

MEMORANDUM OF AGREEMENT
RE: Relocation Expenses (Article F.9)

The parties agree that Article F.9 of the 2015-2019 Collective Agreement between Brandon University and the Brandon University Faculty Association be amended as follows, with an effective date of July 1, 2015:

F.9 Relocation Expenses

The Employer shall reimburse members who are required to relocate, either to commence employment at Brandon University or to offer courses on behalf of Brandon University in some other part of the province, for the actual costs incurred in the relocation. The Employer must approve the move. The total removal allowance shall be a maximum of:

- (a) 1/12 of salary or \$4,500, whichever is greater, for a member who commences employment at Brandon University, or is a member who is required to relocate to take up a new position which the member has applied for; or
- (b) 2/12 of salary for a member who is required to relocate by Brandon University in order to offer courses on behalf of Brandon University in some other part of the province.

[This part (b) allowance does not apply to the situation in which an employee has applied for another position at Brandon University.]

will be paid for the following expenses:

- (a) When traveling by air, actual transportation costs when supported by receipts, to a maximum of economy air fare for the member and his/her family by the most direct route.
- (b) When private automobile is used, not less than the current negotiated rate per kilometer/mile by the most direct route, plus lodging and meals en route for a reasonable number of driving days for the member and his/her immediate family.
- (c) Lodging and meals to a maximum of five (5) days on arrival, when necessarily incurred, and limited to the member and his/her immediate family.
- (d) Approved freight, cartage, and storage costs on household furnishings and effects from place of domicile.

Travel expenses on standard expense vouchers for the member and his/her immediate family should be submitted to the Dean for approval. Considering the intent of the previous (a) through (d), reasonable exceptional circumstances or expenses may be considered when presented for approval.

Brandon University

Per:

Sharon Hooper

November 16, 2015

Date

Brandon University Faculty Association

Per:

[Signature]

December 16, 2015

Date