

2023

Bi-weekly

Payroll Deadlines, Pay Periods, and Pay Dates

2023		
Must Be Received in Payroll by Noon & Approved in WorkForce	For the Hours Worked During this Period	For Pay Date
January 3	December 17 - 30/22	January 13
January 17	December 31 - January 13	January 27
January 31	January 14 - 27	February 10
February 14	January 28 - February 10	February 24
February 28	February 11 - 24	March 10
March 14	February 25 - March 10	March 24
March 27	March 11 - 24	April 6
April 11	March 25 - April 7	April 21
April 25	April 8 - 21	May 5
May 9	April 22 - May 5	May 19
May 23	May 6 - 19	June 2
June 6	May 20 - June 2	June 16
June 20	June 3 - 16	June 30
July 4	June 17 - 30	July 14
July 18	July 1 - 14	July 28
August 1	July 15 - 28	August 11
August 15	July 29 - August 11	August 25
August 29	August 12 - 25	September 8
September 12	August 26 - September 8	September 22
September 26	September 9 - 22	October 6
October 10	September 23 - October 6	October 20
October 24	October 7 - 20	November 3
November 7	October 21 - November 3	November 17
November 20 (by 4:30)*	November 4 - 17	December 1
December 4 (by 4:30)*	November 18 - December 1	December 15
December 11 (by 4:30)*	December 2 - 15	December 29, 2023
January 2, 2024	December 16 - 29	January 12, 2024
January 16, 2024	December 30 - January 12, 2024	January 26, 2024
January 30, 2024	January 13 - 26, 2024	February 9, 2024

* *Please note these dates as they have been adjusted to accommodate either a Statutory holiday or the **Christmas break**.*