

# 2019 Bi-weekly Payroll Deadlines, Pay Periods, and Pay Dates

<b>2019</b>		
Must Be Received in Human Resources by Noon & Approved on EmpCenter	For the Hours Worked During this Period	For Cheque to be Ready by this Pay Date
December 14, 2018*	December 8-21/18	January 4
January 8	Dec 22/18 - January 4/19	January 18
January 22	January 5-18	February 1
February 5	January 19 - February 1	February 15
February 19	February 2 -15	March 1
March 5	February 16- March 1	March 15
March 19	March 2 -15	March 29
April 2	March 16 - 29	April 12
April 15 (by 4:30)*	March 30- April 12	April 26
April 30	April 13 - 26	May 10
May 13 (by 4:30)*	April 27 - May 10	May 24
May 28	May 10 - May 24	June 7
June 11	May 25 - June 7	June 21
June 24 (by 4:30)*	June 8 - 21	July 5
July 9	June 22 - July 5	July 19
July 23	July 6 - 19	August 2
August 6	July 20 - August 2	August 16
August 20	August 3 - 16	August 30
September 3	August 17 - 30	September 13
September 17	August 31 - September 13	September 27
October 1	September 14 - 27	October 11
October 15	September 28 - October 11	October 25
October 29	October 12 - 25	November 8
November 12	October 26 - November 8	November 22
November 25 (by 4:30)*	November 9 - 22	December 6
December 6 (by 4:30)*	November 23 - December 6	December 20
December 11 (by 4:30)*	December 7 - 20	January 3, 2020
January 7, 2020	December 21/19- January 3/20	January 17, 2020

\* *Please note these dates as they have been adjusted to accommodate either a Statutory holiday or the Christmas break.*