

2024

Bi-weekly

Payroll Deadlines, Pay Periods, and Pay Dates

2024		
Must Be Received in Payroll by Noon & Approved in WorkForce	For the Hours Worked During this Period	For Pay Date
January 2	December 16 - 29/23	January 12
January 16	December 30 - January 12	January 26
January 30	January 13 - 26	February 9
February 13	January 27 - February 9	February 23
February 27	February 10 - 23	March 8
March 12	February 24 - March 8	March 22
March 26	March 9 - 22	April 5
April 9	March 23 - April 5	April 19
April 23	April 6 - 19	May 3
May 7	April 20 - May 3	May 17
May 21	May 4 - 17	May 31
June 4	May 18 - 31	June 14
June 18	June 1 - 14	June 28
July 2	June 15 - 28	July 12
July 16	June 29 - July 12	July 26
July 30	July 13 - 26	August 9
August 13	July 27 - August 9	August 23
August 27	August 10 - 23	September 6
September 10	August 24 - September 6	September 20
September 24	September 7 - 20	October 4
October 8	September 21 - October 4	October 18
October 22	October 5 - 18	November 1
November 5	October 19 - November 1	November 15
November 18 (by 4:30)*	November 2 - 15	November 29
December 2 (by 4:30)*	November 16 - 29	December 13
December 11 (by 4:30)*	November 30 - December 13	December 27
January 2, 2025 (by 4:30)*	December 14 - 27	January 10, 2025
January 14, 2025	December 28 - January 10, 2025	January 24, 2025
January 28, 2025	January 11 - 24, 2025	February 7, 2025

* *Please note these dates as they have been adjusted to accommodate either a Statutory holiday or the **Christmas break**.*