



## Letter of Reference Faculty of Education: Graduate Studies

### For the Applicant

Complete the first box with your personal information and then forward this form to 2 individuals who are well acquainted with your education and abilities. Please ask each of your referees' to email their completed / signed reference letters directly to our office at [facultyedgrad@brandonu.ca](mailto:facultyedgrad@brandonu.ca) , and prior to the application deadline. They are not to be returned to the applicant at any time.

Brandon University  
Faculty of Education  
Graduate Studies Program  
270 - 18<sup>th</sup> Street  
Brandon MB R7A 6A9

**The annual closing date for applications is February 15<sup>th</sup>.** Applications must be complete before they will be considered.

_____	_____
Full Name	Student Number
_____	
Full mailing address	
Area of Specialization (check one):	
<input type="checkbox"/> Educational Administration	<input type="checkbox"/> Special Education
<input type="checkbox"/> Guidance and Counselling	<input type="checkbox"/> Curriculum and Pedagogy

### For the Referee:

Complete the following 2-page reference form. Once completed, print the letter of reference, date & sign. Then scan and email the document directly to our office at: [facultyedgrad@brandonu.ca](mailto:facultyedgrad@brandonu.ca) . All letters of reference are to be received by the Graduate Studies office prior to the annual application deadline. **Do not return to the applicant.**

If questions arise, please contact the Graduate Studies office at:

Phone (204) 727-7406  
Email [facultyedgrad@brandonu.ca](mailto:facultyedgrad@brandonu.ca)

1. How long have you known the applicant and in what capacity?

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2. Please check appropriate column. Use 'additional comments' on page 3 where appropriate.

	Outstanding	Above average	Average	Below average	Unable to Judge
Originality & Creativity					
Potential Research Ability					
Self-Directedness					
Perseverance					
Intellectual Ability					
Oral Communication in English					
Written Communication in English					
Interpersonal Skills					
<b>Overall Evaluation</b>					

3. Please comment on the applicant's ability to succeed in advanced graduate level studies in the declared area of specialization.

a. Work experience relevant to the declared area of specialization:

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b. Experience / interest in engaging in research activities, such as classroom action research.

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c. Personal characteristics and strengths relevant to area of study:

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**For Counselling applicants only:**

d. Please respond specifically to the suitability of the candidate for the Counselling profession:

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e. Additional Comments:

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**Date** \_\_\_\_\_ **Signature**   x   \_\_\_\_\_

**Please print the information below:**

Name \_\_\_\_\_

Institution \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Office phone \_\_\_\_\_ E-mail \_\_\_\_\_