# Brandon University

Personal Information & Direct Deposit Form

Name:

Permanent Home Address:

Social Insurance No. (SIN):

Personal E-mail Address:
*(For Pay Statement and T4/T4A)*

I Consent to receive my T4/T4A tax slip by email ☐ Yes ☐ No

Signature:

## Direct Deposit Information

Attach a cheque (with **void** written across it – *a photocopy is acceptable*) OR have your Financial Institution complete and stamp the information below

Name of Bank or Financial Institution:

Branch Address:

Bank Number (3 digits):

Transit Number (5 digits):

Account Number:

*Official Bank Stamp*

This banking information is being collected under the authority of the Brandon University Act and will be used for direct deposit information within various departments of the University. It is protected by the Protection and Privacy provisions of The Freedom of Information and Privacy Act. If you have any questions about the collection, contact the Chief Human Resources Officer, Human Resources or the Director, Financial & Registration Services, Brandon University.


**Payroll**

Phone: (204) 727-9705
Fax: (204) 726-1957
Email: payroll@brandonu.ca

**Financial & Registration Services**

Phone: (204) 727-9757
Or (204) 727-9699
Fax: (204) 726-4573
Email: finreg@brandonu.ca

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