enter text. | Click here to enter text. |
| Equipment | Click here to enter text. | Click here to enter text. |
| Travel | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Other | Click here to enter text. | Click here to enter text. |
| Total Project Costs |  | Click here to enter text. |
| Total Amount Requested **(maximum $2,500)** |  | Click here to enter text. |

Applications requesting more than $2,500 will not be considered.

Budget Justification and Explanation

Provide a clear and detailed justification for each budget item and relate it to the objectives and requirements of the proposed research. (maximum 2 pages)

Click here to enter text.