

B.5 University Archivist

This position is responsible to the Chief Information Officer (or equivalent) for the:

- a. Administration,
- b. Acquisition,
- c. Appraisal,
- d. Description, and
- e. Reference functions of the University Archives;
- f. Per article 8.5.1(a) professional preparation includes but is not limited to pursuit of professional development opportunities
- g. Per article 8.5.1(c) professional attainment includes but is not limited to engagement in research, scholarship and creative activity
- h. Per article 8.5.1(d) service includes but is not limited to participation in and representation of the archives on committees, task forces, work groups, and other entities at the local, provincial, and national level as appropriate to position and area of expertise
- i. Other professional duties as assigned by the Chief Information Officer (or equivalent) through consultation with the incumbent.

This position is responsible to the Office of the President for the:

- a. Management the University Art Collection