

MEMORANDUM OF UNDERSTANDING

Instructor Remuneration – PLAR & Challenge Exams (Amended)

WHEREAS the parties agree that assessment for PLAR and preparation of Challenge Exams may be done by the issuance of a sessional contract to an appropriate instructor or external professional:

1. The Department shall review the curriculum vitae of assessors being considered to determine whether or not an assessor is suitable to assess the specific material in question. The Department shall then make its recommendation to the Dean/Director. The Dean/Director shall not issue any contract to a person not recommended by the Department.
2. Remuneration will not be provided until full assessment is complete.
3. Prior Learning assessment processes will be remunerated at a rate of \$45.00 per hour. Example assessment methods include, but are not limited to, portfolio assessment, interview, demonstration assessment, project-based assessment, or the preparation, invigilation and assessment of an examination.
4. All parties involved will do their utmost to ensure that Challenge Exams are not offered more than once per course per term.



On behalf of the BUFA

Print Name: Dr. Gautam Srivastava

Date: December 17, 2021



On behalf of Brandon University

Print Name: Dr. Kofi Campbell
Provost and Vice-President (Academic)

Date: December 22, 2021