

Brandon University
FACULTY OF HEALTH STUDIES
EQUITY, DIVERSITY, AND INCLUSION COMMITTEE
Meeting Minutes



BRANDON
UNIVERSITY

Meeting Date: August 28, 2025
Meeting Time: 13:00 – 14:30
Meeting Location: MS Teams for all participants

PRESENT: H. Bedford (Recorder), C. Waddell-Henowitch, Co-Chair, C. Baxter, J.M. Graham, J. Adair

REGRETS: Divina Suazo – student, Derrick Donovan – student, Silindile Mabaso – student, Princess Chisom Eze – student Co-Chair

GUEST:

Agenda Item	Discussion	Recommendation/Actions to be Taken	Action By
1.0 Call to Order:			
	The meeting was called to order at 1:01, led by C. Waddell-Henowitch. Advised that a meeting took place with all student attendees earlier today. noting they would not be attending this afternoon’s meeting.		
2.0 Approval of Agenda:			
	The agenda was reviewed. TOR was moved to item 4.1 and item 5.1 student hopes and dreams for 2025/2026 was added.	Approved, by consensus.	

3.0 Adoption of Minutes:			
	The minutes of May 2025 were reviewed.	Approved, by consensus.	
4.0 Business Arising			
4.1	<p>Terms of Reference Reported that the TOR have not been reviewed and should have been last year, so they need to be revised and approved. The committee reviewed and updated the TOR in real time and a copy was stored on MS Teams.</p> <p>Discussed committee membership and noted that C. Baxter will be on sabbatical in December 2025, so a new nursing representative will need to be sought in October. Advised that J. Adair joined the committee in 2022, J. M. Graham will stay on the committee until fall next year and then transition, P. Eze is willing to stay on the committee.</p> <p>Suggested reducing fall meetings and having more events, possibly 5 meetings a year.</p>	<p>Forward revised TOR to EDI committee for review and once approved send to Faculty Council. Send evote to committee.</p> <p>Send call out for new nursing rep to replace C. Baxter.</p>	<p>C. Waddell-Henowitch</p> <p>H. Bedford</p> <p>C. Waddell-Henowitch</p>
4.2	<p>Presentation with Dr. Aloysius Anyichie Advised that the presentation would no longer be explored.</p> <p>Discussed a movie lunch with popcorn and drinks, possibly one per term. Potential dates for social events are November 7th in Winnipeg and November 6th in Brandon. Movie called Unforgotten; based on Indigenous health and 35 minutes long. Queried whether this would be for students only, confirmed it would be a combined event.</p>	<p>Book rooms for events. Secure money for treats at both sites, email Dr. Ross.</p> <p>Advise DPN of events and ask instructors if their students can start class a little later.</p>	<p>C. Waddell-Henowitch</p> <p>C. Waddell-Henowitch</p>
4.3	<p>Research Project – Information Update Research is going well; will write the report and present it at the next meeting.</p>	<p>Present report at next meeting. Check with C. Byman for Michelle Cleland’s forwarding email address.</p>	<p>J. M. Graham H. Bedford</p>
4.4	<p>Interruption to Program Progression Policy – Discussion Advised that this item should be removed from future agendas.</p>		<p>H. Bedford</p>
4.5	<p>EDI Training for Faculty Reported that the training went well. Overall reviewed movies, sims, documents and much more as a starting point. There is an</p>	<p>Take to DPN for review; possible mini training session.</p>	<p>C. Waddell-Henowitch</p>

excel sheet for the subgroup and currently looking at integration into classes. K. Boisvert will be taking item to the BN for review.

5.0 New Business

5.1

Student hopes/dreams for 2025/2026

- Website space for EDI.
- Swag to raise awareness ie stickers, key chains with QR codes and imagery to link to the website. Possibly more for EDI across BU.
- More engagement and recognition.

Advised that a graphics designer was lined up but no longer has the capacity to do the work; there are two potential alternatives. Reported that each fact sheet should relate to why it is important.

Follow up with C. Fleming and M. McFarlin.

C. Waddell-Henowitch

6.0 Announcements: None

7.0 Date and time of next meeting: October 16, 2025 12pm-1pm and December 18, 2025 1pm-3pm

8.0 Adjournment: the meeting was moved to adjourn by consensus at 14:22.

APPROVED: C. Waddell-Henowitch

DATE: December 18, 2025