

How to Apply to the Master of Education Program:

There is a 2-step process for all applicants, which includes 2 applications as outlined below:

1. Central Admissions Online Application: complete by the respective application & documents deadline (see below)

(Note: for applicants who have graduated from Brandon University in 2021 or later, the Central Admissions application fee is waived)

All applicants are also advised to pre-order and arrange to ship your original transcripts directly to the Brandon University Central Admissions Office as soon as possible. If the completed application and transcript(s) are received by the respective Central Admissions Office (International or Canadian) application deadline, as noted above, and you meet their general admission requirements, your student number will be cleared to proceed, and you will receive an email from their office with further instructions about accessing the online Master of Education application.

2. Once cleared by Central Admissions, proceed to the Master of Education Online Application: complete all by the respective application & documents deadline (see below)

CANADIAN APPLICATION DEADLINE:

For September – Feb. 25th (Central Admissions application and documents deadline)

For September – March 15th (M.Ed. application and documents deadline)

INTERNATIONAL APPLICATION DEADLINE:

For September – December 15th (Central Admissions application and documents deadline)

For September – January 15th (M.Ed. application and documents deadline)

International Student Tuition Deposit: please [click here](#) for important information!

Upload to the Master of Education online application:

- a (scanned) copy of your valid teaching certificate (for teachers in Manitoba, this is your wallet size card as issued by the Professional Certification Unit).
- a (scanned) copy of letter from your employer, confirming years of teaching experience (normally, a minimum of 2 years of experience are recommended before applying to the M. Ed). This letter must be from the employer (or division office), on letterhead, confirming dates of employment and details of position held). If one has less than 2 years of teaching experience with their current employer, and has taught previously, please request a teaching experience letter from each employer.
- Résumé or Curriculum Vitae (CV)
- Video/podcast presentation (optional): include a link to video or podcast within Résumé or CV
- Pre-Admissions Statement of Interest and Sample of Written Work. See directions on our site.
- \$100.00 M.Ed. application fee (due at time of online application, non-refundable).

Note: do not upload your transcript(s), as that will be completed by the Graduate Studies office upon receipt of original document(s) when forwarded from the Central Admissions Office (for new students to BU only). For those whose B.Ed. degree is from BU, the transcript will upload and attach to the M.Ed online application automatically.

Only “completed” Master of Education applications will move forward for consideration following the respective International and Canadian application deadlines.

International Applicants only, will be notified via email of the final decision of the Graduate Education Admissions Committee by the end of February (annual).

Canadian Applicants only, will be notified via email of the final decision of the Graduate Education Admissions Committee by the end of April (annual).

Letters of Reference Directions:

As part of the Master of Education application, two letters of reference are required, that attest to the candidate’s ability to pursue graduate studies (one academic reference, one supervisor reference). To initiate this process, please forward via email as soon as possible, but no later than:

January 1st for International applicants only

March 1st for Canadian applicants only

the names and email addresses of your confirmed referees

to: facultyedgrad@brandonu.ca . Please include in the email, your full name, area of specialization, and 6-digit student number (if assigned). Our Graduate Studies Office will then forward the confidential reference form directly to each named referee to complete and return via email by the respective deadline(s):

January 15th for International applicants only

March 15th for Canadian applicants only

Questions? Please contact the Graduate Studies office in the Faculty of Education via email: facultyedgrad@brandonu.ca