

**Brandon University
FACULTY OF HEALTH STUDIES
EQUITY, DIVERSITY, AND INCLUSION COMMITTEE
Meeting Minutes**



**BRANDON
UNIVERSITY**

Meeting Date: May 22, 2025
Meeting Time: 12:00 – 13:30
Meeting Location: MS Teams for all participants

PRESENT:

C. Byman (Recorder)
C. Waddell-Henowitch, Co-Chair
C. Baxter
J.M. Graham
Derrick Donovan – student
J. Adair

REGRETS: Silindile Mabaso – student, Princess Chisom Eze – student Co-Chair, Divina Suazo – student

GUEST:

Agenda Item	Discussion	Recommendation/Actions to be Taken	Action By
1.0 Call to Order:			
	The meeting was called to order at 12:07, led by C. Waddell-Henowitch		
2.0 Approval of Agenda:			
	The agenda was reviewed	Approved, by consensus.	
3.0 Adoption of Minutes:			
	The minutes of January and March 2025 were reviewed.	Approved, by consensus.	

4.0 Business Arising			
4.1	<p>Presentation with Dr. Aloysius Anyichie -J.M. Graham to follow-up with presentation options. A brief discussion was held regarding the possibility of partnering with the Centre for University Research Studies as part of a summer series. There was also discussion about adding this to a class where students may also participate. -to be followed up in a fall 2025 meeting</p>	J.M. Graham to follow-up with presentation options	J.M. Graham
4.2	<p>Research Project – Information Update -Update to follow at next meeting as there is a research meeting pending in June 2025 with C. Fleming offering interview analysis.</p>		
4.3	<p>Orientation for Year 2 Students -processes and materials in place for student presentations scheduled for June 2025. A short discussion was held on how to make this sustainable year over year; it was decided to add this as an agenda item to the March 2026 agenda for review (C. Byman to add)</p>	C. Byman to add/create the March 2026 agenda with 'Orientation for Year 2 Students'	C. Byman

4.4	Interruption to Program Progression Policy - Discussion	Item deferred	
4.5	EDI Training for Faculty -a working group has been formed with members reviewing potential modules/topics/books over the summer months; update to follow, fall 2025 -there was a short discussion on the topic of creating a day for the BN faculty devoted to this education once it is up and running – consultation with C. Schoultz/CTLT will be helpful to achieve this.		
4.6	TOR Discussion	C. Byman to add edited TOR copy to the September folder for review and approval.	C. Byman
5.0 New Business			
5.1	Survey Questions -P. Eze developed EDI-related questions to pose to students bi-annually; the questions were reviewed/revised (removed the question regarding fact sheets). It was suggested to offer these questions as an in-class discussion to collect responses, noting a traditionally low uptake of student engagement on recent surveys. J.M. Graham offered to assist with further edits to the questions. Further student resources/activities were briefly discussed, possibly engaging students with a quick film to watch or short book to read.		
5.2	Fact Sheet Discussion -The fact sheets were reviewed together. Discussion: members noted it was better to remove definitions, noting a greater inclusion and validation of individual/personal experiences. -it was noted that one more fact sheet is needed as a response to someone with dementia or someone in acute psychosis.	Return fact sheets to C. Fleming with committee edits (now to be edited for grammar/consistency – including a FHS EDI logo/credit)	C. Waddell-Henowitch
6.0 Announcements:			
7.0 Date and time of next meeting: September 2025 TBD			
6.0 Adjournment: the meeting was moved to adjourn by consensus at 13:16.			

APPROVED: C. Waddell-Henowitch

DATE: August 29, 2025