

**Brandon University  
Remoteness Allowance Eligibility Claim Form**

**Part A:**

I, \_\_\_\_\_, employed by \_\_\_\_\_  
(Name in full) (Department)  
\_\_\_\_\_, working out of \_\_\_\_\_  
(Location)

declare that, for the period from \_\_\_\_\_ to \_\_\_\_\_, according to the Remoteness Allowance Regulations, I am:

\_\_\_\_\_ Eligible for the Single Remoteness Allowance (*Complete Part A*)  
\_\_\_\_\_ Eligible for the Dependent's Remoteness Allowance (*Complete Parts A, B and C*)  
\_\_\_\_\_ Single \_\_\_\_\_ Married \_\_\_\_\_ Other (explain) \_\_\_\_\_

**AND THAT:**

My family home and residence is at \_\_\_\_\_  
(City, Town or Village)

**Part B:**

Marital Information:

\_\_\_\_\_ My marital partner is living with, and dependent on me for main and continuing support  
\_\_\_\_\_ My marital partner is employed by the Province of Manitoba in

\_\_\_\_\_ (Department, Agency, Board or Commission)  
to which the Civil Service Regulations covering Remoteness Allowances apply and:  
\_\_\_\_\_ She/He will not be claiming either the Dependents rate, or single rate of Remoteness Allowance.

\_\_\_\_\_ My marital partner does not work for a Department, Board, Agency or Commission of the Province of Manitoba to which the Civil Service Regulations apply.

**Part C:**

Other Dependents:

\_\_\_\_\_ I wish to claim a child who is dependent on me for support, and who is:  
\_\_\_\_\_ unmarried and under 18 years of age;  
\_\_\_\_\_ unmarried and over 18 years, but under 21 years of age, and  
in full time attendance at a school or university or similar educational institution;  
\_\_\_\_\_ unmarried but physically disabled or mentally disturbed

**I undertake to notify Human Resources of Brandon University of any changes that will affect the above declaration, and agree to any adjustments to the amount of Remoteness Allowance payable arising there from.**

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Applicant)

*This personal information is being collected under the authority of the Brandon University Act and will be used to determine your eligibility for remoteness allowance. It is protected by the Protection and Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the Director, Human Resources, Brandon University, Brandon, MB, R7A 6A9.*